

**REQUEST FOR PROPOSALS
CITY MOWING AT CEMETERY, CODE
MOWING & MCPHAIL FIELD**

Request for Proposals

The city of Scottville, Michigan is requesting proposals from qualified Independent Contractors for the purpose of mowing City properties as outlined below and also for Code violation mows. Proposals should be submitted to the Scottville Interim City Manager, 105 North Main Street, Scottville, MI 49454 no later than: January 15, 2021 by 3:00 p.m. As a means of helping you prepare your proposal, please see below for a general scope of services sought, selection process, etc.

General Scope of Services:

Brookside Cemetery:

The City of Scottville desires to contract for the mowing and trimming of grass and for Spring and Fall leaf removal. The Independent Contractor will provide services to mow, trim & the removal of leaves and debris from Brookside Cemetery in its entirety.

McPhail Field:

The City of Scottville desires to contract for mowing and trimming of grass at McPhail Field.

City Code Violation Mowing

Items to Include in Proposal:

*Firms capability to perform services, related experience, similar projects.

*Verification that the firm has or will have prior to commencing the project, proper insurance coverage in the areas of Workers Compensation, General Liability, Automobile Liability.

Selection Process:

Proposals for the above project shall be submitted to the City of Scottville, 105 North Main, Scottville, MI 49454; by January 15, 2021 by 3:00 p.m. The proposal shall be placed in an envelope clearly marked "City Mowing Contract" on the outside of the envelope.

The City Commission will review the proposals and make a selection by their January 18, 2021 meeting.

PLEASE BE ADVISED THAT THE CITY RESERVERS THE RIGHT TO REJECT ANY AND ALL PROPOSALS, WAIVE ANY INFORMALITIES IN THE PROPOSALS AND RFP PROCESS AND TO CONTRACT FIRMS THAT IT DEEMS IS IN THE BEST INTEREST OF THE CITY. THE CITY OF SCOTTVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

Point of Contact -Any questions regarding the RFP can be submitted to Matt Murphy, Interim City Manager, at 231-757-4729