

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1436<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on October 15, 2018 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Sally Cole Sue Petipren Marcy M. Spencer
Mayor	Bruce Krieger
Absent	Leon Begue Connie Duncil Ann Genson

Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Krieger and seconded by Spencer, to approve the 1435<sup>th</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$79,197.39. Motion carried.

**HEARING OF THE CITIZENS**

Richard Weaver noted the pavilion at Riverside Park needs some renovations.

Williams stated she would be applying for some grant money next year to make the necessary repairs.

**COMMUNICATIONS**

The Mason County Rural Fire Authority Minutes were submitted for review.

An invitation to attend the Scottville Senior Center's 45<sup>th</sup> Birthday Celebration was submitted for review.

## **REPORTS CITY MANAGER**

- Representative Curt Vanderwall will be having his coffee hour after the Commission meeting.
- Williams applied for a grant application from Great Lakes Energy that will be used to purchase two Automated External Defibrillators. One will be kept at City Hall and the other will be kept in the second police cruiser. The City already has one that is kept in the primary police cruiser.
- The home located at 203 South Crowley has been boarded up and secured so no more squatters can occupy it.
- The condition of the bricks on the exterior of City Hall was documented with the help of a drone and that information will be sent to Mr. Tracy so he can prepare a report as to what needs to be done to restore them.
- An illegal dumping incident was discovered at the cemetery. A police report was made and the DPW has cleaned it up.
- Williams asked Thompson to prepare a resolution to abate a nuisance regarding the structure on South Bean Road because after writing two tickets to the owner no progress had been made, but when she went there last week to take pictures she found out new windows have been installed and work has been done to the roof. Thompson recommended the issue be referred to the Ordinance Committee for discussion of whether the Commission should continue with the abatement or not.

## **CITY ATTORNEY**

Thompson has been working on the rental inspection program and will contact the conservator for the property owner of 203 Crowley and confirm a plan for the status of the property.

## **POLICE DEPARTMENT**

No reports were available.

## **TREASURER'S REPORT**

An up-to-date financial report was submitted for review. As soon as the audit has been completed it will be presented to the Commission at a future meeting.

## COMMITTEE REPORTS

### Finance/Ordinance

Both committees will be meeting the following day.

### Infrastructure,

Did not meet.

### Public Safety/Building and Grounds

Did not meet.

### Personnel Committee

Did not meet.

## ADDITIONS AND DELETIONS TO THE AGENDA

None.

## OLD BUSINESS

The City Manager prepared a Resolution to establish a fee schedule for rental inspections based on the proposal received from I Inspect LLC. She recommends the City Commission adopt it that tonight. Motion, by Spencer and seconded by Cole, to approve the resolution to establish a fee schedule for the rental inspection program as presented. Motion carried.

The City Manager also noted that the Ordinance Committee talked with Mr. Niesen from I Inspect LLC and he spoke to the issue of the Failure to Register Fee. He noted in Manistee the fee is \$100 for the first day missed and \$500 per day thereafter. The committee felt that structure may catch more attention than our \$500 one-time fee. The City Attorney felt that it would not be in the best interest of the city to go that route as he doesn't feel a judge would allow that type of fee assessment for multiple days late. After some discussion it was the consensus to leave the fee as is for right now and evaluate it later if this seems to be an issue.

The City Manager recommended the City Commission pass the attached Resolution to enter into a formal Agreement with I Inspect LLC for administration of the Rental Inspection Program. Motion, by Spencer and seconded by Petipren, to approve the Residential Rental Inspection Agreement as presented. Motion carried.

## **NEW BUSINESS**

Williams has been working for approximately 1 ½ years with the Michigan Economic Development Commission regarding their Redevelopment Ready Communities Program. Part of the process was to fill out a survey. The results of the survey were submitted for review and it indicates the City has completed 20% of the criteria needed to become a Redevelopment Ready Certified Community, which will open up doors for the City and provide grant opportunities. Williams stated the City has to focus on the red and yellow areas of the report and she will distribute these areas to the different committees for completion. Motion, by Cole and seconded by Spencer, to approve the resolution for Redevelopment Ready Communities as presented. Motion carried.

## **HEARING OF THE CITIZENS**

None.

## **COMMISSIONERS REPORTS AND COMMENTS**

Petipren and Cole thanked Williams for all the work she does as City Manager.

## **ADJOURN**

It was moved by Spencer and seconded by Cole to adjourn. So carried at 6:10 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk