

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
Optimist Hall, 105 Green St. Scottville, MI 49454

1503RD Regular Meeting, Monday, August 16TH 2021, 6:30 PM

This meeting will be held in person. No Videoconference (Zoom) available.

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda

All matters listed under item 6, Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. Approval of 1502ND Meeting Minutes
- B. Approval of Bills in the amount of \$33,834.03

Recommendation: Council Member may now make a motion to approve the Consent Agenda

7. Correspondence
8. Department Reports
 - a. City Manager
 - b. Police Chief
 - c. City Attorney
 - d. Mayor
 - e. Treasurer
 - f. Committee Reports/Board Report
 - Building, Grounds & Infrastructure
 - Finance
 - Ordinance
 - Personnel, Rules & Ethics
 - Planning Commission
 - Parks & Rec Board
 - Public Safety
9. Unfinished Business
 - a.
10. New Business
 - a. Jerry Cole Resignation(s)
 - b. Computer Purchase for Police Department

11. Public Comment

Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Letters submitted to Council will not be publicly read. Thank you for your cooperation.

12. Council Members Comments

13. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1502nd Regular Commission meeting of the Scottville City Commission was held at the Optimist Hall 105 Green St: on August 2nd, 2021. Called to order at 6:30pm by Mayor Marcy M. Spencer.

Present at Roll Call

Rob Alway

Sally Cole

Bruce Claveau

Ryan Graham

Nathan Yeomans

Mayor Marcy Spencer

Absent: None

Also in attendance: Attorney Alvarado, Chief Murphy, Treasurer Shafer, and Clerk Lester.

Additions/Deletions to Agenda

DELETE: Unfinished Business; Item A

21-113 Approval of Agenda

Motion, by Alway with support from Claveau to approve the agenda with noted amendment.

Motion carried.

Approval of Consent Agenda

Yeomans requested the minutes be corrected to reflect Brian Benyo was not present at the 1501st meeting.

21-114 Motion, by Alway with support from to approve the consent agenda with noted corrections.

Motion carried.

Correspondence

None

Presentation

A presentation was given by Left Coast Apothecary. A business plan was provided to each Commission member regarding a Marijuana Dispensary within city limits.

Department Reports**a. City Manager**

Manager Newkirk spoke to the broken water main on South Main St. It was the major priority of the week. Everything is in proper working order now thanks to an appropriate response from DPW staff. Newkirk commented that an on-air miscommunication resulted in a false boil notice for ALL city residents being passed around. ONLY a handful of businesses/apartments were affected. Contact was made with those owners to offer shower/water/cooking accommodations at Riverside Park. 10 & 31 Celebration is this upcoming weekend, DDA and city staff have been working hard in preparation.

b. Police Department

Murphy provided his department is working diligently on ordinance violations, along with traffic enforcement on South Main St. The department is considering new signage along the roadway to assist in this process. Community Service program led by Officer Case is operating smoothly. The Optimist Club and Youth Football program hosted a training camp at McPhail last week. 56 area youths were able to attend. The Scottville Police Department

was grateful to be of assistance. He thanked the DPW for their dedication to the city during the broken water main fiasco.

c. City Attorney

Alvarado continues to work closely with the Ordinance Committee on both violations and restructure. He has also assisted recently on zoning permit use and code. Additionally, he commented he had received correspondence opposing the replacement timeline of Commissioner Benyo. According to the Scottville City Charter, this public body was well within the allotted timeline (30 days) as resignation did not take effect until action was taken.

d. Mayor

Spencer acknowledged a summons received by the City of Scottville, naming individual members of staff and Commission.

e. Treasurer

None

f. Committee Reports

Buildings/Grounds/Infrastructure

Materials for designated camp site improvements.

Veterans Association of Mason County requested use of the commission room at City Hall.

Pot-hole repair on West Beryl St.

Unfinished Business

None

New Business

a. Vacant Commission Seat

A letter of interest was submitted by the residents listed below.

Eric Thue

Tara Perez

Aaron Seiter

Each candidate was given the opportunity to speak on behalf of themselves as to what makes them a viable candidate for the Scottville City Commission.

21-115

Motion, by Alway with support from Cole to accept Aaron Seiter as Commissioner At-Large in place of Brian Benyo, partial term.

Motion Carried

Clerk Lester performed oath of office with Seiter

Public Comment

Broc Cameron

Tara Perez

Tom Rotta

Council Member Comments

5357

Alway thanked each member of the commission and staff for their tireless efforts to uplift the City of Scottville. He welcomed Seiter and thanked the other applicants for their time, recommending they investigate other committees to get involved.

Graham chose to echo his statements.

21-116

Adjourn

Motion, by Graham with support from Yeomans to adjourn.

Motion Carried 7:10 PM

Mayor, Marcy M. Spencer

Clerk, Kelse Lester



Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 8-16-2021

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
WEX BANK	7-2021	FUEL	MOTOR POOL F	\$1,657.73
SYNCWAVE LLC	8-1-2021	INTERNET, PHONES	GENERAL FUND	\$630.81
AFLAC	579499	PAYROLL DEDUCTIBLE	GENERAL FUND	\$516.32
CONSUMERS ENERGY	201273968977	114 S MAIN	GENERAL FUND	\$29.13
CONSUMERS ENERGY	201362940061	105 N MAIN	GENERAL FUND	\$264.78
CONSUMERS ENERGY	201273968974	209 W STATE	GENERAL FUND	\$29.13
CONSUMERS ENERGY	201273968979	85 E REED	GENERAL FUND	\$143.00
CONSUMERS ENERGY	201273968978	605 N SCOTTVILLE	SEWAGE DISPO	\$48.06
CONSUMERS ENERGY	201007303581	700 S SCOTTVILLE	GENERAL FUND	\$2,023.06
CONSUMERS ENERGY	201273968972	1065 W US 10	GENERAL FUND	\$31.81
CONSUMERS ENERGY	201273968975	209 W STATE	GENERAL FUND	\$38.83
CONSUMERS ENERGY	201273968976	209 W STATE	GENERAL FUND	\$29.73
CONSUMERS ENERGY	201273968970	700 S SCOTTVILLE	GENERAL FUND	\$208.00
CONSUMERS ENERGY	201273968971	202 E 5TH	SEWAGE DISPO	\$302.73
CONSUMERS ENERGY	201273968969	146 S MAIN	GENERAL FUND	\$29.13
CONSUMERS ENERGY	201273968973	10226 W US HWY 10	GENERAL FUND	\$29.13
CONSUMERS ENERGY	2010073003580	703 S SCOTTVILLE	GENERAL FUND	\$1,294.20
CONSUMERS ENERGY	201273968968	650 S MAIN	GENERAL FUND	\$42.99
CONSUMERS ENERGY	202252838496	601 W 1ST	GENERAL FUND	\$120.20
CONSUMERS ENERGY	206613141950	105 N MAIN	GENERAL FUND	\$31.57
CONSUMERS ENERGY	206613141951	STREET LIGHTS	GENERAL FUND	\$1,737.56
CONSUMERS ENERGY	206613141952	105 N MAIN	MAJOR STREET	\$48.03
MEDIA GROUP 31 LLC	6209	ADVERTISING	GENERAL FUND	\$99.00
FASTENAL	MILUD173373	VOTING SUPPLIES	GENERAL FUND	\$5.53
SUMMIT COMPANIES	121006075	FIRE EXTINGUISHERS	GENERAL FUND	\$61.10
USA BLUE BOOK	674542	WATER SUPPLIES	WATER SUPPLY	\$1,091.84
PICTORIAL GRAPHICS AND	7-27-2021	SHIRTS DPW	GENERAL FUND	\$60.00
DISTRICT HEALTH DEPART	201502893	CAMPGROUND PERMIT	GENERAL FUND	\$20.00
KENDRA GRANT	REFUND	CAMPING REFUND	GENERAL FUND	\$56.00
URBAN VINYL	8-4-21	MCPHAIL BANNERS	GENERAL FUND	\$747.40
FERGUSON ENTERPRISES,	0134826	WATER SUPPLIES	WATER SUPPLY	\$429.65
PLUMMER'S ENVIRONMEN	21140745	CONTRACTED WORK	WATER SUPPLY	\$2,890.80
751 PARTS CO INC	7-2021	EQUIP REPAIR	MOTOR POOL F	\$235.80
LUDINGTON DAILY NEWS	7-31-21	ADVERTISING	GENERAL FUND	\$40.00
STAPLES CREDIT PLAN	8-6-21	OFFICE SUPPLIES	GENERAL FUND	\$279.97
DTE ENERGY	8-25-21	HEAT	DDA OPERATIO	\$41.82
HARBOR HOT TUBS & POO	1624	HEAT REPAIR	GENERAL FUND	\$3,400.00



Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 8-16-2021

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
CAMPBELL'S PLUMBING	2173	WATER METER GOURMET MUSHROOM	WATER SUPPLY	\$3,498.63
CITY OF SCOTTVILLE	8-2021	CORPORATE DUCK FROM LUDINGTON/SC	DDA OPERATIO	\$250.00
LUDINGTON MASS TRANSP	6679	EQUIP REPAIR	MOTOR POOL F	\$179.00
REPUBLIC SERVICES	8-2021	GARBAGE -RECYCLE	GARBAGE AND	\$7,325.77
LOWE'S	8-2021	RIVERSIDE PARK	GENERAL FUND	\$321.43
TNT ENTERPRIZE	8-12-2021	MCPHAIL MOWING	GENERAL FUND	\$500.00
TNT ENTERPRIZE	8-11-2021	SUB STATION MOWING	WATER SUPPLY	\$60.00
TNT ENTERPRIZE	8-10-21	CEMETERY MOWING	GENERAL FUND	\$600.00
TNT ENTERPRIZE	8-13-2021	CODE MOWING	GENERAL FUND	\$1,107.00
VICKI MILLER	REFUND	CAMPING REFUND	GENERAL FUND	\$1,247.36
TOTAL OF SCHEDULED CHECK RUN:				\$33,834.03

8-9-2021

To: City Manager Jimmy Newkirk

From: Jerry Cole

Re: Position on Board of Review

I regretfully need to submit my resignation to the Scottville Board of Review.

We have sold our business property at 120 N. Main St. and will be moving out of the city very soon. Semi-retirement sounds really nice.

I have enjoyed maintaining my position on this board and have learned a lot about the how properties are evaluated, including the support that can be offered to citizens needing assistance with taxes, etc. We have enjoyed running our business in Scottville and appreciate the support the city has shown us.

Best wishes as Scottville moves toward hard-earned success.



Jerry Cole

8-9-2021

To: City Manager Jimmy Newkirk

From: Jerry Cole

Re: Position on Planning Commission

I regretfully need to submit my resignation to the Scottville Planning Commission.

We have sold our business property at 120 N. Main St. and will be moving out of the city very soon. Semi-retirement sounds really nice.

I have enjoyed supporting this commission since moving to Scottville and learning so much about the processes that keep a city on track. We have also enjoyed running our business in Scottville and the support the city has shown us.

Best wishes as Scottville moves toward hard-earned success.


Jerry Cole



Estimate

Two-way Radio Communications · Emergency Vehicle Solutions
 Mt. Pleasant 989-772-3751 · Flint Twp. 810-659-5000

Date	Est. #
8/4/2021	21371

Name / Address
SCOTTVILLE POLICE DEPARTMENT MATT MURPHY 105 NORTH MAIN ST. SCOTTVILLE, MI 49454

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
	COMPUTER/MOUNT SETUP		
1	FZ-FFC060AVM CF55 W/ TOUCHSCREEN	2,400.00	2,400.00
1	PANASONIC IN CAR POWER SUPPLY FOR CF54	154.34	154.34
1	D&R ELECTRONIC CF-53 CLAM SHELL	125.00	125.00
1	HAVIS 8.5" HEAVY DUTY TELESCOPING POLE	185.00	185.00
1	HAVIS 11" SLIDE OUT LOCKING ARM ADAPTER	285.00	285.00
1	INSTALLATION LABOR	120.00	120.00
1	SHIPPING	50.00	50.00

Subtotal	\$3,319.34
Sales Tax (6.0%)	\$0.00
Total	\$3,319.34

Customer Signature _____ Date _____

Dealer Signature _____ Date _____

