

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1379<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on June 6, 2016 and called to order at 5:30 p.m. by Mayor Maki.

Roll Call was taken with the following members present:

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| Commissioners | Leon Begue<br>Sally Cole<br>Connie Duncil<br>Ann Genson<br>Bruce Krieger<br>Richard L. Maki<br>Marcy M. Spencer |
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Also in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Begue and seconded by Cole, to approve the 1378<sup>th</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Duncil and seconded by Spencer, to approve the bills in the amount of \$30,211.47. Motion carried.

**HEARING OF THE CITIZENS**

None.

**COMMUNICATIONS**

Williams stated she received correspondence from Habitat for Humanity. They are currently looking for a family to move into the home they built on Thomas Street and anyone interested should contact Habitat.

Williams noted the Mason County Growth Alliance is teaming up with LMTA to promote LMTA's service and they will be offering free rides for residents of Scottville, Ludington and Pere Marquette Townships on June 16.

## **REPORTS CITY MANAGER**

- Contacted Amber Township Treasurer Jim Gallie after their May meeting, but their council still has not reached a decision on the 425 Agreement. They will be discussing the issue again at their June 27<sup>th</sup> meeting.
- A June 29<sup>th</sup> date was scheduled for the closing of the USDA loan, but that has been pushed back to July 6 because the interest rate would be much lower.
- An updated list of standing committees and boards was submitted for review.
- Received an application from a vendor to sell ice cream from their truck. There were no red flags when the police department ran background checks on the employees so a permit will be issued.
- Approximately 100 residents have turned in their applications for the new recycling cart that will replace the recycle bin starting July 5.

## **CITY ATTORNEY**

- Working on the water project.
- Prepared the first reading for the sign ordinance.
- Trying to determine who owns the property located at 205 Thomas Street so contact can be made to have the stagnant water in the swimming pool drained.

## **POLICE DEPARTMENT**

- Monthly police report submitted for review.
- Officers continue to enforce the inoperable and blight ordinances.

## **TREASURER'S REPORT**

Reports will be available at the next meeting.

## **DDA REPORT**

Williams thanked everyone who helped clean up the business district in preparation for the Celebrating Success event that will be held June 7 from 4-7 pm.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

None.

## **OLD BUSINESS**

The Planning Commission has been working on amending the sign ordinance that would require property owners to remove the outside sign on their buildings within 30 days once a business had closed their doors. If they do not meet the deadline a notice will be sent to the owner giving them an additional 10 days to complete the task. After the 10 days if the sign has still not been removed the City will have the authority to remove the sign and any costs associated with removing it will be placed on their tax roll as a special assessment. The reason the Planning Commission is recommending the change is because sometimes it is hard for people to visualize a purpose for a building especially when a sign reminds them of what it used to be. Discussion was held about taking this issue one step further and work with the property owners to encourage them to display some ideas in place of the old sign to help people envision what the building could be used for. Motion, by Begue and seconded by Genson, to approve the first reading of the sign ordinance. Motion carried.

## **NEW BUSINESS**

Williams stated there are two sinkholes that need immediate attention. One is on First Street just south of the curve and it appears a culvert has slipped out of place at the bottom of the gully and has created a massive sinkhole. The second one is at the intersection of South Main and Second Street. It was discovered that AT&T put a fiber optic cable through the sewer line. Williams contacted AT&T and they determined that they were responsible for the damage and they have agreed to reimburse the City for any costs associated with the repairs to the line. Williams noted due to the complexity in repairing the sinkholes neither the DPW nor the Mason County Road Commission are capable of making the repairs themselves. Williams stated a crew from Ludington came over to try to view the sewer line with a camera in hopes of determining what damage has been done, but they were unsuccessful in their attempt. Williams stated she contacted three contractors to try and get an estimate of the cost, but because it was not known exactly what needs to be done that made it difficult for the contractors to bid on the projects. Williams noted of the two contractors who did respond Hallack Contracting could start that week. Williams stated the expenses for the South Main/Second Street sinkhole would be paid with funds from the Sewer Fund and then reimbursed by AT&T and the First Street sinkhole will be paid for from the Major Street Fund. Begue stated due to Hallack Construction's experience, equipment and capability he made a motion to hire them for the two projects. Duncil seconded the motion. Motion carried.

Williams stated Rob Alway who is co-chair of the Scottville Clown Band Shell committee is requesting the use of a portion of the west parking lot on July 26 for a safety night event they are planning for. They have invited all Mason County fire departments and emergency units to participate in the event and will need more space to hold the event other than what the Optimists and West Shore Bank own. Williams praised the committee for their effort in trying to bring in more people to Scottville by offering some great events. Motion, by Spencer and seconded by Genson, to approve the parking lot request. Motion carried.

Williams stated there are six properties that have delinquent water bills, for one reason or another and are more than 60 days old. A resolution was prepared to have the water bills placed on the 2016 summer tax roll as a special assessment. Motion, by Krieger and seconded by Genson, to approve the special assessments as presented. Motion carried.

Williams stated there are six accounts for water bills that cannot be collected due to various reasons and need to be written off. Motion, by Begue and seconded Duncil, to approve the write offs as presented. Motion carried.

### **HEARING OF THE CITIZENS**

None.

### **COMMISSIONERS REPORTS AND COMMENTS**

None.

### **ADJOURN**

It was moved by Krieger and seconded by Spencer to adjourn. So carried at 6:03 p.m.

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Richard Maki, Mayor

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Deborah A. Howe, Clerk

