

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1398<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on March 20, 2017 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue
	Sally Cole
	Tom Donald
	Connie Duncil
	Bruce Krieger
	Sue Petipren
	Marcy M. Spencer

Also in attendance were City Manager Williams, Clerk Howe, Chief Riley, Treasurer Shafer-Headworth and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Donald and seconded by Duncil, to approve the 1397<sup>th</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$120,780.24. Motion carried.

**HEARING OF THE CITIZENS**

Tim Petipren, 205 S. Columbia, was not in favor of the rental property ordinance because he does not think it has been researched enough and requested that it be sent back to the Planning Commission for further discussion.

**COMMUNICATIONS**

Williams stated the monthly MCRFA minutes were submitted for review along with their annual run report. She noted how busy Scottville's department was.

**REPORTS  
CITY MANAGER**

Williams stated both pumps at the lift station at Gordon Road are no longer working and need to be replaced. Approximately 98% of the sewage that passes through the lift station comes from the City of Scottville, which means the City will be responsible for approximately \$20,000 of the cost to purchase the

two pumps and install them. The money will be used from money that was set aside in the sewer fund in Fund Balance.

The Board of Review is scheduled to meet one more time on Monday, March 27 at City Hall.

Williams stated she submitted the budget for the Commissioners to review. No action is needed at this time.

Williams stated there is extra money associated with the project to paint the water tower and the engineer offered some suggestions of how to use that money, one being to power wash the bottom of the tower, which is very discolored. There is nothing on the market that can be applied to the tower to prevent future discoloration from happening once it is cleaned, but the solution of painting the bottom half a dark color at a cost of \$6,900 to conceal the growth was discussed. Donald stated he researched several sites on the internet in which municipalities have painted the bottom half of their water tower a dark color and he found it to be pleasing to the eye so he made a motion and Spencer seconded the motion to paint the bottom of the water tower a dark blue or navy blue. Begue disagreed and believes it would be an eyesore. Donald's motion was defeated 1-6. Spencer made a motion and Cole seconded the motion to use the money to power wash the tower at a cost of \$4,900 and replace the pressure sensor at a cost of \$2,330. Motion carried.

#### **CITY ATTORNEY**

No reports were available.

#### **POLICE DEPARTMENT**

No reports were available.

#### **TREASURER'S REPORT**

- Monthly financial reports were submitted for review.
- Met with the Mason County Treasurer's office to settle the City's property taxes.
- Working out some bugs with the Point and Pay system, which allows the employees to accept credit cards for payment at City Hall.

#### **ADDITIONS AND DELETIONS TO THE AGENDA**

None.

#### **OLD BUSINESS**

Williams asked that no decision be made regarding the new DPW pickup truck at this time because she is waiting to hear back from Dennis Healy who works for Ludington's Watson Chrysler dealership. He believes by enrolling the City of Scottville in the Dodge Fleet program he can match or come close to the State of Michigan's Purchasing Contract price of a new pickup truck, but needs

more time to do the enrollment. Williams noted she would prefer to buy local if possible. Motion, by Krieger and seconded by Spencer, to table a decision on purchasing a new pickup truck at this time until Healy is able to confirm a price from the Dodge Fleet program. Motion carried.

Williams stated every year the federal government sets the poverty guidelines for the Board of Review to use for those residents who file a Poverty Exemption Application. Williams stated the City of Scottville receives about 5 of these applications each year. Motion, by Spencer and seconded by Begue, to approve the resolution to Set Poverty Guidelines for 2017. Motion carried.

### **NEW BUSINESS**

Williams stated our current hand held device and software that is used to read water meters is no longer supported due to its age. The DPW employees have been experiencing a lot of problems when reading meters and they are afraid it will stop working completely leaving the City with no way to read meters. Williams stated the Finance Committee had planned on purchasing new equipment and software after the new fiscal year, but she is recommending that the Commission approve the purchase now before it is too late. Marc Hansen called and got two quotes and it is her recommendation to purchase the hand held device and software from Ferguson Waterworks in the amount of \$11,613.00. A representative of this business resides in Mason County, which will be convenient for the training and support. Motion, by Cole and seconded by Duncil, to approve the purchase of the hand held device and the software as discussed. Motion carried.

Williams stated she received a request from Megan and Michael Thorne who reside at 210 South Columbia to keep 6 chickens and no roosters in their backyard. She submitted a note from one of her neighbors stating they have no problem with her request. Motion, by Krieger and seconded by Duncil, to approve the request from Ms. Thorne to keep chickens in her yard. Motion carried.

Williams stated over the past several months the Planning Commission has been discussing passing a rental property ordinance and at their last meeting they feel it is time to move forward and are recommending the Commission adopt an ordinance similar to Ludington's ordinance. Williams stated the City of Scottville has approximately 20-25% rate of rental properties and because one of the Commission's goals is to fight blight, an ordinance would help them accomplish that. It was moved by Begue and seconded by Donald to have Attorney Thompson review Ludington's ordinance and contact the city manager and attorney of Ludington and discuss their opinions of the ordinance. Next month Thompson can then give a brief overview of what would work best for Scottville's rental ordinance and a cost of how much it would be to draft a new ordinance. Motion carried.

### **HEARING OF THE CITIZENS**

Ed Hahn noted there was a mathematical error in the budget for the police department.

Williams stated she was aware of it and it was due to a glitch in the software.

Bill Lehrbass, MCRFA representative said the bids for the new pumpers have gone out and they are currently trying to work out the problem of paying the wages for the firemen.

### **COMMISSIONERS REPORTS AND COMMENTS**

Krieger noted at the second meeting in April the standing committee chairpersons will begin giving monthly reports regarding their meetings.

Petipren asked about professional services under the City Commission section of the budget.

Williams stated it was money set aside to do some exterior work to City Hall, but it will be combined with other money to do be used for upgrades to the whole building.

Petipren asked about the discrepancy regarding the police department in the budget.

Williams stated it was a glitch in the Fund Balance software.

### **ADJOURN**

It was moved by Duncil seconded by Begue to adjourn. So carried at 6:26 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk