

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1418th Regular Commission Meeting of the Scottville City Commission was held on January 22, 2018 and called to order at 5:30 p.m. by Mayor Pro-Tem Spencer.

Roll Call was taken with the following members present:

Commissioners	Leon Begue Sally Cole Connie Duncil Marcy M. Spencer
Absent	Mayor Bruce Krieger Sue Petipren

Also in attendance were City Manager Williams, Clerk Howe, Chief Riley, Treasurer Shafer-Headworth and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Cole and seconded by Duncil, to approve the 1417th Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

Motion, by Begue and seconded by Cole, to approve the bills in the amount of \$240,669.29. Williams noted the majority of the amount was due to the City disbursing collected tax money to the different entities.

HEARING OF THE CITIZENS

Mike Shaw, who owns the property located at 107 East State Street, handed out literature he got from the prosecutor's office that briefly explained what happened in states that approved recreational use of Marijuana. He is not in favor of having a Marijuana Provision Center located in the City of Scottville.

Blake Stankowski, 6417 North Stiles Road, noted there are not any dispensaries located between Traverse City and Muskegon and even though one will open up in Lake County he would like to see one located in Scottville.

COMMUNICATIONS

None.

PUBLIC HEARING

Motion, by Begue and seconded by Duncil, to close the 1418th Regular Meeting and open the public hearing for the purpose of discussing the Parks and Recreation Master Plan. Motion carried.

Williams stated the first part of the master plan dealt with the following:

- Demographics
- Budget
- Planning Process
 - >Survey results
 - >Public input
- Inventory of what the City and the surrounding area currently offer
- Universal access of facilities for those with disabilities
- Collaborative efforts

The goals established by the board that will meet the recreation needs of the citizens are as follows:

1. Provide community based recreation
 - a. Add amenities
 - b. Take into consideration those with disabilities
 - c. Better signage
2. Quality leisure activities to improve health and fitness
 - a. Active programming for all ages
 - b. Facilities based on recreation trends
3. Non-motorized trails
 - a. Collaborate with other communities
 - b. Signage
 - c. Using existing land
4. Activities focused on water
 - a. Educate the public what Riverside Park has to offer
 - b. Fishing, canoe, kayak enhancements
 - c. Festivals, events
 - d. Storm water runoff
 - e. Bank restoration

5. Acquire and retain public land
 - a. Retain existing land and consider purchasing surrounding land if the opportunity arises to meet our demands
 - b. Preserve and protect the open spaces
 - c. Preserve flood plains and wetlands
6. Create awareness regarding our recreation opportunities by promoting those opportunities
 - a. Web media-Describe what the area offers
 - b. Local news media-Describe what the area offers
7. Develop a system to promote four season use
 - a. Develop McPhail Field and Riverside Park to be used year round such as cross country skiing, snowshoeing, warming shelters, restrooms
8. Improve and develop universal design concepts
 - a. Improve restrooms
 - b. Universal access for people with disabilities
 - c. Paved driveways at Riverside Park
 - d. Barrier free access
 - e. Signage
 - f. Upgrade utilities
9. Enhance quality of life providing multi-generational, fully accessible and safe recreation facilities
 - a. Provide a variety of recreation facilities to fulfill the needs not only of the City's residents, but for the public
 - b. Develop the facilities based on survey results not only from the residents, but from the public
 - c. Make improvements to meet the needs of everyone, not just the youth
10. Create partnerships
 - a. Collaborate with county organizations
 - b. Create a regional recreation advisory board to avoid duplication services
 - c. Public private sector cooperation
 - d. Use volunteers
 - e. Partner with the school
11. Continual to improve quality opportunities in city reassessing recreation needs, trends and characteristics
 - a. Continue to update the master plan, make it a working document, involve the citizens and monitor the effectiveness of the plan

Williams stated the Master Plan explains that certain factors contribute to the formulation of specific recommendations for plan implementation. The plan also compares city facilities to recreation standards and what facilities are needed to service Scottville residents and the public. The Capital Improvement Schedule outlines what the immediate needs are for the upcoming 2018-2022 years. Williams stated by approving the Master Plan the City will be eligible for grant money. Williams noted a lot of work was put into the plan and she feels it is ready to be approved. Williams noted that McPhail Field can only be sold if they pay back the grant money they have received over the years for improvements. Williams stated a survey was sent out asking residents about their thoughts of McPhail Field and the majority of the responses were to keep the field and utilize it as a recreation facility. Williams stated a group of people are organizing a fast pitch league and games will be played at McPhail Field this summer.

No Commission comments were received.

Mike Shaw stated he is a member of the Mason County Parks and Recreation Board and noted they conducted a public survey and a popular request was for more non-motorized trails.

Motion, by Duncil and seconded by Begue, to close the Public Hearing and re-convene the regular Commission meeting. Motion carried.

REPORTS CITY MANAGER

Williams noted Representative Curt VanderWall will be having a coffee hour for the public on Friday, January 26 from 8-9 a.m. at City Hall.

The DPW will be smoke testing the storm sewers in the area of South Elm and Greene Streets the following week because a storm sewer line may be tied into the sanitary drain system. Residents will be notified about the testing, which is non-toxic to persons and animals.

Williams will be meeting with the Ordinance Committee to discuss the wording of the proposed rental ordinance.

Planning Commission Chairman Rob Alway will attend the next Commission meeting to present the City Master Plan.

Begue noted the State statute requires that nine elected residents serve on a Charter committee. Begue noted that it will be difficult for a City this size to find nine qualified residents so he is recommending that

we speak with Representative VanderWall in regard to the State considering changing the law so that smaller communities could have less than the required nine members. Thompson noted that it could be done based on the size of the community. Williams noted she would bring this issue up with Mr. VanderWall on Friday this week when he is here for his coffee hour.

CITY ATTORNEY

Thompson stated he has been busy working on the following:

- The lawsuit for the home located at 203 Crowley Street.
- Rental Ordinance
- Charter revisions-Timing for the revisions may not happen as fast as the committee would like it to.
- International Property Maintenance Code

POLICE DEPARTMENT

An unknown motorist destroyed the sign at Riverside Park.

TREASURER'S REPORT

The monthly financial reports were submitted for review. Residents still have time to pay their property taxes.

COMMITTEE REPORTS

Finance/Ordinance

- Budget amendments
- Medical Marijuana-Minutes from the Ordinance committee meeting were submitted for review.

Infrastructure

- Meeting scheduled for January 26.

Charter

- Complete overhaul of the Charter appears to have too many obstacles to overcome to make this a reality now, so two or three amendments that need immediate attention will be placed on a ballot when it can be coordinated with deadlines.

Building and Grounds/Public Safety

- Did not meet.

Personnel

- Did not meet.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Motion, by Spencer and seconded by Cole, to approve the Parks and Recreation Master Plan as presented. Motion carried.

NEW BUSINESS

A vacancy occurred on the Commission as a result of Second Ward Commissioner Tom Donald's resignation. Ann Genson, who previously served on the Commission, was the only one who submitted a letter of interest. Motion, by Begue and seconded by Duncil, to appoint Ann Genson to the position of Second Ward Commissioner. Motion carried.

Williams reviewed the budget amendments the Finance Committee is recommending the Commission approve.

- BS & A software
- Increase revenue from wood sales at Riverside Park
- Commission salaries increased because originally it was anticipated salaries would decrease when that was not the case
- Contract out lot mowing of resident's lawns when they are violation of the grass mowing ordinance
- Resurfaced the pool at Riverside Park
- Refuse bags
- Harvest Festival Fund

Motion, by Cole and seconded by Duncil to approve the amendments as presented. Motion carried.

HEARING OF THE CITIZENS

Dan Reynolds stated he has a formal business plan prepared that he will share with the Commission if they decide to move forward with allowing a Marijuana dispensary to open up in Scottville.

Mike Shaw asked the Commission to consider scheduling another meeting regarding the Marijuana issue that focuses on reasons for not allowing a dispensary to open up in Scottville.

Blake Stankowski asked the Commission to consider allowing a Marijuana dispensary to be located in Scottville.

Ann Genson, 402 North Main Street, thanked the Commissioners for their support and is looking forward to working toward a decision on the Marijuana dispensary issue.

COMMISSIONERS REPORTS AND COMMENTS

Spencer asked if any progress has been made in repairing the ornamental street lights.

Williams stated she has been in contact with Kevin Healy who works at the local Consumers Energy office and he understands her frustration and has stated he will do whatever it takes to resolve the issue. Williams stated a couple of light poles have already been fixed. He has concerns about the lights that are located by Lundquist Furniture and they appear to not be working due to something that happened in the street during the North Main Street project a couple of years ago.

Spencer appreciates the fact that Ann Genson stepped up and agreed to fill the vacancy left on the Commission when Tom Donald resigned, but stated she was disappointed no one else showed any interest.

ADJOURN

It was moved by Begue and seconded by Cole to adjourn. So carried at 6:10 p.m.

Marcy M. Spencer, Mayor Pro-Tem

Deborah A. Howe, Clerk