

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1404<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on June 19, 2017 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue Sally Cole Tom Donald Connie Duncil Bruce Krieger Sue Petipren Marcy M. Spencer
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Also in attendance were City Manager Williams, Clerk Howe, Chief Riley, Treasurer Shafer-Headworth and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Petipren and seconded by Spencer, to approve the 1403<sup>rd</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

- My Little Helper-DDA paid to have the windows washed at the vacant buildings for Celebrating Success.
- TNT Enterprize-Mowing, wood for Riverside Park
- Ray Scholtens Plumbing-Water turned on at Riverside Park

Motion, by Begue and seconded by Spencer, to approve the bills in the amount of \$47,325.48. Motion carried.

**HEARING OF THE CITIZENS**

None

**COMMUNICATIONS**

None.

## **PUBLIC HEARING**

Motion, by Spencer and seconded by Duncil, to close the 1404<sup>th</sup> Regular Commission Meeting and open the Public Hearing for the purpose of discussing the Street Vending Ordinance. Motion carried.

The ordinance was revised to regulate food vendors who want to set up and sell their products outside the restricted area. The ordinance will still allow door-to-door sales.

No Commissioners Comments & Questions were received.

No public comments were received.

Motion, by Spencer and seconded by Donald, to close the Public Hearing and resume the Regular Commission Meeting. Motion carried.

## **REPORTS CITY MANAGER**

- New pickup truck for DPW has arrived. The decals have been ordered and will arrive shortly. The Dakota will be sold after the flower baskets are taken down for the year.
- The Sculpture Committee will reveal their design and fundraising plans on Tuesday, June 27<sup>th</sup> as part of the Scottville Clown Band's Patriotic celebration.
- Approximately 40 surveys regarding the Master Plan have been returned. The Planning Commission will be reviewing them as they move forward and begin revising the current master plan.
- Some residents have been placing trash in their recycle cart and letters have been sent to notifying them that if they continue to abuse the system their carts will be removed. A copy of acceptable items was sent along with the letter to better educate the violators.
- The DDA millage was rolled back from 2.0 mills to 1.997 mills. A new L-4029 form has been signed.
- The next commission meeting will be held July 3<sup>rd</sup>. Concerns about July 4<sup>th</sup> being the following day have been voiced, but the meeting will be held as scheduled.
- A punch list for the restoration work regarding the water main project that was done last year was submitted for review. The contractor has a deadline of June 26<sup>th</sup> to complete the work. As of June 1 liquidated damages have been charged against the contractor. The three man holes on North Main Street, which had sunk, have been fixed.

## **CITY ATTORNEY**

No reports were available.

## **POLICE DEPARTMENT**

No reports were available.

## **TREASURER'S REPORT**

Shafer-Headworth stated the monthly financial reports were submitted for review.

## **COMMITTEE REPORTS**

- Finance/Ordinance-Discussed budget amendments; continue to fight blight
- Infrastructure-did not meet
- Charter-did not meet
- Building and Grounds/Public Safety-did not meet
- Personnel-discussed employee manual and are close to presenting the revised edition to the full Commission.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

None.

## **OLD BUSINESS**

Motion, by Begue and seconded by Cole, to approve the amendment to the Street Vending Ordinance as presented. Motion carried.

Williams stated she prepared the final budget amendments for the year. The major overage in expenses was due to the wages paid to DPW employee George Smith for the hours he put in regarding the water main project. The City also purchased a new meter reading device and new software for the device. The auditors will allow the City to transfer up to \$50,000 from the General Fund to the Water Fund to balance the deficit. The Water Fund will then pay back the General Fund as the funds become available. Williams stated the Finance Committee met to discuss the amendments and it is their recommendation to approve them. Motion, by Krieger and seconded by Duncil, to approve the amendments as presented. Motion carried.

## **NEW BUSINESS**

Williams stated the DDA Board is requesting to close down the 100 block of South Main Street from State Street/US10 to the railroad tracks on July 8<sup>th</sup> for the Summerfest Car Show from approximately 7:00 a.m. - 3:00 p.m. Motion, by Begue and seconded by Cole, to approve the street closure request as presented. Motion carried.

Williams stated she received bids for the roofs of the two pavilions at Riverside Park and the roof on the chapel at the cemetery. Because the contractors recommend additional work be done to the pavilions in addition to the new roof, the Parks and Recreation Board has decided to put that issue on hold until more information about the cost and exactly what needs to be done to the structures can be reviewed. As far as the chapel is concerned, Bob's Roofing was the low bid at \$2,327.00 for a shingle roof and \$2,651.00 for a metal roof and he is requesting additional work be done at a cost of \$176. Motion, by Petipren and seconded by Spencer, to approve the bid from Bob's Roofing for a new metal roof and additional work as presented. Motion carried.

## **HEARING OF THE CITIZENS**

Dick Weaver thanked the Commission for everything they do.

## **COMMISSIONERS REPORTS AND COMMENTS**

None.

## **ADJOURN**

It was moved by Spencer and seconded by Cole to adjourn. So carried at 5:56 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk

