

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1409th Regular Commission Meeting of the Scottville City Commission was held on September 5, 2017 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue
	Sally Cole
	Tom Donald
	Connie Duncil
	Bruce Krieger
	Sue Petipren
	Marcy M. Spencer

Also in attendance were City Manager Williams, Clerk Howe, Sgt. Williams and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Begue and seconded by Spencer, to approve the 1408th Regular Meeting Minutes with the following correction:

- Under the second Hearing of Citizens it should read, “Former 101st District representative Ray Franz introduced himself and asked for everyone’s support during the elections the following year”.

Motion carried as corrected.

APPROVAL OF THE BILLS

- Advantage Marketing and Publications, Inc. – Advertising for one year for Riverside Park that is printed in several publications throughout the state. The information is also posted on a website.
- SOM/DEQ-Water license test fee for Jed VanDyke.
- Tyler Technologies, Inc. – Annual Maintenance fee for utility billing and general ledger.
- Bell Equipment Company-Parts for the street sweeper.
- Fleis and Vandenbrink Engineering-Will be reimbursed 100%. (\$15,566.72)

Motion, by Spencer and seconded by Duncil, to approve the bills in the amount of \$62,319.20. Motion carried.

HEARING OF THE CITIZENS

None.

COMMUNICATIONS

Williams stated the monthly Mason County Rural Fire Authority minutes were submitted for review. She submitted a section of their audit and anyone interested in reviewing the whole audit should contact her.

REPORTS CITY MANAGER

- Street closure on East Second Street was not needed.
- Engineers met with the contractors for the water main replacement project and she is waiting to receive the close out papers.
- Met with some of the staff from the City of Ludington to hear what does and does not work for them regarding the rental ordinance.
- Will meet with staff from the City of Manistee on Sept. 18 to discuss their rental ordinance.
- A Big Red Barrel Prescription Medicine Disposal unit is now located in the lobby of City Hall. Citizens can discard their old prescription drugs or over-the-counter medicine safely with no cost to them.
- City Hall began their new hours beginning September 1.
- A car show will be held in the west parking lot on Thursday evening, 5-8 p.m. on September. 21. This was originally scheduled to coincide with the Harvest Festival before it was cancelled, but the P.M. Historical Motoring Club decided to go ahead and still have it.

CITY ATTORNEY

- Working on zoning matters.
- Preparing a resolution to demolish a building.
- Commended the Commission for taking their time and doing research on the rental ordinance.

POLICE DEPARTMENT

- Monthly police report was submitted for review.
- One police car has been repaired and the other one is being fixed.

TREASURER'S REPORT

Reports will be available at the next meeting.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

None.

NEW BUSINESS

Begue noted since the last meeting new information was obtained and the wording regarding the wards and precincts are being reworked to comply with the recommendations from the State of Michigan.

Begue reviewed the proposed changes in chapters 4-6 as follows:

- The Charter Committee is following the MML's outline to revise the City's Charter.
- Schedule a Council Meeting at least one time per month. The City Manager will have the option to schedule a second meeting if needed.
- Add information regarding the Open Meetings Act in section 4.2.
- Moved some of the information in Chapter 2 to Chapter 4 because it is a better fit.
- Added "electronic edition" to Section 5.5. Section 5.5, Publication and Effective Date of Ordinances, was located in Chapter 7 of the Charter.
- Added to section 6.1 (b) "Familiarity with the City Charter as well as City ordinances and policies is highly recommended" for those seeking a seat on the Council.
- Added to section 6.1 (c) "A person who does not meet the residency requirement is strongly encouraged to become active in City Government by applying for membership on a City Board or Commission." This is an ideal way for a resident to get involved with the operation of City government and learn how a City is run.
- Added "except as modified by State Election Status" under Section 6.6. This pertains to voting hours for elections.

Donald noted even though he thinks it is a good idea, it would be impossible to enforce the recommendation in Section 6.1 (c) and wonders if it should even be included in the revision. Begue noted it is only a recommendation and he believes it is important to include it in the Charter.

Krieger questioned changing the Council meetings to once a month instead of two times.

Williams stated at times there are not enough items on the agenda to justify having a second meeting and some months a third meeting might be necessary. Currently the Charter states two meetings a month have to be scheduled. She would like to see it changed so a second and third meeting can be scheduled only if needed. Williams noted it is not uncommon for cities to schedule just one meeting per month.

Petipren stated she is in favor of eliminating the wards and precincts in the City.

Williams stated due to the recent vandalism at the boat launch she contacted a local security company about having cameras installed at the fish cleaning station at the boat launch. They are recommending five cameras be placed on the exterior of the building and another one elsewhere that will give a bird's eye view of the area. The information can be downloaded on a closed circuit TV, which will be stored in a locked section of the building. Williams presented the information to the Parks and Recreation Board and it is their recommendation to purchase the camera system from Vision Security of Ludington in the amount of \$1,729.50. Williams stated the only other option to deter further vandalism would be to restrict the hours the fish cleaning station was open, which they are trying to avoid having to do. The cost of the camera system would be paid with Riverside Park revenue. Krieger is concerned about placing the cameras on the building because it is not a very tall building and someone could easily damage the cameras if they wanted to. Krieger and Donald are not sure if the cameras are the right solution. Williams understood where they were coming from, but she noted they have to do something because they cannot continue to make costly repairs to the building as a result of vandalism. A discussion followed about this issue. Thompson did recommend that signs be posted informing the public that cameras were located on the property. Motion, by Duncil and seconded by Begue, to purchase the camera system and post camera warning signs. Motion carried.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

Spencer noted a Finance Committee is scheduled for September 7.

Donald asked what the reason was for hiring more part-time police officers.

Sgt. Williams stated more officers are needed to rebuild their staff to cover the shifts. All of the current officers, except for one, have second and third jobs that have created a problem when scheduling them to work.

Petipren commented how nice the chapel at the cemetery looked since it has been spruced up.

ADJOURN

It was moved by Spencer seconded by Cole to adjourn. So carried at 6:18 p.m.

Bruce Krieger, Mayor

Deborah A. Howe, Clerk