

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1492nd Regular Commission Meeting of the Scottville City Commission was held virtually on March 1, 2021. Called to order at 6:30 p.m. by Mayor Pro-Tem Rob Alway.

Present at Roll Call:

Sally Cole

Nathan Yeomans

Bruce Claveau

Brian Benyo

Ryan Graham

Rob Alway

Mayor Marcy Spencer (Attending/not participating)

Also, in attendance: Chief Murphy, Attorney Alvarado, and Clerk Lester.

Additions/Deletions to Agenda:

ADD; Old Business; Item D (3 Action items)

Approval of Agenda:

Motion, by Claveau with support from Yeomans to approve the agenda with noted additions.

Roll Call Vote

Motion Carried

Approval of Previous Meeting Minutes:

Motion, by Benyo with support from Cole to approve the 1491st Regular Meeting Minutes as presented.

Roll Call Vote

Motion Carried

Approval of the Bills:

Motion, by Cole with support from Claveau to approve the bills in the amount of \$11,634.86.

Roll Call Vote

Motion Carried

Public Comment:

Tom Rotta of Ludington is displeased with the City of Scottville Interim Manager Murphy and Treasurer Shafer. He believes actions by them are corrupt and they should be disciplined for their shortcomings.

Communications:

Lift Station Payment Schedule provided. Murphy communicated this item was presented and approved previously by the Commission. Payments scheduled to start 4/1/21 for Lift Station Repair/Upgrades.

Reports:

Interim City Manager/Police Chief:

Murphy offered City Hall has been bustling with the 2020 tax deadline. Treasurer Shafer is working alongside the Assessor (Greg Barnett) to finalize details for Board of Review and to settle the Tax Roll at the County Level. Family Affair preparation is underway and set for 3/13/21. Assisted by DPW staff the PD is distributing 70 food boxes weekly donated by the USDA. Establishing relationships with our residents is essential for growth within our community. See a need, fill a need. Officer Skinner has coordinated with the Ordinance Committee and will begin infraction documentation for the 2021 repair season. DDA finalized a 50/50 COVID relief grant on behalf of North Country Café, providing \$1000 of reimbursement monies.

City Attorney:

Alvarado has been working diligently on drafting the Rental Inspector Agreement with the City of Ludington. His office has completed 12 FOIA requests. He was also able to attend February Personnel and Finance Committee meetings. He will comment on additional topics further on the agenda.

Old Business:

A. Remote Meeting Authorization:

Alvarado continues to monitor COVID regulations pertaining to the Open Meetings Act. This hybrid schedule allows a mixture of in person and virtual attendance within jurisdictions. Current restrictions are in place until 3/29/21.

B. Tree Bid(s):

A total of 6 bids were submitted in response to the RFP for tree removal/maintenance within city limits. The Finance Committee has reviewed these bids and presented a recommendation of acceptance.

Motion, by Graham with support from Benyo to accept the contract request from Alpine Tree Service, LLC in the amount of \$7300.

Roll Call Vote

Motion Carried

C. Cemetery Plot Buy Back:

Alvarado and Clerk Lester have been working with a consumer wishing to sell back a cemetery plot bestowed upon them via inheritance.

Motion, by Alway with support from Yeomans to purchase Brookside Cemetery; Evergreen Section Lot 26 Site 6 from the Estate of Julie Hartman in the amount of \$380.

Roll Call Vote

Motion Carried

D. City Manager Search:

The Personnel Committee was previously granted permission from this Commission to begin the recruitment process of a new City Manager; thus, requesting the following motions.

- Motion, by Alway with support from Claveau to readopt the search parameters used in the 2019 City Manager search.

Roll Call Vote
Motion Carried

- Motion, by Cole with support from Benyo to request proposals from employment search firms to assist in the acquisition of City Manager candidates.

Roll Call Vote
Motion Carried

- Motion, by Graham with support from Claveau to allow the Personnel Committee to review submitted proposals and present a recommendation to this Commission no later than the next Regular Commission Meeting (3/15/21).

Roll Call Vote
Motion Carried

New Business:

A. PTA Resolution:

Resolution presented in accordance with previously approved Poverty Exemption guidelines from the State of Michigan, per Assessor Greg Barnett.

Motion, by Alway with support from Yeomans to accept the Property Transfer Affidavit Resolution 21-6 as presented.

Roll Call Vote
Motion Carried

B. Household Hazardous Waste:

Murphy explained the Mason-Lake Conservation District is requesting a donation in support of their Household Hazardous Waste Program. This is an annual donation request the City has traditionally chosen to support. He stressed the need for and our responsibility in the assistance of proper disposal of hazardous household waste. This takes place at the Mason County Road Commission, 8/21/21.

Motion, by Claveau with support from Yeomans to approve the donation request to the Household Hazardous Waste Disposal Program in the amount of \$500.

Roll Call Vote
Motion Carried

C. Planning Commission Vacancy

Motion, by Alway with support from Claveau to induct Commissioner Nathan Yeomans to the Planning Commission.

Roll Call Vote
Motion Carried

D. MCRFA

Alvarado provided the Mason County Rural Fire Authority is requesting the City's blessing to host a Special Election in August of 2021 and to place a millage increase request on the ballot. No formal action is requested from this

Commission at this time. MCRFA Scottville Representative Bill Lehrbass will continue to provide updates on the status of this item.

Public Comment:

Sue Petipren of N Reinberg Ave commended the Commission on their diligence in leadership of the City of Scottville. Additionally, she gave special thanks to the Department of Public Works staff on their efforts pertaining to the break in the main water line in front of her home.

Commissioner Comment:

Cole expressed her gratitude to Yeomans on his induction to the Planning Commission.

Adjourn

Motion, by Yeomans with support from Graham to adjourn.

Roll Call Vote

7:24pm



Mayor Pro-Tem, Rob Alway



Clerk, Kelse Lester