

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
Optimist Hall, 105 Green St. Scottville, MI 49454

1501st Regular Meeting, Monday, July 19th 2021, 6:30 PM

This meeting will be held in person. No Videoconference (Zoom) available.

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda

All matters listed under item 6, Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. Approval of Previous Meeting Minutes
- B. Approval of Bills in the amount of \$ 55,650.58

Recommendation: Council Member may now make a motion to approve the Consent Agenda

7. Correspondence
8. Department Reports
 - a. City Manager
 - b. Police Chief
 - c. City Attorney
 - d. Mayor
 - e. Treasurer
 - f. Committee Reports/Board Report
 - Building, Grounds & Infrastructure
 - Finance
 - Ordinance
 - Personnel, Rules & Ethics
 - Planning Commission
 - Parks & Rec Board
 - Public Safety
9. Unfinished Business
 - a.
10. New Business
 - a. Revised Chicken Ordinance 1st Reading
 - b. Publish RFP's for website services
 - c. Renew City Attorney Contract

d. MCRFA Lease Review

11. Public Comment

Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Letters submitted to Council will not be publicly read. Thank you for your cooperation.

12. Council Members Comments

13. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF
SCOTTVILLE, MICHIGAN.

The 1500th Regular Commission meeting of the Scottville City Commission was held at the Optimist Hall 105 Green St: on July 6, 2021. Called to order at 6:30pm by Mayor Marcy M. Spencer.

Present at Roll Call

Rob Alway

Brian Benyo

Sally Cole

Bruce Claveau

Ryan Graham

Brian Benyo

Nathan Yeomans

Mayor Marcy Spencer

Absent: None

Also in attendance: Attorney Alvarado, Clerk Lester.

Additions/Deletions to Agenda

None.

Approval of Agenda

Motion, by Alway with support from Yeomans to approve the agenda as presented.

21-103

Motion carried.

Approval of Consent Agenda

Motion, by Cole with support from Benyo to approve the consent agenda.

21-104

Motion carried.

Correspondence

None

Department Reports

a. City Manager

Newkirk reported he met with Scott Conradson from EGLE regarding much needed improvements of the City's water infrastructure. City Hall was closed for an hour while office staff assisted in putting Flags up along Main St in honor of Independence Day. New DPW staff member Ricky Morse is settling in nicely. 10&31 Celebration planning is well underway through the DDA. The Clown Band will be playing this Thursday 7/8 at the band shell. A work bee for clean up of the River Park Trails was rescheduled due to weather. G2S would like students to assist in this process.

b. Police Chief

Absent

c. Attorney

Alvarado has been working on a FOIA request regarding trash services among most Michigan Municipalities. He is still finalizing the contract with the Old Engine Club.

Additionally, he is working on Ordinance enforcement, which he will present at the upcoming Ordinance committee meeting (7/13).

d. Mayor

None

e. Treasurer

None

f. Committee/Board Reports

1. Finance

Met 6/24/21

Discussed admin fees associated with code mow invoicing, choo choo sponsorship details, water well replacement at Riverside, 4-year tiered pay scale for Police Department staff, washer/dryer removed from Riverside.

Unfinished Business

a. Playground equipment purchase update

Newkirk is still in the estimate/research process of this project. Cost to ship in addition to product cost while staying within the \$5000 donated for this purchase has proven to be a hinderance. He is looking into shipping cost associated with the Badger.

New Business

21-105 a. Brittany Powers Chicken Request

Motion, by Claveau with support from Yeomans to approve the request to house chickens at 417 E State St.
Motion carried.

21-106 b. Brian Benyo Resignation

Formal written resignation letter presented.
Motion, by Alway with support from Claveau to accept Commissioner Brian Benyo's formal resignation from the Scottville City Commission.
Motion carried.

Public Comment

Tom Rotta

Council Member Comments

Benyo thanked the Scottville City Commission for the opportunity to serve.
Yeomans thanked Benyo for his service to the City of Scottville. He also thanked staff at City Hall for the beautiful flag display along Main St.
Graham echoed Yeomans statements.

Adjourn

21-107 Motion, by Benyo with support from Claveau to adjourn.

Motion Carried 6:49PM

Mayor, Marcy M. Spencer

Clerk, Kelse Lester



Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 7-19-21

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
751 PARTS CO INC	258782	EQUIP REPAIR	MOTOR POOL F	\$16.56
AFLAC	7-2021	EMPLOYEE DEDUCTIBLE	GENERAL FUND	\$516.32
STAPLES CREDIT PLAN	6-8-2021	POLICE SUPPLIES, CITY HALL SUPPLIES	GENERAL FUND	\$168.15
CONSUMERS ENERGY	206346174395	STREET LIGHTS	GENERAL FUND	\$1,768.23
CONSUMERS ENERGY	202697732674	STREET LIGHTS	GENERAL FUND	\$410.22
CONSUMERS ENERGY	206346174394	105 N MAIN	GENERAL FUND	\$31.54
CONSUMERS ENERGY	206346174396	105 N MAIN	MAJOR STREET	\$48.35
CURT JONES	7-7-2021	EQUIP REPAIR	MOTOR POOL F	\$29.66
JUSTIN COOLMAN	7-9-21	FUEL	MOTOR POOL F	\$78.01
JUSTIN COOLMAN	7-12-21	FUEL	MOTOR POOL F	\$100.00
LUDINGTON MASS TRANSP	6667	EQUIP REPAIR	MOTOR POOL F	\$253.00
REPUBLIC SERVICES	0239-002916476	GARBAGE REMOVAL	GARBAGE AND	\$6,533.65
KATRINA SKINNER	7-2021	EQUIP REPAIR	MOTOR POOL F	\$54.01
MOW TIME	1319	MOWING DDA	DDA OPERATIO	\$270.00
PARTS PLUS OF MASON C	12779	CITY HALL. EQUIP REPAIR	GENERAL FUND	\$33.98
LUDINGTON DAILY NEWS	7-7-21	ADS FARMER MARKET	DDA OPERATIO	\$190.00
DMC UNLIMITED	07032112	COMPUTER REPAIR POLICE	GENERAL FUND	\$79.00
MARC HANSEN	7-2021	CLOTHING ALLOWANCE	GENERAL FUND	\$350.00
JUSTIN COOLMAN	7-8-21	CLOTHING ALLOWANCE	GENERAL FUND	\$350.00
RICKY MORSE	7-8-21	CLOTHING ALLOWANCE	GENERAL FUND	\$350.00
PARTS PLUS OF MASON C	12791	EQUIP REPAIR	MOTOR POOL F	\$12.71
PARTS PLUS OF MASON C	12789	EQUIP REPAIR	MOTOR POOL F	\$24.49
DTE ENERGY	7-2-2021	HEAT	DDA OPERATIO	\$41.68
JACKPINE BUSINESS CENT	466579-0	DDA PAMPHLET	DDA OPERATIO	\$92.50
PARTS PLUS OF MASON C	12807	EQUIP, SHOP TOOLS	MOTOR POOL F	\$44.19
CUMMINS SALES & SERVIC	S3-13495	EQUIP REPAIR	MOTOR POOL F	\$493.58
TGG SOLUTIONS	8-2021	DISABILITY INS	GENERAL FUND	\$197.99
CITY OF LUDINGTON	2021 4-6	WATER PURCHASE APRIL- JUNE 2021	WATER SUPPLY	\$32,227.46
SPECTRUM HEALTH	6-11-2021	BLOOD DRAW	GENERAL FUND	\$25.00
CONSERVATION RESOURC	1570	PAYMENT 1- RIVER BANK	GENERAL FUND	\$7,000.00
FASTENAL	MIDUD173114	SHOP TOOLS	GENERAL FUND	\$96.52
PARTS PLUS OF MASON C	12815	SHOP SUPPLIES	GENERAL FUND	\$9.93
CARLOS ALVARADO LAWS	6-2021	ATTORNEY SERVICES	GENERAL FUND	\$1,742.08
TNT ENTERPRIZE	7-14-21	CODE MOWS	GENERAL FUND	\$691.95
TNT ENTERPRIZE	7-2021	CEMETERY MOWING	GENERAL FUND	\$300.00
TNT ENTERPRIZE	7-15-21	MCPHAIL FIELD	GENERAL FUND	\$200.00
TNT ENTERPRIZE	7-13-21	FIREWOOD	GENERAL FUND	\$240.00



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FOR CHECKS TO BE DATED 7-19-21

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
TNT ENTERPRIZE	7-12-21	SUB STATION	WATER SUPPLY	\$30.00
DRUG SCREENS PLUS	QTER 3	DRUG SCREENING	GENERAL FUND	\$45.00
ZIEHM L.P. GAS	96011	PROPANE	GENERAL FUND	\$25.85
PARTS PLUS OF MASON C	12817	EQUIP REPAIR	MOTOR POOL F	\$4.99
PARTS PLUS OF MASON C	12820	EQUIP REPAIR	MOTOR POOL F	\$6.95
FASTENAL	MILUD173062	EQUIP REPAIR	MOTOR POOL F	\$13.90
CITY OF SCOTTVILLE--WA	7-13	105 N MAIN	GENERAL FUND	\$63.38
CITY OF SCOTTVILLE--WA	7-12-21	601 FIRST	GENERAL FUND	\$64.52
CITY OF SCOTTVILLE--WA	7-11-21	650 S SCOTTVILLE	GENERAL FUND	\$130.30
CITY OF SCOTTVILLE--WA	7-9-21	325 US 10	GENERAL FUND	\$54.93
CITY OF SCOTTVILLE--WA	78-21	305 US 10	GENERAL FUND	\$26.01
CITY OF SCOTTVILLE--WA	7-10-21	225 US 10	GENERAL FUND	\$50.61
CITY OF SCOTTVILLE--WA	7-8-21	148 S MAIN	DDA OPERATIO	\$63.38

TOTAL OF SCHEDULED CHECK RUN: \$55,650.58

ORDINANCE COMMITTEE
RESUBMITTED TO THE CITY COMMISSION FOR FIRST READING
RED LINED WITH PROPOSED AMENDMENTS AFTER FIRST REVIEW

CITY OF SCOTTVILLE
MASON COUNTY, MICHIGAN

ORDINANCE No. 2021-_____

AN ORDINANCE TO AMEND SECTION 153.045 OF TITLE XV OF THE CODE OF ORDINANCES OF THE CITY OF SCOTTVILLE.

THE CITY OF SCOTTVILLE ORDAINS:

Section 153.045 of Chapter 153 of Title XV of the Code of Ordinances of the City of Scottville is amended to reflect all references to "ANIMALS, LIVESTOCK, AND FOWL" to be made to "ANIMALS, LIVESTOCK, AND FOWL, EXCEPT CHICKENS AS AUTHORIZED BELOW" and to add letter (C) as follows:

(C) The keeping of chickens is permitted only on lots where the principal use is single family dwelling as per the following terms and conditions, and a permit for backyard chickens is obtained:

1. The maximum number of chickens permitted per property shall be six (6). Roosters are prohibited.
2. Chickens must be maintained in a fully enclosed, roofed structure at all times.
3. The enclosure must be constructed of permanent residential building materials suited for the purpose intended, and in a manner which serves to enhance the aesthetic appearance of the neighborhood or surrounding area.
4. All areas accessible to the chickens, including the coop and run, shall be contained in a single structure not to exceed sixty (60) square feet in footprint and eight (8) feet in height measured from the grade. The minimum run size per chicken should be eight (8) square feet.
5. The enclosure must have chicken wire or similar material embedded twelve (12) inches into the ground around the enclosure to deter predators from digging under the enclosure wall.
6. The enclosure shall be located in the yard and at least eight (8) feet from side and rear property lines, and where public sidewalk is present at least ten (10) feet distant from it.
7. The enclosure must be maintained in a clean and orderly fashion.
8. Chicken feed must be kept in vermin-proof sealed container.
9. Slaughtering of chickens is not permitted.
10. The applicant shall pay the fee required by the fee resolution periodically adopted by the City Commission.

11. An initial backyard chicken permit shall be valid for one (1) year, renewed yearly on April 1.
12. The chicken permit is not transferable. Upon sale or transfer of the property by the owner or termination of the lease, the chickens and enclosure must be removed from the premises ~~within sixty (60) days before the transfer of the property~~, or within 30 days from the date the property was vacated.
13. The permit is not transferable.
14. The Ordinance ~~Commission Committee~~ shall prepare the application forms for backyard chicken permits, which shall be submitted to the City Clerk. The City Manager has the authority to set up the process and authorize the applications. The City Commission has jurisdiction over all appeals to denials.

DATE INTRODUCED:

DATE ADOPTED:

EFFECTIVE DATE:

It was moved by Commissioner _____ to adopt Ordinance No. 2021-_____, Seconded by Commissioner _____.

Vote:

Yes:

No:

Absent:

Attested by order of the City of Scottville:

Kelse Lester, City Clerk