

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1426<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on May 21, 2018 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue Sally Cole Ann Genson Sue Petipren Marcy M. Spencer
Mayor	Bruce Krieger
Absent	Connie Duncil

Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley, Treasurer Shafer-Headworth and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Krieger and seconded by Begue, to approve the 1425<sup>th</sup> Regular Meeting Minutes with the following corrections:

- page 5050, “Hearing of Citizens” the word surplice should be surplus.

Motion carried as corrected.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Genson, to approve the bills in the amount of \$27,100.98. Motion carried.

**HEARING OF THE CITIZENS**

Mike Taillard announced he was running for the 35<sup>th</sup> District of the Michigan State Senate.

## **COMMUNICATIONS**

Williams stated she was notified by the Mason County Treasurer's office of a tax foreclosure on a piece of property located on West Fourth Street. This parcel is adjacent to property with a home that went through the foreclosure process a couple of years ago. The City has third right of refusal, which she is recommending we not exercise because we have no interest in the parcel. She expects the owner of the adjacent property will purchase it from the tax sale.

## **REPORTS CITY MANAGER**

- New DPW employee Lane Gancarz began working for the City the previous week. The unseasonal weather the area experienced in April has set them back with spring chores, but they are working hard to get caught up.
- The paving of a portion of East Second Street and the driveway by the water tower has been completed.
- The new police cruiser has been ordered and should arrive in approximately 14 weeks.
- A public hearing for the final approval to adopt the City Master Plan will be held at the next meeting.

## **CITY ATTORNEY**

Thompson will discuss the Property Maintenance Code later in the meeting.

## **POLICE DEPARTMENT**

No reports were available.

## **TREASURER'S REPORT**

The monthly financial reports were submitted for review.

## **COMMITTEE REPORTS**

### **Finance/Ordinance**

- Employee wages
- Years-of-Service for part-time employees
- Property Maintenance and Structures Code
- Radio read meters
- River Park refund policy-put on hold
- Blight/grass mowing

### **Infrastructure**

- Mayor Krieger was contacted via e-mail by a representative of the Conservation Resource Alliance and he would like to meet with City representatives regarding the erosion problem on the bank at Riverside Park.

### **Charter**

- Begue will begin meeting with other Commissioners in small groups to discuss and review a basic ordinance document regarding the Marijuana dispensary/facility issues. Rob Alway, Chief Riley and City Manager Williams will also be asked to participate in these meetings when needed. Ultimately a final draft will be submitted to the full Commission for adoption.

### **Building and Ground/Public Safety**

- Did not meet.

### **Personnel**

- Spencer took part in the interviews for the DPW vacancy.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

The City has been working toward having a Rental Ordinance in place so inspections can be done for rental properties. The Existing Structures Code addresses only the exterior of buildings and not the interior so Thompson has been working on revising the International Property Maintenance Code that would be tailored to the City's needs. This is the standard document that municipalities use for inspections. The International Property Maintenance Code should be referred to when working on the ordinance regarding the Marijuana issue. Motion, by Spencer and seconded by Genson, to approve the first reading of the ordinance to repeal Chapter 151 Existing Structure Code and adopt a new Chapter 151. Motion carried.

The City has a lot of pit meters and in the past water bills have had to be estimated during the winter months because they are difficult to locate with snow covering them. This has caused a lot of problems with underestimating and overestimating the bills for our customers. If the pit

meters were replaced with radio read pit meters a DPW employee would drive to different locations in the City and have the meters remotely read while they remain in their vehicle. The employees will still manually read the remaining meters that are located in the basements. The cost to replace 160 pit meters would be approximately \$39,680.00. If approved, the meters will be replaced when time allows before next winter. Motion, by Cole and seconded by Begue, to approve the purchase of the pit meters as presented. Motion carried.

It was brought to the Finance Committee's attention that part-time employees have not been recognized for their long-term employment like the full-time employees are. It was the consensus of the committee that these employees should be rewarded for their commitment to the City by offering a Years of Service policy to them. Motion, by Spencer and seconded by Cole, to approve the Years of Service Policy as presented. Motion carried.

### **HEARING OF THE CITIZENS**

None.

### **COMMISSIONERS REPORTS AND COMMENTS**

Petipren noted that Dr. Squires appreciated the letter that was sent to him by Mayor Krieger on behalf of the City of Scottville. The letter was for his continuous support of the Scottville area and the leadership award he received from the American Chiropractic Association.

Cole appreciated all the work the DPW, especially Marc Hansen, has been doing around the City.

### **ADJOURN**

It was moved by Spencer and seconded by Begue to adjourn. So carried at 5:57 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk

