

OFFICIAL PROCEEDINGS OF THE  
CITY COMMISSION OF THE  
CITY OF SCOTTVILLE, MICHIGAN

The 1486<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held on December 7<sup>th</sup>, 2020. Called to order at 5:30 p.m. by Mayor Marcy Spencer.

**Roll Call:**

**Present:**

- Rob Alway
- Sally Cole
- Brian Benyo
- Nathan Yeomans
- Ryan Graham
- Mayor Spencer

Also, in attendance: Chief Murphy, Attorney Alvarado, and Clerk Lester.

**Absent:**

None.

**ADDITIONS TO AGENDA:**

None.

**APPROVAL OF AGENDA:**

Approve  
Agenda  
20-149

Motion, by Alway and seconded by Benyo to approve the agenda as presented.  
Roll Call Vote.  
Motion carried.

**APPROVAL OF MINUTES:**

Approve  
Minutes  
20-150

Motion, by Benyo and seconded by Yeomans to approve the 1485<sup>th</sup> regular meeting minutes.  
Roll Call Vote.  
Motion carried.

**APPROVAL OF BILLS:**

Approve  
Bills  
20-151

Motion, by Yeomans and seconded by Benyo to approve the bills in the amount of \$62,841.99.

Roll Call Vote.

Motion carried.

**PUBLIC COMMENT:**

Shelby Nutter of 108 N Reinberg Ave spoke on her own behalf regarding the nuisance abatement. Shelby's mother, Theresa Nutter also provided that Health Department #10 granted a 30 day extension after a quote was provided by Douglas & Sons to fix the plumbing in the home.

**COMMUNICATIONS:**

None.

**REPORTS:****A. City Manager:**

Report provided. Interim Murphy commented that he is working diligently with office staff to accommodate his new workload. There are a lot of moving parts, but he is confident in the positive productivity featured in the upcoming weeks.

**B. City Attorney:**

Alvarado reported since the last meeting he has attended an Ordinance Committee meeting, drafted a number of Resolutions on behalf of the City, and is currently working with a resident on a Brookside Cemetery plot buy back. Alvarado will comment on other topics further on the agenda.

**C. Police Department:**

Chief Murphy introduced the new School Resource Officer Steve Case. Steve thanked the City for the opportunity and expressed his excitement to get started building relationships within the school systems and learning the outlay of both campuses.

**D. Treasurer:**

Treasurer Shafer presented the Revenue and Expenditure Report, as well as the bills for the current payment cycle.

**OLD BUSINESS:****A. City Commission Appointment:**

Regular  
Commission  
Appointment  
20-152

Two letters of interest were received in reference to the open City Commission seat; Bruce Claveau and Tarra Perez.

Motion, by Alway and seconded by Benyo to appoint Bruce Claveau to Scottville City Commission.

Roll Call Vote.

Motion carried.

\*Clerk Lester administered the Oath of Office to Bruce Claveau.

**B. Planning Commission Appointment:**

Planning  
Commission  
Appointment  
20-153

Motion, by Alway and seconded by Cole to appoint Roy Holden, Susan McCray-King, and Howard VanderLann to the Planning Commission.

Roll Call Vote.

Motion carried.

**C. Board of Review Appointment:**

Board of  
Review  
Appointment  
20-154

Motion by, Alway and seconded by Graham to appoint Julie Deller, and Diana Kovalcik to the Board of Review.

Roll Call Vote

Motion carried.

**D. DDA Appointment:**

DDA  
Appointment  
20-155

Motion, by Cole and seconded by Benyo to appoint Samantha Schnitker to the DDA Board.

Roll Call Vote.

Motion carried.

**E. Remote Meeting Authorization:**

Alvarado recommended the Commission carry this topic to the next meeting (12/21/2020) as no action has been taken by the Senate regarding the Open Meetings Act. He will continue to monitor progress on this matter.

**F. City Commission Meeting Time:**

Change  
meeting  
time  
20-156

Motion, by Alway and seconded by Benyo to approve the change in start time for Regular City Commission Meetings from 5:30pm the first and third Monday of each month to 6:30pm the first and third Monday of each month. This change will take affect the first meeting of 2021.

Roll Call Vote.

Motion carried.

**NEW BUSINESS:**

**A. Resolution to place a Special Assessment on the 2020 Winter Tax**

Special  
Assessment  
20-157

**Roll for delinquent water bills:**

Motion, by Cole and seconded by Alway to place a special assessment on the winter tax roll in the amount of \$5,115.94 for delinquent water bills.

Roll Call Vote.

Motion carried.

**B. Resolution of abatement at 108 S. Reinberg Ave:**

Nuisance  
Abatement  
108 S Reinberg  
20-158

Motion, by Alway and seconded by Benyo to table this topic until the next Regular Commission Meeting 12/21/2020.

Roll Call Vote.

Motion carried.

**C. Conservation Resource Alliance Presentation:**

Representative DJ Shook brought forth a presentation concerning bank erosion at River Side Park. The Conservation Resource Alliance has a recommendation moving forward to help repair and prevent further erosion. According to their records the City of Scottville had previously made a commitment of \$10,000 to this project.

Video report provided. Copies were made available to Commissioners in packet. Mayor Spencer recommended the Commission refer this to Finance Committee for further consideration.

**D. Revenue Sharing Reports:**

Wednesday 11/25/2020 the City was made aware by the State of Michigan Department of Treasury that the Revenue Sharing Reports had not been returned by Manager Magaluk. With a pending deadline of 12/01/2020 interim Murphy reported that both himself and Treasurer Shafer worked through the Thanksgiving holiday to ensure reports were submitted on time. After many hours of overtime, Treasurer Shafer secured the \$47,000 the City was at risk of forfeiting.

Revenue  
Sharing  
Report  
20-159

Motion, by Alway and seconded by Cole to appoint the Acting City Manager, the Mayor and the City Attorney to perform an investigation to determine why the timely preparation of the Revenue Sharing Report for 2020 was overlooked, who is responsible for such deficiency, if any, and to determine whether there are other reports or tasks that may not have been performed.

Roll Call Vote.

Motion carried.

**PUBLIC COMMENT:**

Theresa Nutter of 108 S. Reinberg Ave spoke on her own behalf regarding the nuisance abatement.

Chuck Smith 205 W 1<sup>st</sup> St requested an update on the easement paperwork of his house.

Bruce Krieger 509 S Main commented he is working on fundraising and local grants to assist with the cost of the erosion control project at Riverside Park.

**COMMISSIONER COMMENT:**

Mayor Spencer welcomed Commissioner Claveau.

She commented that she was able to attend MML's Community Stabilization Conference covering Revenue Sharing, Revenue replacement ideas and requesting municipalities to reach out to the Senate and House to extend virtual meetings beyond December 31<sup>st</sup> 2020.

She thanked Interim Murphy and Treasurer Shafer for their diligence in ensuring our Revenue Sharing paperwork was finished and submitted on time.

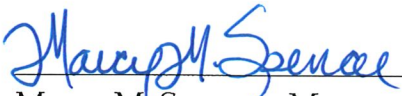
She praised the Police Department for their work with Habitat for Humanity, and for the Christmas decorations put up down-town.

**ADJOURN:**

It was moved by Alway and seconded by Yoemans to adjourn.

Adjourn  
20-160

Roll Call Vote.  
So, carried at 6:50 P.M.

  
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Marcy M. Spencer, Mayor

  
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Kelse Lester, Clerk

