

OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN

The 1485th Regular Commission Meeting of the Scottville City Commission was held on November 16th, 2020. Called to order at 5:30 p.m. by Mayor Marcy Spencer.

Roll Call:

Present:

Rob Alway
Sally Cole (Via Zoom)
Brian Benyo
Nathan Yeomans
Mayor Spencer

Also, in attendance: Manager Magaluk, Chief Murphy, Attorney Alvarado, and Clerk Lester.

Absent:

Ryan Graham

ADDITIONS TO AGENDA:

None.

APPROVAL OF AGENDA:

Motion, by Cole and seconded by Alway to approve the agenda as presented.
Motion carried.

APPROVAL OF MINUTES:

Spencer requested two action item motions/seconds be corrected.
Motion, by Benyo and seconded by Alway to approve the 1484th regular meeting minutes with noted corrections.
Motion carried.

APPROVAL OF BILLS:

Motion, by Alway and seconded by Benyo to approve the bills in the amount of \$47,586.13.

Motion carried.

PUBLIC COMMENT:

Shawn Hanson 404 S. Main St spoke on his own behalf regarding the nuisance abatement.

COMMUNICATIONS:

None.

REPORTS:

A. City Manager:

Report provided. Magaluk noted the additional COVID orders through the department of health and human services. We have updated our COVID preparedness and response plan in house. City Hall is closed to the public, but staff continues to serve our residents to the best of their ability while taking the necessary precautions to maintain health and safety of residents and staff.

B. City Attorney:

Alvarado reported his office continues to support staff at City Hall, as well as ordinance enforcement with the Police Department. He noted he attended the new commissioner training held at City Hall on 11/13/20. He found it to be a beneficial experience to himself and all our elected officials. He touched briefly on the new COVID guidelines, stating the City has done well in policy adherence in the face of numerous and frequent changes.

C. Police Department:

Report provided, including final agreements between WSCC, MCC and the City of Scottville. Chief was excited to add his department has been working with Jamie Healy through Habitat for Humanity. City address 119 W State St had new windows installed through the neighbor to neighbor program. Chief extended special recognition to DPW staff Justin Coolman and Marc Hansen for their hard work on leaf removal for city residents the past few weeks. This task was performed in addition to their regular duties.

D. Committee Reports:

a. Building & Grounds: N/A

- b. Charter: N/A
- c. Finance: Spencer reported the group met recently to discuss updating the City's fee schedule, delinquent water accounts, scheduling snow removal, and the money received through the CARES ACT.
- d. Infrastructure: N/A
- e. Ordinance: Scheduled to meet 11/24/20.
- f. Personnel: N/A
- g. Public Safety: N/A
- h. Parks & Recreation: Magaluk provided an update on Grahams behalf- The group has referred two items to the finance committee; Short term storage at Riverside Park, and the installation of a grill at McPhail Field.

OLD BUSINESS:

A. 404 S. Main St Blight/Nuisance Case Update:

Alvarado provided an updated recap of this ongoing situation. Motion, by Alway and seconded by Benyo to approve the resolution to abate nuisance at 404 S. Main St.

Roll Call Vote.

Motion carried.

B. Fifth & Main Storm/Sewer Update:

Fleis & Vandenbrink conducted their field investigation on October 14th. Testing report provided the problem is not at the major intersection of 5th & Main, but closer to the lift station where a temporary plug was installed some time ago. They recommended additional cleaning, and scoping of that area with a camera.

Motion by Spencer and seconded by Yeomans to grant permission to move forward with the additional cleaning and video investigation.

Motion carried.

NEW BUSINESS:

A. 2019/2020 Audit Report:

Commissioners were provided a complete and detailed report from Brickley DeLong P.C.

Motion, by Benyo and seconded by Yeoman to accept the 2019/2020 Audit Report.

Motion carried

B. City Commission Committee Appointments

- a. Buildings, Grounds & Infrastructure

Ryan Graham-Chairman
Sally Cole
New Appointee

b. Finance

Ryan Graham-Chairman
Marcy Spencer
New Appointee

c. Public Safety

Rob Alway-Chairman
Nathan Yeomans
New Appointee

d. Ordinance

Marcy Spencer- Chairman
Rob Alway
Nathan Yeomans

e. Personnel & Ethics

Rob Alway-Chairman
Marcy Spencer
Brian Benyo

f. Parks & Recreation

Stands as is.

C. City Commission Appointment

Magaluk provided the vacant commission position has been advertised in the local newspaper and media. There is currently one applicant.

D. Planning Commission Appointments

Stands as is.

E. Board of Review Appointments

Stands as is.

F. DDA Appointments

Mayr Spencer will sit on this board as commission representation. Other members will be discussed at the next DDA meeting, December 10th.

G. City Commission Meeting Time

Current meeting time is 5:30pm the first and third Monday of every month. Residents have communicated they would like to attend but start time is an issue. No action was taken on this item, it will be placed on the next meeting agenda to allow public to lodge an opinion.

H. Employee Telecommute Policy

A clear telecommute policy has been established for all City employees. Should the need arise for someone to fulfill their obligations from home or elsewhere this policy outlines rights and disclosures for both employee and employer.

Magaluk commented on how far the City has come concerning the Zoom process, and other technological advances with intention to continue to provide that digital service moving forward.

Motion, by Alway and seconded by Benyo to approve the proposed Employee Telecommute Policy as presented.

Motion carried.

I. Remote Meeting Authorization

Magaluk provided a copy of the amended Open Meetings Act which provides authorization/blanket allowance for remote meeting attendance until the end of 2020. New authorization would permit more of a one-way interaction to the public, apart from specific allowances for Commission members to attend via Zoom.

Attorney Alvarado advised this is a "moving target" as Executive Orders may change but felt the City should begin drafting a resolution to approve remote participation. Spencer referred this topic to the Personnel Committee.

PUBLIC COMMENT:

Shawn Hanson 404 S. Main St spoke on his own behalf regarding the nuisance abatement.

COMMISSIONER COMMENT:

None.

ADJOURN:


It was moved by Cole and seconded by Alway to adjourn.

So, carried at 6:50 P.M.

Motion carried.



Marcy Spencer, Mayor



Kelse Lester, Clerk

