

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1407th Regular Commission Meeting of the Scottville City Commission was held on August 7, 2017 and called to order at 5:30 p.m. by Mayor Krieger.

Roll Call was taken with the following members present:

Commissioners	Leon Begue Sally Cole Tom Donald Connie Duncil Bruce Krieger Sue Petipren Marcy M. Spencer
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Also in attendance were City Manager Williams, Clerk Howe, Chief Riley and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Petipren and seconded by Spencer, to approve the 1406th Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

- Mason County DPW-Quarterly sewer debt, repairs to Gordon Road lift station, landfill monitoring.
- Ray Scholtens Plumbing-Repairs to the fish cleaning station as a result of vandalism. Several solutions to stop the vandalism were discussed and those ideas would be passed on to the Parks and Recreations Board when they meet.
- LMTA-Taxes collected through July.
- Truck & Trailer Specialities-Approved repairs to the underbody of the dump truck.
- U-Win Motorists-Repairs to the golf cart at Riverside Park.

Motion, by Spencer and seconded by Cole, to approve the bills in the amount of \$175,938.49. Motion carried.

HEARING OF THE CITIZENS

A Japanese foreign exchange student, Goshoo Haruse presented Mayor Krieger with a gift bag. Haruse is staying with the Anna Langfeldt family.

COMMUNICATIONS

The Mason County Rural Fire Authority Minutes submitted minutes from three meetings. Williams noted the paperwork for the loans to buy the new trucks was available to review upon request.

REPORTS CITY MANAGER

- Dennis Dunlap gave a progress report on the PAVER Street Report that he has been working on over the last several months. His opinion is that the City of Scottville is doing a good job in maintaining their streets. He did include a list of recommendations the City can consider when budgeting for street maintenance in the future. Once he has collected all the necessary information and the data is entered into the program, a report will be generated that will prioritize the condition of each street. This report will be helpful when balancing the budget each year. Due to the work of Mr. Dunlap, the City should receive more money for local street maintenance.
- The Mason County Equalization Department has nearly completed the new City map. It is more detailed and user friendly than the present map and will include the parcel numbers for each property. The abandoned alleys will not be included on this map.
- Ray Scholtens Plumbing is still planning on replacing the grinder pump on East State Street. If the property owner does not pay him for his services, the City will pay for it and the cost will be placed on her tax roll as a special assessment.
- Customer Appreciation Day will be held at Smith and Eddy Insurance. Chris Etchison who owns his own food wagon to serve hot dogs. He was not required to apply for a vendor's application because he is giving the food away and not selling it.
- Consumers Energy has repaired the streetlights on Main Street and they all appear to be working.
- USDA has completed the final inspection of the water main replacement project. There was extra money left over from the project that will be used to repave a portion of the street between 212 and 218 East Second Street and also the driveway by the water tower.
- Williams contacted the director of the County Emergency Management about the possibility of applying for a grant to replace the siren in the tower. She noted that grant money was not available and she did not

recommend the City replace it because it would not be cost effective. Citizens can purchase weather radios that would serve the same purpose of a costly siren.

- Beginning September 1, City Hall will be open Monday – Friday from 8:00 a.m. – 5:00 p.m.

CITY ATTORNEY

No reports were available.

POLICE DEPARTMENT

- Monthly police report was submitted for review.
- Several reports of gas drive-offs were reported.
- Riley noted the computer in the police car is no longer working and he is trying to borrow a used computer until a new one can be purchased.

Petipren asked that the statistics of the police activities be published in the newsletters.

TREASURER'S REPORT

Auditors are in house this week.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

OLD BUSINESS

Williams stated two people responded to the tree removal bids. The low bid was from Mac's Tree Service of Scottville in the amount of \$29,900. Williams noted \$22,500 of the bid was for the trees in the cemetery. The auditors noted it would be feasible to use the money from perpetual care (\$86,600) to pay for the trees in the cemetery. Williams noted Mac's Tree Service did not provide the required insurance certificate the City needs and they would have to do so if they were hired for the job. Mac's will not bid on the tree located at 502 Thomas Street unless the electric company trims the tree back from the high voltage line, but the other company did include it in their bid. Williams noted the reason the bid for the cemetery trees was so high is the trees will have to be removed piece by piece because of their location by the headstones. Motion, by Krieger and seconded by Cole, to table a decision on the tree removal bids until Williams is able to contact Mac's Tree Service and see if they are able to provide the required insurance certificate the City needs. Motion carried.

Motion, by Begue and seconded by Spencer, to approve the final pay request # 2 for the water tower work in the amount of \$9,800. Motion carried.

NEW BUSINESS

Williams stated the Commission passed the revised street vending ordinance and as part of the ordinance they must set the fee by resolution. The Finance Committee is recommending the fee be \$100.00 for an annual permit. Motion, by Petipren and seconded by Duncil, to set the street vending fee as presented. Motion carried.

Williams stated this year the City has to have a Single Audit along with the regular audit because they received more than \$750,000 in federal money and they are required to have a written Conflict of Interest Policy in place even though the City already does the things listed on the policy. Motion, by Spencer and seconded by Cole, to approve the resolution as presented. Motion carried.

Williams stated she received a request to keep chickens at the property located at 502 South Main Street. They have six hens, two ducks and no roosters. Their neighbors at 504 South Main submitted a letter of support for the request. The family has provided a chicken coop for the birds. Motion, by Begue and seconded by Donald, to approve the request to keep chickens. Motion carried.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

Petipren asked about the status of the cemetery chapel roof.

Williams stated the roofing materials have arrived and she expects the work to the roof to start any day now.

Krieger asked how long the City is responsible for monitoring the landfill.

Williams stated it was a 30 year term, but she expects it to be longer than that. Dennis Dunlap stated he has information about monitoring landfills that might prove helpful to the City.

Krieger asked if anyone has paid their lot mowing invoices.

Howe stated one property owner has.

Krieger asked who owns the east parking lot.

Williams stated the Tobins own part of it and the City leases the rest of the lot at no cost to the City and in exchange the property owners pay no taxes on those parcels.

ADJOURN

It was moved by Begue and seconded by Spencer to adjourn. So carried at 6:27 p.m.

Bruce Krieger, Mayor

Deborah A. Howe, Clerk