

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1385th Regular Commission Meeting of the Scottville City Commission was held on September 6, 2016 and called to order at 5:30 p.m. by Mayor Pro-Tem Spencer.

Roll Call was taken with the following members present:

Commissioners	Sally Cole Connie Duncil Ann Genson Bruce Krieger Marcy M. Spencer
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Absent	Leon Begue Richard L. Maki
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Also in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Cole and seconded by Duncil, to approve the 1385th Regular Meeting Minutes with the following corrections:

- page 4872, last paragraph, should read Mason County Central Schools is sponsoring a Fun Run.
- page 4873, “Hearing of the Citizens,” should read that the City Treasurer will be working under the City Manager just like all the employees of the City do.

Motion carried as corrected.

APPROVAL OF THE BILLS

Motion, by Krieger and seconded by Genson, to approve the bills in the amount of \$76,964.78. Motion carried.

HEARING OF THE CITIZENS

None.

COMMUNICATIONS

Williams stated the Mason County Rural Fire Authority submitted a copy of their audit and it is available to review upon request. They also submitted a letter in regards to a flaw on the renewal of their operational millage and they will ask voters to pass a one year, 1 mill levy request on the November 8, 2016 ballot.

REPORTS CITY MANAGER

- New DPW employee, Jed VanDyke, began working for the City September 6. John Rall will be helping the DPW during the Harvest Festival.
- Williams contacted Consumers Energy regarding the orange cone located across the street from City Hall and they are planning on making repairs to that spot this fall. A contact person from Consumers is researching some options regarding the restoration of the ornamental light poles and he will pass on the information to Williams once it is known.
- Williams stated she contacted C & I Electric and they will attempt to repair the siren on top of City Hall so it can be used in the event the area experiences an emergency weather situation.
- All the work at 205 Thomas Street that involved the removal of a swimming pool and restoring the yard back to a lawn has been completed. The final cost was higher than originally estimated and it will be placed on the tax roll as a special assessment and hopefully the property will be sold during a tax sale so the City can recoup its money.
- Three of the four items the City advertised for sale were sold and the money that was received will help offset the cost of the 100th Anniversary Open House of City Hall that will be held on September 14.

CITY ATTORNEY

No reports were available.

POLICE DEPARTMENT

Riley stated the monthly police report was submitted for review. Officers handled two missing juvenile complaints and they are working on various ordinance complaints.

TREASURER'S REPORT

Williams stated several reports were submitted for review and the City is in a good financial situation. The auditors will be meeting with the

Finance Committee sometime this month to review the audit and the audit will then be presented to the whole Commission in October.

DDA REPORT

Williams stated she submitted a copy of a Harvest Festival schedule. She noted there is a concern that the construction on West Broadway will not be completed in time and open to two way traffic so it can be used as a detour route for traffic during the children's parade and the grand parade, which take place on State Street. Williams stated if the road is not open, traffic will be routed through the side streets south of State Street. Participants of the parade will line up along North Reinberg and Maple, Beryl and Broadway west of Reinberg. They will then proceed along Reinberg to State Street, travel east to North Main Street and then north to Maple and then west to Reinberg where the parade will end. Williams stated a decision on the parade route has to be made by the end of the week to allow enough time for the participants to be contacted regarding their location in the lineup of the parade.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Williams stated she submitted a pay request from B&L Excavating and noted at the last meeting discussion was held regarding enforcing liquidated damages against the contractor because the project is behind schedule. In accordance with the contract, Williams stated this was taken into consideration and she deducted an amount of \$2,800, which brings the amount to \$298,508.42. Don DeVries and Steve Bishop of Fleis & Vandenbrink gave an update on the progress of the project.

- Work in the 100 block of North Main Street is moving along at a fast pace. One or two days are left before all the buildings are connected to the new water main.
- Concrete joint contractor completed his work in one day.
- Sidewalk ramps that are ADA compliant will be installed at the intersections.
- If everything keeps moving at the pace it is now, the north side could be completed within three weeks.
- Overall the project is going along well and the quality of the project is decent.
- There is a concern if the whole project, which includes the south side, can be completed before the deadline of October 26 and before companies quit laying asphalt in the fall due to the weather.

- There was difficulty in getting the subcontractors on site when needed, which contributed to the project being behind schedule.
- A meeting was held with the school to discuss alternate routes for parents, buses and students to use during the construction. A police officer directed traffic at the busiest intersection the first day of school. No complaints or problems surfaced so the alternate routes must be working out satisfactorily.
- Steve Bishop has asked for written confirmation from the contractor when Broadway will be open for two-way traffic.
- The contract for the project states specific milestones that are expected to be met during the construction. Taking into consideration that the second bond issue delayed the start of the project, Mr. Bishop feels it would be considerate on the part of the City, the contractors and the engineers to extend the milestones of the contract by two weeks.
- Bishop strongly encourages the City enforce the liquidated damages if needed.
- There is not one main thing, but a combination of issues that caused the project to be so far behind.

Motion, by Genson and seconded by Krieger, to pay the request of \$348,556.66 to B&L Excavating (\$298,508.42) and the engineers (\$50,048.24). Motion carried.

NEW BUSINESS

Williams stated she submitted three proposed designs for a sign at Brookside Cemetery. Williams stated the designs were presented by Northwood Signs. There has not been a sign installed at the cemetery in many years and as a result of requests from citizens, she thought it would be a good idea to have one put out there that included the name of the cemetery and contact phone number for people to call with questions and/or concerns. Williams asked for the Commissioners for their opinion and they all agreed that the middle design that included a brook and pine trees were their choice. The cost of the sign is \$1,708.75, which includes gold leaf paint that is more durable. She plans on having it in place this fall.

HEARING OF THE CITIZENS

Sue Petipren was very happy the swimming pool has been removed from the North Thomas Street home and asked what the final cost was for all the work done at the sight.

Williams stated the estimated cost was \$5,000.00 and the final cost was \$5,825.12. It took longer than expected to complete the project, which resulted in more labor and equipment rental.

Petipren was pleased to see new windows and siding being installed on the building to the west of the Post Office.

Spencer noted the building was one of the issues the Ordinance Committee was actively pursuing as a result of blight problems in the City.

COMMISSIONERS REPORTS AND COMMENTS

Krieger stated he knows of three homes in the City that are in the process of being sided and several others that are or have been painted, which are the result of the Ordinance Committee making the blight issue one of their major priorities. Krieger thanked the residents who have made progress on their property.

ADJOURN

It was moved by Duncil seconded by Cole to adjourn. So carried at 6:09 p.m.

Richard Maki, Mayor

Deborah A. Howe, Clerk