

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1405<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on July 3, 2017 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue
	Sally Cole
	Tom Donald
	Connie Duncil
	Bruce Krieger
	Sue Petipren
	Marcy M. Spencer

Also in attendance were City Manager Williams, Clerk Howe and Chief Riley.

**APPROVAL OF THE MINUTES**

Motion, by Begue and seconded by Cole, to approve the 1404<sup>th</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Duncil, to approve the bills in the amount of \$15,221.15. Motion carried.

**HEARING OF THE CITIZENS**

None

**COMMUNICATIONS**

Williams stated the Mason County Rural Fire Authority Minutes were submitted for review.

**REPORTS  
CITY MANAGER**

- Williams stated the design for Scottville's sculpture was unveiled at the Scottville Clown Band's Patriotic concert held the previous week. Harold Cronk, a Scottville native, was hired to design and build the sculpture. Fundraising for the project has begun and she noted the sculpture will be placed by the Optimist Club and the Clown Band Shell.
- The City has an old John Deere lawnmower that is no longer needed, which will be sold to the highest bidder. The deadline to submit bids is July 13.

- The 2017 summer taxes were mailed last Friday. Taxpayers have until August 31 to pay their taxes before a penalty is added. Residents can have the penalty on their taxes deferred until February 14 if they are qualified and fill out a form by August 31.
- The contractors have finished the punch list for the water main project and it has now been completed.
- The Summerfest event will take place July 7 & 8.

#### **CITY ATTORNEY**

No reports were available.

#### **POLICE DEPARTMENT**

Chief Riley noted the monthly police report was submitted for review.

#### **TREASURER'S REPORT**

Reports will be submitted at the next meeting.

#### **ADDITIONS AND DELETIONS TO THE AGENDA**

None.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

Williams stated there are phone lines at the North Scottville Road and Fifth Street lift stations and the City is charged anywhere from \$100.00 to \$400.00 per month for the two lines. When Williams contacted the phone company and asked for an explanation as why the rates vary so much from month-to-month, they were unable to do so. Williams has been in contact with Jim Riffle from the Mason County DPW about this issue and he recommended the City look into replacing the phone lines with a service called "Mission System", which offers more detailed monitoring of the lift stations at a reasonable price. Upfront costs for the two phone lines would be \$7,250 and after the first year the monthly rates for both lines would be \$75.91. The first year's monthly rates would be included in the upfront fee. The Finance Committee reviewed the proposal and it is their recommendation the City move ahead and replace the old phone lines. The cost will come out of the sewer fund. Motion, by Spencer and seconded by Cole, to approve the new phone equipment for the lift stations as presented. Motion carried.

The Personnel Committee has met several times over the last couple of months to review and make changes to the Personnel Manual, which has not been gone through in detail in a long time. Most of the changes they are recommending were to clean up the language and to bring the policies up-to-date. The biggest change will be the way vacation and sick days are used. These days

will now be considered Personal Time Off days and an employee can use them anyway they want to. An employee will be allowed to carry over some of those hours from year-to-year, but if they do not use most of them in a year, they will have to forfeit the time off. The reason for this change is to prevent a hardship, money wise, on the City of Scottville if several employees who have a lot of hours stockpiled were to leave the City at the same time. Krieger and Petipren thanked everyone who worked on the manual. Motion, by Cole and seconded by Donald, to approve the revisions to the Personnel Manual as presented. Motion carried.

Williams stated money was set aside in the budget to make repairs to the 2006 dump truck. This is the truck that carries the sand and salt for snow removal and the under body and box need to be replaced. The truck will be repaired by Truck & Trailer Specialties in Boyne Falls, which originally outfitted the truck. Once the repairs have been completed, the truck will be sandblasted and painted by a local business because Truck and Trailer Specialties does not do this at their Boyne Falls location. The estimate to do the repairs is \$15,057, but it could be higher once they get a chance to inspect the truck. Motion, by Krieger and seconded by Donald to approve the repairs to the 2006 dump truck up to \$16,000. Motion carried. Any major repairs that are discovered during the inspection are to be approved by the City before the repairs can be made.

#### **HEARING OF THE CITIZENS**

None.

#### **COMMISSIONERS REPORTS AND COMMENTS**

None.

#### **ADJOURN**

It was moved by Begue and seconded by Spencer to adjourn. So carried at 5:54 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk