



DPW
PLEASE
RETURN

WATER/SEWER SERVICE

Date Account takes Effect _____ Final Read _____

Service Address _____

Mailing Address _____

Customers Name _____

Email Address _____ Paperless _____

Phone _____

Auto Debit _____

*Checking/Savings _____

*Funds withdrawn on the 5th of each month

*Bank Name _____

*Voided Check Required

*Routing # _____

*Account # _____

Renting/Land Contract _____

*\$300 Deposit Required

*Copy of License Required

Purchasing Property _____

Recycle Bin(Free) _____

Trash Bin (\$17 Per Month added to water bill) _____

Resident Signature _____

I verify the above information is true to the best of my knowledge.

I authorize The City of Scottville to debit my bank account on a monthly basis with information I have provided.

City Hall Staff

Jimmy Newkirk, City Manager
(231)239-0031

citymanager@cityofscottville.org

Kathy Shafer, Treasurer
Utility Billing/Accounts Payable
Taxes/Trash

(231)757-4729 #102

treasurer@cityofscottville.org

Kelse Lester, Clerk
Elections/Public Meetings
Cemetery/McPhail Field
(231)757-4729 #103

clerk@cityofscottville.org

Department of Public Works

Marc Hansen
(231) 690-0298

Ricky Morse
(231) 794-9553

Justin Coolman
(231) 887-1483

dpw@cityofscottville.org

Police Department

Sergeant Katrina Skinner
(231) 852-0008

Police2@cityofscottville.org

NON-EMERGENCY LINE
231-869-5858

Fire Department

Dale Larr, Chief
(231) 690-2545
Burn Permit- 866-922-2876

Riverside Park & Campground

May-October
(231) 757-2429
riversideparkofscottville@gmail.com

City Commission

Marcy Spencer, Mayor
(231)730-4849
mspencer@cityofscottville.org
209 James St. Scottville MI 49454

Aaron Seiter, Mayor Pro-Tem
(231) 301-2343
aseiter@cityofscottville.org
401 N Reinberg Ave Scottville, MI 49454

Dixie Spore, Commissioner At-Large
(231)757-2032
sspore@cityofscottville.org
118 E. Second St Scottville, MI 49454

Darcy Copenhaver, Commissioner At-Large
(231) 794-8528
dcopenhaver@cityofscottville.org
108 S. Columbia Ave Scottville, MI 49454

Al Deering, Commissioner At-Large
(231) 757-3973
adeering@cityofscottville.org
109 Blaine St Scottville, MI 49454

Randy Wyman, Commissioner At-Large
(231) 690-2724
rwyman@cityofscottville.org
201 E. State St Scottville, MI 49454

Vacant- Commissioner At-Large

**Commission meets the 2nd and 4th Monday of every month @6:00pm @ City Hall (105 N. Main St). Public is welcome to attend.

Welcome to Scottville 😊



City Hall

105 N. Main St

(231)757-4729

www.cityofscottville.org

Refuse Pickup Service

Trash is picked up by Republic Service (231-723-4850) every Tuesday. Residents are required to use city bags available for purchase at City Hall or Wesco OR to rent a trash bin.

Regular Bags: \$14 for a roll of 10 or \$1.50 individually

Trash bin: \$17 monthly added to your water bill

Bags/Bins must be to the curb by 7am (no earlier than 5pm Monday evening)

Bins must be pulled back in by 6:30pm

Compost bags are picked up Mondays April-October (can be purchased at Home Depot/Lowes)

Bulky Items

Large item tags are available at City Hall for \$17 each. Residents are allowed one FREE large item the first Tuesday of each month. No building supplies! Items containing freon require a separate/specialty tag.

Recycling

Recycling is a free service to all City residents. Bins are picked up bi-weekly. Order forms and schedules are available at City Hall.

Water Bills

Water meters are read monthly by DPW staff. Any payment collected after the 10th of the month is considered late and will be charged a 10% penalty. Payments are accepted online, in person, via mail, drop box, auto debit or over the phone.

Property Taxes

Tax notices are mailed out twice a year (usually July 1st and December 1st).

Contact Treasurer Kathy Shafer at City Hall for more details.

Dog Licenses

Residents are required to license dogs 4 months of age or older. To do so please contact the Mason County Animal Control 231-843-8644 or the Mason County Treasurer 231-843-8411

Brookside Cemetery

Lots are available for purchase in the Evergreen section (North side of US 10).

Residents: \$300 Per Lot

Non-Residents \$450 Per Lot

Contact Clerk Kelse Lester for more information.

Elections

City Hall is your polling location. Contact Clerk Kelse Lester for more information.

Commission

The City Commission regularly meets the 2nd and 4th Monday @6:00pm@ City Hall every month unless specifically posted otherwise. These meetings are open to the public, you are encouraged to attend. Several other sub-committees (Finance, Personnel, Parks & Rec, Ordinance, DDA, & Planning Commission) require resident volunteers to operate. Contact the City Manager if you are interested in participating.

There are several seasonal ordinances (lawn maintenance/snow removal/parking) that all residents *must* adhere to per our City Charter. Please visit www.cityofscottville.org for a complete list!

2023 City of Scottville Recycling Collection Calendar

■ Holidays ■ Recycling

JANUARY

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

FEBRUARY

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

MARCH

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

APRIL

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

MAY

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

JUNE

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

JULY

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

AUGUST

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

SEPTEMBER

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

OCTOBER

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

NOVEMBER

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

DECEMBER

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |



Empty. Clean. Dry.

The new way to recycle.



Reduce. Reuse. Recycle. Anyone growing up in the 1970s, 80s or '90s learned the three Rs of recycling in school. We were taught to recycle everything we could. We added recycling bins to our homes and classrooms. Recycling became a part of our culture.

In the 40 years since recycling was introduced, Americans recycle nearly 87 million tons per year. That means each of us recycles approximately 1.5 pounds per day! However, the recycling model we all grew up with is changing. We have to change with it.

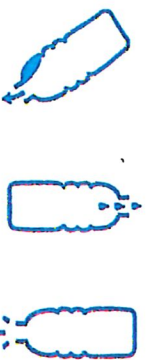
Trying to recycle unclean or unrecyclable material increases sorting time, slows down the recycling process, damages the facility's equipment and causes contaminants in the bales of clean recyclables. All of this decreases the value of the recyclable items. When this occurs, we have to put the ENTIRE load of recyclables into our landfills due to the contamination.

EMPTY means making sure there is no food or product residue. Make sure all of that goes into the trash or down the drain as part of the empty process.

CLEAN means empty recyclable containers should be rinsed. So, no mustard in the mustard containers or leftover ketchup in the ketchup bottles. If you cannot get a container completely clean, it is best to put it into the trash so as not to contaminate the rest of your recycling material and the overall process.

DRY means letting containers dry before placing all your recycling in the blue cart, and keeping the paper and cardboard dry. Wet or soiled paper and cardboard cannot be recycled.

By practicing **Empty. Clean. Dry.** with our families, we can ensure the recycling materials leaving our homes are in fact recyclable. Together, we are caretakers of this blue planet.



Empty. Clean. Dry.

Be sure your recyclables are **empty, clean and dry** before placing them in your recycling cart.

Recyclable Items



Paper

Office paper
Newspaper
Envelopes
Junk mail
Phone books
Brochures
Magazines
Catalogs



Cardboard

File folders
Poster board
Shipping boxes (folded flat)
Frozen food boxes
Cardboard boxes
Milk cartons



Metal

Aluminum beverage cans
Food cans
Steel food containers



Plastics #1, 2, 3, 4, 5 & 7 (no #6 polystyrenes)

Water bottles
Take-out containers
Soda bottles
Detergent bottles

Non-Recyclable Items

Plastic bags or plastic wrap
Aerosol cans
Aluminum foil
Batteries
Electronic waste
Food waste
Glass
Medication bottles
Mirrors or ceramics
Paint
Pesticides
Pizza boxes
Polystyrene foam
Syringes and needles
Tissue, paper towels and napkins

How to register your account online

1. Go to www.cityofscottville.org
2. Click "Make a payment" at the top left of the page.
3. Select which type of payment you would like to make- "water/sewer" or "taxes"
4. Click "Register" on the bottom left of the page.
5. Choose a username/password. Enter email address.
6. Create account.

How to make a payment online

1. Go to www.cityofscottville.org
2. Click "Make a payment at the top left of the page.
3. Click "sign in" at the bottom left of the page.
4. Click "utility billing payments" at the bottom left of the page.
5. Search by Name, Address, or parcel #
6. Make the appropriate selection within results.
7. Enter desired payment amount
8. Enter card information
9. Submit payment