

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1377th Regular Commission Meeting of the Scottville City Commission was held on May 2, 2016 and called to order at 5:30 p.m. by Mayor Maki.

Roll Call was taken with the following members present:

Commissioners	Leon Begue
	Sally Cole
	Connie Duncil
	Ann Genson
	Bruce Krieger
	Richard L. Maki
	Marcy M. Spencer

Also in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Cole and seconded by Spencer, to approve the 1376th Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

Krieger asked about the Aflac bill. Williams stated it is insurance the employees pay for themselves through payroll deduction. Motion, by Begue and seconded by Spencer, to approve the bills in the amount of \$44,995.56. Motion carried.

HEARING OF THE CITIZENS

None.

COMMUNICATIONS

None.

REPORTS CITY MANAGER

- Amber Township discussed the 425 Agreement request from Dr. Simone and Dr. Squires, but have postponed making a decision until they have more time to research the request and talk to their attorney.
- Williams stated she is working with Spencer regarding the resumes she has received for the treasurer's vacancy. She hopes to set up interviews within the next couple of weeks. Williams stated she would also advertise the vacancy on the Michigan Works website.
- The Ordinance Committee met the previous week to discuss the blight issue. Williams noted in the first round of letters that were sent out the property owners were asked to contact her within 10 days of receipt of the letter with a plan of action. Those people who did not contact her will receive a second letter and failure to respond will get the City closer to enforcement if needed. Cole noted there have been some improvements already made by residents as a result of the letters.

CITY ATTORNEY

Thompson has been working with Williams and the Planning Commission regarding changes to some ordinances. He is also watching the process of the City's fight against blight and is offering his assistance when needed.

POLICE DEPARTMENT

Riley noted his department has been contacting residents regarding junk violations and some improvements have already been made to several yards. Krieger asked Riley to thank his officers for all the work they have been doing over the past several weeks to help fight the blight problem in the City.

TREASURER'S REPORT

Reports will be available at the next meeting.

DDA REPORT

- The islands in the parking lots and the Pocket Park are being groomed for the summer season by business volunteers and individuals.
- The curbs on the islands will be painted yellow to make them more visible and eye appealing.
- The hanging baskets will be placed on the poles in the very near future.
- Chamber of Commerce employee, Brandy Solberg, will be attending the DDA meetings.

- Melissa Keefer will continue to be the coordinator for the City's events.
- Celebrating Success is scheduled for June 7th. Business promotions and activities are planned for the event.
- City wide cleanup will be held May 14. Volunteers are needed to pickup up litter, etc. along the streets and parking lots.
- Spring trash pickup is scheduled for May 21.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Williams noted she has reviewed next year's budget several times with the Commission. It is a balanced budget and due to the hard work of the Finance Committee some goals have been met. The mileage rates will remain the same at 16.7 mills for the operating general fund and 2.6 for the refuse fund. Krieger asked what the maximum rate was that the City can levy. Williams stated with the Headlee Rollback she believed it was 17.6 mills. Motion, by Krieger and seconded by Duncil to approve the 2016/2017 budget and the 2016 millage rates. Motion carried.

Jim White, the City's bond attorney for the upcoming water main project explained the need for the Commission to pass another Notice of Intent Resolution for the upcoming water main project. White stated there was a stipulation in the bid process that there would be a 90-day hold, which allows the Commission enough time to secure financing before awarding the bid. White stated the City already had secured financing for the project based on the estimated cost of the two projects, but because the bids came in higher than expected the City will need additional funding in the amount of approximately \$440,000 to complete the project. Williams stated one of the reasons for the higher bids is due to a small number of contractors versus the increased number of water projects. Williams and White have been working with the U.S.D.A. to secure additional funding and they were successful and have been approved the loan at an interest rate of 1.75%, but the City has to close on the loan before June 30 to be guaranteed the rate will not exceed that amount. White noted on the day the City closes on the loan, if the current interest rate is less than 1.75%, the City would receive the lower rate. White stated at the time the U.S.D.A. awarded the City a loan (September 2014) for the original amount the City passed a Resolution, Notice of Intent to Issue Bonds and a 45 day referendum period, but the City needs to pass another one for the new amount totaling \$2,093.122. As a result of the City having to accrue additional debt for the water main replacement project it will result in the water rates having to be increased again. Genson stated even though she realizes it is imperative that the project is done, she is concerned about the

water rates having to be increased for the third time this year. The revenue bonds will be issued without a vote of the residents who are registered to vote, unless within 45 days from the date of the publication of the Notice of Intent, a petition is signed by a percentage of those voters. Williams stated the aging infrastructure needs to be replaced and any pipes or connections that contain lead will also be replaced. During the project if any lead is found in a property owner's water line, they will be notified so they can make arrangements to replace the line. Motion, by Begue and seconded by Duncil, to approve the Notice of Intent resolution for the USDA water project. Motion carried.

NEW BUSINESS

Motion, by Genson and seconded by Spencer, to authorize signatures for the MDOT contract for the North Main Street project. Motion carried. Bids will be opened up on May 6. Krieger noted the stretch of road from the City limits to the bypass is in terrible shape and it would be nice if the County would consider paving it so it could tie in with the new surface of North Main Street. Williams stated she would contact the Road Commission and see what their thoughts were about the issue.

For the past two summers the Commission has approved allowing the Mason County Family Events organization to hold several activities in the West parking lot. Connie Wade appeared before the Commission asking that their Family Fun Day be moved to South Main Street on July 9. She explained the reason for the request is her concern for the safety of the pedestrians and workers attending the event and moving it would also give them more exposure. Williams stated there would be room between the railroad tracks and the Dollar General store, but their need for electricity might be problem although a few options were suggested and those will be pursued. Motion, by Genson and seconded by Spencer, approve the request to close South Main Street from the railroad tracks to just north of Dollar General's driveway to allow the Mason County Family Events to hold their activities. Motion carried.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

Begue noted a power pole at the General Dollar Store is broken and laying on the grassy area.

Williams stated she has contacted the owner of the property and informed them that they need to take care of it. The light appears to have been used in the parking lot of an old car dealership that once occupied the property.

ADJOURN

It was moved by Spencer and seconded by Duncil to adjourn. So carried at 6: 21 p.m.

Richard Maki, Mayor

Deborah A. Howe, Clerk