

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1438th Regular Commission Meeting of the Scottville City Commission was held on November 19, 2018 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Rob Alway Sally Cole Connie Duncil Marcy M. Spencer
Mayor	Bruce Krieger
Absent	Leon Begue Sue Petipren

Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley and Treasurer Shafer.

APPROVAL OF THE MINUTES

Motion, by Spencer and seconded by Duncil, to approve the 1437th Regular Meeting Minutes and the 42nd Organizational Meeting Minutes as presented. Motion carried.

APPROVAL OF THE BILLS

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$16,324.62. Motion carried.

HEARING OF THE CITIZENS

None

COMMUNICATIONS

Eric VanDop from Brickley DeLong gave his annual presentation of the budget to the Commissioners. The City received the highest opinion the firm can give for the audit. VanDop briefly reviewed the audit and highlighted a few areas of importance, those being, but not limited to:

General Fund

- Revenues up from last year.
- Expenditures up from last year.

Sewer

- No SAW grants.
- Expenditures down from last year.
- Need to supervise this fund during the year.

Water

- Operating expenses up from last year.
- Need to supervise this fund during the year.

The Mason County Rural Fire Authority Minutes were submitted for review.

REPORTS CITY MANAGER

- Two new homes met zoning requirements and will be built in the Sweetwater Subdivision. The foundation for one of them has already begun. Williams noted these are not stick built homes.
- The Michigan Municipal Risk Management Authority sent notification to Williams that the City has been approved grant money to purchase two new Taser's for the police department.
- The City has been approved grant money through Great Lakes Energy People's Fund Grant Program to purchase two AED's, which will be placed in the office of City Hall and in the second police cruiser.
- Winter parking restrictions are in force from November 1 through April 1.
- Winter tax bills will be mailed out at the end of November.
- City Hall will be closed November 22 and 23 in observance of the Thanksgiving holiday.

CITY ATTORNEY

No reports were available.

POLICE DEPARTMENT

New police car is getting outfitted.

TREASURER'S REPORT

The monthly balance sheet was submitted for review.

COMMITTEE REPORTS

Finance/Ordinance

- Blight
- AED's
- Met with Riley, Williams and Thompson regarding streamlining the procedures to fight blight.
- Meeting scheduled with two property owners regarding blight issues.

Infrastructure

Did not meet.

Building and Grounds and Public Safety

Did not meet.

Personnel

Will be meeting in the near future.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Earlier in the year a new fee schedule was approved, which will result in changes being made to the cost of purchasing cemetery sites and burials at Brookside Cemetery for non-residents. Originally the rate that was charged to anyone using those services, whether you were a resident of the City or a non-resident of the City, was the same. Now anyone using those services will be charged a fee based upon their resident or non-resident status. An additional fee of \$100 will be added to the cost of any Saturday burials. A resident is defined as anyone owning a residential property within the City and includes their spouse and any minor children 18 years or younger. Motion, by Cole and seconded by Duncil, to approve the changes to the Brookside Cemetery Rules and Regulations booklet. Motion carried.

NEW BUSINESS

The one-year and three-year terms for the Board of Review will expire the end of the year. Julie Deller (one-year term) and Diana Kovalchik (three-year term) have agreed to serve another term. Motion, by Spencer and seconded by Alway, to approve the appointments to the Board of Review as presented. Motion carried.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

Krieger distributed a list of the standing committees to the Commissioners.

ADJOURN

It was moved by Spencer and seconded by Cole to adjourn. So carried at 5:54 p.m.

Bruce Krieger, Mayor

Deborah A. Howe, Clerk