



CITY OF SCOTTVILLE  
COMMISSION MEETING AGENDA  
City Hall, 105 N Main Street

1493<sup>rd</sup> Regular Meeting, Monday, March 15, 2021, 6:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81073644511?pwd=eDltTGm2M3l3NnNEMGNASEdQcTFGZz09>

Meeting ID: 810 7364 4511

Passcode: 49454

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the 1492<sup>nd</sup> Regular Meeting Minutes
7. Approval of the Bills
8. Public Comment

Note to the Public: At this time, citizens may address the Commission on topics concerning the City. Comments are limited to 3 minutes per person. Questions and answers shall be not be permitted; however, matters presented to the Commission may be referred by the Mayor, with consensus of the Commission, to the Administration for action and possible follow-up at a future Commission meeting.

9. Communications  
Mason County Board of Commissioners
10. Reports  
City Manager/Police Chief Report  
City Attorney  
City Treasurer  
Committee
  - Finance
  - Building/Grounds/Infrastructure
  - Parks/Recreation
  - Personnel
  - Public Safety
  - Ordinance
11. Old Business

- a. Remote Meeting Authorization
- b. Recommendation for City Manager Search Firm

- 12. New Business
  - a. Health Insurance Renewal
  - b. Meeting Location
  - c. Acknowledgment of Receipt of FOIA Appeals to FOIA denial
- 13. Public Comment (See Note to the Public, above.)
- 14. Commissioner Reports & Comments
- 15. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF  
SCOTTVILLE, MICHIGAN.

The 1492<sup>nd</sup> Regular Commission Meeting of the Scottville City Commission was held virtually on March 1, 2021. Called to order at 6:30 p.m. by Mayor Marcy M. Spencer.

**Present at Roll Call:**

Sally Cole

Nathan Yeomans

Bruce Claveau

Brian Benyo

Ryan Graham

Rob Alway

Mayor Marcy Spencer (Attending/not participating)

Also, in attendance: Chief Murphy, Attorney Alvarado, and Clerk Lester.

**Additions/Deletions to Agenda:**

ADD; Old Business; Item D (3 Action items)

21-43 **Approval of Agenda:**

Motion, by Claveau with support from Yeomans to approve the agenda with noted additions.

Roll Call Vote

Motion Carried

21-44 **Approval of Previous Meeting Minutes:**

Motion, by Benyo with support from Cole to approve the 1491<sup>st</sup> Regular Meeting Minutes as presented.

Roll Call Vote

Motion Carried

21-45 **Approval of the Bills:**

Motion, by Cole with support from Claveau to approve the bills in the amount of \$11,634.86.

Roll Call Vote

Motion Carried

**Public Comment:**

Tom Rotta of Ludington is displeased with the City of Scottville Interim Manager Murphy and Treasurer Shafer. He believes actions by them are corrupt and they should be disciplined for their shortcomings.

**Communications:**

Lift Station Payment Schedule provided. Murphy communicated this item was presented and approved previously by the Commission. Payments scheduled to start 4/1/21 for Lift Station Repair/Upgrades.

**Reports:**

Interim City Manager/Police Chief:

Murphy offered City Hall has been bustling with the 2020 tax deadline. Treasurer Shafer is working alongside the Assessor (Greg Barnett) to finalize details for Board of Review and to settle the Tax Roll at the County Level. Family Affair preparation is underway and set for 3/13/21. Assisted by DPW staff the PD is distributing 70 food boxes weekly donated by the USDA. Establishing relationships with our residents is essential for growth within our community. See a need, fill a need. Officer Skinner has coordinated with the Ordinance Committee and will begin infraction documentation for the 2021 repair season. DDA finalized a 50/50 COVID relief grant on behalf of North Country Café, providing \$1000 of reimbursement monies.

City Attorney:

Alvarado has been working diligently on drafting the Rental Inspector Agreement with the City of Ludington. His office has completed 12 FOIA requests. He was also able to attend February Personnel and Finance Committee meetings. He will comment on additional topics further on the agenda.

Old Business:

A. Remote Meeting Authorization:

Alvarado continues to monitor COVID regulations pertaining to the Open Meetings Act. This hybrid schedule allows a mixture of in person and virtual attendance within jurisdictions. Current restrictions are in place until 3/29/21.

21-46 B. Tree Bid(s):

A total of 6 bids were submitted in response to the RFP for tree removal/maintenance within city limits. The Finance Committee has reviewed these bids and presented a recommendation of acceptance.

Motion, by Graham with support from Benyo to accept the contract request from Alpine Tree Service, LLC in the amount of \$7300.

Roll Call Vote

Motion Carried

21-47 C. Cemetery Plot Buy Back:

Alvarado and Clerk Lester have been working with a consumer wishing to sell back a cemetery plot bestowed upon them via inheritance.

Motion, by Alway with support from Yeomans to purchase Brookside Cemetery; Evergreen Section Lot 26 Site 6 from the Estate of Julie Hartman in the amount of \$380.

Roll Call Vote

Motion Carried

D. City Manager Search:

The Personnel Committee was previously granted permission from this Commission to begin the recruitment process of a new City Manager; thus, requesting the following motions.

- 21-48 • Motion, by Alway with support from Claveau to readopt the search parameters used in the 2019 City Manager search.

- Roll Call Vote  
Motion Carried
- 21-49 • Motion, by Cole with support from Benyo to request proposals from employment search firms to assist in the acquisition of City Manager candidates.  
Roll Call Vote  
Motion Carried
- 21-50 • Motion, by Graham with support from Claveau to allow the Personnel Committee to review submitted proposals and present a recommendation to this Commission no later than the next Regular Commission Meeting (3/15/21).  
Roll Call Vote  
Motion Carried

**New Business:**

- A. PTA Resolution:  
Resolution presented in accordance with previously approved Poverty Exemption guidelines from the State of Michigan, per Assessor Greg Barnett.  
21-51 Motion, by Alway with support from Yeomans to accept the Property Transfer Affidavit Resolution 21-6 as presented.  
Roll Call Vote  
Motion Carried
- B. Household Hazardous Waste:  
Murphy explained the Mason-Lake Conservation District is requesting a donation in support of their Household Hazardous Waste Program. This is an annual donation request the City has traditionally chosen to support. He stressed the need for and our responsibility in the assistance of proper disposal of hazardous household waste. This takes place at the Mason County Road Commission, 8/21/21.  
21-52 Motion, by Claveau with support from Yeomans to approve the donation request to the Household Hazardous Waste Disposal Program in the amount of \$500.  
Roll Call Vote  
Motion Carried
- C. Planning Commission Vacancy  
21-53 Motion, by Alway with support from Claveau to induct Commissioner Nathan Yeomans to the Planning Commission.  
Roll Call Vote  
Motion Carried
- D. MCRFA  
Alvarado provided the Mason County Rural Fire Authority is requesting the City's blessing to host a Special Election in August of 2021 and to place a millage increase request on the ballot. No formal action is requested from this

Commission at this time. MCRFA Scottville Representative Bill Lehrbass will continue to provide updates on the status of this item.

**Public Comment:**

Sue Petipren of N Reinberg Ave commended the Commission on their diligence in leadership of the City of Scottville. Additionally, she gave special thanks to the Department of Public Works staff on their efforts pertaining to the break in the main water line in front of her home.

**Commissioner Comment:**

Cole expressed her gratitude to Yeomans on his induction to the Planning Commission.

**Adjourn**

21-54 Motion, by Yeomans with support from Graham to adjourn.  
Roll Call Vote  
7:24pm

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Mayor Pro-Tem, Rob Alway

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Clerk, Kelse Lester



## Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 3-15-21

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
VERIZON WIRELESS	3-10-21	PHONES	GENERAL FUND	\$168.50
GREATAMERICA FINANCIA	28781191	LEASED EQUIP	GENERAL FUND	\$501.13
SYNCWAVE LLC	3-1-21	INTERNET, PHONES	GENERAL FUND	\$615.58
PRIORITY HEALTH	3-21	INSURANCE	GENERAL FUND	\$1,234.07
MASON COUNTY TREASUR	3-4-2021	TAX DISBURSEMENT	ESCROW TAX F	\$17,995.29
SCOTTVILLE POSTMASTER	POSTAGE	ELECTION	GENERAL FUND	\$27.30
HOME DEPOT CREDIT SER	3-2021	WATER, TREE REMOVAL, EQUIP, CITY HA	GENERAL FUND	\$152.39
WEX BANK	3-2021	FUEL	MOTOR POOL F	\$1,317.51
STRONG INDUSTRIAL SUP	1437374	DPW SUPPLIES	GENERAL FUND	\$11.31
CONSUMERS ENERGY	203142497833	103 N MAIN	GENERAL FUND	\$237.66
GREG BARNETT	2-21	ASSESSOR	GENERAL FUND	\$636.00
DMC UNLIMITED	02201108	COMPUTER REPAIRS	GENERAL FUND	\$283.00
QUALITY KLEEN	2-25-21	CITY HALL CLEANING	GENERAL FUND	\$525.00
MICHIGAN PIPE & VALVE	T012227	WATER REPAIR	WATER SUPPLY	\$341.21
MASON,MANISTEE,OCEAN	2021	HAZARDOUS WASTE	GENERAL FUND	\$500.00
PITNEY BOWES	3313039357	LEASED EQUIP	GENERAL FUND	\$397.77
MASON COUNTY TREASUR	3-2021	LIFT STATION AND SEWER PAYMENT	SEWAGE DISPO	\$71,269.76
CONSUMERS ENERGY	201362707488	650 S MAIN	GENERAL FUND	\$36.90
CONSUMERS ENERGY	201362707497	114 S MAIN	GENERAL FUND	\$29.03
CONSUMERS ENERGY	201362707489	146 S MAIN	GENERAL FUND	\$29.03
CONSUMERS ENERGY	201362707490	700 S SCOTTVILLE	GENERAL FUND	\$29.03
CONSUMERS ENERGY	201362707491	202 E 5TH	SEWAGE DISPO	\$338.75
CONSUMERS ENERGY	201362707492	1065 W US 10	GENERAL FUND	\$29.03
CONSUMERS ENERGY	201362707495	209 W STATE	GENERAL FUND	\$33.04
CONSUMERS ENERGY	201362707496	209 W STATE	GENERAL FUND	\$29.45
CONSUMERS ENERGY	201095792463	700 S SCOTTVILLE	GENERAL FUND	\$64.13
CONSUMERS ENERGY	201362707498	605 N SCOTTVILLE'	SEWAGE DISPO	\$47.47
CONSUMERS ENERGY	201362707499	85 E REEDS	GENERAL FUND	\$31.75
CONSUMERS ENERGY	201095792462	703 S SCOTTVILLE	GENERAL FUND	\$64.13
CONSUMERS ENERGY	201362707493	1026 W US 10	GENERAL FUND	\$29.03
CONSUMERS ENERGY	207057567798	STREET LIGHTS	GENERAL FUND	\$455.35
CONSUMERS ENERGY	206612939489	STREET LIGHTS	GENERAL FUND	\$1,808.19
AUTO-WARES	314196	EQUIP REPAIR	MOTOR POOL F	\$10.77
CONSUMERS ENERGY	201007077871	105 N MAIN	GENERAL FUND	\$99.98
CONSUMERS ENERGY	201985628204	601 W FIRST	GENERAL FUND	\$178.21
CONSUMERS ENERGY	206612939488	105 N MAIN	GENERAL FUND	\$31.43
CONSUMERS ENERGY	206612939490	105 N MAIN	MAJOR STREET	\$46.09



## Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 3-15-21

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
STAPLES CREDIT PLAN	3-2021	OFFICE SUPPLIES	GENERAL FUND	\$184.82
LUDINGTON DAILY NEWS	3-2021	ADVERTSING	GENERAL FUND	\$205.84
INTERNAL REVENUE SERVI	3-2021	DEPT OF TREASURY IRS	GENERAL FUND	\$3,061.58
MASON COUNTY CENTRAL	3-2021	TAX DISBURSEMENT	ESCROW TAX F	\$104,758.99
LUDINGTON MASS TRANSP	3-4-21	TAX PAY OUT	ESCROW TAX F	\$304.96
WEST SHORE ESD	3-4-21	TAX DISBURSEMENT	ESCROW TAX F	\$27,608.42
WEST SHORE COMMUNITY	3-4-21	TAX DISBURSEMENT	ESCROW TAX F	\$21,219.85
MASON COUNTY RURAL FI	3-4-21	TAX DISBURSEMENT	ESCROW TAX F	\$11,573.61
CITY OF SCOTTVILLE TAX	3-2021	TAX PAYOUT	ESCROW TAX F	\$10,397.52
RYAN LENNOX	3-2021	WATER REFUND	SEWAGE DISPO	\$118.94
PARTS PLUS OF MASON C	12303	EQUIP REPAIR	MOTOR POOL F	\$3.25
DTE ENERGY	3-26-21	103 N MAIN	GENERAL FUND	\$571.69
DTE ENERGY	3-2-21	105 N MAIN	GENERAL FUND	\$344.05
DTE ENERGY	3-2021	OPTIMIST	DDA OPERATIO	\$110.01
CONSUMERS ENERGY	201362707494	209 W STATE	GENERAL FUND	\$29.03
751 PARTS CO INC	244650	EQUIP REPAIR	MOTOR POOL F	\$11.98
MASON COUNTY ROAD CO	3-2021	SALT	MAJOR STREET	\$745.65
JABROCKI EXCAVATING L.	2-2021	PLOWING, SIDEWALKS	GENERAL FUND	\$14,945.00
REPUBLIC SERVICES	0239-002840789	GARBAGE SERVICE	GARBAGE AND	\$6,755.49
CARTER LUMBER	251312165	DDA SIGNS	DDA OPERATIO	\$41.22
AFLAC	3-2021	PAYROLL DEDUCTIBLE	GENERAL FUND	\$560.46
BLUE CROSS BLUE SHIELD	4-2021	PAYROLL DEDUCTIBLE	GENERAL FUND	\$36.75

**TOTAL OF SCHEDULED CHECK RUN: \$303,223.38**



# Mason County Board of Commissioners

Courthouse

304 E. Ludington Ave., Ludington, Michigan 49431  
(P) (231) 843-7999 • (F) (231) 843-1972  
[www.masoncounty.net](http://www.masoncounty.net)

Janet S. Andersen  
Chair

March 09, 2021

Steven Hull  
Vice Chair

Cheryl Kelly  
County Clerk

Fabian L. Knizacky  
Administrator

Ms. Kathy Shafer  
City of Scottville Treasurer  
105 N. Main Street  
Scottville MI 49454

Nick Krieger  
District 1

Dear Ms. Shafer:

Gary Gastonia  
District 2

I am pleased to inform you that the Board of Commissioners of the County of Mason has appointed you to the Mason County Economic Development Corporation Board and the Brownfield Redevelopment Authority for a term that expires on December 31, 2023.

Jody Hartley  
District 3

Lewis G. Squires, D.C.  
District 4

Please contact the Mason County Clerk's office at 843-8202 at your earliest convenience to arrange to take the oath of office for your appointment.

Steven Hull  
District 5

We look forward to working with you. Please feel free to contact Mason County Administrator Fabian Knizacky at 843-7999 if you have any questions or concerns.

Janet S. Andersen  
District 6

Sincerely yours,

Ron Bacon  
District 7

Janet Andersen  
Board Chair

cc: Brownfield Redevelopment Authority  
Economic Development Corporation



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Sheryl Kelly  
County Clerk

Fabian L. Knizacky  
Administrator

Nick Krieger  
District 1

Gary Castonia  
District 2

Jody Hartley  
District 3

Lewis G. Squires, D.C.  
District 4

Steven Hull  
District 5

Janet S. Andersen  
District 6

Ron Bacon  
District 7

March 09, 2021

Ms. Kathy Shafer  
City of Scottville Treasurer  
105 N. Main St.  
Scottville, MI 49454

Dear Ms. Shafer:

I am pleased to inform you that the Board of Commissioners of the County of Mason has appointed you to the Mason County Department of Public Works Board for a term that expires on December 31, 2021.

Please contact the Mason County Clerk's office at 843-8202 at your earliest convenience to arrange to take the oath of office for your appointment.

We look forward to working with you. Please feel free to contact Mason County Administrator Fabian Knizacky at 843-7999 if you have any questions or concerns.

Sincerely yours,

Janet Andersen  
Board Chair

cc: Dan Rhode

Fund 101 - GENERAL FUND 2020-21 YTD BALANCE ACTIVITY FOR MONTH 06/30/2021 AVAILABLE BALANCE % BUDGET USED

Revenues

GL NUMBER	DESCRIPTION	AMENDED BUDGET	06/30/2021	06/30/2021	06/30/2021	06/30/2021
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
101-000.000-401.000	REAL AND PERSONAL TAXES	390,000.00	320,549.20	0.00	69,450.80	82.19
101-000.000-432.000	PAYMENTS IN LIEU OF TAXES	6,800.00	(26,783.19)	0.00	33,583.19	(393.87)
101-000.000-445.300	PENALTIES-LATE CHARGES	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-447.000	TAX ADMIN FEES	5,300.00	2,091.26	0.00	3,208.74	39.46
101-000.000-452.000	MISCELLANEOUS INCOME	0.00	141.74	0.00	(141.74)	100.00
101-000.000-540.000	STATE GRANTS	0.00	25,092.00	0.00	(25,092.00)	100.00
101-000.000-541.000	GRANT	2,000.00	0.00	0.00	2,000.00	0.00
101-000.000-571.000	LICOR LICENSES	1,500.00	1,551.00	0.00	(51.00)	103.40
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION	15,000.00	17,852.25	0.00	(2,852.25)	119.02
101-000.000-574.000	STATE REVENUE SHARING	123,250.00	72,431.00	0.00	50,819.00	58.77
101-000.000-588.000	CONTRIBUTION FROM LOCAL SOURC	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-600.600	CHARGE FOR SERVICES	40,000.00	196.50	0.00	39,803.50	0.49
101-000.000-600.610	CHARGE FOR SERVICES-CEMETARY	10,000.00	3,050.00	0.00	6,950.00	30.50
101-000.000-613.000	LICENSE AND PERMITS	600.00	320.00	0.00	280.00	53.33
101-000.000-653.100	RIVER PARK CAMPING	0.00	57.96	0.00	(57.96)	100.00
101-000.000-653.100	RIVER PARK - CAMPING FEES	103,000.00	106,257.02	0.00	(3,257.02)	103.16
101-000.000-653.200	RIVER PARK CAMPING FEE ENCUMB	8,500.00	1,929.00	0.00	6,571.00	22.69
101-000.000-653.300	RIVER PARK WOOD SALES	4,000.00	4,360.00	0.00	(360.00)	109.00
101-000.000-653.600	RIVER PARK/SHOWERS/CABLE & ET	1,000.00	91.30	0.00	908.70	9.13
101-000.000-653.800	RIVERSIDE PARK LAUNDRY	100.00	0.00	0.00	100.00	0.00
101-000.000-654.000	RECREATION DEPT. REVENUE	1,500.00	1,300.00	0.00	200.00	86.67
101-000.000-654.600	CONCESSION	3,500.00	4,805.40	0.00	(1,305.40)	137.30
101-000.000-655.000	FINES AND FORFEITS	3,000.00	1,291.35	0.00	1,708.65	43.05
101-000.000-664.000	INTEREST ON INVESTMENTS	6,000.00	5,422.12	0.00	577.88	90.37
101-000.000-667.100	RENTS AND ROYALTIES	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-672.100	MISCELLANEOUS INCOME	8,000.00	74,120.24	0.00	(66,120.24)	926.50
101-000.000-674.000	POLICE DONATIONS	0.00	2,450.00	0.00	(2,450.00)	100.00
101-000.000-691.000	REIMBURSEMENTS	15,000.00	949.00	0.00	14,051.00	6.33
101-000.000-691.400	REIMBURSEMENT FOR ELECTION	0.00	104.66	0.00	(104.66)	100.00
Total Dept 000.000 - NON-DEPARTMENTAL		770,050.00	619,629.81	0.00	150,420.19	80.47
TOTAL REVENUES		770,050.00	619,629.81	0.00	150,420.19	80.47

Dept 101.000 - CITY COMMISSION	DESCRIPTION	AMENDED BUDGET	06/30/2021	06/30/2021	06/30/2021	06/30/2021
Expenditures						
101-101.000-702.000	SALARIES & WAGES	8,650.00	5,300.00	0.00	3,350.00	61.27
101-101.000-709.000	SOCIAL SECURITY	662.00	405.45	0.00	256.55	61.25
101-101.000-740.400	STATE PURCHASING FBE	180.00	180.00	0.00	0.00	100.00
101-101.000-801.050	AUDIT	6,700.00	5,945.80	0.00	754.20	88.74
101-101.000-801.100	CITY ATTORNEY	13,717.50	21,655.31	0.00	(7,937.81)	157.87
101-101.000-849.000	ZONING LIENS	500.00	367.50	0.00	132.50	73.50
101-101.000-862.000	DUES & MEMBERSHIPS	1,400.00	1,329.00	0.00	71.00	94.93
101-101.000-880.600	COMMUNITY PROMOTION	0.00	500.00	0.00	(500.00)	100.00
101-101.000-900.000	PRINTING & PUBLISHING	5,000.00	5,031.40	0.00	(31.40)	100.63
Total Dept 101.000 - CITY COMMISSION		36,809.50	40,714.46	0.00	(3,904.96)	110.61

Dept 172.000 - CITY MANAGER	DESCRIPTION	AMENDED BUDGET	06/30/2021	06/30/2021	06/30/2021	06/30/2021
101-172.000-702.000	SALARIES & WAGES	52,225.00	54,453.34	0.00	(2,228.34)	104.27
101-172.000-709.000	SOCIAL SECURITY	3,995.00	4,076.39	0.00	(81.39)	102.04
101-172.000-710.000	UNEMPLOYMENT EXPENSE	711.00	658.52	0.00	52.48	92.62
101-172.000-717.000	RETIREMENT	4,564.00	5,384.24	0.00	(820.24)	117.97

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-172.000-718.000	HEALTH INSURANCE	8,970.00	8,863.20	0.00	106.80	98.81
101-172.000-719.000	DISABILITY INSURANCE	415.00	310.38	0.00	104.62	74.79
101-172.000-754.000	COMPUTER EXPENSE	1,000.00	1,324.32	0.00	(324.32)	132.43
101-172.000-860.000	TRAVEL	500.00	17.50	0.00	482.50	3.50
101-172.000-861.000	MILEAGE REIMBURSEMENT	500.00	438.45	0.00	61.55	87.69
101-172.000-862.000	DUES & MEMBERSHIPS	1,000.00	891.25	0.00	108.75	89.13
Total Dept 172.000 - CITY MANAGER		73,880.00	76,417.59	0.00	(2,537.59)	103.43
Dept 215.000 - CITY CLERK						
101-215.000-702.000	SALARIES & WAGES	19,286.00	12,752.53	0.00	6,533.47	66.12
101-215.000-709.000	SOCIAL SECURITY	2,037.00	929.81	0.00	1,107.19	45.65
101-215.000-710.000	UNEMPLOYMENT EXPENSE	300.00	679.84	0.00	(379.84)	226.61
101-215.000-717.000	RETIREMENT	1,642.00	1,248.63	0.00	393.37	76.04
101-215.000-718.000	HEALTH INSURANCE	4,020.00	5,374.67	0.00	(1,354.67)	133.70
101-215.000-719.000	DISABILITY INSURANCE	156.00	172.00	0.00	(16.00)	110.26
101-215.000-754.000	COMPUTER EXPENSE	600.00	674.89	0.00	(74.89)	112.48
101-215.000-860.000	TRAVEL	250.00	17.50	0.00	232.50	7.00
101-215.000-862.000	DUES & MEMBERSHIPS	125.00	20.00	0.00	105.00	16.00
Total Dept 215.000 - CITY CLERK		28,416.00	21,869.87	0.00	6,546.13	76.96
Dept 247.000 - ASSESSOR AND REVIEW BOARD						
101-247.000-702.000	SALARIES & WAGES	2,500.00	(402.24)	0.00	2,902.24	(16.09)
101-247.000-709.000	SOCIAL SECURITY	192.00	67.38	0.00	124.62	35.09
101-247.000-710.000	UNEMPLOYMENT EXPENSE	30.00	0.00	0.00	30.00	0.00
101-247.000-717.000	HEALTH INSURANCE	0.00	6.14	0.00	(6.14)	100.00
101-247.000-724.000	OTHER BENEFITS	72.00	0.00	0.00	72.00	0.00
101-247.000-754.000	COMPUTER EXPENSE	500.00	378.00	0.00	122.00	75.60
101-247.000-755.000	TAX ROLL EXPENSE	3,000.00	2,539.94	0.00	460.06	84.66
101-247.000-930.200	CONTRACTED WORK	7,000.00	6,655.00	0.00	345.00	95.07
Total Dept 247.000 - ASSESSOR AND REVIEW BOARD		13,294.00	9,244.22	0.00	4,049.78	69.54
Dept 253.000 - CITY TREASURER						
101-253.000-702.000	SALARIES & WAGES	25,740.00	18,520.43	0.00	7,219.57	71.95
101-253.000-709.000	SOCIAL SECURITY	1,969.00	1,575.89	0.00	393.11	80.04
101-253.000-710.000	UNEMPLOYMENT EXPENSE	750.00	642.12	0.00	107.88	85.62
101-253.000-717.000	RETIREMENT	2,250.00	2,048.29	0.00	201.71	91.04
101-253.000-718.000	HEALTH INSURANCE	2,685.00	2,477.52	0.00	207.48	92.27
101-253.000-719.000	DISABILITY INSURANCE	248.00	220.24	0.00	27.76	88.81
101-253.000-725.000	WORKER COMP. INSURANCE	91.00	0.00	0.00	91.00	0.00
101-253.000-754.000	COMPUTER EXPENSE	2,000.00	2,767.91	0.00	(767.91)	138.40
101-253.000-860.000	TRAVEL	50.00	17.50	0.00	32.50	35.00
Total Dept 253.000 - CITY TREASURER		35,783.00	28,269.90	0.00	7,513.10	79.00
Dept 262.000 - ELECTIONS						
101-262.000-702.000	SALARIES & WAGES	4,900.00	3,431.57	0.00	1,468.43	70.03
101-262.000-709.000	SOCIAL SECURITY	376.00	255.98	0.00	120.02	68.08
101-262.000-717.000	RETIREMENT	219.00	183.07	0.00	35.93	83.59
101-262.000-718.000	HEALTH INSURANCE	536.00	536.00	0.00	0.00	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
101-262.000-752.000	OPERATING SUPPLIES	2,000.00	1,775.11	0.00	224.89	88.76
101-262.000-860.000	TRAVEL	50.00	30.06	0.00	19.94	60.12
101-262.000-900.000	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-262.000-941.000	BUILDING RENTAL	400.00	0.00	0.00	400.00	0.00
Total Dept 262.000 - ELECTIONS		8,781.00	6,211.79	0.00	2,569.21	70.74
Dept 265.000 - CITY HALL & GROUNDS						
101-265.000-702.000	SALARIES & WAGES	5,282.00	4,702.23	0.00	579.77	89.02
101-265.000-709.000	SOCIAL SECURITY	451.00	345.94	0.00	105.06	76.71
101-265.000-710.000	UNEMPLOYMENT EXPENSE	707.00	631.33	0.00	75.67	89.30
101-265.000-717.000	RETIREMENT	587.00	449.16	0.00	137.84	76.52
101-265.000-718.000	HEALTH INSURANCE	335.00	0.00	0.00	335.00	0.00
101-265.000-724.000	OTHER BENEFITS	179.00	0.00	0.00	179.00	0.00
101-265.000-740.600	NEWSLETTER EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101-265.000-751.000	OFFICE SUPPLIES	5,000.00	3,939.95	0.00	1,060.05	78.80
101-265.000-752.000	OPERATING SUPPLIES	0.00	540.85	0.00	(540.85)	100.00
101-265.000-754.000	COMPUTER EXPENSE	2,150.00	4,664.14	0.00	(2,514.14)	216.94
101-265.000-760.000	POSTAGE	1,000.00	948.47	0.00	51.53	94.85
101-265.000-918.000	WATER	650.00	498.69	0.00	151.31	76.72
101-265.000-920.000	LIGHTS	4,200.00	2,649.37	0.00	1,550.63	63.08
101-265.000-921.000	HEAT	2,200.00	1,999.22	0.00	200.78	90.87
101-265.000-924.000	PHONE	5,000.00	1,963.63	0.00	3,036.37	39.27
101-265.000-930.000	REPAIRS & MAINTENANCE	8,000.00	8,434.14	0.00	(434.14)	105.43
101-265.000-930.100	LEASED EQUIPMENT	7,000.00	4,324.05	0.00	2,675.95	61.77
101-265.000-930.200	CONTRACTED WORK	6,500.00	4,079.00	0.00	2,421.00	62.75
101-265.000-935.000	INSURANCE & BONDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 265.000 - CITY HALL & GROUNDS		58,841.00	40,170.17	0.00	18,670.83	68.27
Dept 267.000 - PARKING LOT & MALL						
101-267.000-702.000	SALARIES & WAGES	2,995.00	1,630.47	0.00	1,364.53	54.44
101-267.000-709.000	SOCIAL SECURITY	229.00	120.00	0.00	109.00	52.40
101-267.000-717.000	RETIREMENT	262.00	161.46	0.00	100.54	61.63
101-267.000-718.000	HEALTH INSURANCE	373.00	221.26	0.00	151.74	59.32
101-267.000-725.000	WORKER COMP. INSURANCE	98.00	0.00	0.00	98.00	0.00
101-267.000-752.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101-267.000-920.000	LIGHTS	2,000.00	574.84	0.00	1,425.16	28.74
101-267.000-930.200	CONTRACTED WORK	11,000.00	11,864.50	0.00	(864.50)	107.86
101-267.000-930.500	PAINTING LINES	2,500.00	0.00	0.00	2,500.00	0.00
101-267.000-943.000	EQUIPMENT RENTAL	500.00	201.30	0.00	298.70	40.26
Total Dept 267.000 - PARKING LOT & MALL		21,957.00	14,773.83	0.00	7,183.17	67.29
Dept 301.000 - POLICE DEPARTMENT						
101-301.000-702.000	SALARIES & WAGES	176,907.00	86,093.94	0.00	90,813.06	48.67
101-301.000-709.000	SOCIAL SECURITY	10,968.00	6,467.52	0.00	4,500.48	58.97
101-301.000-710.000	UNEMPLOYMENT EXPENSE	1,800.00	895.40	0.00	904.60	49.74
101-301.000-717.000	RETIREMENT	16,395.00	8,174.33	0.00	8,220.67	49.86
101-301.000-718.000	HEALTH INSURANCE	13,347.00	8,987.55	0.00	4,359.45	67.34
101-301.000-719.000	DISABILITY INSURANCE	975.00	538.96	0.00	436.04	55.28
101-301.000-725.000	WORKER COMP. INSURANCE	3,768.00	0.00	0.00	3,768.00	0.00
101-301.000-752.000	OPERATING SUPPLIES	12,000.00	9,521.91	0.00	2,478.09	79.35

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT USED
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Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-754.000	COMPUTER EXPENSE	2,000.00	1,176.96	0.00	823.04	58.85
101-301.000-860.000	TRAVEL	1,000.00	(1,583.91)	0.00	2,583.91	(158.39)
101-301.000-861.000	MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-301.000-862.000	DOES & MEMBERSHIPS	100.00	50.00	0.00	50.00	50.00
101-301.000-924.000	PHONE	1,500.00	1,350.81	0.00	149.19	90.05
101-301.000-930.210	CONTRACTED SERVICES	50.00	25.00	0.00	25.00	50.00
101-301.000-935.000	INSURANCE & BONDS	1,400.00	0.00	0.00	1,400.00	0.00
101-301.000-943.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		247,510.00	121,698.47	0.00	125,811.53	49.17

Dept 336.000 - FIRE DEPARTMENT						
101-336.000-702.000	SALARIES & WAGES	1,500.00	0.00	0.00	1,500.00	0.00
101-336.000-709.000	SOCIAL SECURITY	120.00	0.00	0.00	120.00	0.00
Total Dept 336.000 - FIRE DEPARTMENT		1,620.00	0.00	0.00	1,620.00	0.00

Dept 371.000 - ZONING INSPECTIONS						
101-371.000-702.000	SALARIES & WAGES	3,646.00	2,043.99	0.00	1,602.01	56.06
101-371.000-709.000	SOCIAL SECURITY	161.00	155.30	0.00	5.70	96.46
101-371.000-710.000	UNEMPLOYMENT EXPENSE	756.00	0.00	0.00	87.00	0.00
101-371.000-718.000	HEALTH INSURANCE	1,150.00	194.82	0.00	561.18	25.77
101-371.000-725.000	WORKER COMP. INSURANCE	30.00	0.00	0.00	30.00	0.00
101-371.000-801.100	CITY ATTORNEY	5,282.50	285.00	0.00	4,997.50	5.40
101-371.000-849.000	ZONING LIENS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 371.000 - ZONING INSPECTIONS		15,112.50	2,679.11	0.00	12,433.39	17.73

Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES & WAGES	36,594.00	34,430.37	0.00	2,163.63	94.09
101-441.000-709.000	SOCIAL SECURITY	2,799.00	2,543.72	0.00	255.28	90.88
101-441.000-710.000	UNEMPLOYMENT EXPENSE	1,282.00	927.73	0.00	354.27	72.37
101-441.000-717.000	RETIREMENT	3,295.00	2,993.94	0.00	301.06	90.86
101-441.000-718.000	HEALTH INSURANCE	4,413.00	4,880.18	0.00	(467.18)	110.59
101-441.000-719.000	DISABILITY INSURANCE	521.00	559.20	0.00	(38.20)	107.33
101-441.000-721.000	UNIFORM EXPENSES	1,000.00	1,000.00	0.00	0.00	100.00
101-441.000-725.000	WORKER COMP. INSURANCE	1,244.00	0.00	0.00	1,244.00	0.00
101-441.000-749.000	DRUG TESTING	500.00	504.00	0.00	(4.00)	100.80
101-441.000-752.000	OPERATING SUPPLIES	3,000.00	2,542.55	0.00	457.45	84.75
101-441.000-754.000	COMPUTER EXPENSE	500.00	403.37	0.00	96.63	80.67
101-441.000-775.000	REPAIR & MAINTENANCE SUPPLIES	1,800.00	1,636.80	0.00	163.20	90.93
101-441.000-780.000	DEW TRAINING	200.00	122.50	0.00	77.50	61.25
101-441.000-860.000	TRAVEL	200.00	0.00	0.00	200.00	0.00
101-441.000-918.000	WATER	950.00	509.75	0.00	440.25	53.66
101-441.000-920.000	LIGHTS	1,600.00	1,092.86	0.00	507.14	68.30
101-441.000-921.000	HEAT	2,500.00	2,317.96	0.00	182.04	92.72
101-441.000-924.000	PHONE	800.00	481.00	0.00	319.00	60.13
101-441.000-935.000	INSURANCE & BONDS	2,700.00	0.00	0.00	2,700.00	0.00
101-441.000-943.000	EQUIPMENT RENTAL	14,000.00	7,991.89	0.00	6,008.11	57.08
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		79,898.00	64,937.82	0.00	14,960.18	81.28

Fund 101 - GENERAL FUND  
 Expenditures  
 2020-21  
 AMENDED BUDGET  
 YTD BALANCE  
 06/30/2021  
 ACTIVITY FOR  
 MONTH  
 06/30/2021  
 AVAILABLE  
 BALANCE  
 % BDGT  
 USED

Dept 444.000 - ALLEYS & SIDEWALKS	2,489.00	2,061.94	0.00	427.06	82.84
101-444.000-702.000 SALARIES & WAGES	123.00	152.86	0.00	(29.86)	124.28
101-444.000-709.000 SOCIAL SECURITY	45.00	79.06	0.00	(34.06)	175.69
101-444.000-717.000 RETIREMENT	111.00	0.00	0.00	111.00	0.00
101-444.000-718.000 HEALTH INSURANCE	62.00	0.00	0.00	62.00	0.00
101-444.000-725.000 WORKER COMP. INSURANCE	300.00	0.00	0.00	300.00	0.00
101-444.000-742.000 STREET PATCHING	2,000.00	2,000.00	0.00	0.00	100.00
101-444.000-748.000 GRAVEL	100.00	0.00	0.00	100.00	0.00
101-444.000-752.000 OPERATING SUPPLIES	3,000.00	446.31	0.00	2,553.69	14.88
101-444.000-930.000 REPAIRS & MAINTENANCE	5,000.00	1,925.00	0.00	3,075.00	38.50
101-444.000-930.200 CONTRACTED WORK	2,000.00	652.52	0.00	1,347.48	32.63
101-444.000-943.000 EQUIPMENT RENTAL					
Total Dept 444.000 - ALLEYS & SIDEWALKS	15,230.00	7,317.69	0.00	7,912.31	48.05

Dept 448.000 - STREET LIGHTING	20,000.00	20,237.49	0.00	(237.49)	101.19
101-448.000-920.000 LIGHTS					
Total Dept 448.000 - STREET LIGHTING	20,000.00	20,237.49	0.00	(237.49)	101.19

Dept 567.000 - BROOKSIDE CEMETERY	5,691.00	4,779.47	0.00	911.53	83.98
101-567.000-702.000 SALARIES & WAGES	435.00	350.81	0.00	84.19	80.65
101-567.000-709.000 SOCIAL SECURITY	332.00	54.59	0.00	277.41	16.44
101-567.000-717.000 RETIREMENT	772.00	644.85	0.00	127.15	83.53
101-567.000-718.000 HEALTH INSURANCE	151.00	0.00	0.00	151.00	0.00
101-567.000-725.000 WORKER COMP. INSURANCE	100.00	47.64	0.00	52.36	47.64
101-567.000-752.000 OPERATING SUPPLIES	500.00	403.45	0.00	96.55	80.69
101-567.000-920.000 REPAIR & MAINTENANCE SUPPLIES	600.00	483.50	0.00	116.50	80.58
101-567.000-930.200 CONTRACTED WORK	7,000.00	5,500.00	0.00	1,500.00	78.57
101-567.000-935.000 INSURANCE & BONDS	600.00	0.00	0.00	600.00	0.00
101-567.000-943.000 EQUIPMENT RENTAL	5,000.00	4,388.83	0.00	611.17	87.78
Total Dept 567.000 - BROOKSIDE CEMETERY	21,181.00	16,653.14	0.00	4,527.86	78.62

Dept 751.000 - RECREATION DEPT. EXPENSES	3,998.00	1,282.51	0.00	2,715.49	32.08
101-751.000-702.000 SALARIES & WAGES	247.00	93.52	0.00	153.48	37.86
101-751.000-709.000 SOCIAL SECURITY	64.00	43.14	0.00	20.86	67.41
101-751.000-710.000 UNEMPLOYMENT EXPENSE	210.00	122.24	0.00	87.76	58.21
101-751.000-717.000 RETIREMENT	143.00	0.00	0.00	143.00	0.00
101-751.000-725.000 WORKER COMP. INSURANCE	500.00	0.00	0.00	500.00	0.00
101-751.000-748.000 GRAVEL	450.00	383.75	0.00	66.25	85.28
101-751.000-752.000 OPERATING SUPPLIES	120.00	79.09	0.00	40.91	65.91
101-751.000-754.000 COMPUTER EXPENSE	145.00	120.00	0.00	25.00	82.76
101-751.000-862.000 DUES & MEMBERSHIPS	1,400.00	1,293.34	0.00	106.66	92.38
101-751.000-918.000 WATER	1,200.00	1,089.96	0.00	110.04	90.83
101-751.000-920.000 LIGHTS	500.00	25.00	0.00	475.00	5.00
101-751.000-930.000 REPAIRS & MAINTENANCE	3,600.00	3,536.65	0.00	63.35	98.24
101-751.000-930.200 CONTRACTED WORK	1,900.00	0.00	0.00	1,900.00	0.00
101-751.000-935.000 INSURANCE & BONDS	2,300.00	2,151.59	0.00	148.41	93.55
101-751.000-943.000 EQUIPMENT RENTAL					

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT & USED
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Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 751.000	- RECREATION DEPT. EXPENSES	16,777.00	10,220.79	0.00	6,556.21	60.92

Dept 756.000 - RIVER PARK & GROUNDS						
101-756.000-702.000	SALARIES & WAGES	30,310.00	24,784.44	0.00	5,525.56	81.77
101-756.000-709.000	SOCIAL SECURITY	1,880.00	1,890.97	0.00	(10.97)	100.58
101-756.000-710.000	UNEMPLOYMENT EXPENSE	800.00	730.59	0.00	69.41	91.32
101-756.000-717.000	RETIREMENT	187.00	159.32	0.00	27.68	85.20
101-756.000-725.000	WORKER COMP. INSURANCE	1,118.00	0.00	0.00	1,118.00	0.00
101-756.000-741.000	ROAD BRINE	300.00	232.13	0.00	67.87	77.38
101-756.000-752.000	OPERATING SUPPLIES	2,000.00	1,928.92	0.00	71.08	96.45
101-756.000-754.000	COMPUTER EXPENSE	500.00	450.84	0.00	49.16	90.17
101-756.000-787.000	CONCESSION	2,000.00	2,345.31	0.00	(345.31)	117.27
101-756.000-788.000	WOOD	5,000.00	4,806.00	0.00	194.00	96.12
101-756.000-789.000	SHIRTS	400.00	0.00	0.00	400.00	0.00
101-756.000-860.000	TRAVEL	70.00	70.00	0.00	0.00	100.00
101-756.000-862.000	DUES & MEMBERSHIPS	450.00	383.00	0.00	67.00	85.11
101-756.000-880.600	COMMUNITY PROMOTION	1,000.00	80.00	0.00	920.00	8.00
101-756.000-917.000	SEWER	2,500.00	1,416.25	0.00	1,083.75	56.65
101-756.000-918.000	WATER	1,700.00	697.28	0.00	1,002.72	41.02
101-756.000-920.000	LIGHTS	12,000.00	12,232.75	0.00	(232.75)	101.94
101-756.000-924.100	PHONE	5,300.00	4,927.63	0.00	372.37	92.97
101-756.000-930.000	CABLE VISION	8,000.00	4,746.85	0.00	3,253.15	59.34
101-756.000-930.200	REPAIRS & MAINTENANCE	5,000.00	4,969.66	0.00	30.34	99.39
101-756.000-943.000	CONTRACTED WORK	7,500.00	6,770.22	0.00	729.78	90.27
101-756.000-943.000	EQUIPMENT RENTAL	2,800.00	2,564.19	0.00	235.81	91.58
101-756.000-970.100	POOL EXPENSES	4,500.00	4,115.82	0.00	384.18	91.46

Total Dept 756.000	- RIVER PARK & GROUNDS	95,315.00	80,302.17	0.00	15,012.83	84.25
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TOTAL EXPENDITURES						
		790,405.00	561,718.51	0.00	228,686.49	71.07

Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
		770,050.00	619,629.81	0.00	150,420.19	80.47
TOTAL EXPENDITURES						
		790,405.00	561,718.51	0.00	228,686.49	71.07
NET OF REVENUES & EXPENDITURES						
		(20,355.00)	57,911.30	0.00	(78,266.30)	284.51

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDC USED
Fund 151 - CEMETERY PERPETUAL CARE						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
151-000.000-635.000 LOT SALES		300.00	(300.00)	0.00	600.00	(100.00)
151-000.000-664.000 INTEREST ON INVESTMENTS		100.00	0.00	0.00	100.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		400.00	(300.00)	0.00	700.00	(75.00)
TOTAL REVENUES		400.00	(300.00)	0.00	700.00	(75.00)
Fund 151 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES		400.00	(300.00)	0.00	700.00	75.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		400.00	(300.00)	0.00	700.00	75.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL	STATE GAS & WEIGHT	102,000.00	85,594.02	0.00	16,405.98	83.92
202-000.000-546.000	TRUNKLINE MAINTENANCE	11,900.00	9,614.77	0.00	2,285.23	80.80
Total Dept 000.000 - NON-DEPARTMENTAL		113,900.00	95,208.79	0.00	18,691.21	83.59
TOTAL REVENUES						
		113,900.00	95,208.79	0.00	18,691.21	83.59
Expenditures						
Dept 463.000 - MAINTENANCE	SALARIES & WAGES	10,367.00	3,083.74	0.00	7,283.26	29.75
202-463.000-702.000	SOCIAL SECURITY	677.00	228.13	0.00	448.87	33.70
202-463.000-709.000	RETIREMENT	688.00	294.95	0.00	393.05	42.87
202-463.000-717.000	HEALTH INSURANCE	945.00	351.18	0.00	593.82	37.16
202-463.000-725.000	WORKER COMP. INSURANCE	523.00	0.00	0.00	523.00	0.00
202-463.000-742.000	STREET PATCHING	700.00	0.00	0.00	700.00	0.00
202-463.000-743.000	PARKING PAINT	8,000.00	1,400.00	0.00	6,600.00	17.50
202-463.000-746.000	STREET SIGNS	200.00	0.00	0.00	200.00	0.00
202-463.000-943.000	EQUIPMENT RENTAL	3,500.00	3,076.05	0.00	423.95	87.89
Total Dept 463.000 - MAINTENANCE		25,600.00	8,434.05	0.00	17,165.95	32.95
Dept 474.000 - TRAFFIC SERVICES						
202-474.000-702.000	SALARIES & WAGES	1,740.00	1,222.00	0.00	518.00	70.23
202-474.000-709.000	SOCIAL SECURITY	133.00	90.66	0.00	42.34	68.17
202-474.000-717.000	RETIREMENT	86.00	118.51	0.00	(32.51)	137.80
202-474.000-718.000	HEALTH INSURANCE	213.00	199.63	0.00	13.37	93.72
202-474.000-725.000	WORKER COMP. INSURANCE	97.00	0.00	0.00	97.00	0.00
202-474.000-752.000	OPERATING SUPPLIES	150.00	102.00	0.00	48.00	68.00
Total Dept 474.000 - TRAFFIC SERVICES		2,419.00	1,732.80	0.00	686.20	71.63
Dept 477.000 - TRUNKLINE MAINTENANCE						
202-477.000-702.000	SALARIES & WAGES	3,863.00	2,568.04	0.00	1,294.96	66.48
202-477.000-709.000	SOCIAL SECURITY	296.00	189.98	0.00	106.02	64.18
202-477.000-717.000	RETIREMENT	225.00	248.59	0.00	(23.59)	110.48
202-477.000-718.000	HEALTH INSURANCE	460.00	0.00	0.00	460.00	0.00
202-477.000-725.000	WORKER COMP. INSURANCE	215.00	0.00	0.00	215.00	0.00
202-477.000-747.000	SAND/SALT	4,000.00	1,137.75	0.00	2,862.25	28.44
202-477.000-920.000	LIGHTS	500.00	340.66	0.00	159.34	68.13
202-477.000-930.200	CONTRACTED WORK	5,000.00	3,881.00	0.00	1,119.00	77.62
202-477.000-935.000	INSURANCE & BONDS	400.00	0.00	0.00	400.00	0.00
202-477.000-943.000	EQUIPMENT RENTAL	5,000.00	505.84	0.00	4,494.16	10.12
Total Dept 477.000 - TRUNKLINE MAINTENANCE		19,959.00	8,871.86	0.00	11,087.14	44.45
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES & WAGES	6,795.00	4,369.12	0.00	2,425.88	64.30
202-478.000-709.000	SOCIAL SECURITY	520.00	322.70	0.00	197.30	62.06
202-478.000-717.000	RETIREMENT	527.00	420.01	0.00	106.99	79.70
202-478.000-718.000	HEALTH INSURANCE	460.00	461.79	0.00	(1.79)	100.39

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BUDGET USED
Fund 202 - MAJOR STREET						
Expenditures						
202-478.000-725.000	WORKER COMP. INSURANCE	379.00	0.00	0.00	379.00	0.00
202-478.000-747.000	SAND/SALT	2,400.00	1,304.99	0.00	1,095.01	54.37
202-478.000-930.200	CONTRACTED WORK	9,000.00	7,197.00	0.00	1,803.00	79.97
202-478.000-943.000	EQUIPMENT RENTAL	8,000.00	870.45	0.00	7,129.55	10.88
Total Dept 478.000	- WINTER MAINTENANCE	28,081.00	14,946.06	0.00	13,134.94	53.22
Dept 482.000 - ADMINISTRATION						
202-482.000-801.050	AUDIT	2,700.00	2,301.60	0.00	398.40	85.24
202-482.000-965.200	CONTRIBUTION TO LOCAL STREET	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 482.000	- ADMINISTRATION	30,700.00	2,301.60	0.00	28,398.40	7.50
TOTAL EXPENDITURES						
		106,759.00	36,286.37	0.00	70,472.63	33.99
Fund 202 - MAJOR STREET:						
TOTAL REVENUES						
		113,900.00	95,208.79	0.00	18,691.21	83.59
TOTAL EXPENDITURES						
		106,759.00	36,286.37	0.00	70,472.63	33.99
NET OF REVENUES & EXPENDITURES						
		7,141.00	58,922.42	0.00	(51,781.42)	825.13

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT USED
Fund 203 - LOCAL STREETS						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
203-000.000-540.100	STATE METRO ACT	3,740.00	0.00	0.00	3,740.00	0.00
203-000.000-546.000	STATE GAS & WEIGHT	33,150.00	26,332.25	0.00	6,817.75	79.43
203-000.000-664.000	INTEREST ON INVESTMENTS	100.00	0.00	0.00	100.00	0.00
203-000.000-676.800	CONTRIBUTION MAJOR STREET	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		64,990.00	26,332.25	0.00	38,657.75	40.52
TOTAL REVENUES						
		64,990.00	26,332.25	0.00	38,657.75	40.52
Expenditures						
Dept 463.000 - MAINTENANCE						
203-463.000-702.000	SALARIES & WAGES	9,842.00	6,735.04	0.00	3,106.96	68.43
203-463.000-709.000	SOCIAL SECURITY	611.00	495.99	0.00	115.01	81.18
203-463.000-717.000	RETIREMENT	699.00	657.60	0.00	41.40	94.08
203-463.000-718.000	HEALTH INSURANCE	1,039.00	1,019.12	0.00	19.88	98.09
203-463.000-725.000	WORKER COMP. INSURANCE	548.00	0.00	0.00	548.00	0.00
203-463.000-742.000	STREET PATCHING	1,500.00	0.00	0.00	1,500.00	0.00
203-463.000-746.000	STREET SIGNS	200.00	95.52	0.00	104.48	47.76
203-463.000-930.200	CONTRACTED WORK	7,000.00	3,550.04	0.00	3,449.96	50.71
203-463.000-935.000	INSURANCE & BONDS	1,500.00	0.00	0.00	1,500.00	0.00
203-463.000-943.000	EQUIPMENT RENTAL	8,000.00	6,044.72	0.00	1,955.28	75.56
Total Dept 463.000 - MAINTENANCE		30,939.00	18,598.03	0.00	12,340.97	60.11
Dept 474.000 - TRAFFIC SERVICES						
203-474.000-702.000	SALARIES & WAGES	1,756.00	2,107.24	0.00	(351.24)	120.00
203-474.000-709.000	SOCIAL SECURITY	184.00	154.60	0.00	29.40	84.02
203-474.000-717.000	RETIREMENT	236.00	204.59	0.00	31.41	86.69
203-474.000-718.000	HEALTH INSURANCE	180.00	124.57	0.00	55.43	69.21
203-474.000-725.000	WORKER COMP. INSURANCE	75.00	0.00	0.00	75.00	0.00
203-474.000-752.000	OPERATING SUPPLIES	104.73	104.73	0.00	0.00	100.00
Total Dept 474.000 - TRAFFIC SERVICES		2,535.73	2,695.73	0.00	(160.00)	106.31
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES & WAGES	8,011.00	5,045.32	0.00	2,965.68	62.98
203-478.000-709.000	SOCIAL SECURITY	497.00	375.15	0.00	121.85	75.48
203-478.000-717.000	RETIREMENT	532.00	484.55	0.00	47.45	91.08
203-478.000-718.000	HEALTH INSURANCE	1,083.00	0.00	0.00	1,083.00	0.00
203-478.000-725.000	WORKER COMP. INSURANCE	423.00	0.00	0.00	423.00	0.00
203-478.000-747.000	SAND/SALT	2,000.00	1,544.12	0.00	455.88	77.21
203-478.000-752.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
203-478.000-943.000	EQUIPMENT RENTAL	16,000.00	786.45	0.00	15,213.55	4.92
Total Dept 478.000 - WINTER MAINTENANCE		28,646.00	8,235.59	0.00	20,410.41	28.75
Dept 482.000 - ADMINISTRATION						
203-482.000-801.050	AUDIT	2,500.00	2,301.60	0.00	198.40	92.06
Total Dept 482.000 - ADMINISTRATION		2,500.00	2,301.60	0.00	198.40	92.06

REVENUE AND EXPENDITURE REPORT FOR CITY OF SCOTTVILLE  
 PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT USED
Fund 203 - LOCAL STREETS Expenditures						
	TOTAL EXPENDITURES	64,620.73	31,830.95	0.00	32,789.78	49.26
Fund 203 - LOCAL STREETS:						
	TOTAL REVENUES	64,990.00	26,332.25	0.00	38,657.75	40.52
	TOTAL EXPENDITURES	64,620.73	31,830.95	0.00	32,789.78	49.26
	NET OF REVENUES & EXPENDITURES	369.27	(5,498.70)	0.00	5,867.97	1,489.07

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 226 - GARBAGE AND REFUSE COLLECTION						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL		54,000.00	49,766.51	0.00	4,233.49	92.16
226-000.000-406.000 REFUSE TAX		48,300.00	32,311.57	0.00	15,988.43	66.90
226-000.000-695.000 BAG SALES						
Total Dept 000.000 - NON-DEPARTMENTAL		102,300.00	82,078.08	0.00	20,221.92	80.23
TOTAL REVENUES						
		102,300.00	82,078.08	0.00	20,221.92	80.23
Expenditures						
Dept 227.000 - LANDFILL CAP		24,750.00	4,721.09	0.00	20,028.91	19.08
226-227.000-801.000 PROFESSIONAL SERVICES						
Total Dept 227.000 - LANDFILL CAP		24,750.00	4,721.09	0.00	20,028.91	19.08
Dept 528.000 - SANITATION						
226-528.000-702.000 SALARIES & WAGES		2,312.00	1,605.33	0.00	706.67	69.43
226-528.000-709.000 SOCIAL SECURITY		177.00	119.10	0.00	57.90	67.29
226-528.000-717.000 RETIREMENT		202.00	156.87	0.00	45.13	77.66
226-528.000-718.000 HEALTH INSURANCE		201.00	0.00	0.00	201.00	0.00
226-528.000-724.000 OTHER BENEFITS		143.00	0.00	0.00	143.00	0.00
226-528.000-752.000 OPERATING SUPPLIES		4,500.00	4,027.50	0.00	472.50	89.50
226-528.000-801.000 PROFESSIONAL SERVICES		58,000.00	53,601.49	0.00	4,398.51	92.42
Total Dept 528.000 - SANITATION		65,535.00	59,510.29	0.00	6,024.71	90.81
Dept 530.000 - RECYCLING						
226-530.000-801.000 PROFESSIONAL SERVICES		12,000.00	7,059.76	0.00	4,940.24	58.83
Total Dept 530.000 - RECYCLING		12,000.00	7,059.76	0.00	4,940.24	58.83
TOTAL EXPENDITURES						
		102,285.00	71,291.14	0.00	30,993.86	69.70
Fund 226 - GARBAGE AND REFUSE COLLECTION:						
TOTAL REVENUES		102,300.00	82,078.08	0.00	20,221.92	80.23
TOTAL EXPENDITURES		102,285.00	71,291.14	0.00	30,993.86	69.70
NET OF REVENUES & EXPENDITURES		15.00	10,786.94	0.00	(10,771.94)	71,912.9

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
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Fund 248 - DDA OPERATIONS

Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
248-000.000-404.200	T. I. F. A. TAX	7,500.00	4,559.82	0.00	2,940.18	60.80
248-000.000-404.300	2 MILL SPECIAL LEVY TAX	4,800.00	0.00	0.00	4,800.00	0.00
248-000.000-445.000	INTEREST & PENALTIES ON TAXES	100.00	0.00	0.00	100.00	0.00
248-000.000-670.800	PROMOTIONS	2,400.00	0.00	0.00	2,400.00	0.00
248-000.000-684.000	DESIGN REVENUE	900.00	0.00	0.00	900.00	0.00
248-000.000-695.000	OTHER REVENUE	9,000.00	1,950.00	0.00	7,050.00	21.67
248-000.000-699.000	PRIOR YEAR FUND BAL. APPLIED	24,500.00	0.00	0.00	24,500.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		49,200.00	6,509.82	0.00	42,690.18	13.23
TOTAL REVENUES		49,200.00	6,509.82	0.00	42,690.18	13.23

Expenditures						
Dept 000.000 - NON-DEPARTMENTAL						
248-000.000-702.000	SALARIES & WAGES	6,696.00	2,044.02	0.00	4,651.98	30.53
248-000.000-709.000	SOCIAL SECURITY	512.00	155.31	0.00	356.69	30.33
248-000.000-717.000	RETIREMENT	585.00	194.80	0.00	390.20	33.30
248-000.000-718.000	HEALTH INSURANCE	1,150.00	0.00	0.00	1,150.00	0.00
248-000.000-751.000	OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
248-000.000-752.000	OPERATING SUPPLIES	1,200.00	437.33	0.00	762.67	36.44
248-000.000-754.000	COMPUTER EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
248-000.000-801.000	PROFESSIONAL SERVICES	2,500.00	1,400.00	0.00	1,100.00	56.00
248-000.000-801.050	AUDIT	650.00	575.40	0.00	74.60	88.52
248-000.000-917.000	ORGANIZATIONAL COMMITTEE	500.00	0.00	0.00	500.00	0.00
248-000.000-918.000	SEWER	458.00	0.00	0.00	458.00	0.00
248-000.000-920.000	WATER	321.00	249.44	0.00	71.56	77.71
248-000.000-921.000	LIGHTS	3,691.00	626.00	0.00	3,065.00	16.96
248-000.000-924.000	HEAT	2,463.00	703.70	0.00	1,759.30	28.57
248-000.000-925.000	PHONE	407.00	0.00	0.00	407.00	0.00
248-000.000-925.000	PROMOTIONS COMMITTEE	2,500.00	2,027.00	0.00	473.00	81.08
248-000.000-926.000	DESIGN COMMITTEE	4,500.00	899.85	0.00	3,600.15	20.00
248-000.000-929.000	FACADE GRANT EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
248-000.000-930.000	REPAIRS & MAINTENANCE	4,000.00	700.99	0.00	3,299.01	17.52
248-000.000-930.100	LEASED EQUIPMENT	500.00	0.00	0.00	500.00	0.00
248-000.000-930.210	CONTRACTED SERVICES	2,000.00	540.00	0.00	1,460.00	27.00
248-000.000-935.000	INSURANCE & BONDS	800.00	0.00	0.00	800.00	0.00
248-000.000-991.200	S. MAIN LOAN	10,890.00	1,214.67	0.00	9,675.33	11.15
Total Dept 000.000 - NON-DEPARTMENTAL		49,123.00	11,768.51	0.00	37,354.49	23.96
TOTAL EXPENDITURES		49,123.00	11,768.51	0.00	37,354.49	23.96

Fund 248 - DDA OPERATIONS:						
TOTAL REVENUES		49,200.00	6,509.82	0.00	42,690.18	13.23
TOTAL EXPENDITURES		49,123.00	11,768.51	0.00	37,354.49	23.96
NET OF REVENUES & EXPENDITURES		77.00	(5,258.69)	0.00	5,335.69	6,829.47

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDT USED
Fund 266 - POLICE ACT 302 FUND						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
266-000.000-543.100 JUSTICE TNG FUNDS		500.00	0.00	0.00	500.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES						
		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 000.000 - NON-DEPARTMENTAL						
266-000.000-863.000 ACT 302 TRAINING EXPENSES		500.00	0.00	0.00	500.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES						
		500.00	0.00	0.00	500.00	0.00
Fund 266 - POLICE ACT 302 FUND:						
TOTAL REVENUES						
		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES						
		500.00	0.00	0.00	500.00	0.00
NET OF REVENUES & EXPENDITURES						
		0.00	0.00	0.00	0.00	0.00

User: KATHY  
DB: Scottville

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21		ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET	YTD BALANCE 06/30/2021			
Fund 280 - SCULPTURE PROJECT						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
280-000.000-658.000	DONATIONS	0.00	1,742.67	0.00	(1,742.67)	100.00
Total Dept 000.000 - NON-DEPARTMENTAL						
		0.00	1,742.67	0.00	(1,742.67)	100.00
TOTAL REVENUES						
		0.00	1,742.67	0.00	(1,742.67)	100.00
Fund 280 - SCULPTURE PROJECT:						
TOTAL REVENUES						
		0.00	1,742.67	0.00	(1,742.67)	100.00
TOTAL EXPENDITURES						
		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES						
		0.00	1,742.67	0.00	(1,742.67)	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BUDGT USED
Fund 590 - SEWAGE DISPOSAL FUND						
Revenues						
590-000.000-445.100	NON-DEPARTMENTAL PENALTIES-LATE CHARGES	6,000.00	3,199.38	0.00	2,800.62	53.32
590-000.000-602.000	CUSTOMER SALES	370,000.00	259,505.75	0.00	110,494.25	70.14
590-000.000-695.000	OTHER REVENUE	1,000.00	1,785.00	0.00	(785.00)	178.50
Total Dept 000.000 - NON-DEPARTMENTAL		377,000.00	264,490.13	0.00	112,509.87	70.16
TOTAL REVENUES						
TOTAL REVENUES		377,000.00	264,490.13	0.00	112,509.87	70.16
Expenditures						
590-560.000 - WASTE WATER TREATMENT & SUPPL	HEALTH INSURANCE	200.00	112.14	0.00	87.86	56.07
590-560.000-718.000	REPAIRS & MAINTENANCE	1,000.00	251.23	0.00	748.77	25.12
590-560.000-930.200	CONTRACTED WORK	30,000.00	17,882.54	0.00	12,117.46	59.61
590-560.000-937.000	CITY OF LUDINGTON TREATMENT	110,000.00	40,262.28	0.00	69,737.72	36.60
Total Dept 560.000 - WASTE WATER TREATMENT & SUPPL		141,200.00	58,508.19	0.00	82,691.81	41.44
TOTAL REVENUES						
TOTAL REVENUES		377,000.00	264,490.13	0.00	112,509.87	70.16
Expenditures						
590-564.000 - TRANSMISSION-MAINS	SALARIES & WAGES	12,037.00	5,376.12	0.00	6,660.88	44.66
590-564.000-702.000	SALARIES & WAGES	921.00	395.30	0.00	525.70	42.92
590-564.000-709.000	SOCIAL SECURITY	582.00	544.57	0.00	37.43	93.57
590-564.000-717.000	RETIREMENT	1,177.00	0.00	0.00	1,177.00	0.00
590-564.000-718.000	HEALTH INSURANCE	184.00	0.00	0.00	184.00	0.00
590-564.000-725.000	WORKER COMP. INSURANCE	1,500.00	1,068.87	0.00	431.13	71.26
590-564.000-775.000	REPAIR & MAINTENANCE SUPPLIES	14,000.00	15,071.04	0.00	(1,071.04)	107.65
590-564.000-930.200	CONTRACTED WORK	1,600.00	0.00	0.00	1,600.00	0.00
590-564.000-935.000	INSURANCE & BONDS	5,000.00	2,222.38	0.00	2,777.62	44.45
590-564.000-943.000	EQUIPMENT RENTAL					
Total Dept 564.000 - TRANSMISSION-MAINS		37,001.00	24,678.28	0.00	12,322.72	66.70
TOTAL REVENUES						
TOTAL REVENUES		203,393.00	169,142.23	0.00	34,250.77	83.16
Expenditures						
590-566.000 - ADMINISTRATIVE	SALARIES & WAGES	8,019.00	8,581.39	0.00	(562.39)	107.01
590-566.000-702.000	SALARIES & WAGES	613.00	632.41	0.00	(19.41)	103.17
590-566.000-709.000	SOCIAL SECURITY	150.00	0.00	0.00	150.00	0.00
590-566.000-710.000	UNEMPLOYMENT EXPENSE	934.00	811.15	0.00	122.85	86.85
590-566.000-717.000	RETIREMENT	2,499.00	2,245.05	0.00	253.95	89.84
590-566.000-718.000	HEALTH INSURANCE	251.00	0.00	0.00	251.00	0.00
590-566.000-724.000	OTHER BENEFITS	27.00	0.00	0.00	27.00	0.00
590-566.000-725.000	WORKER COMP. INSURANCE	0.00	48.94	0.00	(48.94)	100.00
590-566.000-752.000	OPERATING SUPPLIES	500.00	497.09	0.00	2.91	99.42
590-566.000-754.000	COMPUTER EXPENSE	1,200.00	710.73	0.00	489.27	59.23
590-566.000-801.000	PROFESSIONAL SERVICES	8,000.00	122.50	0.00	7,877.50	1.53
590-566.000-801.050	ADDIT	4,000.00	3,644.20	0.00	355.80	91.11
590-566.000-801.300	SEWER ADMINISTRATION FEES	7,500.00	2,900.72	0.00	4,599.28	38.68
590-566.000-920.000	LIGHTS	10,000.00	5,751.36	0.00	4,248.64	57.51
590-566.000-924.000	PHONE	200.00	250.08	0.00	(50.08)	125.04
590-566.000-991.300	SEWER PROJECT PRINCIPAL	78,000.00	79,195.00	0.00	(1,195.00)	101.53
590-566.000-992.900	SEWER PROJECT INTEREST	58,500.00	55,945.40	0.00	2,554.60	95.63
590-566.000-994.500	MASON COUNTY -LIFT STATION	23,000.00	7,806.21	0.00	15,193.79	33.94
Total Dept 566.000 - ADMINISTRATIVE		203,393.00	169,142.23	0.00	34,250.77	83.16

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2020-21	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
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Fund 590 - SEWAGE DISPOSAL FUND  
 Expenditures

TOTAL EXPENDITURES		381,594.00		252,328.70	0.00	129,265.30	66.12
Fund 590 - SEWAGE DISPOSAL FUND:							
TOTAL REVENUES		377,000.00		264,490.13	0.00	112,509.87	70.16
TOTAL EXPENDITURES		381,594.00		252,328.70	0.00	129,265.30	66.12
NET OF REVENUES & EXPENDITURES		(4,594.00)		12,161.43	0.00	(16,755.43)	264.72

Fund 591 - WATER SUPPLY SYSTEM OPERATING  
 Revenues  
 2020-21  
 AMENDED BUDGET  
 YTD BALANCE  
 06/30/2021  
 ACTIVITY FOR  
 MONTH  
 06/30/2021  
 AVAILABLE  
 BALANCE  
 % BDDT  
 USED

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDDT USED
Fund 591 - WATER SUPPLY SYSTEM OPERATING						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
591-000.000-405.100	AMBER TOWNSHIP CONTRACT	800.00	0.00	0.00	800.00	0.00
591-000.000-445.100	PENALTIES-LATE CHARGES	3,500.00	2,508.23	0.00	991.77	71.66
591-000.000-602.000	CUSTOMER SALES	305,000.00	231,565.40	0.00	73,434.60	75.92
591-000.000-607.000	CUSTOMER TAP FEES	0.00	375.00	0.00	(375.00)	100.00
591-000.000-607.200	WATER TURN ON/OFF	2,000.00	100.00	0.00	1,900.00	5.00
Total Dept 000.000 - NON-DEPARTMENTAL						
		311,300.00	234,548.63	0.00	76,751.37	75.34
TOTAL REVENUES						
		311,300.00	234,548.63	0.00	76,751.37	75.34

Expenditures						
Dept 560.000 - WASTE WATER TREATMENT & SUPPL						
591-560.000-801.000	PROFESSIONAL SERVICES	1,566.62	1,566.62	0.00	0.00	100.00
591-560.000-801.020	LUDINGTON WATER TESTING	1,500.00	1,480.00	0.00	20.00	98.67
591-560.000-801.021	STATE WATER PERMIT	1,350.00	1,300.05	0.00	49.95	96.30
591-560.000-841.000	PURCHASE OF WATER	124,000.00	62,299.00	0.00	61,701.00	50.24
Total Dept 560.000 - WASTE WATER TREATMENT & SUPPL						
		128,416.62	66,645.67	0.00	61,770.95	51.90

Dept 564.000 - TRANSMISSION-MAINS						
591-564.000-702.000	SALARIES & WAGES	30,561.00	13,125.60	0.00	17,435.40	42.95
591-564.000-709.000	SOCIAL SECURITY	1,867.00	967.29	0.00	899.71	51.81
591-564.000-717.000	RETIREMENT	1,463.00	1,278.11	0.00	184.89	87.36
591-564.000-718.000	HEALTH INSURANCE	3,282.00	1,769.41	0.00	1,512.59	53.91
591-564.000-725.000	WORKER COMP. INSURANCE	862.00	0.00	0.00	862.00	0.00
591-564.000-775.000	REPAIR & MAINTENANCE SUPPLIES	10,000.00	9,929.29	0.00	70.71	99.29
591-564.000-801.000	PROFESSIONAL SERVICES	2,000.00	122.50	0.00	1,877.50	6.13
591-564.000-930.200	CONTRACTED WORK	8,000.00	4,516.99	0.00	3,483.01	56.46
591-564.000-935.000	INSURANCE & BONDS	3,500.00	0.00	0.00	3,500.00	0.00
591-564.000-943.000	EQUIPMENT RENTAL	13,000.00	5,996.06	0.00	7,003.94	46.12
591-564.000-955.000	MISCELLANEOUS	12,000.00	0.00	0.00	12,000.00	0.00
Total Dept 564.000 - TRANSMISSION-MAINS						
		86,535.00	37,705.25	0.00	48,829.75	43.57

Dept 566.000 - ADMINISTRATIVE						
591-566.000-702.000	SALARIES & WAGES	8,062.00	6,839.27	0.00	1,222.73	84.83
591-566.000-709.000	SOCIAL SECURITY	735.00	504.49	0.00	230.51	68.64
591-566.000-717.000	RETIREMENT	671.00	666.12	0.00	4.88	99.27
591-566.000-718.000	HEALTH INSURANCE	2,049.00	1,832.13	0.00	216.87	89.42
591-566.000-724.000	OTHER BENEFITS	251.00	0.00	0.00	251.00	0.00
591-566.000-725.000	WORKER COMP. INSURANCE	28.00	0.00	0.00	28.00	0.00
591-566.000-754.000	COMPUTER EXPENSE	500.00	323.99	0.00	176.01	64.80
591-566.000-760.000	POSTAGE	1,000.00	710.76	0.00	289.24	71.08
591-566.000-801.050	AUDIT	4,000.00	3,644.20	0.00	355.80	91.11
591-566.000-991.100	PRINCIPAL S. MAIN ST	6,000.00	0.00	0.00	6,000.00	0.00
591-566.000-991.700	BON PRINCIPAL RD LOAN	38,000.00	0.00	0.00	38,000.00	0.00
591-566.000-992.111	BOND INT. RD LOAN	32,220.00	0.00	0.00	32,220.00	0.00
591-566.000-994.100	BOND INTEREST SOUTH MAIN ST	5,000.00	2,286.30	0.00	2,713.70	45.73
Total Dept 566.000 - ADMINISTRATIVE						
		98,516.00	16,807.26	0.00	81,708.74	17.06

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDT USED
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Fund 591 - WATER SUPPLY SYSTEM OPERATING  
 Expenditures

TOTAL EXPENDITURES		313,467.62	121,158.18	0.00	192,309.44	38.65
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Fund 591 - WATER SUPPLY SYSTEM OPERATING:

TOTAL REVENUES		311,300.00	234,548.63	0.00	76,751.37	75.34
TOTAL EXPENDITURES		313,467.62	121,158.18	0.00	192,309.44	38.65
NET OF REVENUES & EXPENDITURES		(2,167.62)	113,390.45	0.00	(115,558.07)	5,231.10

Fund 661 - MOTOR POOL FUND  
 Revenues  
 Dept 000.000 - NON-DEPARTMENTAL

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BGDT USED
661-000.000-600.000	GENERAL FUND RENTALS	28,300.00	16,419.13	0.00	11,880.87	58.02
661-000.000-600.100	MAJOR STREET FUND RENTALS	16,500.00	3,946.50	0.00	12,553.50	23.92
661-000.000-600.200	LOCAL STREET FUND RENTALS	24,000.00	6,754.45	0.00	17,245.55	28.14
661-000.000-600.400	SEWAGE FUND RENTALS	5,000.00	2,222.38	0.00	2,777.62	44.45
661-000.000-600.500	WATER FUND RENTALS	14,000.00	5,996.06	0.00	8,003.94	42.83
Total Dept 000.000 - NON-DEPARTMENTAL		87,800.00	35,338.52	0.00	52,461.48	40.25
TOTAL REVENUES		87,800.00	35,338.52	0.00	52,461.48	40.25

Expenditures  
 Dept 000.000 - NON-DEPARTMENTAL

661-000.000-702.000	SALARIES & WAGES	8,540.00	1,257.25	0.00	7,282.75	14.72
661-000.000-709.000	SOCIAL SECURITY	592.00	92.16	0.00	499.84	15.57
661-000.000-717.000	RETIREMENT	600.00	123.66	0.00	476.34	20.61
661-000.000-718.000	HEALTH INSURANCE	872.00	0.00	0.00	872.00	0.00
661-000.000-725.000	WORKER COMP. INSURANCE	205.00	0.00	0.00	205.00	0.00
661-000.000-774.000	FUEL	14,000.00	9,143.53	0.00	4,856.47	65.31
661-000.000-775.000	REPAIR & MAINTENANCE SUPPLIES	17,000.00	18,278.73	0.00	(1,278.73)	107.52
661-000.000-801.050	AUDIT	700.00	700.00	0.00	0.00	100.00
661-000.000-935.000	INSURANCE & BONDS	9,000.00	0.00	0.00	9,000.00	0.00
661-000.000-981.700	CAPITAL OUTLAY	4,158.65	0.00	0.00	4,158.65	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		55,667.65	29,595.33	0.00	26,072.32	53.16
TOTAL EXPENDITURES		55,667.65	29,595.33	0.00	26,072.32	53.16

Fund 661 - MOTOR POOL FUND:  
 TOTAL REVENUES

87,800.00	35,338.52	0.00	52,461.48	40.25
TOTAL EXPENDITURES	29,595.33	0.00	26,072.32	53.16
NET OF REVENUES & EXPENDITURES	5,743.19	0.00	26,389.16	17.87

TOTAL REVENUES - ALL FUNDS

1,877,440.00	1,365,578.70	0.00	511,861.30	72.74
TOTAL EXPENDITURES - ALL FUNDS	1,864,422.00	1,115,977.69	748,444.31	59.86
NET OF REVENUES & EXPENDITURES	13,018.00	249,601.01	(236,583.01)	1,917.35



March 7, 2021

Matt Murphy  
Interim City Manager  
City of Scottville  
105 N. Main Street  
Scottville, MI 49454

Dear Mr. Murphy,

Please consider this as an addendum to the Staffing Proposal that we submitted for your City Manager search. Below is our timeline for that search:

1. The City shall provide Arch Staffing with a job description, wage & benefit details, and any other requirements (education, experience, relocation) for hiring of a City Manager.
2. Within 2 days receipt of the above Arch Staffing will advertise the position on the various job boards we work with. Said postings will be advertised for a period of two (2) weeks.
3. Arch Staffing will interview and screen candidates and then recommend a slate of candidates to the City within 10 working days of the close of the ads. This recommendation will come with a written summary of each candidate interview. Candidates requesting confidentiality will be listed as a number rather than their name.
4. Upon review of the interview summaries, the City shall notify Arch Staffing with the candidates that they wish to interview in person or via electronic means and Arch will facilitate those interviews.
5. If after interviewing the candidates the City feels they are not the right fit, Arch Staffing will continue the search based on the timeline above for a second round.

If at anytime in this process Arch Staffing would be happy to meet with the City to answer any questions that you may have. Thank you for this opportunity and we look forward to working with you on this process.

Kind Regards,

A handwritten signature in cursive script that reads 'Carla Hanson'.



**CARLA HANSON**  
PRESIDENT

[231.690.5781](tel:231.690.5781)

[carla.hanson@archstaffing.us](mailto:carla.hanson@archstaffing.us)

[www.archstaffingandconsulting.com](http://www.archstaffingandconsulting.com)





**RATE & SERVICE CONFIRMATION LETTER**

Date:	February 13, 2021
Customer Name:	City of Scottville
Customer Address:	Main Street
Customer City, State, Zip:	Scottville, MI 49454
Customer Representative Name:	Rob Alway (Mayor Pro-Tem)
Customer Representative Email Address:	ralway@cityofscottville.org

Dear Rob,

Thank you for potentially choosing Arch Staffing and Consulting (“Arch”) for your direct hire/permanent placement needs. This letter confirms our understanding with you to place one or more candidates for direct hire/permanent placement positions.

As discussed, Arch will recruit, interview, screen and submit candidates to you who, through our proven process and expertise, are the best qualified candidate for work at your municipality.

The term of this relationship will be one (1) year from the signature date of this agreement. Either party may terminate this agreement with a thirty (30) day written notice to the other party.

As discussed, Arch will recruit, interview, screen and submit candidates for: City Manager of Scottville, Michigan. We will submit candidates and resumes to you directly.

**RATES:**

**Permanent Placement/Direct Hire**

Arch shall recruit and refer to City of Scottville candidates for placement by providing resumes or candidate profiles. All decisions concerning offers of employment are to be made by City of Scottville, according to Customer’s business needs and other lawful criteria.

Arch will receive a permanent placement fee calculated as a one-time cost of **\$5,000** for the position of City Manager. This cost only applies if you choose a candidate that Arch identifies/recruits on behalf of the City of Scottville. As discussed, Arch will not charge any fees/costs for posting the position (free of charge). Compensation includes base gross salary, gross compensation for services, fees, wages, guaranteed and/or anticipated bonus and commission earnings. All background checks and drug screens must be completed by City of Scottville, since legally, City of Scottville is the employer of record.

**INVOICING AND PAYMENT**

Invoice Frequency:		
Invoice Means:		Email: <a href="mailto:ralway@cityofscottville.org">ralway@cityofscottville.org</a>
Customer Invoice Recipient:		
Payment Terms:		Due upon receipt of invoice
Payment Means:		ACH or Check



Once again, thank you for your business. We look forward to providing you with solutions to help you succeed in the changing world of work.

Sincerely,

**Carla Hanson**

**President**

**Arch Staffing & Consulting**

**Acknowledged & Accepted**

Customer Name:	
Customer Representative Signature:	
Customer Representative Title:	
Date:	

**CITY OF SCOTTVILLE, MICHIGAN**

**RESOLUTION TO RENEW PRORITY HEALTH, PRIORITY HMO 500 HEALTH  
INSURANCE PLAN AGREEMENT**

**RESOLUTION NO. 21-07**

WHEREAS the City of Scottville offers its employees a health insurance plan, through Priority Health., and,

WHEREAS, after a diligent review by the Personnel, Rules and Ethics Committee of the proposed alternatives for renewal, and pursuant to the recommendation by the Committee,

NOW, THEREFORE, BE IT RESOLVED, that the Scottville City Commission authorizes the renewal of the Priority Health insurance coverage with the same coverage as the one currently in effect, known as Priority HMO 500 with a premium rate increase of 5.26%.

The above resolution was moved for adoption by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

The motion for adoption received the following vote:

YES:

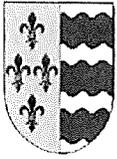
NO:

Absent:

I certify that the forgoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its Regular Meeting held Monday, March 15, 2021.

\_\_\_\_\_  
Kelse Lester  
City Clerk





**CARLOS ALVARADO LAW PC**  
P.O. Box 474 - 202 S Harrison Street  
Ludington MI 49431  
Tel 231 425 4444 Fax 231 425 4445  
carlos@carlosalvaradolaw.com  
[www.carlosalvaradolaw.com](http://www.carlosalvaradolaw.com)

March 9, 2021

Mr. Tom Rotta  
[tomrotta@rocketmail.com](mailto:tomrotta@rocketmail.com)

**RE: Response to Freedom of Information Act ("FOIA") Request Received via Email on February 27, 2021.**

*"Incident/accident reports and/or investigations conducted by SPD or other agencies concerning the February 16, 2021 car-pedestrian accident that happened around 2:45 PM on East State Street near High Street".*

Dear Mr. Rotta:

Your recent request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), MCL §15.231 et seq., as amended, is hereby:

- Granted, requested record(s) available.
- Please remit \$0.00 to cover costs (see Work Sheet Estimated Costs).
- No fee assessed. Costs estimated to be less than \$20.00.
- Granted, however since the cost of responding to your request is estimated to exceed \$0.00, a deposit of \$ 0.00 (1/2 estimated cost) is required. Upon receipt of your deposit, the City will compile the requested record(s).
- Granted, your name will be placed on a subscription list for future issuances of the requested record(s) disseminated on a regular basis. This subscription shall be valid for six (6) months and shall be renewable only upon written request each six (6) months.
- Denied a public record does not exist under the name given or by another name reasonably known by the FOIA Coordinator.
- Denied, pursuant to MCL 15.243 the requested records(s) are exempt from disclosure for the following reason(s):
  - Requested record(s) contains information of a personal nature and the disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.

- Requested records are investigative records compiled for law enforcement purposes and:
- Disclosure would interfere with law enforcement proceedings.
  - Disclosure would deprive a person of the right to a fair trial or impartial administrative adjudication.
  - Disclosure would constitute an unwarranted invasion of personal privacy.
  - Disclosure would disclose the identity of a confidential source or if the record is compiled by a law enforcement agency in the course of a criminal investigation, disclose confidential information furnished only by a confidential source.
  - Disclosure of law enforcement investigative techniques or procedures.
  - Disclosure would endanger the life or physical safety of law enforcement personnel.
- Requested records or information are specifically described and exempted from disclosure by statute.
- Requested record(s) that is furnished by the City to a public officer or public body in connection with the performance of the duties of that public officer or public body, if the considerations originally giving rise to the exempt nature of the public record remain applicable.
- Requested record(s) are trade secrets or commercial or financial information voluntarily provided to an agency for use in developing governmental policy, if
- The information is submitted upon a promise of confidentiality by the public body.
  - The promise of confidentiality is authorized by the chief administrative officer of the public body or by an elected official at the time the promise is made.
  - A description of the information is recorded by the public body within a reasonable time after it has been submitted, maintained in a central place within the public body, and made available to a person upon request.
- Requested record(s) are subject to the attorney-client privilege.
- Requested record(s) are subject to the physician-patient, psychologist-patient, minister, priest, or Christian Science practitioner privilege, or other privilege recognized by statute or court rule.
- Requested record(s) are a bid or proposal to enter into a contract or agreement prior to the time established for submission or public opening.
- Requested record(s) are appraisals of real property to be acquired by the City until either of the following occurs:
- An agreement is entered into.
  - Three (3) years have elapsed since the making of the appraisal, unless litigation relative to the acquisition has not yet terminated.
- Requested record comprises test questions and answers, scoring keys, and other examination instruments or data used to administer a license, public employment, or academic examination
- The public interest in disclosure under this act outweighs the public interest in nondisclosure

- The public interest in disclosure under this act does not outweigh the public interest in nondisclosure
- Requested record(s) are medical, counseling, or psychological facts or evaluations which would disclose an individual's identity or include protected health information as defined in 45 CFR 160.103.
- Requested record(s) are communications and notes within a public body or between public bodies of an advisory nature to the extent that they cover other than purely factual materials and are preliminary to a final determination of policy or action.
  - Encouraging frank communications between officials and employees of the City clearly outweighs the public interest in disclosure.
- Requested record(s) are law enforcement communication codes or plans for deployment that if disclosed would prejudice the public body's ability to protect the public safety.
  - In this instance, the public interest in disclosure does not outweigh the public interest in nondisclosure.
- Requested record(s) are testing data for determining whether bidder's products meet the specifications for purchase of those products by the City, provided that only 1 bidder has met the specifications and no more than one year has elapsed from the time the City completed the testing.
- Unless the public interest in disclosure outweighs the public interest in nondisclosure, requested records are public records of a law enforcement agency, the release of which would do any of the following:
  - (i) identify or provide a means of identifying an informant;
  - (ii) identify or provide means to identify an undercover officer, agent or plain clothes officer;
  - (iii) disclose the personal address or telephone number of active or retired law enforcement personnel or a special skill they may have;
  - (iv) disclose the name, address or phone number of family members, relatives, children or parents of active or retired law enforcement personnel;
  - (v) disclose operational instructions;
  - (vi) reveal the contents of staff manuals provided to law enforcement personnel;
  - (vii) endanger the life or safety of law enforcement personnel or their family members or those who furnish information to law enforcement agencies;
  - (viii) identify or provide means of identifying a person as a law enforcement officer, agent or informant;
  - (ix) disclose personnel records; or
  - (x) identify or provide means to identifying residences that law enforcement personnel are requested to check in the absence of the owners or tenants.
- Requested record(s) are records of security measures, including security plans, security codes and combinations, passwords, passes, keys, and security procedures, to the extent that the records relate to the ongoing security of the City.
- Requested record(s) are information relating to a civil action in which the requesting party and the City are parties.
- Requested record(s) would disclose the social security number of an individual.
- Requested information would identify or provide a means of identifying a person that may, as a result of disclosure of the information, become a victim of

cybersecurity incident or that would disclose a person's cybersecurity plans or cybersecurity-related practices, procedures, methods, results, organizational information system infrastructure, hardware, or software.

- Granted in part, denied in part, see above for explanation, record(s) enclosed.
- Pursuant to MCL 15.235 Section 5(2)(d), we are extending the period to respond to your request by ten (10) business days.

If your request for record(s) is denied, you may submit a written appeal, specifically stating "appeal" and stating the reasons for appeal, to the Scottville City Commission, or seek judicial review under Section 10 of the Act within 180 days after the public body's final determination. Within ten (10) days of receiving a request for an appeal, the City Commission shall a) reverse the denial; b) issue a written notice upholding the denial; c) reverse in part and uphold in part by written notice; or d) issue a notice extending by ten (10) business days the time to decide the appeal. The City Commission is considered to have received your appeal at its first regularly scheduled meeting following the submission of the appeal in writing.

If after judicial review, the Circuit Court determines that the City of Scottville has not complied fully with the disclosure requirements, the Court shall award reasonable attorneys' fees, costs, and disbursements. If the Court determines that the City of Scottville has arbitrarily and capriciously violated the Act, the Court shall award punitive damages in the amount of \$1,000.00.

Pursuant to the mandates of the Freedom of Information Act, being 1976 PA 442 (MCL 15.231 to 15.246) ("FOIA") the City has established Procedures and Guidelines for handling FOIA requests to ensure that members of the public receive full and complete information requested regarding the affairs of government, while not unduly burdening City government. Please be advised that a copy of these Procedures and Guidelines and a Summary of these Procedures and Guidelines is available at the City of Scottville office and is also posted on the City's website at: [https://cityofscottville.org/wp-content/uploads/2017/05/foia\\_policy.pdf](https://cityofscottville.org/wp-content/uploads/2017/05/foia_policy.pdf).

A copy of this request will be kept on file for no less than one (1) year.



Carlos Alvarado  
City Attorney on behalf of the FOIA Coordinator