

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1443<sup>rd</sup> Regular Commission Meeting of the Scottville City Commission was held on February 4, 2019 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Rob Alway Sally Cole Connie Duncil Sue Petipren Marcy M. Spencer
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Mayor	Bruce Krieger
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Also, in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

**APPROVAL OF THE MINUTES**

Motion, by Cole and seconded by Duncil, to approve the 1442<sup>nd</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$265,601.25. Motion carried.

**HEARING OF THE CITIZENS**

Barb Burwell was disappointed with the interview process for the 1<sup>st</sup> Ward Commission candidates and would like to have seen it done a different way.

Williams stated according to the Open Meetings Act the Commissioners are not permitted to discuss the candidates outside a Regular Commission Meeting.

Barb Burwell stated several residents have received correspondence in the mail regarding cross connections asking them to complete an on-line survey. She noted some of those people did not understand the request and some do not have access to a computer. Burwell thought the City could have been more pro-active by getting word

out to the citizens about the survey they could receive, which would have prevented a lot of confusion.

Burwell hopes the current Commissioners listen to the ideas of the new Commissioner that will be appointed later in the meeting.

## **COMMUNICATIONS**

None.

## **REPORTS CITY MANAGER**

- Williams stated the cross-connection survey was discussed in media reports and at previous Commission meetings. The letter provided contact information for anyone needing assistance. Williams stated Mead and Hunt plan on tweaking their letter for future mailings that should make it easier for residents to understand. These surveys are a requirement from the DEQ.
- USDA employees are back to work and the City's grant request is being processed. A check should be sent out in the near future.
- Mark Niesen, who was contracted by the City to do the rental inspections has sent out the first round of registration notices. May 1<sup>st</sup> is the deadline for landlords to register their properties.
- The DPW employees put in a lot of overtime hours the previous week due to the harsh weather the area experienced.

## **CITY ATTORNEY**

Thompson has been working on a few projects and ordinances. He will be attending the Planning Commission meeting scheduled for Tuesday, February 5 at 5:30 p.m.

## **POLICE DEPARTMENT**

The monthly police report was submitted for review.

## **TREASURER'S REPORT**

No reports were available.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

New Business # 2 – Letter of Resignation  
New Business # 3 – Committee Appointments

## **OLD BUSINESS**

The Commissioners were pleased to have three candidates step forward and show an interest in serving on the City Commission and the candidates that were not selected were encouraged to consider getting involved with the City by taking advantage of the many volunteer opportunities that are readily available. Some Commissioners took the opportunity to ask questions of the candidates. Motion, by Alway and seconded by Spencer, to appoint Brian Benyo to fill the 1<sup>st</sup> Ward vacancy.

Roll Call Vote:

Cole-Yes  
Alway-Yes  
Duncil-Yes  
Krieger-Yes  
Petipren-No  
Spencer-Yes

Motion carried.

Williams reviewed the budget amendments. The Finance Committee has reviewed the amendments and it is their recommendation the amendments be approved.

- Zoning Department - Created new line items associated with contracted labor for lot mowing and attorney fees regarding blight issues.
- Elections – Additional inspectors were needed to handle the crowds at the polls.
- City Hall – The garage door was replaced, loose bricks were repaired and security cameras were installed.
- Fees for cable vision at Riverside Park were increased.
- Stumps from removed trees were ground down at the cemetery. This was a carry over from the previous fiscal year.
- The DDA received a substantial TIF reimbursement.

Motion, by Krieger and seconded by Cole, to approve the budget amendments as presented. Motion carried.

## **NEW BUSINESS**

MCC Schools is requesting a handicap parking space be placed in front of lower elementary building on the south side of Maple Street. A temporary order was submitted until the Commission can amend the parking schedule ordinance. Motion, by Spencer and seconded by Duncil,

to approve the temporary traffic order as presented. Motion carried. A sign will be ordered and the DPW will place it temporary in front of the school and once spring gets here it will be installed permanently.

Williams gave her official notice to resign as Scottville City Manager as of April 30, 2019. She has been offered another job opportunity that she feels is the right step for her and her family at this point in their lives. She thanked everyone for all their support during the 21 years she has worked for the City. Williams was thanked for her years of service to the City. Williams recommended the Commissioners use the Michigan Municipal League's Executive Search Service for hiring a replacement for her. Williams will contact the MML and make arrangements to have a representative attend the next Commission meeting to explain their process and answer any questions they may have. There will be no charge or commitment for the presentation, but if the Commission decides to proceed with the search through the MML that will come at a cost. The Commissioners agreed to hear the presentation. Motion, by Spencer and seconded by Alway, to accept Williams resignation, with regrets. Motion carried.

Krieger reviewed his revised list of the standing committees and announced which Commissioner was to serve on each committee.

**Finance**

Marcy Spencer-Chairperson  
Rob Alway  
Bruce Krieger

**Infrastructure**

Bruce Krieger-Chairperson  
Connie Duncil  
Sally Cole

**Ordinance**

Marcy Spencer-Chairperson  
Bruce Krieger  
Rob Alway

**Building and Grounds/Pub. Safety**

Rob Alway-Chairperson  
Sally Cole  
Brian Benyo

**Personnel**

Marcy Spencer-Chairperson  
Sue Petipren  
Brian Benyo

**Charter**

Sue Petipren-Chairperson  
Brian Benyo  
Connie Duncil

**Park and Recreation**

Sue Petipren-Commission Rep to Board  
Connie Duncil

**HEARING OF THE CITIZENS**

None.

## **COMMISSIONERS REPORTS AND COMMENTS**

Petipren congratulated Spencer Riley and the Ludington Daily News for the awards they recently received.

Petipren and Barb Burwell are planning on visiting a medical Marihuana facility in Ewart the coming Thursday and welcomed any Commissioner to join them.

### **ADJOURN**

It was moved by Spencer and seconded by Cole to adjourn. So carried at 6:07 p.m. and called to order at 4:30 p.m. by Mayor Krieger.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk

**CITY OF SCOTTVILLE  
COMMITTEE OF THE WHOLE MEETING**

The Committee of the Whole Meeting was held on Monday,  
February 4, 2019 called to order at 4:30 p.m. by Mayor Krieger.

Roll call was taken with the following members present:

Commissioners	Rob Alway Sally Cole Connie Duncil Sue Petipren Marcy M. Spencer
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Mayor	Bruce Krieger
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**PUBLIC COMMENTS**

There were no public comments.

**INTERVIEW WARD 1 COMMISSIONER CANDIDATES**

Mayor Krieger asked the candidate the same five questions. Commissioners were not allowed to ask any other questions and they were not permitted to discuss the candidates until the Regular Commission Meeting scheduled for later that evening. Those interviewed for the Ward 1 vacancy were: Ed Hahn, Mary Waller and Brian Benyo.

Motion, by Spencer and seconded by Alway to adjourn. So carried at 4:48 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk