

**OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN**

The 1452<sup>nd</sup> Regular Commission Meeting of the Scottville City Commission was held on June 17, 2019 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Rob Alway Brian Benyo Sally Cole Connie Duncil Sue Petipren Marcy M. Spencer
Mayor	Bruce Krieger

Also, in attendance were Interim City Manager Brock, Clerk Howe, Chief Riley and Attorney Thompson.

**APPROVAL OF AGENDA**

Motion, by Cole and seconded by Spencer, to approve the agenda as presented. Motion carried.

**APPROVAL OF THE MINUTES**

Motion, by Alway and seconded by Benyo, to approve the 1451<sup>st</sup> Regular Meeting Minutes. Motion carried.

**APPROVAL OF THE BILLS**

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$31,853.44. Motion carried.

**HEARING OF THE CITIZENS**

None

**COMMUNICATIONS**

Brock reminded everyone about the upcoming Scottville 10 & 31 Celebration and reviewed several of the events that are scheduled to take place that day for the whole family to enjoy.

## **REPORTS CITY MANAGER**

Brock stated the City is trying to keep on top of people in violation of the lot mowing ordinance, but they are taking into consideration the amount of rain the area has been receiving this spring. He noted Officer Skinner is working hard to get residents to resolve their blight issues.

## **CITY ATTORNEY**

- Worked on City Manager contract.
- Recommended revising Brock's contract to extend his employment with the City so he can work with the new City Manager to help with the transition into her new position.
- No progress on the Nuisance to Abate regarding 112 South Reinberg (Barb King).

## **POLICE DEPARTMENT**

Riley noted he would have Officer Skinner stop by and remind Ms. King about the Nuisance to Abate she was served with.

## **TREASURER'S REPORT**

No reports were available.

## **COMMITTEE REPORTS**

### **Finance/Ordinance**

- Met with auditors
- School Resource Officer (SRO)
- Grant for new police cruiser
- Grant for housing
- Two tax foreclosure properties
- Reviewed blight report
- 113 E. State-home demolished
- Refuse ordinance
- Dog ordinance

### **Infrastructure**

Did not meet.

### **Charter**

Did not meet.

### **Building & Grounds/Public Safety**

- Discussed the SRO position
- Discussed the police cruiser

### **Personnel**

- Discussed the SRO position

### **Parks and Recreation**

- Contacted the local library to see if they would be interested in coordinating a program to inform the campers what the library has to offer.
- Considering ideas for future programs that can be offered to the campers.
- Brush pile was burned.
- Would like to have potholes filled with gravel.

## **ADDITIONS AND DELETIONS TO THE AGENDA**

### **New Business # 4 – Revision to Interim City Manager’s Contract**

#### **OLD BUSINESS**

Thompson highlighted some important sections of the city manager’s contract and those being, but not limited to were:

- 3-year contract
- Starting salary of \$60,000
- Informal review after six months
- Formal review after one year. A satisfactory evaluation will result in a 5% raise for her second year of employment. Formal evaluation after two years and if it is satisfactory Magaluk will be entitled to an increase in base salary for year three at least equal to the cost of living adjustment.
- Entitled to 15 days of PTO the day she starts employment.
- Contains a lot of the usual items seen in city manager contracts.

Motion, by Alway and seconded by Spencer, approve the city manager’s contract for Courtney Magaluk with a start date of July 8, 2019. Motion carried.

Mark Niesen, rental inspector for the City, submitted a breakdown of the progress that has been made regarding the rental inspection program. By the end of June, he plans on contacting and scheduling appointments for the inspections. Thompson and the Commissioners were very pleased with the number of landlords that have registered and paid their fees. Brock expected the inspection process will be met with some resistance from the landlords, but it will ultimately be successful for everyone involved with it.

There has been a growing concern about the number of residents who put their recycle and/or refuse carts out to the curb too early before refuse day and also do not pull them back away from the curb/alley after refuse day in a timely matter. The Commission has the authority to establish hours when refuse can be placed at the curb. Violators will be penalized as allowed by law. Motion, by Spencer and seconded by Cole, to restrict residents from placing any form of recycling or refuse, including carts, out to the curb before 5:00 p.m. the day before refuse day and requiring them to pull back their carts from the street by 6:00 p.m. the day of pick up. This ruling is effective immediately and it includes all residential and commercial properties. Motion carried.

### **NEW BUSINESS**

A collaboration between the City and MCC Schools regarding a School Resource Officer (SRO) has been in the works for some time. The officer would work when school is in session and whether the officer would work when school is not in session is yet to be determined. The officer will be an employee of the City with the school paying for 75% of the officer's salary and fringe benefits and the City paying the remaining 25%. Krieger would also like to include G2S school because he feels the students would benefit from the program. Spencer suggested since this is a new adventure for everyone involved that they start with MCC schools and once they get their feet off the ground, they can revisit the issue at a later date. Ideas and thoughts were discussed regarding the proposed program. Motion, by Alway and seconded by Cole, to approve the resolution to enter into an agreement with MCC School District for a SRO. Motion carried.

The Michigan State Legislature office requires municipalities to adopt a Local Pavement Warranty Program that was approved by MDOT in 2018. Motion, by Spencer and seconded by Benyo, to approve the resolution to adopt a Local Pavement Warranty Program as presented. Motion carried.

Motion, by Cole and seconded by Spencer, to approve the resolution to implement a Local Pavement Warranty Program as presented. Motion carried.

It was noted that the contract for Brock stated his employment with the City would terminate effective upon the date the City appoints a new city manager, but it was the consensus of several people, including Brock, that he should stay long enough to help Magaluk ease into her new roll as Scottville's City Manager. Motion, by Spencer and seconded by Alway, to amend Brock's contract to allow him to remain employed by the City

for up to two weeks after July 8 to help with the transition period of the new City Manager. Motion carried.

### **HEARING OF THE CITIZENS**

Ms. Magaluk thanked the Commission for the opportunity to serve as Scottville's next city manager.

### **COMMISSIONERS REPORTS AND COMMENTS**

Krieger noted the grass at the home located at 309 East State needs to be cut.

Alway is impressed with Officer Skinner's efforts in contacting residents who have blight issues and getting them to resolve their problem.

### **ADJOURN**

It was moved by Spencer and seconded by Benyo to adjourn. So carried at 6:23 p.m.

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Bruce Krieger, Mayor

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Deborah A. Howe, Clerk