

OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN

The 1471st Regular Commission Meeting of the Scottville City Commission was held on April 20th, 2020. Called to order at 5:30 p.m. by Mayor Krieger.

Roll Call:

Present:

Connie Duncil
Sally Cole
Ryan Graham
Marcy Spencer
Brian Benyo
Rob Alway
Mayor Bruce Krieger

Also, in attendance: City Manager Magaluk, Chief Murphy, and Clerk Lester.

ADDITIONS TO THE AGENDA:

None

APPROVAL OF AGENDA:

Motion, by Spencer and seconded by Alway to approve the agenda as presented.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

APPROVAL OF MINUTES:

Motion, by Benyo and seconded by Duncil to approve the 1470th regular meeting minutes.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion Carried.

APPROVAL OF THE BILLS

Motion, by Spencer and seconded Cole to approve the bills dated 4/6/2020 in the amount of \$13,305.01 and 4/20/2020 in the amount of \$12,082.92.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion Carried.

HEARING OF THE CITIZENS:

Bruce Smith at 205 W. 1st St. noted he was pleased with the Zoom meeting process, and thanked the board for taking the steps to make this meeting possible.

Sue Bershing; Manager of Riverside Park announced with great hope to open the park by May 20th 2020. She noted that an appointment had been made with Scholten's Plumbing to open the fish cleaning station.

COMMUNICATIONS:

None.

REPORTS:

- A. City Manager: Report provided. Magaluk commented that City Hall staff as well as the Police Dept continue to monitor the COVID-19 situation and any impact on The City of Scottville. We have been working hard to stay current with Executive Orders, while implementing best practices for the safety of staff and residents alike. Magaluk noted the postponement of Spring Clean Up Week until mid-May, although the DPW will be starting leaf clean up April 22nd 2020, weather permitting. Lastly, Magaluk updated the board on the May 5th Special Election. There has been a successful response from residents requesting and returning Absentee Ballots.
- B. City Attorney: No report provided.
- C. Police Department: Report provided. Chief Murphy noted his department has been working with Emergency Management to provide personal safety equipment for residents in need during the COVID-19 crisis. Combining resources with Fire Chief Larr, he feels the

city is well prepared. Community outreach, and food distribution have been a top priority.

- D. City Treasurer: No report provided.
- E. Committee Reports: No reports provided.

OLD BUSINESS:

- A. Request for Proposal Contract Services- City Assessor & City Attorney.
 - a. Magaluk noted with the current Executive Order these industries are working under operational limitations. She recommends issuing these RFPs once the order has been lifted to ensure a healthy response. An outline of the review process was included in this packet.

NEW BUSINESS:

- A. First Reading of an Ordinance to Amend Section 50.02 of the Code of the City of Scottville regarding Solid Waste:
 - 1. A sub-Section will be added to the existing chapter 50.02 stating that building materials, equipment and related construction debris may only be stored on property in conjunction with current work being performed and with any necessary permit(s).
- B. First Reading of an Ordinance to Amend Section 153.044 of the code of the City of Scottville regarding parking:
 - 1. A sub-section will be added to the existing chapter 153.044 stating no more than three operational vehicles may be parked outside of a garage.
 - 2. Recreational vehicles /ORVs /Snowmobiles/ Trailers may be stored to the side/back of property with a minimum of five feet from any adjacent property line. Limit of two such units, under no circumstance being used for storage.

3. Attorney Thompson noted an individual resolution for each proposed ordinance amendment will need to be drafted. In addition to first reading approval, your motion should include authorization for Thompson to prepare the necessary advertisement to set both items for Public Hearing.

Motion, by Krieger and seconded by Spencer to approve both first readings, and move forward in scheduling of Public Hearing.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

C. Lift Station 1 Finance Agreement with Mason County:

1. Agreement with Mason County to transfer ownership of a portion of the sewer capacity and enter into a financing agreement with the County. Copy of contract with specific details provided in packet. Krieger noted water/sewer rates will need to be revisited to accommodate this agreement.

Motion, by Benyo and seconded by Duncil to approve Lift Station contract with Mason County.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

D. Request for Proposal for Contract Services- Sidewalk Repair & Replacement

E. Request for Proposal for Contract Services- Tree Removal

1. A new RPF format would provide the City with a pool of 2-3 pre-qualified contractors that could be selected for work throughout the year. Under the adopted budget any work in excess of \$2000 would require further approval by the City Commission.

F. Authorization for Zoning Text Amendment-Sidewalk repair with property sale:

1. The Ordinance Committee recommends the City of Scottville adopt similar Ordinance language to that of the City of Ludington that requires sidewalks be installed or repaired when a property is sold. Manager Magaluk requests the Commission to authorize her work with the City Attorney to begin drafting an Ordinance that mirrors these same requirements. Thompson noted local realtors will need to be notified accordingly. Duncil questioned roads that do not currently have sidewalks, to which Thompson agreed to look into.

G. Consideration of COVID-19 Hazard Pay for Police:

1. Krieger suggested this issue be held until Governor Whitmer speaks next regarding the State of Michigan's current lock down status. Alway agreed, and recommended this item be referred to both the Finance and Personnel Committees.

H. Consideration to Delay Riverside Park Campground Opening:

1. May 20th 2020 was suggested as the delayed date of opening. Krieger commented the State of Michigan has not determined when Parks will open, noting the potential for yet another delay. General Consensus to allow Magaluk to make temporary rule provisions concerning Riverside Park was granted.

I. MMRA Policy Renewal:

1. Included in the packet was a summary of our Property and Liability Coverage Renewal with Michigan Municipal Risk Management Authority. A rate increase of less than \$500 is based solely on market

increases, not due to any claims or coverage changes.

Motion, by Spencer and seconded by Alway to approve MMRA Policy Renewal as presented.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

ZONING BOARD OF APPEALS:

Motion, by Krieger and seconded by Spencer to adjourn as City Commission and reconvene as Zoning Board of Appeals.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

A. Interpretation Regarding Internet Service Towers:

1. This interpretation would allow us to permit the necessary receivers for wireless internet provided locally by Syncwave.
 - a. Consider wireless internet service as an "Essential Public Service" as defined by the Zoning Code.
 - b. Allow installation of a utility pole on private property to allow a receiver on property that is not served by traditional cable/phoneline internet service.
 - c. If a tower is required, allow request under the standards of Section 153.213 for radio and television towers.
 - d. All work must secure a Zoning Compliance Permit from the City Manager and building permits required by Mason County.

Motion, by Alway and seconded by Spencer to approve this as an interpretation to the existing Zoning Code.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

Motion, by Cole and seconded by Spencer to adjourn as Zoning Board and reconvene as City Commission.

Roll call vote taken per Zoom meeting.

Passes unanimously.

Motion carried.

HEARING OF CITIZENS:

None.

COMMISSIONER REPORTS & COMMENTS:

Duncil voiced her appreciation to Justin of the Department of Public Works for the removal of her leaves.

Cole gave thanks to the members of the committees, noting the work that goes into being on these boards.

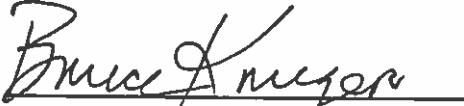
ADJOURN


It was moved by Spencer and seconded by Cole to adjourn.

So, carried at 6:16 P.M.

Roll Call Vote

Motion carried.


Bruce Krieger, Mayor


Kelse Lester, Clerk