

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1423rd Regular Commission Meeting of the Scottville City Commission was held on April 2, 2018 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue Sally Cole Connie Duncil Ann Genson Sue Petipren Marcy M. Spencer
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Mayor	Bruce Krieger
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Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley, Treasurer Shafer-Headworth and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Begue and seconded by Cole, to approve the 1422nd Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

Motion, by Spencer and seconded by Duncil, to approve the bills in the amount of \$80,375.90. Motion carried.

HEARING OF THE CITIZENS

None

COMMUNICATIONS

Williams stated she received correspondence from Representative VanderWall about additional street funding that will be awarded to the City of Scottville in the amount of \$10,723.26.

Williams stated she received correspondence from Wolverine Power notifying her they will be in the area working to trim trees along their power lines located at the landfill.

**REPORTS
CITY MANAGER**

•The Doggie Waste Stations have arrived and the DPW employees will begin installing them throughout the business district.

- The training for the new BS&A software has been completed and staff are currently familiarizing themselves with the different programs they use.
- The Planning Commission is recommending that the angle of the parking spaces be changed back to the original 45-degree angle. Engineers from Fleis & Vanderbrink will be on sight April 6 to look closer at the parking spaces and offer some proposals for this issue.
- Williams was contacted by MDOT regarding the street additions she submitted. They have some concerns and will be on site the next month or so they can see first-hand the streets in question.
- DPW employee Marc Hansen has been working with the Mason County DPW regarding false alerts the City was receiving at their lift station. It was discovered the relay switch is not working correctly and needs to be replaced otherwise it can cause a pump to burn out. The cost of the switch is \$1,280.00, which is a lot cheaper than to replace a pump.
- Williams stated due to the upgrades at Ludington's Waste Water Treatment Facility it will cause problems at lift station # 1 that is located by Wildwood Meadows apartment complex and it will need to be upgraded. The City is responsible for 53% of the lift station. The cost is unknown at this time, but it could be in the six-figure range. Williams stated she just learned about this a few days ago and information is very preliminary, but she would keep the Commissioners posted as to the progress and cost as it unfolds over the next months.
- Williams received correspondence from Canna Care Group, LLC asking they be put on the agenda so they can present their business plan to bring a medical marijuana provision center to Scottville. They are scheduled for the next Commission meeting that will be held on April 16.

CITY ATTORNEY

Thompson and Krieger inspected the home located at 203 Crowley to determine if they should move forward with the condemnation process. The owner did submit correspondence to the judge that she wants to save her house. Upon inspection of the interior of the house, it was found that the sub floors have been replaced and all utilities have been restored to the house and any previous concerns have been corrected and there appears to be no remaining issues to address that would cause the Commission to move forward with the condemnation process. USDA has verified they will repair the damaged roof and have committed \$7,300 to do the project as long as this will stop the condemnation process. They will also replace any damaged wood that is found after the old roofing material is removed. USDA needs a commitment from the City within 30 days that they want them to move ahead with repairing the roof. Williams stated it is not known when the funds will be available to repair the roof. This is federal money and it could be as soon as a few days to several months before the money is released. Krieger noted besides the issue of the roof, the house needs to be power washed, a vehicle needs to be removed from the property and the yard needs a thorough cleaning.

Thompson has been working on some changes to the Charter and if enough time is available before the May deadline they will appear on the Primary Election ballot.

POLICE DEPARTMENT

The monthly police report was submitted for review. Riley noted his department is always working on blight issues.

TREASURER'S REPORT

The monthly financial reports were submitted for review.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Williams stated since the last meeting she received a quote and three proposals from Turner Signs for a new sign at Riverside Park. Williams contacted Manley Graphics about submitting a design for a sign but was informed the quote that was submitted was to duplicate the sign that was destroyed. The unanimous choice was a design submitted by Northwoods Sign Shop that has a nature background. The Commissioners would like to have the City of Scottville included on the sign and have it two sided so it was visible from both directions. Williams would find out the extra cost for it to be two sided.

Williams previewed the annual budget and highlighted some areas of interest. Those items were, but not limited to the following.

General Fund

- Made changes to the health insurance program for a savings of 7%
- Pop Warner Football group will be in charge of the maintenance of McPhail Field in exchange for using the football field free of charge
- The mowing at McPhail Field will be contracted out
- Exterior work to City Hall will be done this year
- Approximately \$15,000 will be set aside in Fund Balance for future projects

Major and Local Streets

- Money received from the State will be used to make repairs to the streets.

DDA

- Flower basket program will continue this year
- Summerfest and the Harvest Festival will be combined and will be held in July

Water and Sewer

- Lift station repairs will need to be addressed
- According to the rate study, Scottville is where it needs to be for water and sewer rates

Motor Pool

- Purchase a crack sealing machine at a cost of approximately \$5,000.00 so the work does not have to be contracted out
- Pave the floor of the storage building at the DPW

Williams noted the Finance Committee has been reviewing and make changes to the budget over the last few months and they are satisfied with the results.

NEW BUSINESS

The State Planning Act now requires the Planning Commissions to fill out an annual report. Scottville's Planning Commission dedicated most of 2017 to creating a new Master Plan. They also began work on the Rental Ordinance, discussed the sidewalks and ground level apartments.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

Begue noted he submitted some thoughts for the budget and anyone wanting to discuss them should contact him.

Begue also had literature he was willing to share regarding medical marijuana dispensaries and the importance of having the right ordinances in place if they are allowed.

Petipren thanked Begue for all the time and effort he gives to the City.

ADJOURN

It was moved by Spencer and seconded by Duncil to adjourn. So, carried at 6:24 p.m.

Bruce Krieger, Mayor

Deborah A. Howe, Clerk