

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1435th Regular Commission Meeting of the Scottville City Commission was held on October 1, 2018 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Sally Cole Connie Duncil Ann Genson Sue Petipren Marcy M. Spencer
Mayor	Bruce Krieger
Absent	Leon Begue

Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Genson and seconded by Spencer, to approve the 1434th Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

Motion, by Spencer and seconded by Duncil, to approve the bills in the amount of \$23,173.20. Motion carried.

HEARING OF THE CITIZENS

None.

COMMUNICATIONS

The budget review minutes from the Mason County Rural Fire Authority were submitted for review.

**REPORTS
CITY MANAGER**

- Williams stated she just received the written report that day from the Michigan Economic Development Corporation regarding the status of the Redevelopment Ready Communities Program and she would share the information with the Commission at the next meeting.
- A couple of citizens have donated some rocks to be used along the banks at Riverside Park, but more rocks are still needed.

- The DPW has made good progress with the installation of the new radio read meters.
- Trick-or-Treat will be held October 31 from 6-8 p.m.
- Condemnation signs were posted at the home located at 203 Crowley and the people living there were given a deadline of Tuesday, October 2 to vacate the property.
- The police department's taser is obsolete and as of early 2019 it cannot be repaired and will no longer be supported. Williams is applying for a grant that will enable the City to purchase some tasers.
- Williams is working on a policy that would require property owners to post their house number on their home that is visible from the street. The International Property Maintenance Code requires this, but the policy will help better define the requirement.
- Williams has been working with Bob Tracy who specializes in historic buildings. His knowledge will help when moving forward with the restoration of the bricks on the exterior of City Hall. A drone will be used to take pictures of the condition of the bricks.

CITY ATTORNEY

Thompson has been working with Cherrie Moffett's conservator regarding the condemnation process of her house. He noted the International Property Maintenance Code is a good tool for City officials to use.

POLICE DEPARTMENT

The monthly police report was submitted for review.

TREASURER'S REPORT

The problem with the accounting software with BS&A has been resolved and everything is balanced through August. Williams stated because something happened in the conversion with BS&A software she will contact them and see if they will pay the bill from the individual the City hired to work out the issues.

ADDITIONS AND DELETIONS TO THE AGENDA

Delete New Business # 1 – Redevelopment Ready Communities Resolution

OLD BUSINESS

Williams stated she received one rental inspection proposal from Mark Niesen who owns I Inspect LLC. Mr. Niesen is from Manistee and previously worked for the City of Manistee as their building inspector and currently works for them as their inspector for rental properties. He will be in charge of all the paperwork and all the finances will be paid directly to him. Mr. Niesen will provide reports so the City is up-to-date on the progress of the inspections. The rental properties will be on a three-year rotation for inspections. The City still needs to create a fee schedule. Owners will have until May 1, 2019 to register their property. Williams will be meeting with Mr. Niesen the following day to finalize the contract. The Finance Committee has reviewed his proposal and it is

their recommendation the Commission approve entering into a contract with Mr. Niesen. Thompson stated once a fee schedule is established it will have to be approved by the Commission. Motion, by Genson and seconded by Spencer to allow Williams to enter into a contract, with Thompson's approval, with Mr. Niesen and hire him as the City's rental inspector. Motion carried. Thompson stated owners failing to register their property with the City will be issued a ticket and could ultimately be banned from renting out their property. Williams will have to discuss the failure to register fee with Mr. Niesen to decide who would receive that money.

NEW BUSINESS

None.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

None.

ADJOURN

It was moved by Spencer seconded by Genson to adjourn. So carried at 6:03 p.m.

Bruce Krieger, Mayor

Deborah A. Howe, Clerk