

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1371<sup>st</sup> Regular Commission Meeting of the Scottville City Commission was held on February 1, 2016 and called to order at 5:30 p.m. by Mayor Maki.

Roll Call was taken with the following members present:

Commissioners	Sally Cole Connie Duncil Ann Genson Richard L. Maki Marcy M. Spencer
Absent	Bruce Krieger

Also in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Duncil and seconded by Cole, to approve the 1370<sup>th</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Duncil, to approve the bills in the amount of \$62,847.41. Motion carried.

**HEARING OF THE CITIZENS**

Ed Hahn stated Attorney Thompson never called him back after he left a message asking him if he could disclose information to current Commissioners about what was discussed at a closed session that took place while he served on the City Commission.

Attorney Thompson stated he chose not to return Mr. Hahn's phone call because he did not want to give him legal advice.

Hahn asked if one of the Commissioners asked him to provide that information would Thompson comply.

Thompson stated he would have to wait and see what the question was. He noted when there is a legal question he discusses it with Williams and he would respond to the Commission as a whole with the information. He does not generally give legal advice to an individual Commissioner.

Hahn asked Williams the status of the carnival for the Harvest Festival.

Williams stated the owner has not contacted the City about whether he will be returning or not. The committee for the festival is scheduled to meet the following week.

Hahn asked if the Commission meetings would be moving to 6:30 p.m.

Williams stated that issue was discussed at the last meeting and based on the information they received from the survey the Commissioners chose to leave the start time for the meetings at 5:30 p.m.

Hahn stated on two separate occasions at a Commission meeting, everyone in the audience, with the exemption of Rob Alway, overwhelming supported moving the meeting to 6:30.

Rob Alway noted he did not appreciate Ed Hahn speculating whether he voted or not because he was not a voting Commissioner.

Curt Vanderwall introduced himself as the new chairperson for the Mason County Commissioners. He noted he would be running for state representative later in the year.

Bill Lehrbass, representative for the Rural Fire Authority, informed everyone that the Authority would be asking for a 1.0 millage renewal plus an additional .5 mill at the August election.

Cheryl Kelly introduced herself as the Mason County Clerk. She noted the County would be buying new voting equipment in 2017.

## **COMMUNICATIONS**

None.

## **REPORTS CITY MANAGER**

Williams noted the following:

- Finance Committee will meet February 16 at 7:10 a.m.
- Planning Commission will meet February 3 and they will be discussing the two hour parking limit on Main Street.
- The DDA will discuss the same topic at their meeting the following week.
- February 14 is the deadline to pay taxes before a penalty is added on.
- Details for the water main replacement project are close to being completed and the project should be able to go out for bids in late February or early March. They will be advertised for 30 days and there will be a period of up to 90 days to review the bids before awarding the project to the qualified bidder.
- The City will receive funding from the State to resurface North Main Street after the replacement of the water main has been completed.

MDOT would be seeking the bids for the funding, which will take place around March 1 and the bids will be open on April 1.

- Williams has received one letter of interest for the vacancy on the Commission. The deadline to submit the letters is February 8.

### **CITY ATTORNEY**

No reports were available.

### **POLICE DEPARTMENT**

Riley noted the arson investigation regarding the North Reinberg Apartments is ongoing.

Riley stated his department assisted other law agencies with the recent bomb threats at Covenant Christian and MCE schools. He noted he recently met with the superintendent of MCC to help him prepare his school in the event a bomb threat should occur there.

### **TREASURER'S REPORT**

Reports will be available at the next meeting.

### **DDA REPORT**

No reports were available.

### **ADDITIONS AND DELETIONS TO THE AGENDA**

New Business # 2 – Replace Pump at Lift Station on 5<sup>th</sup> Street

### **OLD BUSINESS**

Williams stated a copy of the final draft of the Amber Township Water Agreement was submitted for review and noted it was very similar to the one that was approved with Ludington last fall. The agreement allows Scottville to service residents along U.S. 10 from Stiles Road to the City limits. Amber Township would be voting on the agreement at their February 15 meeting and this will also be placed on the agenda for Scottville's February 15 Commission meeting.

### **NEW BUSINESS**

Williams proposed the following amendments to the budget:

- General Fund - Increase revenues by \$10,126
- General Fund – Increase expenses in River Park by \$6,438
- Major Streets – Increase expenses by \$26,726
- Local Streets – Increase expenditures by \$2,671
- DDA – Decrease revenues by \$20,096
- DDA – Decrease expenses by \$50,693

Williams noted the amendments regarding the Major Streets is due to engineering expenses associated with the North Main Reconstruction Project, the amount of trees that were removed or trimmed resulted in the amendments to the Local Streets and the amendments to the DDA is due to the Main Street Program changing back to the DDA.

Motion, by Duncil and seconded by Spencer, to approve the amendments to the budget as presented. Motion carried.

Williams stated she was informed by one of the DPW employees that one of the pumps at the lift station was not working properly and is close to quitting altogether. George Smith contacted the company that works on our lift stations and they recommended that either the pump be refurbished at a cost of \$7,750, which includes them coming here to remove it, making the repairs, delivering it and re-installing it. The second option would be to purchase a new one. This would include removing the old pump and installing the new one at a cost of \$19,621. Williams stated both pumps were installed at the same time approximately 13 years ago and other than minor problems they have held up well. Williams is recommending the current pump be re-built and it should be done soon before the spring thaws are upon us. Williams noted the money to pay for the cost of the repairs would come out of the sewer reserve fund. Spencer was concerned if the one pump that is left at the site is capable of keeping up with the demand while the other one is being re-built and she would like to have a backup plan in place in case that one also fails. Williams stated she would contact some people in the area who have lift stations and see if they have a reserve pump they could borrow if the need arises. Motion, by Genson and seconded by Spencer, to approve having the pump at the lift station re-built. Motion carried.

### **HEARING OF THE CITIZENS**

Rob Alway feels the time has come to review and revise the Charter. He recommended forming a committee that could pursue his suggestion.

Hahn disagreed with Alway's comment earlier in the meeting.

Hahn was disappointed that the start time for the meetings was not changed to 6:30 p.m.

Hahn stated he would have preferred to see every individual resident receive a survey instead of one survey being sent out in each newsletter.

Bill Lehrbass stated it might be in the best interest of the City to see if the repairs to the pump for the lift station come with a warranty.

Sue Petipren asked if the readiness-to-serve and usage fees for water and sewer can be separated out on the water bill instead of being combined together.

Williams stated that she believes that cannot happen with the current software the City has for utility billing. She noted this is the same system that

Ludington has for their water bills. Williams also noted residents are welcome to call City Hall and ask questions about their fees and they will explain the fees to them.

Spencer suggested that the usage and readiness-to-serve fees be explained in the next newsletter.

#### **COMMISSIONERS REPORTS AND COMMENTS**

None.

#### **ADJOURN**

It was moved by Spencer and seconded by Duncil to adjourn. So carried at 5:59 p.m.

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Richard Maki, Mayor

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Deborah A. Howe, Clerk