

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
City Hall 105 N Main St

1537th Regular Meeting Monday January 23rd, 2023, at 6:00 PM

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda

All matters listed under item 6, Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. Approval of 1536th Regular Meeting Minutes
- B. Approval of Bills in the amount of \$229,689.20

7. Correspondence

Local Economic Development Update

8. Department Reports

- a. City Manager
- b. Police Chief
- c. City Attorney
- d. Mayor
- e. Treasurer/Clerk
- f. Assessor
- g. Department of Public Works
- h. Committee Reports
- i. Mason County Commissioner Representative
- j. MCRFA Representative

9. Public Hearing

- a. Close Regular Meeting/Open Public Hearing
- b. 5-Year Park & Recreation Plan 2023-2027
- c. Commissioner Questions/Comments
- d. Public Questions/Comments
- e. Close Public Hearing/Reconvene 1537th Regular Meeting

10. Unfinished Business

- a. 5-Year Park & Recreation Plan 2023-2027/Resolution 23-02
- b. Police Vehicle Bid Selection Resolution 23-03
- c. 2023 Commission Goal Setting Review

11. New Business

- a. Partial Term Commission Vacancy Appointment
- b. Commissioner Resignation/Declare Vacancy
- c. Fall Festival Volunteer Committee
- d. 2023 Poverty Guidelines Resolution 23-04

12. Public Comment

Those addressing Council are asked to provide their name and address and will be limited to three minutes of speaking time. Council will hear all comments for future consideration but will not have a response at this time. Letters submitted to Council will not be publicly read. Thank you for your cooperation.

13. Council Members Comments

14. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1536th Regular Commission meeting of the Scottville City Commission held at City Hall 105 N. Main St on January 9th, 2023. Called to order at 6pm by Interim Mayor Aaron Seiter.

Present at Roll Call:

Alway

Copenhaver

Pettit

Seiter

Spencer

Absent: Graham & Yeomans

Also in attendance: Manager Newkirk, Clerk Lester, Treasurer Shafer, & City Attorney

Nomination of Election of Mayor

a. Open Nominations of Mayor

Motion, by Alway with support from Copenhaver to nominate Commissioner Marcy Spencer for Mayor position.

b. Close Nominations of Mayor

Motion, by Seiter with support from Alway to close mayor nominations.

c. Roll Call Vote

YES; (4) Alway, Copenhaver, Seiter & Spencer

NO; (1) Pettit

Motion carried.

Spencer sworn into office

Nomination of Election of Mayor Pro-Tem

a. Open Nominations of Mayor Pro-Tem

Motion, by Alway with support from Copenhaver to nominate Commissioner Aaron Seiter for the position of Mayor Pro-Tem

b. Close Nominations of Mayor Pro-Tem

Motion, by Spencer with support from Alway to close mayor pro-tem nominations.

c. Roll Call Vote

YES; (5) Alway, Copenhaver, Pettit, Seiter & Spencer

NO; (0)

Motion carried.

Seiter sworn into office

Additions/Deletions to Agenda- None

Approval of Agenda

Motion, by Seiter with support from Pettit to approve the agenda as presented.

Motion carried.

Approval of Consent Agenda

Motion, by Seiter with support from Copenhaver to approve the consent agenda as presented.

Motion carried.

Correspondence- FOIA request

Department Reports

a. City Manager

Pre-meeting report provided. Newkirk added the general fund projections look promising for the fiscal year. Amber Township is interested in pursuing a 425 agreement to increase development opportunities between the two communities. Undergraduate students from MSU will be on site sometime next week for the beginning stages of their planning practicum assignment. They'll be starting with a sidewalk survey, to hopefully develop a concrete plan to connect city resources and amenities. The \$3500 application fee was paid for with a grant through the Community Foundation. He met briefly with Senator Bumstead to discuss housing, police staff and potential grants. The County Brownfield Authority approved the transfer of tax credit for improvements under the new owners at 101 N Main St. Newkirk and Skinner are still actively pursuing a permanent Police Chief. Without success by Spring Newkirk announced they will start working with the County to reach a comfortable arrangement of coverage.

b. Police Department

Statistical report provided. Skinner Absent

c. Mayor- None

d. Attorney- None

e. Treasurer/Clerk- None

f. DPW- None

g. Assessor- None

h. Committee Reports-

1. Parks & Recreation

Boat Launch Update

Well/Electrical update

McPhail Field/Parking Lot update

Campground

Riverbank Erosion

Playground Equipment Grant

Recreation Plan Review

i. Mason County Commissioner Representative-

Hull reported the county will be bringing broadband back to the agenda for further discussion. The board will be voting to place three county owned properties up for purchase for further economic development. A feasibility study will soon be done on utilizing helicopters at the airport.

j. MCRFA Representative -None

Unfinished Business

a. 5-Year Park & Recreation Plan 2023-2027

Draft document previously provided to commission as a preliminary information resource for the upcoming public hearing to approve the updated 5-year Parks & Recreation Plan 2023-2027. Always provided a few ideas he felt should be included in the plan and suggested the removal of ones he feels no longer serve a purpose. Hearing set for 1/23/23.

b. City Parcel Purchase Offer

Offer submitted from Jeff & Tracey Barnett (owners of Stallion Tracks LLC/KB Villains, LLC) to purchase a parcel neighboring their current business. Zoning maps, and parcel information presented by Newkirk to commission.

Motion, by Alway with support Seiter from to approve resolution 23-01 for the sale of parcel #052-214-015-00 to Jeff & Tracey Barnett in the amount of \$4500.

Roll Call Vote

YES (5) Alway, Copenhaver, Pettit, Seiter, Spencer

NO (0)

ABSENT (2) Graham & Yeomans

Motion carried.

c. Pre-Construction Services Agreement (DDA)

Contract presented by Knowles (Chairman of the DDA) between the City of Scottville and Journey Construction Group, LLC for approval to begin preconstruction services for the Optimist Hall/Park project not to exceed \$3000.

Motion, by Seiter with support from Pettit to approve the contract as presented.

Motion carried.

d. Approval of Lawncare 2023 Submission

Motion, by Alway with support from Seiter to approve the quote provided by TNT Enterprize for lawncare services at McPhail Field/Brookside Cemetery/Ordinance violations for the 2023 season.

Motion carried.

New Business

a. Commissioner Resignation/Declare Vacancy

Motion, by Alway with support from Seiter to approve the resignation of Nathan Yeomans and to declare a partial term commission vacancy to expire 2024.

Motion carried.

b. Committee of the Whole

Literature from Julie Pioch, PRP of Michigan State University provided by Newkirk on a different approach utilized by other Michigan municipalities to conduct business most efficiently between full commission and committee members. Discussion only, no action taken.

c. 2023 Commission Goal Setting

Each Commissioner was asked to provide goals they felt should take precedent within the master plan for upcoming projects.

MS: Ensure financial stability, preserve minimum fund balances, sustain services, land use planning/senior housing, lead and copper line replacement, charter updates. Provide more thorough training to new/old commissioners.

RA: Replace City Hall, sidewalk replacement, Rental Inspector

DC: Sewer improvements/replacement, improvement in means of communication with residents and city happenings.

KP: Road improvements

AS: Potholes, Police Chief, Community Developer, Pavilion at McPhail, finalize boat launch fee, complete alley watermain replacements East of South Main St.

Public Comment

None

Council Member Comments

None

Adjournment

Motion, by Seiter with support from Alway to adjourn.

Motion Carried 7:06PM

Mayor, Marcy M. Spencer

Clerk, Kelse Lester



Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 1-23-23

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
TNT ENTERPRIZE	1-2023	CEMETERY SPRING CLEAN UP	GENERAL FUND	\$2,000.00
DTE ENERGY	1-10-23	HEAT DPW, DDA, CITY HALL	GENERAL FUND	\$1,351.17
CONSUMERS ENERGY	1-10-23	STREET LIGHTS	MAJOR STREET	\$70.38
VISA	1-10-23	EQUIP REPAIR, FUEL	MOTOR POOL F	\$338.97
VISA	1-9-23	SHOP SUPPLIES, EQUIP REPAIRS	MOTOR POOL F	\$141.63
VISA	1-8-23	MIDEAL 265, CHRISTMAS, CITY HALL, ME	GENERAL FUND	\$622.77
VISA	1-7-23	MEMBERSHIPS, POLICE SUPPLIES,ZOOM,	MOTOR POOL F	\$1,775.76
REPUBLIC SERVICES	0239-003270987	GARBAGE SERVICES	GARBAGE AND	\$7,121.11
SCOTTVILLE POSTMASTER	1-2023	473 POSTCARDS	SEWAGE DISPO	\$208.12
LUDINGTON DAILY NEWS	12-31-23	ADVERTSING	GENERAL FUND	\$524.05
MI MUNICIPAL LEAGUE (M	22-23	MEMBERSHIP DUES	GENERAL FUND	\$1,392.00
STRONG INDUSTRIAL SUP	1486165	DPW SUPPLIES	GENERAL FUND	\$31.72
DRUG SCREENS PLUS	23 QTER 1	DRUG SCREENING	GENERAL FUND	\$48.00
FREEMAN CREEK EQUIPME	12-31-22	EQUIP REPAIR	MOTOR POOL F	\$38.29
LEXISNEXIS	809389-20221231	MEMBERSHIP CITATION	GENERAL FUND	\$938.00
LUDINGTON MASS TRANSP	1-9-23	TAX PAYOUT 1-9-23	ESCROW TAX F	\$301.74
MASON COUNTY CENTRAL	1-9-23	TAX DISBURSEMENT 1-9-23	ESCROW TAX F	\$68,847.23
WEST SHORE ESD	1-9-23	TAX DISBURSEMENT 1-9-23	ESCROW TAX F	\$27,899.99
WEST SHORE COMMUNITY	1-9-23	TAX DISBURSEMENT 1-9-23	ESCROW TAX F	\$24,109.08
MASON COUNTY RURAL FI	1-9-23	TAX DISBURSEMENT 1-9-23	ESCROW TAX F	\$11,731.63
MASON COUNTY TREASUR	1-9-23	TAX DISBURSEMENT 1-9-23	ESCROW TAX F	\$24,570.71
CITY OF SCOTTVILLE TAX	1-9-23	TAX PAYOUT	ESCROW TAX F	\$9,622.22
STRONG INDUSTRIAL SUP	1486376	SHOP SUPPLIES	GENERAL FUND	\$10.06
MEDIA GROUP 31 LLC	7357	PUBLIC NOTICE COMMISSIONER VACANC	GENERAL FUND	\$155.00
DMC UNLIMITED	01072307	COMPUTER REPAIR	GENERAL FUND	\$39.50
CONSUMERS ENERGY	601013150459	105 N MAIN	GENERAL FUND	\$205.27
LUDINGTON MASS TRANSP	7428.7427	EQUIP REPAIR	MOTOR POOL F	\$152.00
DISTRICT HEALTH DEPART	201504099,2015041	CAMPGROUND, SWIMMING POOL	GENERAL FUND	\$200.00
CITY OF SCOTTVILLE--WA	1-10-23	650 S SCOTTVILLE	GENERAL FUND	\$107.50
CITY OF SCOTTVILLE--WA	1-12-23	225 US 10	GENERAL FUND	\$25.60
CITY OF SCOTTVILLE--WA	1-11-23	305 US 10	GENERAL FUND	\$25.60
CITY OF SCOTTVILLE--WA	1-9-23	325 US 10	GENERAL FUND	\$45.50
CITY OF SCOTTVILLE--WA	1-8-23	601 FIRST	GENERAL FUND	\$57.68
CITY OF SCOTTVILLE--WA	1-7-23	105 N MAIN	GENERAL FUND	\$80.48
CITY OF SCOTTVILLE--WA	1-6-23	148 S MAIN	DDA OPERATIO	\$55.40
C-N-C ELECTRIC	6208	REPAIR STATION	WATER SUPPLY	\$817.88
CITY OF LUDINGTON	4TH QTER 2022	WATER AND TESTING 4TH QTER 2022	WATER SUPPLY	\$37,900.45



Listing of Invoices Scheduled for Payment

FOR CHECKS TO BE DATED 1-23-23

VENDOR	INVOICE NBR	DESCRIPTION	FUND	Amount
CONSUMERS ENERGY	203321515405	105 W GREEN	DDA OPERATIO	\$91.67
BLUE CROSS BLUE SHIELD	1-2023	BLUE CROSS	GENERAL FUND	\$359.82
AMERICAN LEGAL	22733	ANNUAL RENEWAL INTERNET	GENERAL FUND	\$495.00
GREATAMERICA FINANCIA	1-2023	LEASED EQUIP	GENERAL FUND	\$278.00
APEX CONSTRUCTION LLC	312	ROOF REPAIR CITY HALL	GENERAL FUND	\$648.83
MASON COUNTY EQUALIZ	1-7-23	TAX ROLL	GENERAL FUND	\$2,665.54
DMC UNLIMITED	01142313	COMPUTER EMAIL REPAIR	GENERAL FUND	\$39.50
SPECTRUM BUSINESS	0014572011323	CABLE TV	GENERAL FUND	\$886.02
WEST SHORE BANK	2-23	DDA LOAN	DDA OPERATIO	\$662.33

TOTAL OF SCHEDULED CHECK RUN: \$229,689.20

User: KATHY
DB: Scottville

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	01/31/2023				
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000 - NON-DEPARTMENTAL							
101-000.000-401.000	REAL AND PERSONAL TAXES	390,000.00	341,941.11	0.00	48,058.89	87.68	
101-000.000-432.000	PILOT PROGRAM- LIQU OF TAXES	24,000.00	(5,366.91)	0.00	29,366.91	(22.36)	
101-000.000-445.300	PENALTIES-LATE CHARGES	1,000.00	45.49	0.00	954.51	4.55	
101-000.000-447.000	TAX ADMIN FEES	4,000.00	0.00	0.00	4,000.00	0.00	
101-000.000-541.000	GRANT	3,500.00	6,500.00	0.00	(3,000.00)	185.71	
101-000.000-543.000	302 POLICE TRAINING	300.00	0.00	0.00	300.00	0.00	
101-000.000-571.000	LIQUOR LICENSES	1,700.00	1,648.90	0.00	51.10	96.99	
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION	20,000.00	18,241.81	0.00	1,758.19	91.21	
101-000.000-574.000	STATE REVENUE SHARING	123,250.00	103,187.00	0.00	20,063.00	83.72	
101-000.000-600.600	CHARGE FOR SERVICES	50,000.00	43,685.35	266.00	6,314.65	87.37	
101-000.000-600.610	CHARGE FOR SERVICES-CEMETARY	5,000.00	4,625.00	0.00	375.00	92.50	
101-000.000-613.000	LICENSE AND PERMITS	250.00	1,010.00	0.00	(760.00)	404.00	
101-000.000-653.100	RIVER PARK - CAMPING FEES	190,000.00	95,793.73	0.00	94,206.27	50.42	
101-000.000-653.300	RIVER PARK DONATIONS	5,000.00	782.00	0.00	4,218.00	15.64	
101-000.000-653.600	RIVER PARK POOL LESSONS	2,500.00	0.00	0.00	2,430.00	2.80	
101-000.000-653.700	RIVER PARK EROSION	2,000.00	0.00	0.00	2,000.00	0.00	
101-000.000-654.000	MCPHAIL DEPT. REVENUE	1,500.00	850.00	0.00	650.00	56.67	
101-000.000-654.100	MCPHAIL DONATIONS/BANNERS	2,500.00	7,000.00	0.00	(4,500.00)	280.00	
101-000.000-654.600	RIVER PARK CONCESSION	15,000.00	5,531.85	0.00	9,468.15	36.88	
101-000.000-655.000	FINES AND FOREFEITS	3,000.00	671.25	(12.80)	2,328.75	22.38	
101-000.000-664.000	INTEREST ON INVESTMENTS	3,000.00	3,764.28	0.00	(764.28)	125.48	
101-000.000-667.100	RENTS AND ROYALTIES/CHARTER FRANCISE	7,000.00	4,928.38	0.00	2,071.62	70.41	
101-000.000-672.100	MISCELLANEOUS INCOME	1,500.00	8,050.97	0.00	(6,550.97)	536.73	
101-000.000-674.000	POLICE DONATIONS	2,000.00	0.00	0.00	2,000.00	0.00	
101-000.000-691.000	REIMBURSEMENTS	1,000.00	13,494.00	0.00	(12,494.00)	1,349.40	
101-000.000-691.400	REIMBURSEMENT FOR ELECTION	200.00	0.00	0.00	200.00	0.00	
101-000.000-695.111	OTHER REVENUE	500.00	(113.47)	0.00	613.47	(22.69)	
Total Dept 000.000 - NON-DEPARTMENTAL		859,700.00	656,340.74	253.20	203,359.26	76.35	
TOTAL REVENUES		859,700.00	656,340.74	253.20	203,359.26	76.35	
Expenditures							
Dept 000.000 - NON-DEPARTMENTAL							
101-000.000-801.050	AUDIT	3,500.00	2,259.90	0.00	1,240.10	64.57	
Total Dept 000.000 - NON-DEPARTMENTAL		3,500.00	2,259.90	0.00	1,240.10	64.57	
Dept 101.000 - CITY COMMISSION							
101-101.000-702.000	SALARIES & WAGES	9,500.00	6,017.87	0.00	3,482.13	63.35	
101-101.000-709.000	SOCIAL SECURITY	650.00	453.38	0.00	196.62	69.75	
101-101.000-717.000	HEALTH INSURANCE	0.00	236.76	0.00	(236.76)	100.00	
101-101.000-740.400	STATE PURCHASING FEE	200.00	180.00	180.00	20.00	90.00	
101-101.000-801.050	AUDIT	6,800.00	4,217.55	0.00	2,582.45	62.02	
101-101.000-801.200	CITY MAPPING	0.00	212.10	0.00	(212.10)	100.00	
101-101.000-849.000	ZONING LIENS	500.00	0.00	0.00	500.00	0.00	
101-101.000-862.000	DUES & MEMBERSHIPS	1,400.00	1,609.00	1,392.00	(209.00)	114.93	
101-101.000-880.000	CHRISTMAS DECORATIONS	0.00	1,749.10	522.79	(1,749.10)	100.00	
101-101.000-880.600	COMMUNITY PROMOTION	500.00	361.79	0.00	138.21	72.36	
101-101.000-900.000	PRINTING & PUBLISHING	2,000.00	5,113.07	1,329.05	(3,113.07)	255.65	
101-101.000-930.200	CONTRACTED WORK	0.00	2,430.00	0.00	(2,430.00)	100.00	

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 101.000 - CITY COMMISSION						
		21,550.00	22,580.62	3,423.84	(1,030.62)	104.78
Dept 172.000 - CITY MANAGER						
101-172.000-702.000	SALARIES & WAGES	75,000.00	30,965.25	507.36	44,034.75	41.29
101-172.000-709.000	SOCIAL SECURITY	5,000.00	2,179.69	0.00	2,820.31	43.59
101-172.000-710.000	UNEMPLOYMENT EXPENSE	900.00	161.60	18.84	738.40	17.96
101-172.000-717.000	RETIREMENT	8,000.00	3,693.79	0.00	4,306.21	46.17
101-172.000-718.000	HEALTH INSURANCE	10,000.00	5,582.62	80.94	4,417.38	55.83
101-172.000-719.000	DISABILITY INSURANCE	400.00	273.85	0.00	126.15	68.46
101-172.000-725.000	WORKER COMP. INSURANCE	450.00	315.09	0.00	134.91	70.02
101-172.000-754.000	COMPUTER EXPENSE	2,000.00	576.36	85.50	1,423.64	28.82
101-172.000-860.000	TRAVEL/TRAINING	1,500.00	851.40	270.00	1,648.60	56.76
101-172.000-861.000	TRAVEL/TRAINING	250.00	0.00	0.00	250.00	0.00
101-172.000-862.000	DUES & MEMBERSHIPS	500.00	389.60	0.00	110.40	77.92
Total Dept 172.000 - CITY MANAGER						
		104,000.00	44,989.25	962.64	59,010.75	43.26
Dept 215.000 - CITY CLERK						
101-215.000-702.000	SALARIES & WAGES	21,000.00	14,458.72	0.00	6,541.28	68.85
101-215.000-709.000	SOCIAL SECURITY	1,400.00	1,130.13	0.00	269.87	80.72
101-215.000-710.000	UNEMPLOYMENT EXPENSE	400.00	79.11	9.22	320.89	19.78
101-215.000-717.000	RETIREMENT	5,000.00	1,589.78	0.00	3,410.22	31.80
101-215.000-718.000	HEALTH INSURANCE	6,000.00	2,300.93	20.94	3,699.07	38.35
101-215.000-719.000	DISABILITY INSURANCE	300.00	145.45	0.00	154.55	48.48
101-215.000-725.000	WORKER COMP. INSURANCE	300.00	215.09	0.00	84.91	71.70
101-215.000-754.000	COMPUTER EXPENSE	1,500.00	536.86	46.00	963.14	35.79
101-215.000-860.000	TRAVEL/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-215.000-862.000	DUES & MEMBERSHIPS	150.00	91.00	0.00	59.00	60.67
Total Dept 215.000 - CITY CLERK						
		37,050.00	20,547.07	76.16	16,502.93	55.46
Dept 247.000 - BOARD OF REVIEW						
101-247.000-701.100	SALARIES & WAGES - BOR	1,000.00	0.00	0.00	1,000.00	0.00
101-247.000-702.000	SALARIES & WAGES-BOR	1,000.00	1,302.86	0.00	(302.86)	130.29
101-247.000-709.000	SOCIAL SECURITY-BOR	52.00	94.80	0.00	(42.80)	182.31
101-247.000-717.000	HEALTH INSURANCE	0.00	93.28	0.00	(93.28)	100.00
101-247.000-754.000	COMPUTER EXPENSE	0.00	(4.00)	0.00	4.00	100.00
101-247.000-755.000	TAX ROLL EXPENSE	0.00	2,665.54	2,665.54	(2,665.54)	100.00
101-247.000-801.000	PROFESSIONAL SERVICES	1,000.00	460.00	0.00	540.00	46.00
Total Dept 247.000 - BOARD OF REVIEW						
		3,052.00	4,612.48	2,665.54	(1,560.48)	151.13
Dept 253.000 - CITY TREASURER						
101-253.000-702.000	SALARIES & WAGES	27,000.00	17,534.15	0.00	9,465.85	64.94
101-253.000-709.000	SOCIAL SECURITY	2,000.00	1,272.01	0.00	727.99	63.60
101-253.000-710.000	UNEMPLOYMENT EXPENSE	750.00	39.55	4.61	710.45	5.27
101-253.000-717.000	RETIREMENT	2,000.00	1,916.97	0.00	83.03	95.85
101-253.000-718.000	HEALTH INSURANCE	7,000.00	4,494.55	27.08	2,505.45	64.21
101-253.000-719.000	DISABILITY INSURANCE	300.00	179.10	0.00	120.90	59.70
101-253.000-725.000	WORKER COMP. INSURANCE	600.00	315.09	0.00	284.91	52.52
101-253.000-754.000	COMPUTER EXPENSE	3,000.00	5,851.86	46.00	(2,851.86)	195.06
101-253.000-860.000	TRAVEL/TRAINING	1,000.00	1,733.34	0.00	(733.34)	173.33

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-253.000-862.000	DUES & MEMBERSHIPS	100.00	120.00	120.00	(20.00)	120.00
Total Dept 253.000 - CITY TREASURER		43,750.00	33,456.62	197.69	10,293.38	76.47
Dept 257.000 - ASSESSOR						
101-257.000-702.000	SALARIES & WAGES	1,000.00	0.00	0.00	1,000.00	0.00
101-257.000-709.000	SOCIAL SECURITY	200.00	0.00	0.00	200.00	0.00
101-257.000-717.000	HEALTH INSURANCE	30.00	0.00	0.00	30.00	0.00
101-257.000-754.000	COMPUTER EXPENSE	400.00	400.00	0.00	0.00	100.00
101-257.000-755.000	TAX ROLL EXPENSE	2,700.00	0.00	0.00	2,700.00	0.00
101-257.000-930.200	CONTRACTED WORK	7,000.00	5,575.12	0.00	1,424.88	79.64
Total Dept 257.000 - ASSESSOR		11,330.00	5,975.12	0.00	5,354.88	52.74
Dept 262.000 - ELECTIONS						
101-262.000-702.000	SALARIES & WAGES	4,000.00	5,044.42	0.00	(1,044.42)	126.11
101-262.000-709.000	SOCIAL SECURITY	300.00	376.41	0.00	(76.41)	125.47
101-262.000-717.000	RETIREMENT	300.00	317.97	0.00	(17.97)	105.99
101-262.000-718.000	HEALTH INSURANCE	550.00	0.00	0.00	550.00	0.00
101-262.000-725.000	WORKER COMP. INSURANCE	400.00	315.09	0.00	84.91	78.77
101-262.000-752.000	OPERATING SUPPLIES	3,000.00	4,455.10	0.00	(1,455.10)	148.50
101-262.000-860.000	TRAVEL/TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-262.000-941.000	BUILDING RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 262.000 - ELECTIONS		9,650.00	10,508.99	0.00	(858.99)	108.90
Dept 265.000 - CITY HALL & GROUNDS						
101-265.000-702.000	SALARIES & WAGES	6,000.00	3,033.79	0.00	2,966.21	50.56
101-265.000-709.000	SOCIAL SECURITY	450.00	221.25	0.00	228.75	49.17
101-265.000-710.000	UNEMPLOYMENT EXPENSE	700.00	28.26	3.30	671.74	4.04
101-265.000-717.000	RETIREMENT	550.00	331.95	0.00	218.05	60.35
101-265.000-725.000	WORKER COMP. INSURANCE	300.00	215.27	0.00	84.73	71.76
101-265.000-751.000	OFFICE SUPPLIES	7,500.00	4,024.04	201.36	3,475.96	53.65
101-265.000-754.000	COMPUTER EXPENSE	1,000.00	1,154.77	313.14	(154.77)	115.48
101-265.000-760.000	POSTAGE	1,200.00	0.00	0.00	1,200.00	0.00
101-265.000-860.000	TRAVEL/TRAINING	0.00	3,616.27	3,500.00	(3,616.27)	100.00
101-265.000-918.000	WATER	800.00	625.69	80.48	174.31	78.21
101-265.000-920.000	LIGHTS	3,500.00	2,287.80	308.51	1,212.20	65.37
101-265.000-921.000	HEAT	2,000.00	3,159.60	469.01	(1,159.60)	157.98
101-265.000-924.000	PHONE	3,000.00	1,527.98	208.36	1,472.02	50.93
101-265.000-930.000	REPAIRS & MAINTENANCE	4,000.00	2,144.16	648.83	1,855.84	53.60
101-265.000-930.100	LEASED EQUIPMENT	7,500.00	7,150.81	278.00	349.19	95.34
101-265.000-930.200	CONTRACTED WORK	4,000.00	16,635.02	0.00	(12,635.02)	415.88
101-265.000-935.000	INSURANCE & BONDS	20,000.00	20,084.00	0.00	(84.00)	100.42
Total Dept 265.000 - CITY HALL & GROUNDS		62,500.00	66,240.66	6,010.99	(3,740.66)	105.99
Dept 266.000 - ATTORNEY						
101-266.000-702.000	SALARIES & WAGES	0.00	2,183.75	0.00	(2,183.75)	100.00
101-266.000-930.200	CONTRACTED WORK	25,000.00	14,156.84	807.50	10,843.16	56.63

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 266.000 - ATTORNEY						
266.000		25,000.00	16,340.59	807.50	8,659.41	65.36
Dept 267.000 - PARKING LOT & MALL						
101-267.000-943.000 EQUIPMENT RENTAL						
267.000		0.00	271.48	0.00	(271.48)	100.00
Total Dept 267.000 - PARKING LOT & MALL						
267.000		0.00	271.48	0.00	(271.48)	100.00
Dept 297.000 - PARKING LOT & MALL						
101-297.000-702.000 SALARIES & WAGES						
297.000		3,000.00	1,334.27	0.00	1,665.73	44.48
101-297.000-709.000 SOCIAL SECURITY						
297.000		200.00	97.47	0.00	102.53	48.74
101-297.000-717.000 RETIREMENT						
297.000		300.00	142.81	0.00	157.19	47.60
101-297.000-718.000 HEALTH INS						
297.000		1,500.00	1,486.34	0.00	13.66	99.09
101-297.000-725.000 WORKERS COMP INS						
297.000		350.00	443.17	0.00	(93.17)	126.62
101-297.000-752.000 OPERATING SUPPLIES						
297.000		1,000.00	46.04	0.00	953.96	4.60
101-297.000-920.000 LIGHTS						
297.000		750.00	323.93	0.00	426.07	43.19
101-297.000-930.200 CONTRACTED WORK						
297.000		15,000.00	4,427.50	3,937.50	10,572.50	29.52
101-297.000-930.500 PAINTING LINES						
297.000		5,000.00	0.00	0.00	5,000.00	0.00
101-297.000-943.000 EQUIPMENT RENTAL						
297.000		750.00	1,097.56	0.00	(347.56)	146.34
Total Dept 297.000 - PARKING LOT & MALL						
297.000		27,850.00	9,399.09	3,937.50	18,450.91	33.75
Dept 301.000 - POLICE DEPARTMENT						
101-301.000-702.000 SALARIES & WAGES						
301.000		200,000.00	70,593.12	0.00	129,406.88	35.30
101-301.000-709.000 SOCIAL SECURITY						
301.000		15,000.00	5,337.46	0.00	9,662.54	35.58
101-301.000-710.000 UNEMPLOYMENT EXPENSE						
301.000		1,500.00	305.13	35.57	1,194.87	20.34
101-301.000-717.000 RETIREMENT						
301.000		22,000.00	12,745.97	0.00	9,254.03	57.94
101-301.000-718.000 HEALTH INSURANCE						
301.000		15,000.00	6,661.56	23.01	8,338.44	44.41
101-301.000-719.000 DISABILITY INSURANCE						
301.000		1,000.00	622.84	0.00	377.16	62.28
101-301.000-725.000 WORKER COMP. INSURANCE						
301.000		600.00	315.09	0.00	284.91	52.52
101-301.000-752.000 OPERATING SUPPLIES						
301.000		10,000.00	5,022.47	693.43	4,977.53	50.22
101-301.000-754.000 COMPUTER EXPENSE						
301.000		2,000.00	615.82	46.00	1,384.18	30.79
101-301.000-860.000 TRAVEL/TRAINING						
301.000		2,000.00	215.00	0.00	1,785.00	10.75
101-301.000-861.000 MILEAGE REIMBURSEMENT						
301.000		0.00	(1.56)	0.00	1.56	100.00
101-301.000-862.000 DUES & MEMBERSHIPS						
301.000		200.00	938.00	938.00	(738.00)	469.00
101-301.000-924.000 PHONE						
301.000		4,000.00	2,491.46	208.35	1,508.54	62.29
101-301.000-930.210 CONTRACTED SERVICES						
301.000		300.00	411.25	0.00	(111.25)	137.08
101-301.000-935.000 INSURANCE & BONDS						
301.000		1,400.00	1,498.51	0.00	(98.51)	107.04
101-301.000-943.000 EQUIPMENT RENTAL						
301.000		1,000.00	591.20	61.70	408.80	59.12
Total Dept 301.000 - POLICE DEPARTMENT						
301.000		276,000.00	108,363.32	2,006.06	167,636.68	39.26
Dept 371.000 - ZONING /BLIGHT/RENTAL INSPECT						
101-371.000-702.000 SALARIES & WAGES						
371.000		4,000.00	3,835.72	0.00	164.28	95.89
101-371.000-709.000 SOCIAL SECURITY						
371.000		200.00	279.47	0.00	(79.47)	139.74
101-371.000-710.000 UNEMPLOYMENT EXPENSE						
371.000		50.00	0.00	0.00	50.00	0.00
101-371.000-717.000 RETIREMENT						
371.000		750.00	473.56	0.00	276.44	63.14
101-371.000-718.000 HEALTH INSURANCE						
371.000		500.00	100.00	0.00	400.00	20.00
101-371.000-725.000 WORKER COMP. INSURANCE						
371.000		300.00	315.09	0.00	(15.09)	105.03
101-371.000-752.000 OPERATING SUPPLIES						
371.000		300.00	266.79	0.00	33.21	88.93
101-371.000-801.100 CITY ATTORNEY						
371.000		5,000.00	1,547.50	0.00	3,452.50	30.95
101-371.000-849.000 ZONING LIENS						
371.000		250.00	0.00	0.00	250.00	0.00

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023			
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 371.000 - ZONING /BLIGHT/RENTAL INSPECT		11,350.00	6,818.13	0.00		4,531.87	60.07
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS							
101-441.000-702.000	SALARIES & WAGES	43,000.00	22,309.72	0.00		20,690.28	51.88
101-441.000-709.000	SOCIAL SECURITY	3,000.00	1,620.10	0.00		1,379.90	54.00
101-441.000-710.000	UNEMPLOYMENT EXPENSE	1,300.00	339.03	39.52		960.97	26.08
101-441.000-717.000	RETIREMENT	3,800.00	2,574.44	0.00		1,225.56	67.75
101-441.000-718.000	HEALTH INSURANCE	5,000.00	1,603.38	19.48		3,396.62	32.07
101-441.000-719.000	DISABILITY INSURANCE	1,000.00	578.95	0.00		421.05	57.90
101-441.000-721.000	UNIFORM EXPENSES	1,200.00	1,485.98	0.00		(285.98)	123.83
101-441.000-725.000	WORKER COMP. INSURANCE	400.00	315.09	0.00		84.91	78.77
101-441.000-749.000	DRUG TESTING	550.00	317.00	68.00		233.00	57.64
101-441.000-752.000	OPERATING SUPPLIES	5,000.00	4,986.67	75.87		13.33	99.73
101-441.000-754.000	COMPUTER EXPENSE	300.00	0.00	0.00		300.00	0.00
101-441.000-775.000	REPAIR & MAINTENANCE SUPPLIES	3,000.00	861.14	352.06		2,118.86	29.37
101-441.000-780.000	TRAVEL/TRAINING	300.00	303.00	0.00		(3.00)	101.00
101-441.000-860.000	WATER	1,000.00	0.00	0.00		1,000.00	0.00
101-441.000-918.000	LIGHTS	1,000.00	516.16	57.68		483.84	51.62
101-441.000-920.000	HEAT	3,300.00	916.95	153.74		2,383.05	27.79
101-441.000-921.000	PHONE	3,000.00	1,751.70	825.36		1,248.30	58.39
101-441.000-924.000	CONTRACTED WORK	750.00	388.50	0.00		361.50	51.80
101-441.000-930.200	INSURANCE & BONDS	2,000.00	0.00	0.00		2,000.00	0.00
101-441.000-935.000	EQUIPMENT RENTAL	1,000.00	0.00	0.00		1,000.00	0.00
101-441.000-943.000		15,000.00	12,328.45	797.21		2,671.55	82.19
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		94,900.00	53,216.26	2,388.92		41,683.74	56.08
Dept 444.000 - ALLEYS & SIDEWALKS							
101-444.000-702.000	SALARIES & WAGES	3,000.00	760.90	0.00		2,239.10	25.36
101-444.000-709.000	SOCIAL SECURITY	125.00	57.96	0.00		67.04	46.37
101-444.000-717.000	RETIREMENT	150.00	86.97	0.00		63.03	57.98
101-444.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00		34.91	90.03
101-444.000-742.000	STREET PATCHING	7,500.00	0.00	0.00		7,500.00	0.00
101-444.000-748.000	GRAVEL	2,000.00	0.00	0.00		2,000.00	0.00
101-444.000-752.000	OPERATING SUPPLIES	100.00	0.00	0.00		100.00	0.00
101-444.000-756.000	CSX PROPERTY LEASE	2,400.00	115.00	0.00		2,285.00	4.79
101-444.000-930.000	REPAIRS & MAINTENANCE	500.00	0.00	0.00		500.00	0.00
101-444.000-930.200	CONTRACTED WORK	4,000.00	4,270.00	0.00		(270.00)	106.75
101-444.000-943.000	EQUIPMENT RENTAL	2,000.00	648.40	0.00		1,351.60	32.42
Total Dept 444.000 - ALLEYS & SIDEWALKS		22,125.00	6,254.32	1,155.00		15,870.68	28.27
Dept 448.000 - STREET LIGHTING							
101-448.000-920.000	LIGHTS	25,000.00	11,677.99	24.33		13,322.01	46.71
Total Dept 448.000 - STREET LIGHTING		25,000.00	11,677.99	24.33		13,322.01	46.71
Dept 567.000 - BROOKSIDE CEMETERY							
101-567.000-702.000	SALARIES & WAGES	5,500.00	5,677.89	0.00		(177.89)	103.23
101-567.000-709.000	SOCIAL SECURITY	400.00	413.76	0.00		(13.76)	103.44
101-567.000-717.000	RETIREMENT	400.00	596.39	0.00		(196.39)	149.10
101-567.000-718.000	HEALTH INSURANCE	2,000.00	1,602.80	19.41		397.20	80.14

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	01/31/2023				
Fund 101 - GENERAL FUND							
Expenditures							
101-567.000-725.000	WORKER COMP. INSURANCE	300.00	315.09	0.00	(15.09)	105.03	
101-567.000-748.000	GRAVEL	0.00	1,800.00	0.00	(1,800.00)	100.00	
101-567.000-920.000	LIGHTS	750.00	293.75	0.00	456.25	39.17	
101-567.000-930.200	CONTRACTED WORK	6,000.00	5,421.00	2,000.00	579.00	90.35	
101-567.000-935.000	INSURANCE & BONDS	500.00	0.00	0.00	500.00	0.00	
101-567.000-943.000	EQUIPMENT RENTAL	4,500.00	4,056.63	206.32	443.37	90.15	
Total Dept 567.000 - BROOKSIDE CEMETERY		20,350.00	20,177.31	2,225.93	172.69	99.15	
Dept 751.000 - RECREATION DEPT. EXPENSES							
101-751.000-702.000	SALARIES & WAGES	3,500.00	1,841.70	0.00	1,658.30	52.62	
101-751.000-709.000	SOCIAL SECURITY	250.00	133.52	0.00	116.48	53.41	
101-751.000-710.000	UNEMPLOYMENT EXPENSE	200.00	45.20	5.27	154.80	22.60	
101-751.000-717.000	RETIREMENT	300.00	194.49	0.00	105.51	64.83	
101-751.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00	34.91	90.03	
101-751.000-752.000	OPERATING SUPPLIES	1,000.00	300.00	0.00	700.00	30.00	
101-751.000-862.000	DUES & MEMBERSHIPS	150.00	0.00	0.00	150.00	0.00	
101-751.000-918.000	WATER	1,500.00	737.36	51.20	762.64	49.16	
101-751.000-920.000	LIGHTS	1,500.00	850.42	60.03	649.58	56.69	
101-751.000-930.000	REPAIRS & MAINTENANCE	1,000.00	12.76	0.00	987.24	1.28	
101-751.000-930.200	CONTRACTED WORK	4,000.00	8,610.00	0.00	(4,610.00)	215.25	
101-751.000-930.600	FIELD WORK	0.00	3,465.35	0.00	(3,465.35)	100.00	
101-751.000-935.000	INSURANCE & BONDS	1,000.00	0.00	0.00	1,000.00	0.00	
101-751.000-943.000	EQUIPMENT RENTAL	2,500.00	1,225.50	0.00	1,274.50	49.02	
Total Dept 751.000 - RECREATION DEPT. EXPENSES		17,250.00	17,731.39	116.50	(481.39)	102.79	
Dept 756.000 - RIVER PARK & GROUNDS							
101-756.000-702.000	SALARIES & WAGES	50,000.00	33,313.31	0.00	16,686.69	66.63	
101-756.000-709.000	SOCIAL SECURITY	3,000.00	3,029.59	0.00	(29.59)	100.99	
101-756.000-710.000	UNEMPLOYMENT EXPENSE	300.00	132.24	15.41	167.76	44.08	
101-756.000-717.000	RETIREMENT	200.00	125.05	0.00	74.95	62.53	
101-756.000-725.000	WORKER COMP. INSURANCE	500.00	315.09	0.00	184.91	63.02	
101-756.000-741.000	ROAD BRINE	250.00	0.00	0.00	250.00	0.00	
101-756.000-752.000	OPERATING SUPPLIES	3,000.00	8,005.40	0.00	(5,005.40)	266.85	
101-756.000-754.000	COMPUTER EXPENSE	500.00	122.50	0.00	377.50	24.50	
101-756.000-787.000	CONCESSION	5,000.00	1,205.35	0.00	3,794.65	24.11	
101-756.000-862.000	WOOD	6,500.00	5,312.50	0.00	1,187.50	81.73	
101-756.000-868.000	DUES & MEMBERSHIPS	400.00	610.70	120.00	(210.70)	152.68	
101-756.000-880.600	COMMUNITY PROMOTION	1,500.00	0.00	0.00	1,500.00	0.00	
101-756.000-917.000	SEWER	1,500.00	2,456.91	0.00	(956.91)	163.79	
101-756.000-918.000	WATER	1,800.00	968.66	153.00	831.38	53.81	
101-756.000-920.000	LIGHTS	20,000.00	12,530.86	605.24	7,469.14	62.65	
101-756.000-924.000	PHONE	750.00	122.51	0.00	627.49	16.33	
101-756.000-924.100	CABLE VISION	8,000.00	6,330.81	886.02	1,669.19	79.14	
101-756.000-930.000	REPAIRS & MAINTENANCE	10,000.00	425.91	0.00	9,574.09	4.26	
101-756.000-930.200	CONTRACTED WORK	5,000.00	53,818.57	0.00	(48,818.57)	1,076.37	
101-756.000-943.000	EQUIPMENT RENTAL	2,000.00	838.56	0.00	1,161.44	41.93	
101-756.000-970.100	POOL EXPENSES	6,000.00	2,648.00	80.00	3,352.00	44.13	
Total Dept 756.000 - RIVER PARK & GROUNDS		126,200.00	132,312.48	1,859.67	(6,112.48)	104.84	
TOTAL EXPENDITURES		942,407.00	593,733.07	27,858.27	348,673.93	63.00	

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
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Fund 101 - GENERAL FUND

Fund 101 - GENERAL FUND:						
TOTAL REVENUES		859,700.00	656,340.74	253.20	203,359.26	76.35
TOTAL EXPENDITURES		942,407.00	593,733.07	27,858.27	348,673.93	63.00
NET OF REVENUES & EXPENDITURES		(82,707.00)	62,607.67	(27,605.07)	(145,314.67)	75.70

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDT USED
Fund 151 - CEMETERY PERPETUAL CARE						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
151-000.000-635.000 LOT SALES		0.00	225.00	0.00	(225.00)	100.00
Total Dept 000.000 - NON-DEPARTMENTAL		0.00	225.00	0.00	(225.00)	100.00
TOTAL REVENUES		0.00	225.00	0.00	(225.00)	100.00
Fund 151 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES		0.00	225.00	0.00	(225.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	225.00	0.00	(225.00)	100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 202 - MAJOR STREET						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL	STATE GAS & WEIGHT	120,000.00	72,868.44	0.00	47,131.56	60.72
202-000.000-546.000	TRUNKLINE MAINTENANCE	22,000.00	16,060.99	0.00	5,939.01	73.00
Total Dept 000.000 - NON-DEPARTMENTAL		142,000.00	88,929.43	0.00	53,070.57	62.63
TOTAL REVENUES						
		142,000.00	88,929.43	0.00	53,070.57	62.63
Expenditures						
Dept 463.000 - MAINTENANCE						
202-463.000-702.000	SALARIES & WAGES	6,000.00	2,073.40	0.00	3,926.60	34.56
202-463.000-709.000	SOCIAL SECURITY	400.00	136.81	0.00	263.19	34.20
202-463.000-717.000	RETIREMENT	400.00	196.48	0.00	203.52	49.12
202-463.000-718.000	HEALTH INSURANCE	2,000.00	1,602.80	19.41	397.20	80.14
202-463.000-725.000	WORKER COMP. INSURANCE	500.00	315.09	0.00	184.91	63.02
202-463.000-742.000	STREET PATCHING	1,500.00	0.00	0.00	1,500.00	0.00
202-463.000-743.000	PARKING PAINT	1,500.00	0.00	0.00	1,500.00	0.00
202-463.000-746.000	STREET SIGNS	500.00	496.80	0.00	3.20	99.36
202-463.000-930.200	CONTRACTED WORK	0.00	4,200.00	0.00	(4,200.00)	100.00
202-463.000-943.000	EQUIPMENT RENTAL	3,500.00	5,930.85	74.04	(2,430.85)	169.45
202-463.000-944.000	EQUIPMENT FUEL & MAINTENANCE	0.00	111.06	0.00	(111.06)	100.00
Total Dept 463.000 - MAINTENANCE		16,300.00	15,063.29	93.45	1,236.71	92.41
Dept 474.000 - TRAFFIC SERVICES						
202-474.000-702.000	SALARIES & WAGES	1,800.00	574.58	0.00	1,225.42	31.92
202-474.000-709.000	SOCIAL SECURITY	125.00	42.40	0.00	82.60	33.92
202-474.000-717.000	RETIREMENT	150.00	64.72	0.00	85.28	43.15
202-474.000-718.000	HEALTH INSURANCE	1,500.00	1,602.80	19.41	(102.80)	106.85
202-474.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00	34.91	90.03
202-474.000-752.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
Total Dept 474.000 - TRAFFIC SERVICES		4,025.00	2,599.59	19.41	1,425.41	64.59
Dept 477.000 - TRUNKLINE MAINTENANCE						
202-477.000-702.000	SALARIES & WAGES	3,500.00	1,811.37	0.00	1,688.63	51.75
202-477.000-709.000	SOCIAL SECURITY	250.00	132.92	0.00	117.08	53.17
202-477.000-717.000	RETIREMENT	325.00	231.84	0.00	93.16	71.34
202-477.000-747.000	SAND/SALT	3,500.00	100.00	0.00	3,400.00	2.86
202-477.000-920.000	LIGHTS	500.00	276.29	0.00	223.71	55.26
202-477.000-930.200	CONTRACTED WORK	3,500.00	4,557.50	1,557.50	(1,057.50)	130.21
202-477.000-935.000	INSURANCE & BONDS	750.00	1,025.51	0.00	(275.51)	136.73
202-477.000-943.000	EQUIPMENT RENTAL	5,000.00	3,698.60	0.00	1,301.40	73.97
Total Dept 477.000 - TRUNKLINE MAINTENANCE		17,325.00	11,834.03	1,603.55	5,490.97	68.31
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES & WAGES	6,000.00	3,720.85	0.00	2,279.15	62.01
202-478.000-709.000	SOCIAL SECURITY	400.00	275.28	0.00	124.72	68.82
202-478.000-717.000	RETIREMENT	500.00	426.02	0.00	73.98	85.20
202-478.000-718.000	HEALTH INSURANCE	1,800.00	1,486.34	0.00	313.66	82.57

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	MONTH	AVAILABLE	% BDC
		AMENDED BUDGET	01/31/2023					
Fund 202 - MAJOR STREET								
Expenditures								
202-478.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00	34.91	90.03		
202-478.000-747.000	SAND/SALT	2,000.00	0.00	0.00	2,000.00	0.00		
202-478.000-930.200	CONTRACTED WORK	5,000.00	4,427.50	3,937.50	572.50	88.55		
202-478.000-943.000	EQUIPMENT RENTAL	4,000.00	3,299.16	0.00	700.84	82.48		
Total Dept 478.000	- WINTER MAINTENANCE	20,050.00	13,950.24	3,937.50	6,099.76	69.58		
Dept 482.000 - ADMINISTRATION								
202-482.000-801.050	AUDIT	2,750.00	2,507.40	0.00	242.60	91.18		
202-482.000-965.200	CONTRIBUTION TO LOCAL STREET	28,000.00	0.00	0.00	28,000.00	0.00		
Total Dept 482.000	- ADMINISTRATION	30,750.00	2,507.40	0.00	28,242.60	8.15		
TOTAL EXPENDITURES								
		88,450.00	45,954.55	5,653.91	42,495.45	51.96		
Fund 202 - MAJOR STREET:								
TOTAL REVENUES		142,000.00	88,929.43	0.00	53,070.57	62.63		
TOTAL EXPENDITURES		88,450.00	45,954.55	5,653.91	42,495.45	51.96		
NET OF REVENUES & EXPENDITURES		53,550.00	42,974.88	(5,653.91)	10,575.12	80.25		

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDCI USED
Fund 203 - LOCAL STREETS						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL	STATE METRO ACT	5,000.00	0.00	0.00	5,000.00	0.00
203-000.000-546.100	STATE GAS & WEIGHT	42,000.00	42,687.67	0.00	(687.67)	101.64
203-000.000-664.000	INTEREST ON INVESTMENTS	100.00	0.00	0.00	100.00	0.00
203-000.000-676.800	CONTRIBUTION MAJOR STREET	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		75,100.00	42,687.67	0.00	32,412.33	56.84
TOTAL REVENUES						
		75,100.00	42,687.67	0.00	32,412.33	56.84
Expenditures						
Dept 463.000 - MAINTENANCE						
203-463.000-702.000	SALARIES & WAGES	12,000.00	7,544.83	0.00	4,455.17	62.87
203-463.000-709.000	SOCIAL SECURITY	700.00	551.40	0.00	148.60	78.77
203-463.000-717.000	RETIREMENT	900.00	865.92	0.00	34.08	96.21
203-463.000-725.000	HEALTH INSURANCE	2,000.00	1,602.80	19.41	397.20	80.14
203-463.000-742.000	WORKER COMP. INSURANCE	550.00	315.09	0.00	234.91	57.29
203-463.000-746.000	STREET PATCHING	1,500.00	0.00	0.00	1,500.00	0.00
203-463.000-748.000	STREET SIGNS	1,000.00	997.75	0.00	2.25	99.78
203-463.000-930.200	GRAVEL	0.00	(5.00)	0.00	5.00	100.00
203-463.000-935.000	CONTRACTED WORK	5,000.00	14,905.00	0.00	(9,905.00)	298.10
203-463.000-943.000	INSURANCE & BONDS	1,500.00	1,500.68	0.00	(0.68)	100.05
203-463.000-943.000	EQUIPMENT RENTAL	8,500.00	9,238.40	0.00	(738.40)	108.69
Total Dept 463.000 - MAINTENANCE		33,650.00	37,516.87	19.41	(3,866.87)	111.49
Dept 474.000 - TRAFFIC SERVICES						
203-474.000-702.000	SALARIES & WAGES	2,500.00	1,146.60	0.00	1,353.40	45.86
203-474.000-709.000	SOCIAL SECURITY	200.00	68.97	0.00	131.03	34.49
203-474.000-717.000	RETIREMENT	200.00	101.66	0.00	98.34	50.83
203-474.000-718.000	HEALTH INSURANCE	1,500.00	1,837.80	19.41	(337.80)	122.52
203-474.000-725.000	WORKER COMP. INSURANCE	400.00	395.18	0.00	4.82	98.80
203-474.000-752.000	OPERATING SUPPLIES	500.00	492.92	0.00	7.08	98.58
Total Dept 474.000 - TRAFFIC SERVICES		5,300.00	4,043.13	19.41	1,256.87	76.29
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES & WAGES	8,000.00	3,554.41	0.00	4,445.59	44.43
203-478.000-709.000	SOCIAL SECURITY	425.00	263.34	0.00	161.66	61.96
203-478.000-717.000	RETIREMENT	600.00	422.37	0.00	177.63	70.40
203-478.000-718.000	HEALTH INSURANCE	50.00	0.00	0.00	50.00	0.00
203-478.000-725.000	WORKER COMP. INSURANCE	500.00	315.09	0.00	184.91	63.02
203-478.000-747.000	SAND/SALT	2,000.00	0.00	0.00	2,000.00	0.00
203-478.000-943.000	EQUIPMENT RENTAL	6,000.00	4,648.26	166.59	1,351.74	77.47
Total Dept 478.000 - WINTER MAINTENANCE		17,575.00	9,203.47	166.59	8,371.53	52.37
Dept 482.000 - ADMINISTRATION						
203-482.000-801.050	AUDIT	2,750.00	2,507.40	0.00	242.60	91.18
Total Dept 482.000 - ADMINISTRATION		2,750.00	2,507.40	0.00	242.60	91.18

User: KATHY
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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
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Fund 203 - LOCAL STREETS
Expenditures

TOTAL EXPENDITURES		59,275.00	53,270.87	205.41	6,004.13	89.87
Fund 203 - LOCAL STREETS:						
TOTAL REVENUES		75,100.00	42,687.67	0.00	32,412.33	56.84
TOTAL EXPENDITURES		59,275.00	53,270.87	205.41	6,004.13	89.87
NET OF REVENUES & EXPENDITURES		15,825.00	(10,583.20)	(205.41)	26,408.20	66.88

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR		AVAILABLE BALANCE	% BDCI USED
		AMENDED BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023			
Fund 226 - GARBAGE AND REFUSE COLLECTION							
Revenues							
Dept 000.000 - NON-DEPARTMENTAL		51,000.00	57,008.90	0.00	(6,008.90)	111.78	
226-000.000-406.000 REFUSE TAX		45,000.00	29,787.54	4,139.50	15,212.46	66.19	
226-000.000-695.000 BAG SALES							
Total Dept 000.000 - NON-DEPARTMENTAL		96,000.00	86,796.44	4,139.50	9,203.56	90.41	
TOTAL REVENUES		96,000.00	86,796.44	4,139.50	9,203.56	90.41	
Expenditures							
Dept 227.000 - LANDFILL CAP		10,000.00	4,958.88	0.00	5,041.12	49.59	
226-227.000-801.000 PROFESSIONAL SERVICES		500.00	0.00	0.00	500.00	0.00	
226-227.000-930.200 CONTRACTED WORK							
Total Dept 227.000 - LANDFILL CAP		10,500.00	4,958.88	0.00	5,541.12	47.23	
Dept 528.000 - SANITATION		2,200.00	1,797.60	0.00	402.40	81.71	
226-528.000-702.000 SALARIES & WAGES		200.00	130.92	0.00	69.08	65.46	
226-528.000-709.000 SOCIAL SECURITY		250.00	196.60	0.00	53.40	78.64	
226-528.000-717.000 RETIREMENT		2,500.00	0.00	0.00	2,500.00	0.00	
226-528.000-752.000 OPERATING SUPPLIES		65,000.00	38,467.71	6,224.51	26,532.29	59.18	
226-528.000-801.000 PROFESSIONAL SERVICES							
Total Dept 528.000 - SANITATION		70,150.00	40,592.83	6,224.51	29,557.17	57.87	
Dept 530.000 - RECYCLING		9,500.00	5,250.10	896.60	4,249.90	55.26	
226-530.000-801.000 PROFESSIONAL SERVICES							
Total Dept 530.000 - RECYCLING		9,500.00	5,250.10	896.60	4,249.90	55.26	
TOTAL EXPENDITURES		90,150.00	50,801.81	7,121.11	39,348.19	56.35	
Fund 226 - GARBAGE AND REFUSE COLLECTION:							
TOTAL REVENUES		96,000.00	86,796.44	4,139.50	9,203.56	90.41	
TOTAL EXPENDITURES		90,150.00	50,801.81	7,121.11	39,348.19	56.35	
NET OF REVENUES & EXPENDITURES		5,850.00	35,994.63	(2,981.61)	(30,144.63)	615.29	

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET		01/31/2023		MONTH			
Fund 248 - DDA OPERATIONS									
Revenues									
Dept 000.000 - NON-DEPARTMENTAL									
248-000.000-404.200	T.I.F.A. TAX	7,500.00		8,908.70	0.00	(1,408.70)	118.78		
248-000.000-404.300	2 MILL SPECIAL LEVY TAX	4,800.00		5,016.10	0.00	(216.10)	104.50		
248-000.000-670.800	PROMOTIONS	4,000.00		11,534.00	0.00	(7,534.00)	288.35		
248-000.000-684.000	FLOWERS/DONATIONS	1,500.00		0.00	0.00	1,500.00	0.00		
248-000.000-695.000	BUILDING RENTAL	0.00		50.00	0.00	(50.00)	100.00		
248-000.000-699.000	PRIOR YEAR FUND BAL. APPLIED	19,500.00		0.00	0.00	19,500.00	0.00		
Total Dept 000.000 - NON-DEPARTMENTAL		37,300.00		25,508.80	0.00	11,791.20	68.39		
TOTAL REVENUES									
TOTAL REVENUES		37,300.00		25,508.80	0.00	11,791.20	68.39		
Expenditures									
Dept 000.000 - NON-DEPARTMENTAL									
248-000.000-702.000	SALARIES & WAGES/FLOWER WATER	1,500.00		2,609.83	0.00	(1,109.83)	173.99		
248-000.000-709.000	SOCIAL SECURITY	50.00		190.94	0.00	(140.94)	381.88		
248-000.000-717.000	RETIREMENT	50.00		305.94	0.00	(255.94)	611.88		
248-000.000-718.000	HEALTH INSURANCE	100.00		0.00	0.00	100.00	0.00		
248-000.000-725.000	WORKER COMP. INSURANCE	40.00		233.57	0.00	(193.57)	583.93		
248-000.000-801.000	OFFICE SUPPLIES	150.00		0.00	0.00	150.00	0.00		
248-000.000-801.000	PROFESSIONAL SERVICES	2,500.00		0.00	0.00	2,500.00	0.00		
248-000.000-801.050	AUDIT	675.00		626.85	0.00	48.15	92.87		
248-000.000-801.100	CITY ATTORNEY	0.00		237.50	0.00	(237.50)	100.00		
248-000.000-880.600	COMMUNITY PROMOTION	1,000.00		1,800.00	0.00	(800.00)	180.00		
248-000.000-917.000	SEWER	100.00		0.00	0.00	100.00	0.00		
248-000.000-918.000	WATER	700.00		443.20	0.00	256.80	63.31		
248-000.000-920.000	LIGHTS	500.00		625.12	0.00	(125.12)	125.02		
248-000.000-921.000	HEAT	0.00		155.68	0.00	(155.68)	100.00		
248-000.000-925.000	PROMOTIONS COMMITTEE	1,000.00		6,060.93	0.00	(5,060.93)	606.09		
248-000.000-926.000	DESIGN COMMITTEE	2,000.00		0.00	0.00	2,000.00	0.00		
248-000.000-930.000	REPAIRS & MAINTENANCE	5,000.00		0.00	0.00	5,000.00	0.00		
248-000.000-930.100	LEASED EQUIPMENT	500.00		0.00	0.00	500.00	0.00		
248-000.000-930.200	CONTRACTED WORK/PLOWING	2,000.00		3,520.00	0.00	(1,520.00)	176.00		
248-000.000-935.000	INSURANCE & BONDS	400.00		0.00	0.00	400.00	0.00		
248-000.000-991.200	OPTIMIST LOAN	13,000.00		11,775.17	0.00	1,224.83	90.58		
Total Dept 000.000 - NON-DEPARTMENTAL		31,265.00		28,584.73	0.00	2,680.27	91.43		
TOTAL EXPENDITURES									
TOTAL EXPENDITURES		31,265.00		28,584.73	0.00	2,680.27	91.43		
Fund 248 - DDA OPERATIONS:									
TOTAL REVENUES		37,300.00		25,508.80	0.00	11,791.20	68.39		
TOTAL EXPENDITURES		31,265.00		28,584.73	0.00	2,680.27	91.43		
NET OF REVENUES & EXPENDITURES		6,035.00		(3,075.93)	(866.20)	9,110.93	50.97		

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 266 - POLICE ACT 302 FUND						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
266-000.000-672.100 MISCELLANEOUS INCOME		0.00	250.00	0.00	(250.00)	100.00
Total Dept 000.000 - NON-DEPARTMENTAL		0.00	250.00	0.00	(250.00)	100.00
TOTAL REVENUES		0.00	250.00	0.00	(250.00)	100.00
Expenditures						
Dept 000.000 - NON-DEPARTMENTAL						
266-000.000-863.000 ACT 302 TRAINING EXPENSES		500.00	0.00	0.00	500.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		500.00	0.00	0.00	500.00	0.00
Fund 266 - POLICE ACT 302 FUND:						
TOTAL REVENUES		0.00	250.00	0.00	(250.00)	100.00
TOTAL EXPENDITURES		500.00	0.00	0.00	500.00	0.00
NET OF REVENUES & EXPENDITURES		(500.00)	250.00	0.00	(750.00)	50.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SCOTTVILLE

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	USED
Fund 280 - SCULPTURE PROJECT						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
280-000.000-658.000 DONATIONS		500.00	0.00	0.00	500.00	0.00
Total Dept 000.000 - NON-DEPARTMENTAL		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES						
		500.00	0.00	0.00	500.00	0.00
Fund 280 - SCULPTURE PROJECT:						
TOTAL REVENUES						
		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES						
		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES						
		500.00	0.00	0.00	500.00	0.00

User: KATHY
DB: Scottville

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDCI USED
		AMENDED BUDGET	01/31/2023		MONTH	01/31/2023		
Fund 590 - SEWAGE DISPOSAL FUND								
Revenues								
Dept 000.000 - NON-DEPARTMENTAL								
590-000.000-445.100	PENALTIES-LATE CHARGES	5,000.00	2,988.07	239.68	2,011.93	59.76		
590-000.000-602.000	CUSTOMER SALES	375,000.00	244,260.93	33,415.34	130,739.07	65.14		
590-000.000-695.000	RIVERSIDE PARK DUMPSTATION	2,000.00	935.00	0.00	1,065.00	46.75		
Total Dept 000.000 - NON-DEPARTMENTAL		382,000.00	248,184.00	33,655.02	133,816.00	64.97		
TOTAL REVENUES								
		382,000.00	248,184.00	33,655.02	133,816.00	64.97		
Expenditures								
Dept 560.000 - WASTE WATER TREATMENT & SUPPL								
590-560.000-725.000	WORKER COMP. INSURANCE	300.00	295.09	0.00	4.91	98.36		
590-560.000-930.000	REPAIRS & MAINTENANCE	1,500.00	10,221.65	0.00	(8,721.65)	681.44		
590-560.000-930.200	CONTRACTED WORK	30,000.00	12,451.16	0.00	17,548.84	41.50		
590-560.000-937.000	CITY OF LUDINGTON TREATMENT	110,000.00	22,912.53	0.00	87,087.47	20.83		
Total Dept 560.000 - WASTE WATER TREATMENT & SUPPL		141,800.00	45,880.43	0.00	95,919.57	32.36		
Dept 564.000 - TRANSMISSION-MAINS								
590-564.000-702.000	SALARIES & WAGES	10,000.00	4,913.01	0.00	5,086.99	49.13		
590-564.000-709.000	SOCIAL SECURITY	500.00	361.87	0.00	138.17	72.37		
590-564.000-717.000	RETIREMENT	700.00	556.97	0.00	143.03	79.57		
590-564.000-725.000	WORKER COMP. INSURANCE	800.00	315.09	0.00	484.91	39.39		
590-564.000-775.000	REPAIR & MAINTENANCE SUPPLIES	5,000.00	2,001.26	0.00	2,998.74	40.03		
590-564.000-930.200	CONTRACTED WORK	5,000.00	4,476.42	0.00	523.58	89.53		
590-564.000-935.000	INSURANCE & BONDS	1,750.00	1,875.84	0.00	(125.84)	107.19		
590-564.000-943.000	EQUIPMENT RENTAL	4,000.00	3,067.28	166.59	932.72	76.68		
Total Dept 564.000 - TRANSMISSION-MAINS		27,750.00	17,567.70	166.59	10,182.30	63.31		
Dept 566.000 - ADMINISTRATIVE								
590-566.000-702.000	SALARIES & WAGES	11,000.00	6,480.72	0.00	4,519.28	58.92		
590-566.000-709.000	SOCIAL SECURITY	800.00	473.19	0.00	326.81	59.15		
590-566.000-710.000	UNEMPLOYMENT EXPENSE	150.00	0.00	0.00	150.00	0.00		
590-566.000-717.000	RETIREMENT	1,000.00	708.40	0.00	291.60	70.84		
590-566.000-718.000	HEALTH INSURANCE	2,500.00	1,602.80	19.41	897.20	64.11		
590-566.000-751.000	OFFICE SUPPLIES	0.00	243.66	0.00	(243.66)	100.00		
590-566.000-752.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00		
590-566.000-754.000	COMPUTER EXPENSE	500.00	0.00	0.00	500.00	0.00		
590-566.000-760.000	POSTAGE	1,000.00	839.26	0.00	160.74	83.93		
590-566.000-801.000	PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00		
590-566.000-801.050	AUDIT	4,500.00	3,970.05	0.00	529.95	88.22		
590-566.000-801.300	SEWER ADMINISTRATION FEES	7,500.00	1,840.83	0.00	5,659.17	24.54		
590-566.000-920.000	LIGHTS	9,000.00	3,373.80	0.00	5,626.20	37.49		
590-566.000-924.000	PHONE	600.00	210.09	0.00	389.91	35.02		
590-566.000-991.300	SEWER PROJECT PRINCIPAL	78,000.00	39,000.00	0.00	39,000.00	50.00		
590-566.000-992.900	SEWER PROJECT INTEREST	58,500.00	26,727.18	0.00	31,772.82	45.69		
590-566.000-994.500	MASON COUNTY -LIFT STATION	17,000.00	8,133.68	0.00	8,866.32	47.85		
Total Dept 566.000 - ADMINISTRATIVE		200,150.00	93,603.66	554.74	106,546.34	46.77		

User: KATHY
DB: Scottville

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BDC
		AMENDED BUDGET	YTD BALANCE			
Fund 590 - SEWAGE DISPOSAL FUND						
Expenditures						
TOTAL EXPENDITURES		369,700.00	157,051.79	721.33	212,648.21	42.48
Fund 590 - SEWAGE DISPOSAL FUND:						
TOTAL REVENUES		382,000.00	248,184.00	33,655.02	133,816.00	64.97
TOTAL EXPENDITURES		369,700.00	157,051.79	721.33	212,648.21	42.48
NET OF REVENUES & EXPENDITURES		12,300.00	91,132.21	32,933.69	(78,832.21)	740.91

User: KATHY
DB: Scottville

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
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Fund 591 - WATER SUPPLY SYSTEM OPERATING
Revenues

Dept 000.000 - NON-DEPARTMENTAL						
591-000.000-405.100	AMBER TOWNSHIP FIRE HYDRANT	800.00	0.00	0.00	800.00	0.00
591-000.000-445.100	PENALTIES-LATE CHARGES	3,000.00	2,293.90	196.53	706.10	76.46
591-000.000-602.000	CUSTOMER SALES	357,000.00	227,785.73	27,851.97	129,214.27	63.81
591-000.000-607.000	CUSTOMER TAP FEES	0.00	5,625.00	0.00	(5,625.00)	100.00
591-000.000-607.200	WATER TURN ON/OFF	200.00	386.00	25.00	(186.00)	193.00
Total Dept 000.000 - NON-DEPARTMENTAL		361,000.00	236,090.63	28,073.50	124,909.37	65.40

TOTAL REVENUES						
		361,000.00	236,090.63	28,073.50	124,909.37	65.40

Expenditures

Dept 560.000 - WASTE WATER TREATMENT & SUPPL						
591-560.000-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
591-560.000-801.020	LUDINGTON WATER TESTING	2,200.00	1,845.00	915.00	355.00	83.86
591-560.000-801.021	STATE WATER PERMIT	1,400.00	1,521.96	0.00	(121.96)	108.71
591-560.000-841.000	PURCHASE OF WATER	110,000.00	73,842.32	36,985.45	36,157.68	67.13
Total Dept 560.000 - WASTE WATER TREATMENT & SUPPL		115,600.00	77,209.28	37,900.45	38,390.72	66.79

Dept 564.000 - TRANSMISSION-MAINS						
591-564.000-702.000	SALARIES & WAGES	25,000.00	15,616.94	0.00	9,383.06	62.47
591-564.000-709.000	SOCIAL SECURITY	1,600.00	1,141.33	0.00	458.67	71.33
591-564.000-717.000	RETIREMENT	2,000.00	1,704.65	0.00	295.35	85.23
591-564.000-718.000	HEALTH INSURANCE	2,400.00	1,602.80	19.41	797.20	66.78
591-564.000-725.000	WORKER COMP. INSURANCE	600.00	315.09	0.00	284.91	52.52
591-564.000-775.000	REPAIR & MAINTENANCE SUPPLIES	15,000.00	8,662.93	0.00	6,337.07	57.75
591-564.000-801.000	PROFESSIONAL SERVICES	1,000.00	4,750.00	0.00	(3,750.00)	475.00
591-564.000-930.200	CONTRACTED WORK	12,000.00	21,582.88	6,142.88	(9,582.88)	179.86
591-564.000-935.000	INSURANCE & BONDS	3,000.00	2,626.19	0.00	373.81	87.54
591-564.000-943.000	EQUIPMENT RENTAL	13,000.00	10,604.54	1,059.61	2,395.46	81.57
Total Dept 564.000 - TRANSMISSION-MAINS		75,600.00	68,607.35	7,221.90	6,992.65	90.75

Dept 566.000 - ADMINISTRATIVE						
591-566.000-702.000	SALARIES & WAGES	9,500.00	5,809.48	0.00	3,690.52	61.15
591-566.000-709.000	SOCIAL SECURITY	700.00	423.81	0.00	276.19	60.54
591-566.000-717.000	RETIREMENT	850.00	631.73	0.00	218.27	74.32
591-566.000-718.000	HEALTH INSURANCE	2,300.00	2,382.80	19.41	(82.80)	103.60
591-566.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00	34.91	90.03
591-566.000-751.000	OFFICE SUPPLIES	0.00	243.65	0.00	(243.65)	100.00
591-566.000-754.000	COMPUTER EXPENSE	500.00	0.00	0.00	500.00	0.00
591-566.000-760.000	POSTAGE	1,000.00	839.26	104.06	160.74	83.93
591-566.000-801.050	AUDIT	4,500.00	3,970.05	0.00	529.95	88.22
591-566.000-991.700	BON PRINCIPAL RD LOAN	39,000.00	0.00	0.00	39,000.00	0.00
591-566.000-992.111	BOND INT. RD LOAN	15,544.00	14,901.24	0.00	642.76	95.86
Total Dept 566.000 - ADMINISTRATIVE		74,244.00	29,517.11	123.47	44,726.89	39.76

TOTAL EXPENDITURES						
		265,444.00	175,333.74	45,245.82	90,110.26	66.05

GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR		AVAILABLE BALANCE	% BDCI USED
		AMENDED BUDGET	YTD BALANCE 01/31/2023	MONTH 01/31/2023			
Fund 591 - WATER SUPPLY SYSTEM OPERATING							
	Fund 591 - WATER SUPPLY SYSTEM OPERATING:						
	TOTAL REVENUES	361,000.00	236,090.63	28,073.50	124,909.37	65.40	
	TOTAL EXPENDITURES	265,444.00	175,333.74	45,245.82	90,110.26	66.05	
	NET OF REVENUES & EXPENDITURES	95,556.00	60,756.89	(17,172.32)	34,799.11	63.58	

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDT USED
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Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL	GENERAL FUND RENTALS	29,000.00	20,055.54	(7,387.41)	8,944.46	69.16
661-000.000-600.000	MAJOR STREET FUND RENTALS	13,000.00	13,039.67	4,441.40	(39.67)	100.31
661-000.000-600.200	LOCAL STREET FUND RENTALS	24,000.00	13,886.66	3,659.75	10,113.34	57.86
661-000.000-600.400	SEWAGE FUND RENTALS	5,000.00	3,067.28	277.65	1,932.72	61.35
661-000.000-600.500	WATER FUND RENTALS	13,500.00	10,604.54	1,540.87	2,895.46	78.55
Total Dept 000.000 - NON-DEPARTMENTAL		84,500.00	60,653.69	2,532.26	23,846.31	71.78
TOTAL REVENUES		84,500.00	60,653.69	2,532.26	23,846.31	71.78

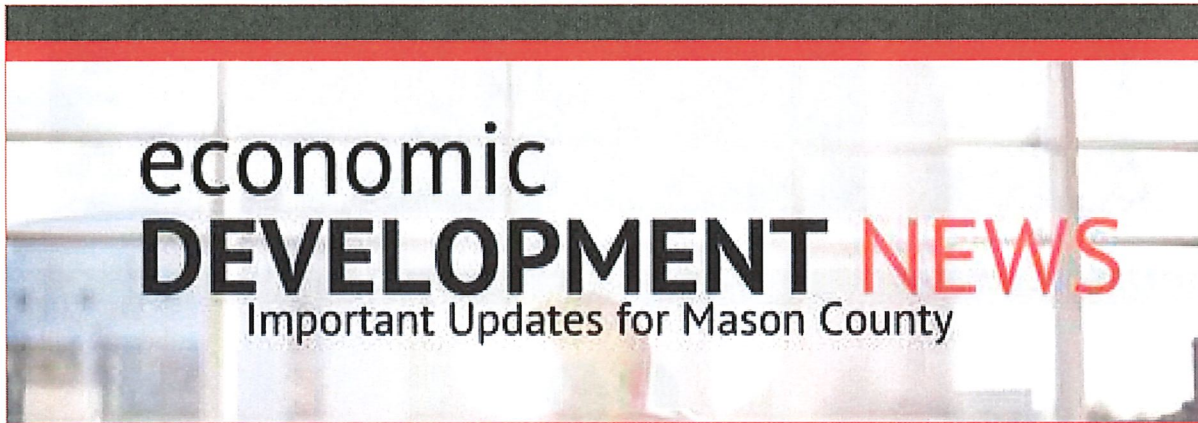
Expenditures						
Dept 000.000 - NON-DEPARTMENTAL	SALARIES & WAGES	6,000.00	4,193.87	0.00	1,806.13	69.90
661-000.000-702.000	SOCIAL SECURITY	400.00	309.38	0.00	90.62	77.35
661-000.000-717.000	RETIREMENT	500.00	446.14	0.00	53.86	89.23
661-000.000-725.000	WORKER COMP. INSURANCE	350.00	315.09	0.00	34.91	90.03
661-000.000-774.000	FUEL	22,000.00	17,042.17	2,292.47	4,957.83	77.46
661-000.000-775.000	REPAIR & MAINTENANCE SUPPLIES	15,000.00	20,091.71	674.37	(5,091.71)	133.94
661-000.000-801.050	AUDIT	1,000.00	835.80	0.00	164.20	83.58
661-000.000-935.000	INSURANCE & BONDS	9,500.00	9,379.27	0.00	120.73	98.73
661-000.000-981.700	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
661-000.000-982.000	CAPITAL OUTLAY POLICE CAR	56,000.00	58,999.55	0.00	(2,999.55)	105.36
Total Dept 000.000 - NON-DEPARTMENTAL		115,750.00	111,612.98	2,966.84	4,137.02	96.43
TOTAL EXPENDITURES		115,750.00	111,612.98	2,966.84	4,137.02	96.43

Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES		84,500.00	60,653.69	2,532.26	23,846.31	71.78
TOTAL EXPENDITURES		115,750.00	111,612.98	2,966.84	4,137.02	96.43
NET OF REVENUES & EXPENDITURES		(31,250.00)	(50,959.29)	(434.58)	19,709.29	163.07

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023	ACTIVITY FOR MONTH 01/31/2023	AVAILABLE BALANCE	% BDC USED
Fund 703 - ESCROW TAX FUND						
Revenues						
Dept 000.000 - NON-DEPARTMENTAL						
703-000.000-445.300	PENALTIES-LATE CHARGES	500.00	(286.41)	(240.92)	786.41	(57.28)
Total Dept 000.000 - NON-DEPARTMENTAL						
		500.00	(286.41)	(240.92)	786.41	(57.28)
TOTAL REVENUES						
		500.00	(286.41)	(240.92)	786.41	(57.28)
Fund 703 - ESCROW TAX FUND:						
TOTAL REVENUES						
		500.00	(286.41)	(240.92)	786.41	57.28
TOTAL EXPENDITURES						
		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES						
		500.00	(286.41)	(240.92)	786.41	57.28
TOTAL REVENUES - ALL FUNDS						
		2,038,600.00	1,445,379.99	68,412.56	593,220.01	70.90
TOTAL EXPENDITURES - ALL FUNDS						
		1,962,941.00	1,216,343.54	90,638.89	746,597.46	61.97
NET OF REVENUES & EXPENDITURES						
		75,659.00	229,036.45	(22,226.33)	(153,377.45)	302.72

James Newkirk

From: The Chamber <zimmermank+rightplace.org@ccsend.com>
Sent: Wednesday, January 18, 2023 1:54 PM
To: James Newkirk
Subject: Economic Development Update



Let's Have a Conversation in the New Year

Happy New Year! I am excited about all that I am sure to learn about Mason County in 2023. Thank you to the businesses, organizations and individuals who reached out to talk with me last year. Those conversations and visits were very helpful to me in learning about our community's needs and opportunities for growth. I encourage anyone who would like to share their perspective with me to call or email to set a time to have a conversation. You may reach me at 616.970.8978 or at kzimmerman@rightplace.org.

Company Visits

As usual, I am available to visit your Mason County company and would love to hear about goals and any "pain points" your business is experiencing. I can make recommendations for resources, as well as connect you to various organizations that can help meet needs and advance your efforts toward company goals. This service is free and confidential. The more I can learn about your company, the better I can support you with resources throughout the year. I frequently send information to companies once I know about their aspirations, so these company visits are really the start of a relationship that can continue to help your business long after the visit is over.

Diversity & Inclusion Benchmarking Survey

Our Right Place Talent team is kicking off 2023 with the launch of a **Diversity & Inclusion (D&I) Benchmarking Survey** in partnership with [TalentFirst](#). This survey can be helpful to any organization – whether you have an established D&I program in place or are looking for a place to start. It's a practical tool for you to gain an understanding of your workforce's demographics, as well as insight into your areas of strength and opportunities to grow relative to diversity and inclusion practices. **If you would like to participate in this survey, please let us know by filling out [this form](#) by Thursday, January 26.**

At this time, we're just asking for employers to get registered via the form link below by January 26. TalentFirst will then be sending out custom survey links to all of these employers; hence the need for registration. Here's the timeline:

- January 26: Deadline for organizations to confirm participation

Commission Notes: 1/23/23

Public Hearing on Parks and Rec Plan – Updated plan included in packet

Charger Bids opening – multiple bids have been submitted this time. We will be opening bids and moving forward with sales with commission approval.

I added some details to the Goals discussed by the Commission at the last meeting. Some of them are in progress. Just additional information for discussion if the commission chooses.

Partial term vacancy appointment – letters included in packet for commissioners review.

Commissioner Graham resignation letter and declaration of vacancy. Appointment will need to be at first February meeting to be within 30 days.

Fall Festival Volunteers – DDA discussed this years Fall Festival. The 10/31 Celebration will not be held and the focus will be on growing and improving on the Fall Festival. The Fall Festival has opportunities for volunteers to help with event. The DDA would like to have interested parties contact the City and attend a future meeting to discuss moving forward with the event.

Poverty Guidelines Resolution – This is an annual resolution to adopt the Federal Poverty Guidelines as noted.

November 8, 2022 POST ELECTION AUDIT

There will be a Post-Election Audit of the City of Scottville Precinct #2 to be done on January 30, 2023 starting at 9 a.m. until completion in room #102 of the County Courthouse, 304 East Ludington Avenue. The purpose of this meeting is to audit Precinct #2 November 8, Election results per State of Michigan guidelines.

This meeting falls under the Open Meetings Act.

Cheryl Kelly
Mason County Clerk
Posted January 18, 2023



City of Scottville

Mason County, Michigan

5-Year Park & Recreation Plan 2023 – 2027

Draft



FLEIS&VANDENBRINK

DESIGN. BUILD. OPERATE.

Offices in Michigan & Indiana
2960 Lucerne Drive SE
Grand Rapids, MI 49546
Phone: 616.977.1000 Fax: 616.977.1005

January 2023

PREPARED FOR

City of Scottville

105 North Main, State St, Scottville, MI 49454
Phone: 231.757.4729 | Fax: 231.757.2077

City Commission

Interim Mayor	Aaron Seiter
Commissioner At-Large	Rob Alway
Commissioner At-Large	Darcy Copenhaver
Commissioner At-Large	Ryan Graham
Commissioner At-Large	Marcy Spencer
Commissioner At-Large	Kelli Pettit
Commissioner At-Large	Vacancy

Park & Recreation Board

Phil Yarbrough
Aaron Seiter
Rachael Seiter
Kelli Pettit
Jimmy Newkirk
Carole Yeomans
Ari Hoekstra
Micheal Yant-Riverside Park Manager
Vacant-Commission Representative

City Manager– Jimmy Newkirk



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Section A – INTRODUCTION & COMMUNITY DESCRIPTION

Part 1 – Introduction & City History

This Parks and Recreation Plan is an update of the City of Scottville Recreation Plan, which was originally approved by the Michigan Department of Natural Resources (MDNR) in 1993 and updated in 1998. The purpose of this Plan is to provide a clear direction to decision makers regarding the future development of recreational facilities within Scottville and throughout the school districts that participate and contribute to those facilities: Mason County Central and the Mason County Eastern Districts. In addition, to remain eligible for state and federal funds, the MDNR requires that an updated plan be submitted every five years. This is our five-year update covering the planning years 2023 through 2027.

The City of Scottville is located in the central portion of Mason County. Mason County is located on the western fringe of the north central portion of lower Michigan. Notable features within the county, aside from the Lake Michigan shoreline, include the Manistee National Forest, MDNR owned land, Pere Marquette River, and the Lake Michigan Car Ferry Service which travels to Wisconsin.



Location Map

An important junction of the State's highway system is located in Scottville. US 31 and US 10 connect here, making the area highly accessible from both the north-south and east-west routes. The addition of a US-31 bypass around the western side of the City in recent years has increased the mobility of travelers to the area. Scottville is located between the townships, Amber and Custer. Additional nearby municipalities include the City of Ludington, Village of Custer, Manistee, Hart, Shelby and Pentwater.

Scottville's recorded history began in 1874 when the town was mapped as a station on the Pere Marquette's Railroad. It was first called Mason Center because of its location in the county. Later, it was renamed Sweetland, after James Sweetland, who built a sawmill here in 1878. Sweetland sold the mill a year later to Hiram Scott. Scott officially platted the land in 1882 and named it after himself. It was incorporated as a village in 1889 and as a city in 1907. Today, Scottville remains the agricultural center of Mason County.



Map of the City

Before any recreation plan is adopted and enacted, it is first important to understand the needs of the community and its residents, what recreational opportunities already exist and what future projects and programs are relevant to the residents of the Community. This is based on the age, ability, population, density and the availability of recreational in the surrounding communities. This input is a critical component of this plan and the Community has united to develop a recreation plan to enhance the quality of life for everyone in the Community.

The foundation for the development of the Scottville Parks and Recreation Plan was based on the following goals:

- Involve the community in the process to develop a Five Year Recreation Master Plan,
- Inventory and map existing Scottville recreational facilities,
- Build a strong foundation of Scottville area stakeholders in addressing the future Recreational needs and priorities of the Community,
- Enable the City of Scottville to be eligible for financial assistance based upon the Recreation Plan,
- Facilitate interagency collaboration in establishing recreation goals, objectives, and actions, and,
- Continue to support and implement improvements for barrier-free, Universal Access to Scottville area parks.
- Consistency with and expansion upon goals and objectives set forth in existing planning documents that deal partially or wholly with recreation.

The newly revised Recreation Plan intended use is to guide the City of Scottville officials on all future recreational and parks projects within the City of Scottville. Specifically, this plan is developed in accordance with the guidelines for Community Park, Recreation, Open Space and Greenway Plans published by the Michigan Department of Natural Resources (MDNR). A five-year, MDNR-approved Recreation Plan is necessary for the government entities to pursue MDNR-administered grants. This plan is written for the City of Scottville and it covers all aspects of park facilities and recreation within the community.

Part 2 – Social Characteristics

Population

The population of the City of Scottville is estimated to increase by 142 persons to 1,356 between 2010 and 2020, or 6.7%. A positive increase in numbers, given the economic conditions from 2007 to early 2010 and higher percentage than the County for the same period. The County as a whole has experienced some small growth from 2000-2020.

Table 2-1 City of Scottville Population, 2000 -2020				
	2000	2010	2020	% Change 2000-2020
City of Scottville	1,266	1,214	1,356	6.7%
Mason County	28,274	28,705	29,052	2.7%

Source: U.S. Census Bureau 2010 & 2020

Median Age

While the overall population is the most important consideration, there are other characteristics to consider when planning for a community’s recreation. The age distribution of a community influences the types of facilities and programs needed. Table 2 shows that the City’s median age (36.1) is lower than the County and the State of Michigan average. This would indicate that the City has a younger age base than the rest of the county due to a higher percentage of persons in the 18 and under age groups. Of course, the City should not ignore the other age groups since they still comprise a large proportion of the overall population.

Table 2-2 Median Age in City of Scottville, 2000-2016		
	2000	2020
City of Scottville	35.1	36.1
Mason County	45.1	46.3
Michigan	33.5	40.2

* U.S. Census Bureau 2020 estimate

The size of families in Scottville is faring better than the Mason County and Michigan trend by increasing 5.3 % from 2000 when compared to the State of Michigan which has a trend toward smaller households. The general trend toward smaller family size in the state may due to many factors including end of the baby boomer generation, divorce, widowed older persons and young people waiting longer to get married.

Table 2-3 Average Household Size in City of Scottville , 2000-2020			
	2000	2020	% Change 1990-2000
City of Scottville	2.51	2.65	5.3%
Mason County	2.37	2.33	-1.7%
Michigan	2.49	2.43	-2.4%

* U.S. Census Bureau 2015 estimate

Income, Poverty and Employment

Year-around Scottville households had a median income of \$36,875 in the 2020 Census. This compares with \$51,568 for Mason County and \$63,498 for the State of Michigan. The estimated yearly average employment in the City was 68.1% of the residents. This would place the City in the bottom 1/3 in the ranking category of median income for communities across Michigan.

Physically Challenged

Scottville city, Michigan						
	Total		With a disability		Percent with a disability	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Total civilian noninstitutionalized population	1,290	±249	194	±60	15.0%	±4.4
SEX						
Male	607	±129	59	±24	9.7%	±4.0
Female	683	±147	135	±55	19.8%	±7.0
RACE AND HISPANIC OR LATINO ORIGIN						
White alone	1,237	±244	187	±58	15.1%	±4.5
Black or African American alone	0	±11	0	±11	-	**
American Indian and Alaska Native alone	7	±7	3	±5	42.9%	±57.1
Asian alone	15	±21	0	±11	0.0%	±70.4
Native Hawaiian and Other Pacific Islander alone	0	±11	0	±11	-	**
Some other race alone	3	±5	0	±11	0.0%	±100.0
Two or more races	28	±34	4	±7	14.3%	±35.7
White alone, not Hispanic or Latino	1,070	±221	171	±54	16.0%	±4.8
Hispanic or Latino (of any race)	171	±90	16	±16	9.4%	±8.6
AGE						
Under 5 years	65	±40	0	±11	0.0%	±33.0
5 to 17 years	204	±83	22	±20	10.8%	±8.9
18 to 34 years	358	±126	21	±16	5.9%	±5.0
35 to 64 years	501	±93	87	±35	17.4%	±6.4
65 to 74 years	99	±34	30	±19	30.3%	±16.3
75 years and over	63	±31	34	±23	54.0%	±20.9

Source: U.S. 2020 Census

The disability status of a population may be especially significant when considering recreational needs for a community. With 15.0% of the total the City population affected by some form of disability, these individuals may have difficulty participating in recreational programs, accessing facilities or even getting to designated public areas. Understanding the disability status of City’s population may assist decision-makers in determining adequate programs and appropriate locations for recreational activities. With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation became subject to barrier-free requirements, including parks and recreation facilities and programs.

Part 3 – Physical Characteristics

Transportation Network

Scottville is directly served by one statewide arterial (trunk line), US 10, which forms a part of the city's main intersection in the Central Business District. The Michigan Department of Transportation established the US 31 bypass located outside the city limits to the west. The US 31 bypass extends northward and links with Manistee, Traverse City, Petosky and other points beyond. US 10 travels in a east-west direction that extends easterly from the Ludington area through the Scottville CBD to Reed City and Clare. The route then continues southeasterly toward Midland, Bay City and then toward Flint and Detroit. For the Scottville area, these two state trunk lines serve as important transportation routes. In addition, the Lake Michigan Car Ferry Service located in Ludington provides a unique point of interest for many tourist and travelers.

Climate

The climate in and around Scottville is considered continental and is strongly influenced by Lake Michigan throughout most of the year. Spring and early summer temperatures are cooler than those observed in central and eastern Michigan because of prevailing westerly winds which blow across Lake Michigan. Similarly, temperatures of fall and winter are more mild. The area rarely experiences prolonged periods of either hot, humid weather in the summer or extreme cold during the winter.

Mean daily maximum temperatures during the summer months typically range between 74 and 78 degrees Fahrenheit, while the mean daily temperatures during the winter typically range between 15 and 20 degrees Fahrenheit. The annual precipitation is around 32 inches, with the average annual snowfall being 85 inches.

Topography & Land Forms

The topography of Scottville is characterized as fairly level except for the south and southeast portion of the city where the land begins to dip southeasterly toward the Pere Marquette River Flood Plain and its wetland areas.

To the northeast of Scottville, the topography is level. While to the northwest, as one approaches Hackert Lake, the topography of the area gradually climbs. Clay and sandpits are common to the west of Scottville. The amount of low-lying wetland areas increases as the Pere Marquette River travels toward Lake Michigan and the topography of the area falls from 650 feet above sea level to 600 feet.

Woodlands

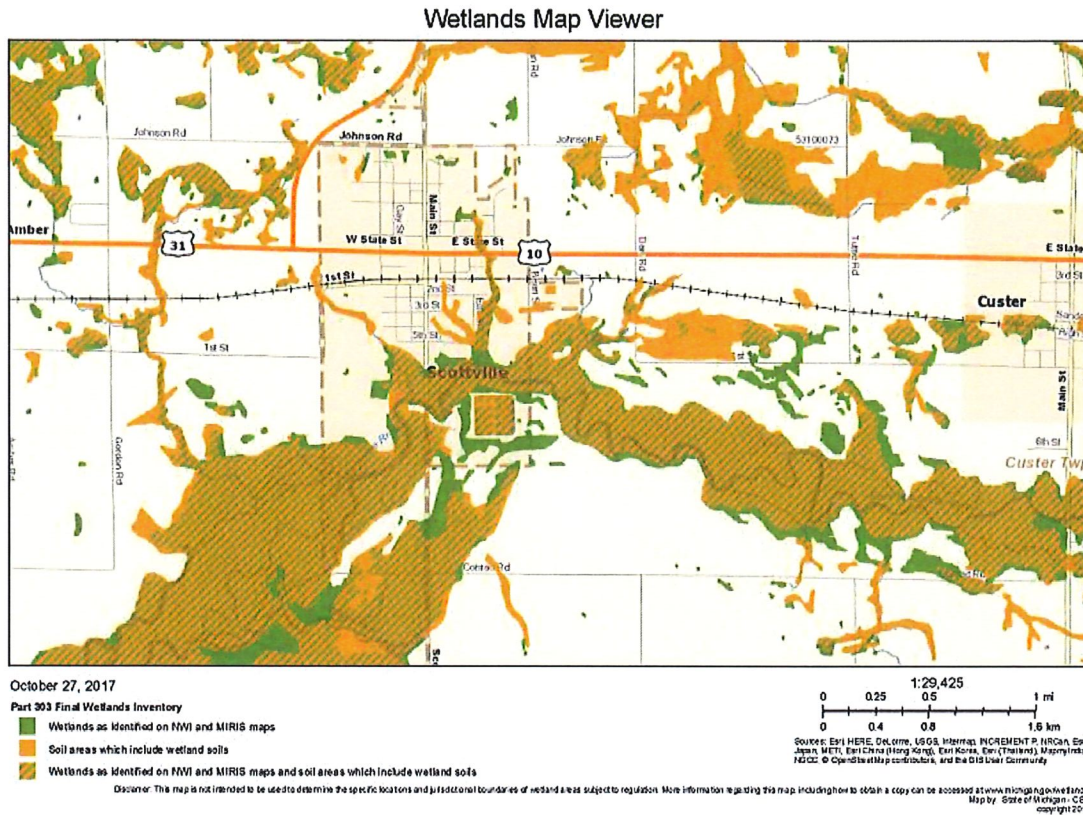
Originally, Michigan was covered with a dense forest of deciduous trees. As the area was cleared for farming and development, or the trees were removed for timber, the area's forests were replaced by farm fields, open field areas, orchards and smaller forested areas containing both deciduous and coniferous trees. Much of the City's original vegetation has been replaced due to the land use patterns that typically develop within a densely populated community. Most of the natural vegetation in the City is located along the floodway/floodplain corridor along the Pere Marquette River.

Wetlands

The wetlands in the City are similar to the County in that wetlands with associated woodlands that existed during the time of large expanses of pre-settlement wetlands have been reduced to small, scattered upland areas or wetlands associated with floodway/floodplain areas. Upland wetlands have been reduced due to filling, subsurface drainage and drain construction undertaken to improve agriculture. Most upland wetlands are forested and are less than 20 acres in size. Both upland and coastal wetlands provide opportunities such as hiking, nature viewing, hunting, and environmental education.

The Wetlands Map shows wetland areas that serve to provide wildlife habitat, stormwater storage, water quality improvement, natural scenery and other benefits. Generally, these areas exhibit severe limitations

for the use of individual waste disposal systems. A majority of the wetlands are located along the various waterbodies such as rivers, creeks, streams, drainage ditches and other water bodies.



Hydric soils are also identified. These are soils that have formed in the presence of water for sustained periods. They can be used to help locate wetlands, especially those that have been disturbed or altered by fill or excavation. Hydric soils may be unsuitable for certain types of development and can be an indicator of high groundwater levels.

Because they occur where the dry land meets the water, wetlands play a critical role in the management of our water based resources. Acre for acre, wetlands produce more wildlife and plants than any other Michigan habitat type. Wetland species also comprise a critically important segment of these species.

Benefits of wetlands are many. Wetlands help:

- Reduce flooding by absorbing runoff from rain and melting snow and slowly releasing excess water into rivers and lakes - a one acre swamp when flooded to a depth of one foot contains 330,000 gallons of water
- Filter pollutants from surface runoff, trapping fertilizers, pesticides, sediments, and other contaminants and helping to break some of them down into less harmful substances, improving water clarity and quality
- Help recharge groundwater supplies when connected to underground aquifers
- Contribute to natural nutrient and water cycles, and produce vital atmospheric gases, including oxygen
- Provide commercial or recreational value to our human economy, by producing plants, game birds (ducks, geese) and fur bearing mammals - many fish are directly connected to wetlands, requiring shallow water areas for breeding, feeding and escaping from predators

- When wetlands occur adjacent to inland lakes or streams, they serve as nutrient traps that then enrich the larger body of water of which they are part

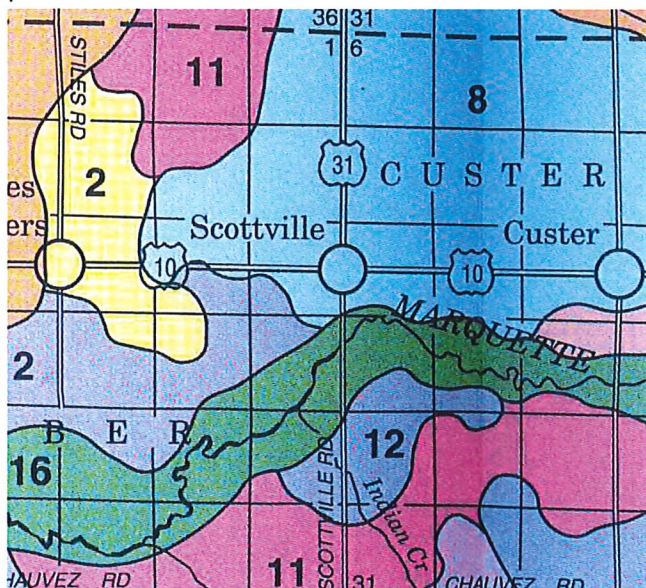
The last century has seen a greatly increased rate of wetland loss due to filling and drainage by man. Prior to World War II, drainage to expand agricultural lands accounted for most of this loss. Recently, much wetland destruction has been caused by commercial, industrial, and residential expansion. The estimated 11 million acres of Michigan wetlands existing in pre settlement times has now been reduced to less than 3 million acres. Recent legislation has slowed the loss rate somewhat but threats to these habitats, particularly the smaller wetlands, continue in many areas.

Prior to park & recreation development, the Michigan Department of Natural Resources (MDNR) should be consulted to review the results of a wetlands determination. The impacts of development within wetland areas should be carefully considered, and a permit from the MDNR should always be obtained if regulated wetlands are to be impacted.

Soils

General soil types found in Scottville include Ithaca –Arkona Series in northern 2/3 of the City with Kerston-Carlise-Glendora association along the Per Marquette River. Coloma-Spink-Fern associations of soils are found in SW portion of the City. The Ithaca-Arkona soils are somewhat poorly drained with a depth to the top of a seasonal high water table ranges from 0.5 to 2 feet between October and May in normal years. Potential for surface runoff is medium to high. Saturated hydraulic conductivity is moderately high or moderately low. Permeability is moderately slow or slow. Coloma-Spink-Fern association is somewhat excessively drained or excessively drained. Saturated hydraulic conductivity is high or very high throughout. Permeability is rapid for the most part. These soils are very rarely flooded or rarely flooded for very brief or brief duration on stream terraces with slopes of less than 5 percent. Kerston-Carlise-Glendora association soils are in nearly level areas or slight depressions, including old drainage ways, and on flood plains in river valley.

The map identifies three associations described above. The following information is taken from the Soil Survey of Mason County, Michigan.



SOIL LEGEND*

1	AREAS OF NEARLY LEVEL TO VERY STEEP, EXCESSIVELY DRAINED TO MODERATELY WELL DRAINED, SANDY SOILS AND AREAS OF DUNE LAND
2	Dune land-Northouse-Quartzspicums association
3	Gaston-Epworth association
4	Plainfield-Coloma association
5	Typic Ustspicums association
6	Eric Haploorthids, sandy association
7	NEARLY LEVEL AND UNULATING, POORLY DRAINED TO EXCESSIVELY DRAINED, SANDY SOILS ON OUTWASH PLAINS AND LAKE PLAINS
8	Covert Pipestone-Saugstuck association
9	Eric Haploorthids, sandy-Aeric Haploorthids, sandy Aquic Ustspicums association
10	NEARLY LEVEL AND UNULATING, SOMEWHAT POORLY DRAINED, SANDY AND LOAMY SOILS
11	Ithaca-Arkona association
12	Caspic-Wirom association
13	NEARLY LEVEL TO VERY STEEP, EXCESSIVELY DRAINED, WELL DRAINED, AND SOMEWHAT POORLY DRAINED SOILS
14	Perrinton-Ithaca association
15	Fern-Marlette association
16	Coloma-Spink-Fern association
17	Alto Haploorthids, sandy-Eric Haploorthids, sandy Haplo Glosudalfs, fine-loamy association
18	NEARLY LEVEL, VERY POORLY DRAINED AND POORLY DRAINED SOILS
19	Mediasprialis-Mullo Peammarquena association
20	Kingsville-Adrian association
21	Kerston-Carlise-Glendora association

*The soils on this legend are described in the text under the heading "General Soil Map Units."

Compiled 1992

Water Resources & Drainage

The City of Scottville is located in the Pere Marquette River Watershed. The Pere Marquette River, which is the only water body in the city, has been designated AAA "Natural River" by the Michigan Department of Natural Resources, Land and Water Management Division, and as a "Wild and Scenic River" by the federal

government. In 1970, the Michigan Legislature recognized that natural scenic rivers are a limited and fragile resource and passed the Natural River Act. The main objective of the Act was to establish a system of designated natural rivers for the purposes of preserving, protecting, and enhancing river environments in a natural state. Special regulations, such as 100-foot setbacks and vegetative strips

Fish and Wildlife

The area's wildlife is typical of that found in most of Lower Michigan. Common wildlife includes deer, raccoons, opossums, rabbits, muskrats, beavers, squirrels, rodents and other small mammals. The area is home to a variety of birds including owls, wild turkeys, pheasants and many others. The area is also a seasonal home to many migratory birds including ducks and Canada Geese.

Utilities Services

The City of Scottville purchases water from the City of Ludington. The City of Ludington draws its water out of Lake Michigan and the water is treated and chlorinated before it is pumped to Scottville. Water is pumped to Scottville by a pump station and a 20" transmission main that extends from the City of Ludington's water system. The pump station is owned and operated by the City of Ludington. The pump station has a 500,000-gallon water tower and contains two pumps, one electric pump and one gas operated pump. When the storage tank is in-service, the pump station has a capacity of 1,000 gpm. If the storage tank is out-of-service (for maintenance), the pump station capacity is reduced to 400 gpm. The pump station is located at the intersection of Brye Road and US-10. The transmission main extends east from the pump station and runs along US-10 and connects to Scottville's water system near Reinberg Avenue. Scottville's water usage is monitored by a metering station located at the intersection of Stiles Road and US-10. The City of Scottville also has a 200,000-gallon elevated storage tank that was built in 1976. The tank is located at the City DPW facility which is located on W. First Street west of the Reinberg Avenue intersection.

The wastewater collection system assets consist of three "asset classes" which include:

- Wastewater Gravity Pipes
- Wastewater Pressure Pipes (forcemains)
- Wastewater Manholes

There is 48,489 feet (9.2 miles) of sanitary sewer (gravity pipe and forcemains), 3 lift stations in the collection system, and 159 wastewater manholes connecting the gravity pipelines. These assets are in existing street rights-of-way or in easements dedicated for the assets use and maintenance. Once the wastewater is collected, it is pumped via forcemain to Ludington for treatment.

Community Services

The Mason County District Library is located in Mason County in the Lower Peninsula of Michigan. It is the district umbrella administration board under which the Ludington Public Library (city) and the Scottville Public Library (county) function. It consists of a seven-member board of trustees.

The Ludington Public Library is in the city of Ludington in Mason County. The Scottville Public Library is in Scottville which is about 10 miles to the east of Ludington on the edge of the county. Mason County has a population of about 28,000 that the public library administration system serves.

When the library district administration board was created in 1994 with the merger of the Ludington City Library and the County Library in Scottville - the promise was made to maintain as much as possible 2 fully functioning libraries - that neither would be considered a 'branch' of the other. The Mason County District Library is the formal name of the administration for both libraries. Under the Mason County

District Library system umbrella these libraries are referred to as the Ludington 'branch' or the Scottville 'branch.' The Mason County District Library administration system itself is not any independent building. These libraries are each fully independent libraries maintaining the same open hours. The Mason County District Library is the formal name of the administration for both libraries but each library continues to be known as either the Ludington Public Library or the Scottville Public Library. The reason the board was established was to pool the resources of the city library (Ludington) with the county library (Scottville) and to eliminate duplication of services. The process was to develop a board of combining the resources of the city and county under one district library administration called the "Mason County District Library". It is designed to offer "enhanced service" over the separate city and county library operation.

Land Use

Scottville can be characterized as a small residential community of single family homes situated around a major "cross-road". In the immediate vicinity of the crossroad is the central core of the community's retail, social, and governmental activities. As such, this center is considered the Scottville Central Business District (CBD) and is also supported under the Downtown Development Authority.

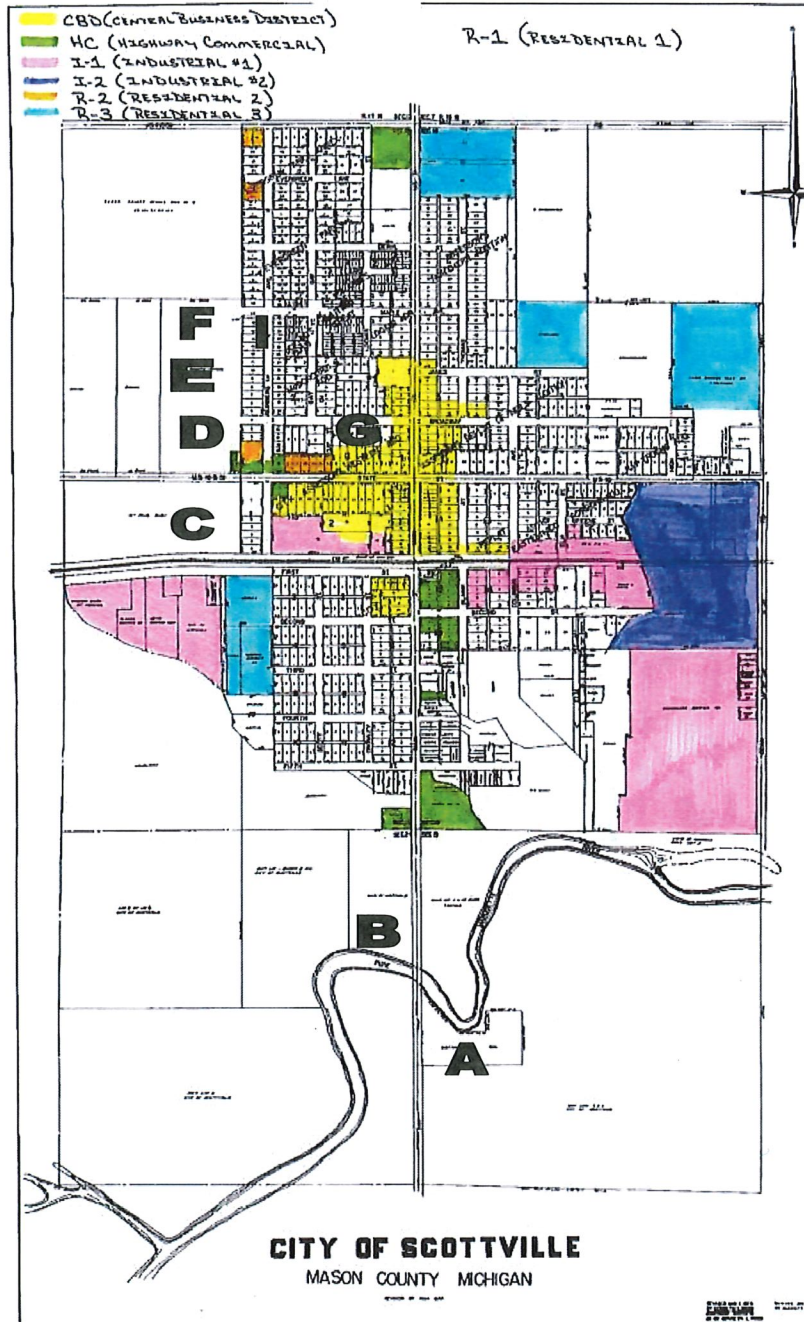
The environs surrounding the CBD and its adjacent residential areas are composed of large areas of public and private land which, for the most part, provide a transition from an urban center to low intensity rural farm country along its corporate limits. On the south, west and northwest sides within the city, there is much open space and flood plain (parkland, farmland, and school property). The northeast part of Scottville contains about 80 acres of vacant, undeveloped land.

There is a total of 912 acres of land within Scottville the greatest amount of which (38%) may be considered as undeveloped land that may be used for recreational purposes or as open space.

Low density single family residential development comprises the next greatest land use in the City, utilizing 29% of the land in Scottville. The following detail provides additional insight into the amount of land dedicated to residential, commercial, institutional, and industrial uses.

City of Scottville Land Use (Source: City of Scottville Land Use Plan, 1993)

Land Use	Acres	% of Area
Residential:	320	35%
Low Density – One Family	263	29%
Low Density – Two Family	21	2%
Multi-Family (more than two)	36	4%
Commercial:	48	5%
Central Business District	35	4%
Highway Commercial	13	1%
Institutional	72	8%
Recreational / Open Space	351	38%
Industrial	131	14%
TOTAL	912	100%



Zoning Map w/ Park Locations

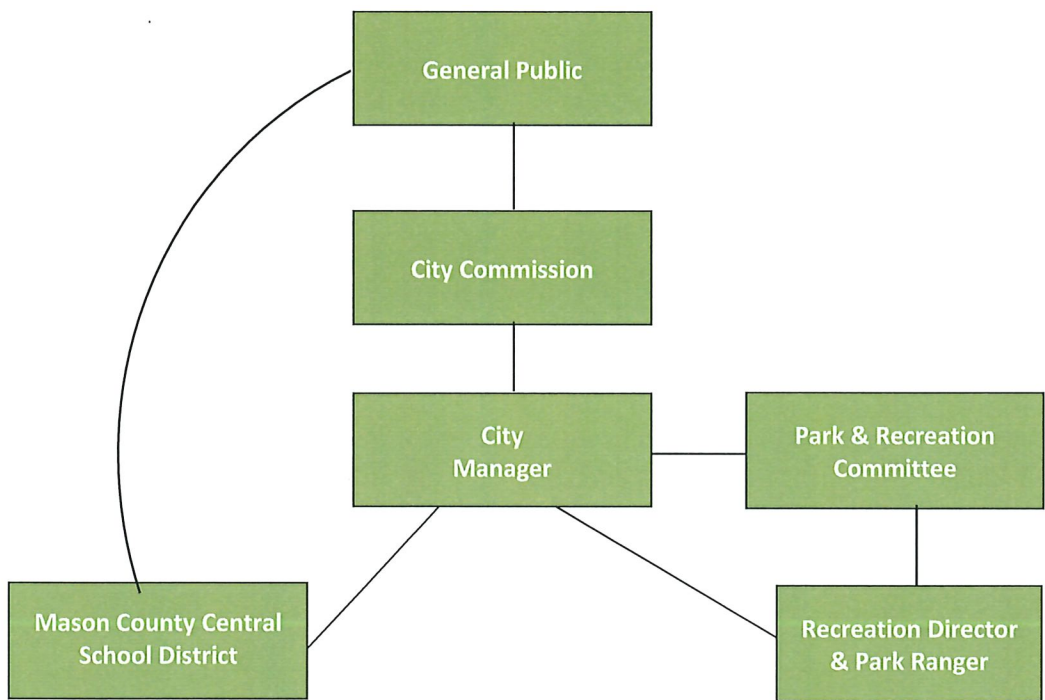
- | | | | | | |
|---|-----------------------|---|------------------------------------|---|----------------------------------|
| A | Riverside Park - East | D | Mason County Central Middle School | F | Mason County Central High School |
| B | Riverside Park - West | E | Upper Elementary | G | Scottville Elementary |
| C | McPhail Field | | | | |

SECTION B - ADMINISTRATIVE STRUCTURE

The City of Scottville is a Council/ City Manager form of government. The city commission members elect a mayor and mayor *pro tem* from among the seven. The City Manager oversees the general operations of the city and enforces the established commission policies. An organizational chart of the administrative functions within the City is included in the appendix.

The Scottville Parks and Recreation Program is administered and funded through the Scottville City Commission. The Parks and Recreation Committee members are appointed through the Scottville City Commission to provide oversight to the parks and recreation program. All decisions made by the Parks and Recreation Committee are forwarded to the Scottville City Commission for approval or adoption.

The City Manager is the liaison between the Parks and Recreation Committee and the City Commission and is responsible for the appointment and supervision of any staff recommended by the Committee. The Recreation Director and the Park Ranger report to the Parks and Recreation Committee on a regular basis. Their reports are to provide updates as to the day to day operations, as well as operational issues and other planning considerations. The chart illustrates the relationship among the various entities involved in recreation within the City. The administrative structure is as follows:



All maintenance for the city parks are performed by full time seasonal staff. The Scottville Department of Public Works performs any repairs of a technical nature at Riverside Park and McPhail Field.

The City of Scottville collaborates with Mason County Central Schools to run the Summer Ball Program which consists of t-ball, softball and baseball. The City of Scottville covers the costs of the maintenance of the fields which includes mowing, dragging and other maintenance items. The School collects the fee to play and uses that to purchase equipment needed for the players as well as to provide some maintenance support. The School also provides staff to line the fields prior to each game.

CITY OF SCOTTVILLE PARK & RECREATION PLAN 2023-27

The City also collaborates with the Pop Warner Football to run a football program for the youth. Similar to above the City provides the maintenance to the field such as mowing and the Pop Warner Club collects fees for play. They also provide the equipment for the youth and assist with maintenance of the field and reimburse the city for the cost of water and electricity.

Scottville Recreation Dept. Budget Revenues			
	2019-20	2020-21	2021-22
Total Revenues	\$3,725	\$2,880	\$1,030

Scottville Recreation Dept. Budget Expenditures			
	2019-20	2020-21	2021-22
Total Expenditures	\$20,975	\$16,754	\$20,267

Expenditures from the funds of the Scottville Recreation Department consist of:

Salaries	Retirement	FICA
Retirement	Capital outlay	Professional & technical services
Workman’s Compensation	Officials/referees	Gas, oil and grease
Staff development/conferences	Travel	Misc. expense
Utilities	Other supplies/materials	Equipment rentals
Operating supplies	Office supplies	Vehicle repair
Dues and fees		

The Scottville Riverside Park also operates on a fiscal year, which runs from July 1 to June 30. Revenues and expenditures for the Riverside Park are generated out of designated Riverside Park Accounts within the General Fund of the City of Scottville. Oversight for both revenues and expenditures is provided under the City Charter to the City Manager and the City Commission. Capital expenditures vary substantially from year to year, depending on improvements made to the Park. In recent years that has included the addition of a swimming pool and the new restroom facility.

Scottville Riverside Park Revenues			
	2019-20	2020-21	2021-22
Camping Fees	\$97,248	\$114,689	\$102,650
Other Park Revenues	\$15,759	\$16,277	\$17,454
Grant Contributions	-	-	-
Total Revenues	\$113,007	\$130,966	\$119,908

Scottville Riverside Park Expenditures			
	2019-20	2020-21	2021-22
Total Expenditures	\$85,698	\$94,292	\$97,590

Expenditures from the funds of the Scottville Riverside Park consist of:

Salaries	Fringes	Equipment rentals
Operating supplies	Telephone and utilities	Equipment Repair
Office supplies	Community promotion	Insurance and bonds
Dues and memberships	Pool maintenance	Capital outlay
Misc. expense		

SECTION C – DESCRIPTION OF PLANNING PROCESS

Community recreational facilities cannot be effectively provided without some basis from which the type, quantity, location, need, and priority for that facility has been determined. Several methods for determining a community's recreation needs and priorities have been identified. These include observed use levels for existing facilities, comparisons of recreational facilities between similar communities, unique opportunities for certain types of facilities, guidelines or standards based on quantity per population, and projected population growth, to identify a few methods.

Existing recreation opportunities can be compared to recreation standards to determine deficiencies. However, great care must be taken to apply common sense and knowledge of the community. These standards will be used only in conjunction with other methods to determine recreation deficiencies and priorities.

It is highly recommended that additional effort be put forth to solicit comments from residents in close vicinity to or who may be negatively impacted by future projects. Public review and comment was done when this plan was in its draft stage.

In 1998 the Scottville Recreation Committee was organized to evaluate the original community 1993 Plan, collect and analyze available information and data, as well as provide guidance to the private consulting firm hired to work with the City and complete the 1998 Parks and Recreation Plan update. Also in June 2017, surveys were sent to all the City residents as part of the City Land Use Master Plan to get additional feedback on recreational needs of the community.

In 2014 the City of Scottville turned back operation of the Summer Ball Program Mason County Central Schools, however, the City still partners with the School in a collaborative effort to run the program by sharing expenses for the program. The City has also in 2017 partnered with Scottville Pop Warner Football to bring a youth football program to McPhail field. Similar to the collaborative effort with the school, the city cost shares for the football program.

For this Recreation Plan, a public strategic planning workshop was facilitated by City, City Staff, key individuals within the community and planning consultant on November 07, 2022. At the workshop, it was determined that a strong desire existed within the City to improve the recreational facilities throughout the City but with an emphasis on the developing the second phase of campground improvements at Riverside Park, the boat launch [parking and MacPhail Field. Additional comments from this meeting are in the rationale section of this plan and a copy of the minutes is in the appendix .

A draft copy of this plan was placed on file at the City Hall and a public notice was placed in the local newspaper (see appendix) to invite further public comment on the plan. The information contained in the draft report was presented to the City Commission at a public hearing on (Date) to further allow public comment to discuss the issues and needs of the community.

On (Date) , at the regularly scheduled meeting of the Scottville City Commission, the 5 year plan was formally adopted. Meeting minutes and resolution are attached (see appendix).

SECTION D – EXISTING RECREATIONAL INVENTORY

An essential element of a recreation plan is the inventory of local and regional, public and private recreation facilities that are available to a community’s resident. Such an inventory provides a basis from which a comparison can be made of existing recreation opportunities with the community’s identified recreation needs. This inventory process also identifies barrier-free facilities. This will ensure that citizens with disabilities will fully enjoy these facilities. Involving advocate organizations and utilizing the knowledge of the City staff will help facilitate this element of the inventory process. Further, this facility inventory establishes the foundation from which a recreational improvement program can be developed and implemented. The included map below shows the location of City owned recreational facilities.

1 – CITY RECREATIONAL FACILITIES

The City of Scottville has two main parks that serve the community that are distinctive in their differing character. McPhail Field is an active recreation park with athletic fields and courts while Riverside Park is a more passive recreational and camping facility

Park	Size	Facilities	
McPhail Field	16.5 Acres	<ul style="list-style-type: none"> ▪ 2 Youth Ball Diamonds ▪ 1 Adult Softball Diamond (lighted) ▪ 1 Hardball/Softball Diamond (90 feet) ▪ 2 Tennis Courts ▪ 1 Full Size Soccer Field ▪ 1 Mid-Size Soccer Field ▪ 2 Small Soccer Fields 	<ul style="list-style-type: none"> ▪ 2 Picnic Tables ▪ 2 Restrooms with Water ▪ 2 Drinking Fountains ▪ Concession Stand ▪ Press Box ▪ Bleachers ▪ Cub Scout Building for Meetings and Storage ▪ Playground

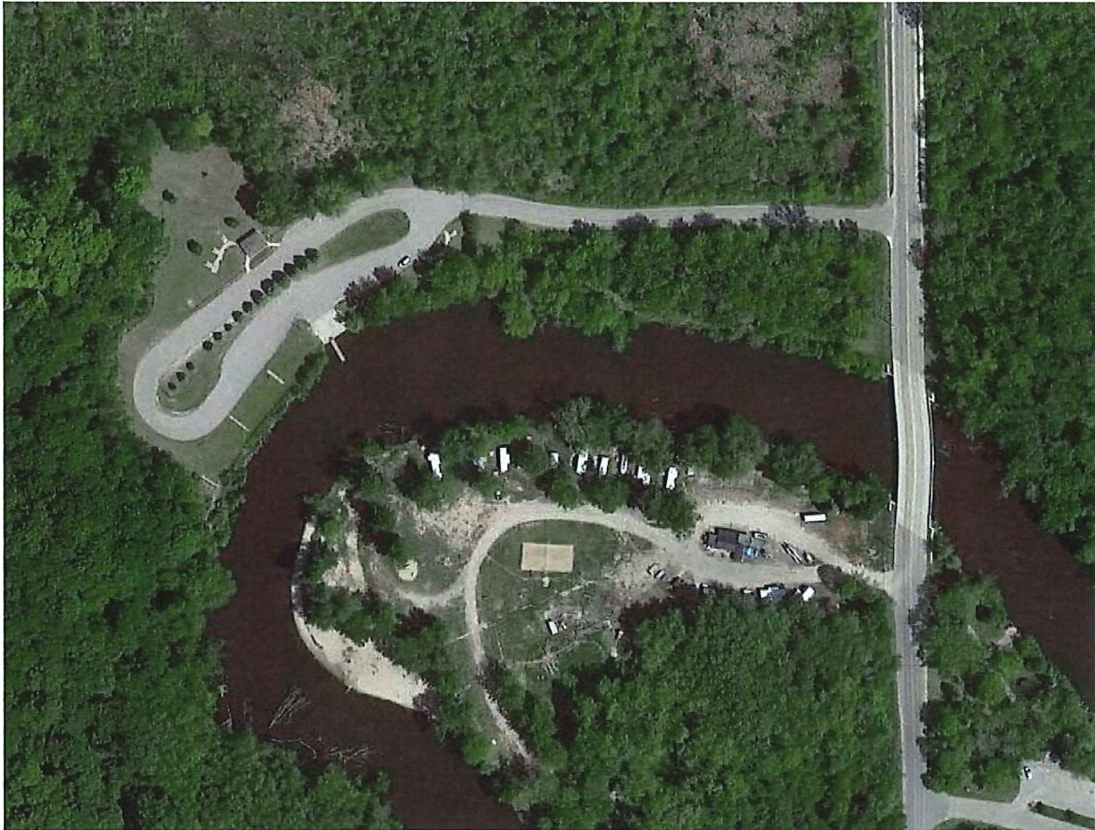


CITY OF SCOTTVILLE PARK & RECREATION PLAN 2023-2027

Park	Size	Facilities
Riverside Park South of Pere Marquette River	93 Acres	<ul style="list-style-type: none"> ▪ 52 Campsites, with water and electric, cable TV ▪ 10 Primitive Campsites ▪ Playground and Kiddy Train ▪ Heated Pool ▪ Basketball Court ▪ 2 Shuffleboard Courts ▪ 2 Horseshoe Pits ▪ A Day Picnic Area ▪ BBQ Pit ▪ 108 Picnic Tables ▪ 2 Handicap Accessible Set of Restrooms with Showers ▪ 1 with Laundry Facility ▪ 3 Shelters with Cement Pads, 1 with electrical, 2 with Fireplaces ▪ Water Supply and Sanitary Disposal Station ▪ 2 Paved Parking Areas ▪ Group Campsite on Pere Marquette River (Primitive) ▪ Disc Golf ▪ Outdoor Volleyball Court ▪ Site of Western Michigan Old Engine club ▪ 2 Fishing Piers ▪ Gazebo



Park	Size	Facilities
Riverside Park North of Pere Marquette River	10.0 Acres	Boat Launch Fish Cleaning Station Handicap Bathrooms 2 Portable Docks Paved Parking Lot (Approx. 20 Cars w/ Trailers) Boat Launch and Canoe Landing Picnic Tables and Grills



2 – SCHOOL RECREATIONAL FACILITIES

In addition to the City and county recreation facilities, there are public schools with recreation facilities located in and around the region. They are briefly described as follows.

Public Schools

The Mason County Central School District provides public education to the residents of the City of Scottville and the surrounding area. The school system’s enrollment in 2016 was 1297 students. The District has four schools, all of which are located in the City.

- **Scottville Elementary** - 201 West Maple Street, Scottville, MI. 6.9 acres and 4.2 for recreation. Grades pre-K through 2. Facilities include playground, six basketball courts, soccer field and gymnasium.



- **Upper Elementary School** - 505 West Maple Street, Scottville, MI. 9 acres and 6.5 for recreation. Grades 3 through 5. Facilities include soccer fields, playground, basketball court and gymnasium.
- **Mason County Central Middle School** - 310 West Beryl, Scottville, MI. 40 acres and 36 for recreation. Facilities include baseball field, softball field, football field, 8-lane all-weather track, gymnasium, outdoor basketball hoops, outdoor science laboratory, outdoor covered Pavilion, concession stand/restroom/team building, bleachers and pressbox.

- **Mason County Central High School-** 210 W. Broadway, Scottville. 13.8 acres and 8 for recreation. Facilities include 1 backstop for pickup Baseball/Softball Game, practice Football Field, Gymnasium and Soccer Field (Practice



3 – PRIVATE FACILITIES

There are a number of private facilities in and around Scottville which include recreation amenities. While they provide public access to varying degrees, they are important in providing recreation opportunities. Some of these facilities are listed below.

Location	Facilities
Senior Citizen Center	Meeting areas for Social/Recreational Activities
Stix Bowling Center – Hamblin Township	16 Lanes
Spartans West Bowling Center	Restaurant Cosmic Bowling Game Room League Bowling – Men, Women, Youth Open Bowling
Riverton Township	2 Ballfields
Branch Township	1 Ballfield 1 Basketball Court with 2 Hoops Small Playground
Village of Fountain	2 Ballfields
Custer (owned by St. Mary’s Catholic Church)	2 Ballfields Bathroom and Water
Mason County District Library	The Scottville library branch is just a block east of downtown Scottville, on the corner of State and Blaine Streets. The shelves are full of fiction and non-fiction books, plus DVDs for adults, teens, and children.

4 –REGIONAL RECREATIONAL FACILITIES

City of Ludington

Cartier Park - Also along the M-116 corridor to the North of Stearns Park Beach area is Cartier Park. Cartier Park natural area and camping facility is situated on the Lincoln River. This 68-acre natural area is home to a one mile walking loop, the Cartier Park campground, Lincoln River access site and many acres of untouched natural forest area.

Copeyon Park - Another of Ludington's Park areas can be found just over the Washington Avenue Bridge. Copeyon Park boasts a busy launching site, playground and great views of the Port of Ludington

Loomis Street Boat Launch - Finding a place to launch your vessel into Lake Michigan is not hard in Ludington. The Loomis Street Boat launch can accommodate various sizes of boats, and with an extensive parking area, it is a great place to launch your Lake Michigan Adventure.

Stearns Park Beach - Traveling west through the City of Ludington, you will see a large expanse of sand on the Western Shore. This is the Stearns Park Beach area. With its wonderfully maintained white sandy beaches, playgrounds, shuffleboard, mini-golf, and new skate park, this is the place to go for summer fun in Ludington.

Rotary Park(City Park) - Three blocks west of the downtown area is Ludington's Rotary Park, formerly known as City Park. This is where the Rotary Band Shell is located, along with public restrooms in the back. Enjoy your lunch or dinner here at one of the numerous picnic tables, or just sit on the bench and watch the world pass by. Walkways dissect the park in a wagon-wheel formation. Rotary Park is the summer location for two Art & Craft fairs, as well as Movies in the Park in August.

Waterfront Park - Near our Municipal Marina you will find a wonderful park situated on Ludington's waterfront port area. This park boasts the Ludington Sculpture park as well as a playground and bandshell area where you will find summer concerts.

West Shore Community College

Located near the geographical center of the county in Victory Township, has many facilities that are made available to the Mason County community. Included is a swimming pool, a large field house that includes gyms, wellness center, handball courts, and many other sport and health-related and recreation related activities. The college has been a leader in recreation since it was established over 30 years ago. The West Shore Community Ice Arena was completed in 2003 on its campus and has been very popular with Mason County residents. In 2012, the college added a disc golf course.

White Pine Village

White Pine Village is an historic community of over thirty restored buildings on 23 acres, dedicated to preserving and presenting Mason County's history. The Village is operated by the Mason County Historical Society and is located in PM Township on South Lakeshore Drive on the Buttersville Peninsula. The buildings contain thousands of artifacts that help interpret their setting in the history of the area. Small-town Michigan life in the late 1800's and beyond is shown in such historic buildings as the blacksmith's shop, clock museum, chapel, and old-fashioned ice cream parlor. A trapper's cabin and restored 1800's farmhouse are among the many other attractions.

Mason County Fairgrounds

The fairgrounds property is owned by the county and is leased to the Western Michigan Fair Association. Located on the north side of US-10 in Pere Marquette Charter Township, this 50-acre site features 115 camp sites, a community center, three horse arenas, several barns and a grand stand with 3,500 seats.

Mason County Campground and Picnic Area

This facility is located in PM Township on property owned by the Ludington Pumped Storage Project (jointly owned by Consumers Energy and DTE Electric). It was originally constructed by the plant owners in 1972 as part of the project's Federal Energy Regulatory Commission license requirements. The facility is operated under a long-term lease by the Mason County Parks & Recreation Commission. The Mason County Campground includes 56 wooded campsites and several camping cabins along with a pavilion, playground, and a nature trail.

Mason County Disc Golf and Picnic Area

The Mason County Picnic Area, located across from the campground on the south side of Chauvez Rd, includes a large pavilion that seats up to 350 people that can be rented for public and private functions. This area also includes three 24-goal disc golf courses, which are operated by the Mason County Disc Golf Organization under a license from Mason County. The courses are very popular and state – wide annual disc golf tournaments have often been held here.

Pere Marquette Charter Township

Operates a very active parks and recreation program. The township has four parks and is the only township to pay a per-capita fee to the City of Ludington for their children to attend activities sponsored by the Ludington Recreation Department. The township parks commission operates a 44-site campground on the high banks above Lake Michigan and has several hundred feet of beach on Lake Michigan for public use. Memorial Tree Park on Lincoln Lake is a 37-acre day use park and has a ball diamond and a large picnic shelter with a building containing flush toilets. Suttons Landing Park, located on the Pere Marquette River near Old Highway 31 has a large modern picnic shelter with

flush toilets, a boardwalk on the river with handicap fishing positions, and a boat launch ramp on the river that connects to Lake Michigan. Pere Marquette Shrine located on Lakeshore Drive has been recently rebuilt, and the area provides parking and a boat launch ramp on the east side into Pere Marquette Lake

Ludington State Park

Located on M-116, approximately 8 miles north of Ludington, and is situated so that it boasts long water frontages on both Lake Michigan and Hamlin Lake. This park has 344 modern campsites, two ski trails, encompasses the Sauble River Mason County between Hamlin Lake and Lake Michigan, a camp store and restaurant, along with boat rental and launching facilities. Ludington State Park is undoubtedly the largest visitor attraction to the county.

Nordhouse Dunes

A hiking trail begins at the end of Nurnburg Road on the north side of Hamlin Lake and continues for a distance of 14.5 miles through the Nordhouse Dunes Wilderness Area north of Ludington State Park and touches Lake Michigan, finally ending at the Lake Michigan Recreation Area.

Pere Marquette River

A popular fishing and canoeing stream, classified as a National Scenic River and State Natural River. The Forest Service controls much of the river and provides various landings and facilities for those who navigate the stream.

Lake Michigan Recreation Area

This popular area is comprised of family and group campsites that are both scenic and natural. The area adjoins Lake Michigan to the west and Nordhouse Dunes Wilderness Area to the south. It is located about 15 miles north of the City of Ludington on Forest Trail 5629, and has for public use 99 paved spur campsites each of which has a fire ring and picnic table with a lamp holder, half of which are barrier free. The area also has Lake Michigan swimming beaches, observation decks, picnic sites with playground, and over three miles of graveled bicycle and hiking paths.

Manistee National Forest - is a national forest located in the Lower Peninsula of Michigan. It has a total area of 540,187 acres. It was established in 1938 and combined with the Huron National Forest in 1945 for administrative purposes, creating the Huron-Manistee National Forests. However, they are two separate forest units, as they are not connected. The area is popular for hiking, fishing, camping, boating, snowmobiling, cross-country skiing and hunting. The North Country Trail passes through it and connects with the 11-mile Manistee River Trail to form a 23-mile loop. The highest point in the lower peninsula, Briar Hill is located here. The Manistee National Forest is not one continuous mass but is a "mosaic" broken by private property and towns. The headquarters for the forest is in Cadillac, Michigan.

Mason and Lake Counties ATV & ORV Information - All terrain vehicles (ATVs) and off road vehicles (ORVs) are very popular activities with people of all ages, providing hours of entertainment. Michigan has a public ORV trail system for four different riding opportunities- motorcycles, ATVs, ORVs, and scramble areas. Throughout the state, you can ride on a route system that covers 3,200 miles, with over three-quarters on state forests. Most of these trails are lightly groomed, meaning that you may find obstacles such as stumps, loose surface, or rocks that could pose a danger.

In Mason County, permits can be obtained for ORVs in the townships of Sherman, Sheridan, Grant, Freesoil, Logan, Eden, Riverton, Victory, and Custer. Hamlin Township does not require an ORV permit, but you should be aware of the Hamlin Township ORV ordinance. In these

townships, as well as Lake County, you can ride on the far right portion of the road that is maintained, but not on US or Michigan roads, such as US-10, M-116 and M-37. The majority of trails are found in Lake County throughout the Manistee National Forest. In the northern sections, most routes are between M-37 and North Kings Highway. In the southern part, they are between M-37 and South Kings Highway. These routes make it easy for neighbors to travel through the woods to visit one another—or for hunters to get to their camp.

- Little Manistee Route - 47 miles in southern Lake County from M-37 to the West, 16th street to the South, and past 8 mile road to the North. This is for ORVs of all sizes.
- Little Manistee Motorcycle Trail - 46 miles in roughly the same location as the Little Manistee Route.
- Little O Motorcycle Trail & Route - 41 miles just North of Wolf Lake, which heads West and up to the northern section of Lake County.
- Tin Cup Spring Route (26 miles) and Tin Cup Spring Motorcycle Trail- In southern Lake County just East of South Kings Highway.
- Lincoln Hills Motorcycle Trail - 25 miles in northeastern Lake County.
- Lincoln Hills Route - 23 miles in northern Lake County east of M-37

Golf Courses

Lakeside Links Golf Course is a 213 acre, 27-hole course located on Chauvez Rd west of PM Highway near the Pumped Storage Project. It includes a clubhouse, snack bar and associated amenities. A nine-hole golf course together with seven tennis courts is part of the development at the gated community of Epworth Heights in the northwest corner of the Township near the Lincoln River. While these facilities are not generally open to non-residents, the tennis courts have been made available for use by the Ludington High School.

Two additional just across the Lincoln River in Hamlin Township are Lincoln Hills and Hemlock Golf Clubs. Lincoln Hills is an 18-hole course bordering in-part along Lake Michigan that also has three tennis courts along with a clubhouse and associated amenities. A membership is generally needed for use of the Lincoln Hills facilities. Hemlock Golf Club, located nearby in Hamlin Township on W Decker Rd, is an 18-hole course that opened in 2002 with a clubhouse and associated amenities. Like Lakeside Links, the Hemlock Club is open to the public and does not require a membership.

Sandcastles Children's Museum - Sandcastles Children's Museum has been in operation since 2006, and first began as a "summer sampler museum." Visitation to the Museum has grown from 1,500 its first year to more than 20,000 annually since 2011. They first occupied a small building on South James Street, then moved to a larger facility four times bigger on West Ludington Avenue.

Now they have found a permanent home in the former Elks Lodge, at the corner of North Harrison and Ludington Avenue and now have four levels of exhibits. Through donations and many volunteers, the building has been renovated to transform it into a kid-friendly and sought-after destination.

Ludington Area Center for the Arts - The Ludington Area Center for the Arts (LACA) is the gathering place for community expression through arts and cultural experiences. Since opening in September 2008, LACA has proven to be a valuable asset to the Ludington area. Throughout the year, the Center hosts exhibitions, performances, and educational programs in music, the visual arts, literature, and more.

The facility includes a 250-seat performance hall; the venue is handicap accessible with a stair climber lift. With the removal of the fixed pews in early 2019 and replacement with movable chairs, the performance hall space has become a much more versatile venue. The gallery and exhibition space which doubles as a banquet hall are located on the main floor. Art studios and classrooms are found on the lower and upper levels of the facility.

The Mason County Research Center - Within the Mason County Research Center, one will discover the vibrant history of Mason County through a guided tour of the facility, which is located at 130 East Ludington Avenue, Ludington, Michigan, in the heart of downtown Ludington, at the site of the former First National Bank Building. The Mason County Research Center is open year-round.

Port of Ludington Maritime Museum - The Port of Ludington Maritime Museum brings history to life with digital storytelling, authentic images and artifacts, and engaging interactive exhibits that entertain, enlighten, and inspire a deeper appreciation for the region's maritime history. Located in the former U.S. Coast Guard Station, now listed on the National Register of Historic Places, this family-friendly, three-story museum overlooks Lake Michigan's wild shoreline, Ludington's iconic North Pier Light, and the historic car ferry Badger, extending the maritime experience beyond its doors in this vacation wonderland. The museum is operated by the Mason County Historical Society, which also operates the nearby Historic White Pine Village.

Pere Marquette Conservation Park - Ludington's prime location near the mouth of the magnificent Pere Marquette River and on the shores of Lake Michigan makes it a destination for recreationists from all over. Thanks to the support of Michigan Natural Resources Trust Fund and Dow, Inc., Pere Marquette Township has acquired 254 acres of land formerly used by Dow, Inc. The property features shady forests and beautiful water frontage on both Pere Marquette Lake and Lake Michigan. The Township hopes to transform the landscape into Pere Marquette Conservation Park: a multi-use recreational area with restored native landscapes and wildlife habitat. With the recently completed master plan, the vision for this property is clearer than ever. It includes opportunities and access to year-round recreation activities for all people. It also envisions a safe access point to the mouth of the Pere Marquette River—an outstanding fishery that has long been difficult and unsafe to access. The Land Conservancy of West Michigan is raising funds to support the maintenance and care of the park into the future

5 – BARRIER FREE EVALUATION & UNIVERAL ACCESS

The ultimate goal is to provide recreation opportunities that include everyone. With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation are subject to barrier-free requirements, including parks and recreation facilities and programs. This planning process should include methods to ensure that the City park and recreation system is accessible to persons with disabilities. The City completed an evaluation of existing facilities in 2010 to determine if they are barrier-free.

When looking at areas to determine their accessibility to all people, we started by asking these simple questions:

Can a person who has a sight or hearing disability, uses a wheelchair, uses a walking aid such as crutches or braces, has a mental disability that affects learning and understanding, safely and independently:

- *Get from the arrival place to the activity area?*
- *Move around the area?*

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- Do what others do in the area?
- If not, what is getting in the way?
 - How can this barrier be removed?

Common components that need to be looked at to answer these basic questions include: parking, paths of travel from parking, street or sidewalk to activity areas, the activity areas themselves, signage, support facilities such as restrooms, surfacing, and communications required for recreation programs and general use of a facility or area. The existing parks were evaluated on the following criteria and scored 1-5.

5- Facility is fully accessible. Features and facilities meet and exceed the Uniform Building Code and take into consideration Universal Design principles. Main elements such as the washrooms, entrances, parking, and amenities are barrier free.

4- Majority of the facility is accessible; however there are some accessibility barriers. Some improvements are needed to make the facility fully accessible.

3- Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary.

2- Facility is partially accessible. Barriers exist to fully accessing the facility and an alternate facility may be necessary.

1- Facility has poor accessibility. Accessibility barriers may exist at entranceway, recreation area and washrooms. Alternate facility is recommended if barrier free access

The following is a chart with each of the City parks with their respective accessibility ranking:

Park Name		Parking	Walks	Restrooms	Observation Decks	Pavilions	Playground	Boat Launch	Fish Cleaning Station
Riverside Park East	Accessibility rating	4	3	4	4	4	3	n/a	n/a
Riverside Park West	Accessibility rating	2	2	3	n/a	n/a	n/a	2	3
McPhail Field	Accessibility rating	2	1	3	n/a	n/a	2	n/a	n/a

Riverside Park East:

Parking – Much of the parking within Riverside Park is ADA compliant, however there are some areas to the south that are still gravel drives. As part of the new Recreation 5 Year Plan, the city identified the need to pave those areas and will be working towards doing so by applying for a grant in 2019. **Rating - 4**

Walks – There are some new walkways that were paved to ADA compliance when the City made the improvements in 2018. However, the southern area of the park has no paved walkways. We will incorporate that into the grant proposal we are preparing for 2019.

Rating - 3

Restrooms – The bathhouse that was constructed in 1999 is ADA compliant. We do have an older restroom in the front of the park that is not fully compliant. We have been making improvements to that to make the stalls & showers compliant. There are paved walkways to the building; however some of the internal aspects of the building need to be improved. Again, the City is working towards them and hopes to have them completed by end of 2019.

Rating - 4

Observation Decks – There are paved walkways to the decks, however, there needs to be a smoother transition from the deck to the pavement. Also, the benches do not have backs or side rails. **Rating - 4**

Pavilions – The main pavilion has one paved walkway up to it, but could use another paved access point. The floor of the pavilion is paved; however, additional space would be nice for maneuvering a wheelchair around within it. **Rating - 4**

Playground – The playground has a walkway up to it, but it is made of woodchips. The City intends to pave it to make the playground more accessible. Also, much of the play equipment itself is not ADA compatible. This area needs to be upgraded and is planned to be as part of the next improvement project that will be applied for in 2019 as part of a grant application. **Rating - 3**

Riverside Park West:

Parking – Although the parking area is paved for the most part, the spaces are not adequate to accommodate ADA compliance. We will be working to re-line the parking spaces and to designate ADA parking spaces this summer. **Rating - 2**

Walks – Again the drive areas are paved, and there is a concrete walk leading to the restroom/fish cleaning station, but there are no other paved walkways within the facility, especially leading to the area along the river or the picnic area. We will be addressing this issue. **Rating - 2**

Restroom/Fish Cleaning Station - The restroom and cleaning station themselves are ADA compliant; however, the walkways around them need improvements. **Rating – 3**

Boat Launch – Additionally the facility lacks some type of “rack” to stabilize boat at a transferable height as well as a type of mechanism/roller system to move, while seated in the boat, into the water. No means of transfer assistance such as overhead bars is present at this time. **Rating - 2**

McPhail Field:

Parking – The drives along with the parking area at this facility is gravel. There is a designated handicap parking space; however it would not fully meet the requirements of the ADA. The City is working to upgrade the facility and plan to pave the parking and drive areas. **Rating - 2**

Walks – There are no paved walkways within the facility. **Rating - 1**

Restrooms – There are two restroom facilities on site. They are large enough to accommodate wheelchairs; however the fixtures themselves need to be updated to ADA compliance. Also, there would need to be paved walkways installed to the buildings as currently it is gravel or grass. **Rating - 3**

Pavilions – There is currently no pavilion on site. **N/A**

Playgrounds – The playground would need to have a paved walkway installed from the parking area and also a better transition plate is needed to access the area. There are also woodchips lining the area that would need to be upgraded as well as adding additional ADA play equipment. As part of future work on this site this area will be upgraded for ADA compliance. **Rating - 2**

Universal Access

Another often overlooked category is Universal Access. This practice goes way beyond typical Americans with Disabilities Act (ADA) regulations to practice “common and equal experiences for all.” The goal of universal access is, throughout concept and design phases, to incorporate technology, materials and other considerations that promote equal opportunities for people of varied abilities. These concepts should be kept in the forefront as a prime consideration in the 5-year Master Plan and individual parks or projects as they develop and progress.

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Type of Recreation Facility	Universal Access Design Considerations:
Archery range	<ul style="list-style-type: none"> ▪ All stations ▪ Route to retrieval area for each target ▪ Targets also usable with cross bows ▪ Arrow back stop to limit retrieval distance ▪ Larger maneuvering spaces to accommodate archers with shooting assistants
Beach	<ul style="list-style-type: none"> ▪ Routes over the beach and into the water, can be portable/temporary matting if it needs to be taken in and out for beach cleaning/dragging or in the off season ▪ Wide enough for side by side walking/passing ▪ At beach route end have an accessible area at the water's edge large enough to park multiple chairs while the owners are in the water ▪ With a transfer system at the water's edge so people can get down to the ground level and into the water
Boardwalk wetland and water access	<ul style="list-style-type: none"> ▪ 6 feet minimum width so two people can walk side by side or people can pass ▪ Edge treatment to prevent roll/step off ▪ If side rails are used, more than 25% must lowered for easy viewing in various places along the boardwalk ▪ Interpretive information in a variety of alternative formats such as auditory, large print, Braille, pictures, etc.
Campgrounds	<ul style="list-style-type: none"> ▪ All sites and amenities ▪ Accessible surface on all sites, including rustic sites ▪ Larger spaces to accommodate side lifts on campers and vehicles ▪ Accessible tables, grills (15 " minimum, 34 " maximum height), and fire rings on all sites ▪ Centrally located restrooms on easy routes from each site
Camping Cabins and Yurts	<ul style="list-style-type: none"> ▪ Larger clear space and maneuvering spaces in between all furnishings, including when all are in use (beds, tables/chairs with people seated at the table, shelves within lowered reach ranges, lowered wall hooks, etc.) ▪ Larger clear space thoughtfully located for typical portable items such as coolers, luggage, equipment/food bins/tubs, etc.
Canoe/kayak/boat launch:	<ul style="list-style-type: none"> ▪ Wider route so someone can hand wheel boat on dolly to launch pulling boat next to them if they are in a wheelchair or two person carry down ▪ Accessible surface to water's edge and into water at launch ▪ More gentle slopes for easier entry and exit when hand wheeling a boat ▪ Some type of "rack" to stabilize boat at a transferable height then some type of mechanism/roller system to move, while seated in the boat, into the water Some means of transfer assistance such as overhead bars ▪ Some type of wench system to help pull boat out of water back into the rack to exit/transfer out. ▪ If there is a dock provide a transfer system on the dock so a person can be seated on the dock to transfer over to a boat in the water that is in some type of a stabilizer rack ▪ Adaptive kayaks available for use Shore station with a platform (instead of "V" rack) with a transfer system on the deck of the shore station, located next to a dock so someone could roll/get on the platform and lower it to the right level to transfer into a boat

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Type of Recreation Facility	Universal Access Design Considerations:
Fishing dock/pier and observation/viewing decks:	<ul style="list-style-type: none"> ▪ More than 25% of the rails are lowered in various locations or no rails at all with only an edge treatment to prevent roll off ▪ Sitting benches (all with backs and arm rests) scattered about so anglers can choose to sit or stand to fish ▪ Tackle box stands next to one bench end (not both) leaving one end clear space for sitting side by side with someone in a wheelchair ▪ A variety of fish landing cutaways strategically placed ▪ Variety of accessible opportunities—over-water fishing, shore fishing, in-water fishing, etc. ▪ Transition plates between access route and deck/pier
Nature center	<ul style="list-style-type: none"> ▪ All interpretive information in a variety of alternative formats such as auditory, large print, Braille, pictures, etc. ▪ Creative use of technology such as mp3 players for auditory descriptions (this gives the info. directly to the individual) closed loop assistive listening devices and closed circuit captioning of all interpretive presentations ▪ All displays at lowered heights for sitting or standing viewing ▪ All operating mechanisms that are operable with one hand and do not require tight/pinch/grasp/wrist twist to operate
Parking	<ul style="list-style-type: none"> ▪ More than minimum number of accessible spots ▪ Each connected directly to an accessible route to the park elements and NOT into the traffic flow ▪ Thoughtfully located nearest the activity entrance, which might require multiple lots (some near the beach, some near the playground, some near the bathhouse, etc.)
Picnic areas and elements: Pavilions, picnic tables, grills, fire rings, water pumps, etc.	<ul style="list-style-type: none"> ▪ All located on accessible routes ▪ all tables, grills, fire rings, water pumps, etc. accessible ▪ Level routes onto pavilions with no changes of level from path to pavilion surface ▪ Wider routes and clear space with firm surface around all elements so someone with mobility limits can easily move around the element (table, grill, etc.) ▪ A variety of table styles, some with clear sitting space on the side, some with extended table tops on the end ▪ Some fixed tables to ensure they remain accessible (not moved off into a grassy or sandy area, etc.) ▪ Clear space all around each element so people can approach and use the grill, fire ring, etc. from the front, back and either side ▪ Grills you can lower/raise the cooking surface with one hand ▪ Raised fire building surfaces so you can place wood without leaning too far over from a standing or seated position
Playgrounds	<ul style="list-style-type: none"> ▪ Ramps and transfers ▪ Has both ramp and transfer access to all play components ▪ Ramps to every “getting on spot” or “sit/stand & do it spot” of every play component ▪ Transfer system from the ground up to the main deck located near the exits of slides and climbers furthest from the ramp onto the structure ▪ Only unitary safety surface such as poured-in-place or rubber tiles NOT any loose fill materials likes shredded rubber, wood chips, engineered wood fiber, or any other non-unitary surface material

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Type of Recreation Facility	Universal Access Design Considerations:
Playgrounds (Con't)	<ul style="list-style-type: none"> ▪ On deck transfer platform at the entry point of every slide ▪ On deck transfer platform with one open transfer side and one side with transfer steps to every entry/exit point of every climber, so kids climbing up can get down to the deck to move to another component, as they may have left an assistive device at the ground ▪ A good variety of things to manipulate that make noise or music, have high contrast/bright colors, games that two kids can play (to foster social interaction), Braille and sign language panels to teach awareness, easy to operate with just one hand with a whole fist (does not require tight/pinch/grasp/wrist twist to operate) ▪ Different high contrast colors for decks versus transfers so kids with low vision can perceive a change in level ▪ Play panels are located at heights so they can be used from a seated position or standing
Restrooms	<ul style="list-style-type: none"> ▪ More than the minimum number of accessible units ▪ Multiple unisex/single user toilet rooms/units so opposite sex care givers can assist; also good for parents of young children of the opposite sex so kids aren't sent alone into the multi-user restroom ▪ Thoughtfully located near areas of activity such as play areas, beaches, fishing piers, etc. ▪ Accessible door pulls and water faucet handles - all accessible port-a-johns, again big enough for individual use or care giver/parental assistance.
Skiing/sledding hill	<ul style="list-style-type: none"> ▪ Accessible route to top (no steps), possibly using a "magic carpet" lift ▪ Level surface for sled mounting at hill top ▪ If staffed, provide ATV transport or have policy that allows personal ATV use ▪ Transfer at hill bottom to help transfer
<p>Sports fields/courts</p> <p>Fields: soccer, football, baseball, etc.</p> <p>Courts: tennis, basketball, bocce, horseshoes, etc.</p> <p>Other: skate parks, frisbee golf</p>	<ul style="list-style-type: none"> ▪ Routes to both sides of all fields and courts, not just end zones ▪ Accessible seating spaces both ground level and elevated if risers/bleachers are provided ▪ Accessible seating spaces scattered throughout all viewing areas and levels with companion seating on both sides of the space ▪ All lowered service windows at all concession areas ▪ Wider gate openings into court areas (tennis, bocce, basketball) and skate parks to accommodate wider sports wheelchairs ▪ Routes to both horseshoe pits and along both sides of the route between pits ▪ Level routes onto bocce courts with sitting benches at both ends
Trail: nature trail, walkway, pathway, etc (Con't)	<ul style="list-style-type: none"> ▪ Multi-use trail - 8 feet, with slopes under 2%, wider width so two people can walk side by side or people can pass ▪ Walkways within a site – at least 6 feet wide and have slopes under 2% ▪ Regional trail system - at least 10 feet wide, with 1 foot buffers on either side, with slopes under 2% ▪ Unitary surface like concrete, boardwalk or asphalt, crushed aggregate/screenings that have been "stabilized" or natural soils enhanced with soil stabilizers ▪ Transition plates between trail and pedestrian bridges, decks, etc. ▪ Contrasting color treatment of the surface and textured surface treatments such as brushed concrete at intersections or interpretive stations to cue people who have vision impairments that there is something to pay attention to at that spot ▪ Close to level cross slopes (side to side) and very gentle running slopes, no steep sections, larger (greater than 60" X 60") level areas at all turns and intersections ▪ Thoughtfully laid out on the site to maximize the experience with minimal difficulty ▪ Accessible amenities such as benches, restrooms, drinking fountains, etc.

The goal of full accessibility is stated as a primary goal in the action plan outlined by the City.

6 – RECREATIONAL PROGRAMS

The Mason County Central School District and the City act in the capacity of a regional recreation provider. Although most recreational activities take place within the City of Scottville, the recreational programs and activities serve the Mason County Central, Mason County Eastern and Free Soil School Districts. These three school districts comprise more than fifty percent of the land area in Mason County.

Softball : The City of Scottville, in conjunction with the City of Ludington and the Village of Custer, has actively been building a fast-pitch softball program of statewide significance. In addition to running three local fast-pitch softball leagues, the cities also host four fastpitch tournaments. Local softball leagues include the following:

- Men’s Fast-pitch Softball League (14 Teams, 210 Players)
- Women’s Fast-pitch Softball League (14 Teams, 210 Players)
- Youth Leagues, Fast-pitch and Hardball (5 Leagues, 600 Players)
- 18 and Under Fast-pitch Girls League (4 Teams, 55 Players)

Major Fast-pitch Softball Tournaments include:

- State District Fast-pitch Softball: host site for many years
- State Finals Fast-pitch Softball: host site for several years
- Stacy Ruba Memorial Women’s Post-Season tournament: 9 teams
- Snowball Johnson Memorial Weekend Tournament: 20-24 teams
- Clancy Shafer Tournament; women’s teams, held 3rd weekend in June
- 4th of July Tournament: 12 teams
- Gold Coast Tournament teams, held 2nd weekend in July
- Willie Strzynski Tournament: 16 teams, held Father’s Day weekend

Pop Warner Football – The YMCA Pop Warner Association began in 1995 with 10 teams from four contiguous counties. It presently has over 70 football teams representing 10 counties. In addition, there are also over 25 cheer teams contributing to the fun and excitement on Saturdays in the fall, The Scottville area has over 300 participants in the program.

Aerobic Conditioning – West Shore Community College opened a new recreational program in October of 1998 at the now WSCC Wellness Center which focuses on aerobic circuit training to improve muscular strength, muscular endurance, flexibility and weight loss. The Center is open to all persons age 15 and above at a relatively nominal cost of \$75 for four months. Persons 60 years and over need only pay a \$25 lab fee.

The Mason County Fairgrounds: a 128-acre site at which the annual county fair is held.

Scottville Clown Band Shell: While available, no longer offers a Summer Concert Series.

Pump Storage Campground and Recreation Area – Camping and picnic facilities are available from Memorial through Labor Day weekends. The picnic area has a 27-goal Disc Golf Course and the recreation area has a Radio Controlled Flying Field available to AMA members. The Pump Storage Facility is leased from Consumers Energy.

Rail Trails – One of the better known Rail-Trails in Michigan is the Hart-Montague trail which has 22 miles of paved surface. This trail is located approximately 25 miles from the City of Scottville. A shelter building is available, at each of the unique small towns along the trail. Trails that are located

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closer to home include those found in Riverside Park around camping areas and along the Pere Marquette River.

The Scottville Harvest Festival and Scottville Summer Fest have been blended into one event that takes place each summer in Scottville. The festival's new name is the Scottville 10 + 31 Celebration. The Scottville Summerfest fun kicks off with the Sunset Cruise on Friday evening with over 100 classic cars and motorcycles on a sunset drive from Mason County Central High School front parking lot through scenic Mason County. Live music follows at the Scottville Clown Band Shell. The Classic Car and Motorcycle Show is held in downtown Scottville Saturday beginning at 9am during Scottville Summerfest with cars lining Main Street and live music.

Scottville Fall Celebration - The City of Scottville created a new event in 2021 called the Scottville Fall Celebration. The idea initially came about when the Scottville Clown Band decided to move their annual August concert to September 11th. Organizers of the Celebrating Success event, that generally occurs in June, decided to join in with the Clown Band concert to create the new event. With the addition of activities for kids and families, a new Scottville experience was born.

Old Engine Club Annual Show and Education Day: The Old Engine club Annual Show is held in the first week of August each year and they also sponsor an annual education day for four different school districts during the second week in September. This provides elementary school students a view of turn-of-the-century technology (the 1900's that is!)

Scottville Summer Funfest: A family event including the Chicken BBQ sponsored by the Chamber of Commerce and held at the West Michigan Old Engine Club Pavilion in the month of July.

The Scottville Clown Band – Founded in 1903, the Scottville Clown Band is known throughout the Midwest and serves as unofficial ambassadors to Scottville. Consisting of members from across Michigan and beyond, the band performs through the state in the late spring through the summer and into fall. It typically performs at least two shows annually in Scottville including a Patriotic Concert the Tuesday before Independence Day and then during the Fall Festival.

7- PAST GRANT STATUS

Below is a summary of past grants used to fund recreational improvements in the City. A complete Post-Completion Self Certification report for each is included in the appendix.

A.	Project No. CM99-044	Riverside Park bathhouse and Service Center	Status Closed
B.	Project No. TF05-008	Riverside Boat Launch Site Improvements	Status Closed
C.	Project No. TF05-009	Riverside Park Campground Redevelopment	Status Closed
D.	Project No. 26-00307	Scottville River Park Improvements	Status Closed
E.	Project No. 26-00697	McPhail Park Improvements	Status Closed
F.	Project No. 26-01541	River Park Improvements	Status Closed

CITY OF SCOTTVILLE PARK & RECREATION PLAN 2023-2027

GRANT HISTORY

<input type="checkbox"/>			
Grantee			
City of Scottville - Mason County			
<input type="checkbox"/>			
Project No.	28-00307	Project County:	Mason
Project Year:	1972		
Project Title:	Scottville River Park		
Project Status:	Grant Closed		Grant Amount:
			\$46,000.00
Scope Item:			
Project Description:	Develop 26 acres to include boat launching facilities, parking, site improvements, trails, roads, electrical service, water system, sanitary station, bicycle trail, canoe launching area, shelter building with fireplace and picnic equipment.		
Project No.	28-00887	Project County:	Mason
Project Year:	1976		
Project Title:	McPhail Park		
Project Status:	Grant Closed		Grant Amount:
			\$47,827.75
Scope Item:			
Project Description:	2 lighted tennis courts, parking, softball field, 2 little league fields, landscaping, and LWCF sign.		
Project No.	28-01641	Project County:	Mason
Project Year:	1986		
Project Title:	River Park Improvements		
Project Status:	Grant Closed		Grant Amount:
			\$25,915.17
Scope Item:			
	2 Shuffleboard Courts 20' x 40' Pool		
Project Description:	Construct 20' x 40' outdoor public campground swimming pool and two adjacent shuffleboard courts.		
Project No.	CM89-044	Project County:	Mason
Project Year:	1989		
Project Title:	Riverside Park Bathhouse and Service Center		
Project Status:	Grant Closed		Grant Amount:
			\$101,200.00
Scope Item:			
	Bathhouse/Service Center: 945 SF		
Project Description:	Add a new barrier-free bathhouse and service center with restrooms, showers and laundry for campers and day users of the park on the Pine Marquette River.		
Project No.	TF06-028	Project County:	Mason
Project Year:	2006		
Project Title:	Riverside Park Boat Launch Site Improvements		
Project Status:	Grant Closed		Grant Amount:
			\$82,300.00
Scope Item:			
	Bluminous pathway Concrete walk Construction contingencies Electrical upgrade Fish cleaning station Gravel drive/parking area Picnic area Restroom building Sanitary sewer Water supply		
Project Description:	Development of a restroom facility, fish cleaning station, and picnic area at Riverside Park.		
Project No.	TF06-029	Project County:	Mason
Project Year:	2006		
Project Title:	Riverside Park Campground Redevelopment		
Project Status:	Grant Closed		Grant Amount:
			\$284,400.00
Scope Item:			
	Lighting Parking/drives Pathways Play area Site preparation Site restoration/Landscaping Trash receptacles and benches Two Fishing/observation piers Utility-water and electric upgrades		
Project Description:	Development of barrier-free walkways, fishing piers, roads, parking and campground upgrades at Riverside Park Campground.		

SECTION E – ACTION PROGRAM, CAPITAL IMPROVEMENT SCHEDULE AND RATIONALE

In defining the action program, the formulation of community goals and objectives for the provision of recreation is a vital component. The goals and objectives represent the purposes for a community's role in providing recreation to its residents as well as outlining the direction that the community's effort should take in the long term. Goals are the general targets for which a community aims, while objectives are the specific steps that can be taken towards that goal. A recreation plan identifies those actions that can be undertaken to implement the objectives and fulfill the community's goals. The goals and objectives for the City in meeting the recreation needs of residents are outlined below.

GOALS AND OBJECTIVES

GOAL 1

PROVIDE COMPREHENSIVE COMMUNITY BASED RECREATION OPPORTUNITIES THAT IMPROVE THE OVERALL QUALITY OF LIFE AND OVERALL FITNESS FOR ALL SCOTTVILLE AREA RESIDENTS.

Objectives:

The various input received from the community during this planning process has provided many suggestions for improvements in our park facilities and recreational programs. The City of Scottville will continue to use these suggestions to guide their planning for the future.

Potential Actions:

- A. Continue to add amenities and support facilities to the current Scottville park facilities based upon community input and current needs of the community.
- B. Provide recreational opportunities for people with disabilities.
- C. Ensure that improvements and upgrades to existing park facilities are handicap accessible, where feasible.
- D. Construct restroom facilities, play areas, ADA parking, picnic facilities and other recreational facilities as priority items identified in community workshops.
- E. Promote low water and native planting restoration whenever practical especially in the addition of bioswales, rain gardens and stabilization plantings in areas of erosion.
- F. Look at options for improving educational and interpretive signage in all the parks including signs for persons of various disabilities. Review overview maps at all parks to direct users to facilities within the respective park.
- G. Invest in the improvements of Riverside Park campground to improve revenue generation. These improvements could include upgrading water service to campsites, improve electrical service, walking paths/boardwalks, explore addition of camping rustic and/or full services cabins and expansion of the number of overall camp sites at Riverside Park.
- H. Explore the optimal location of Dog park within the City. Dog Park should include fenced areas for large and small dogs.
- I. Invest in improvements at McPhail Field. Improvements to include but not limited to upgrades to play field areas, scoreboard upgrades, permanent cornhole boards, play area improvements and accessible walks.
- J. Provide both passive and active programming for a variety of ages and abilities of the population.
- K. Add recreational facilities based upon recreation trends and input from the community.
- L. Explore repurposing of existing City tennis courts to pickleball.

GOAL 2

PROVIDE ADDITIONAL NON-MOTORIZED TRAILS FOR RECREATIONAL AND TRANSPORTATION USE.

Objectives:

Providing the community with trail system which is our “safe highway” across the community connecting our schools, parks and the downtown district is a high priority in our community.

Potential Actions:

- A. Expand the accessible trail system in the Scottville area with a focus on continuing to connect our existing parks, neighbors and destination points.
- B. Connect Scottville’s trail system to neighboring communities such as Ludington to the west.
- C. Explore cooperative effort with the surrounding communities to promote, manage, oversee, plan and seek joint funding for trails in the regional area and to avoid duplication of efforts and to enhance the connectability of the trails and ensure the best regional outcomes.
- D. Develop system of wayfinding signage to aid users in navigating and utilizing park facilities.
- E. Explore boardwalk trail and walking looped pathways at throughout the City but with emphasis on Riverside Park and McPhail Field.
- F. Maintain existing paths and sidewalks throughout the City.

GOAL 3

PROVIDE RECREATION OPPORTUNITIES THAT FOCUS AND TAKE ADVANTAGE OF SCOTTVILLE AREA WATER RESOURCES.

Objectives:

Many residents and visitors comment on the natural beauty of our trails and parks in Scottville which utilize the Pere Marquette River as a focal point. They also responded that they also felt it was important to develop recreational opportunities that take advantage of what the river has to offer. This can be very important to local residents as well as those interested in visiting the community. The Pere Marquette River recreational opportunities can be seen as an economic development tool.

Potential Actions:

- A. Develop opportunities with other agencies in our community to educate our residents about our local natural resources.
- B. Enhance fishing, canoeing and kayaking opportunities on the Pere Marquette River. Explore optimal locations for ADA accessible kayak launch site.
- C. Enhance and expand our use of our natural resources for festivals and special events.
- D. Promote stormwater run-off quality control measures to improve water habitat for fish.
- E. Evaluate a potential bank restoration project at Riverside Park. The bank along the river has been eroding and may require stabilization improvements to protect the water resources.
- F. Explore options for increased events such as craft fairs and other community gatherings at Riverside Park.

- G. Explore development of boardwalks and pedestrian bridges in environmentally sensitive areas such as Riverside Park and along the Pere Marquette River.
- H. Review needs for improvement at existing boat launch. Improvements could include permanent dock, ramp improvements and repairs to fish cleaning station.

GOAL 4

ACQUIRE AND RETAIN PUBLIC LAND FOR FUTURE GENERATIONS.

Objectives:

As the Scottville community continues to grow our local officials need to be conscious of the need for acquiring additional park land as it becomes available.

Potential Actions:

- A. Retain existing parkland and acquire new public lands to meet the future recreational needs of the community.
- B. Preserve and protect open space and other important natural features in the Scottville area.
- C. Develop programs for evaluating future land acquisition.
- D. Preserve floodplains and wetlands for recreation purposes whenever possible.
- E. Acquire property adjacent to existing park properties whenever possible to allow for the greatest flexibility and offer economy of sharing infrastructure when expanding or adding recreation activities to existing dedicated parklands.
- F. Explore acquisition of vacant land to add to the existing recreational inventory of property throughout the City.

GOAL 5

DEVELOP A SYSTEM OF PARK FACILITIES THAT PROMOTE FOUR SEASON USE.

Objectives:

Provide residents with opportunities for recreation that provide multiple seasons of use within the City and the respective park facilities.

Potential Actions:

- A. Construct compatible yet diverse uses within the parks that promote spring, summer, fall and winter uses.
- B. Explore options for all-season facilities such as improvements to cross country ski paths, warming shelters and restrooms in the parks as appropriate.
- C. Partner with agencies to planting of native plants and species where appropriate in all the City parks.
- D. Explore motorized recreation development such as ORVs and snowmobiles

GOAL 6

CONTINUE THE IMPROVEMENT AND DEVELOPMENT OF UNIVERSAL DESIGN CONCEPTS AT ALL THE CITY PARK LOCATIONS IN ACCORDANCE WITH THE PARK'S DEVELOPMENT MASTER PLAN.

Objectives:

Develop new and expanded facilities and programs at the park including new restrooms, picnic facilities, paved parking, walking paths, new play equipment and lighting.

Potential Actions

- A. Improve restroom facilities.
- B. Provide universally accessible play areas, picnic facilities and shelters. Explore options for play equipment with at least 75% of activities are meet accessibility guidelines at all the City parks but with emphasis on Riverside Park and McPhail Field.
- C. Provide paved drives, roadways, parking areas and trails to provide barrier-free access to all areas.
- D. Improve signage for any visually or physically impaired park users
- E. Upgrade electrical systems and services as necessary at all the City parks.

GOAL 7

TO ENHANCE THE QUALITY OF LIFE IN THE CITY BY PROVIDING MULTI-GENERATIONAL, FULLY ACCESSIBLE AND SAFE RECREATIONAL FACILITIES THAT ARE RESPONSIVE TO THE NEEDS OF ALL RESIDENTS WITH HIGH QUALITY RECREATIONAL FACILITIES THAT EFFICIENTLY UTILIZE AVAILABLE RESOURCES.

Objectives

- A. Develop a variety of recreational facilities that reflect the changing and diverse needs of the City residents.
- B. Improve existing recreational facilities to more effectively fulfill the needs of City residents and to encourage regular use of these facilities.
- C. Develop certain recreational facilities as identified by the survey and needs assessment and establish priorities for their development.
- D. Utilize design, construction, and maintenance practices that maximize the benefits provided for the resources expended.
- E. Plan improvements that offer both active and passive recreation opportunities.
- F. Develop unique recreational opportunities for elderly and physically challenged citizens. Every recreational opportunity should be fully accessible to all individuals whenever possible.
- G. Provide play areas that are in conformance with the "Playground Equipment Safety Act".
- H. Explore development of splash pad and other water/sensory features.

GOAL 8

CREATE NEW PARTNERSHIPS AND COLLABORATION.

Objectives:

As Michigan continues to struggle it is important to take advantage of collaborations and partnerships as a cost effective way to offer recreational programs in the community.

Potential Actions:

- A. Coordinate existing recreational projects and programs with the Mason County Central Schools, Mason County Eastern Schools, Gateway to Success Academy or Mason County area schools, Mason County, Pere Marquette Township, Victory Township, Riverton Township, Amber Township, Branch Township, Village of Fountain, Village of Custer, City of Ludington, MDOT, and volunteer groups and look for ways to utilize existing facilities such as well as expanding recreational programs as new facilities are developed.
- B. Encourage the cooperation and participation of adjacent communities in the formation of a regional recreational advisory board in an effort to combine resources and avoid duplication of facilities and services.
- C. Utilize public and private sector cooperation in the promotion of recreation and the improvement of recreational opportunities. For example, collaboration with Ludington Pickleball Association to develop pickleball courts at McPhail Field.
- D. Encourage the participation of volunteers in the development of recreational facilities.
- E. Create and collaborate on new community events with Old Engine Club and other local agencies.
- F. Explore options of multi-jurisdictional cooperation with the area school districts on such projects as improvements to the Magic Square basketball courts and the Middle School building that are owned by the area schools.

GOAL 9

TO CONTINUALLY IMPROVE THE QUALITY OF AND THE OPPORTUNITIES FOR RECREATION IN THE CITY BY REASSESSING COMMUNITY AWARENESS AND IDENTIFYING RECREATION NEEDS, TRENDS, AND CHARACTERISTICS.

Objectives

- A. Develop additional print and web-based media to describe existing recreational opportunities available to the residents of our service area. Several respondents indicated in the past that they were not aware of all the parks that were available in our local community. They also indicated that they were not aware of all the adult and youth recreational programs that we offered in our local recreation department.
- B. Develop additional print and web-based media to describe and highlight our existing park facilities.
- C. Expand community awareness of the Scottville area recreational opportunities and promote these facilities/programs to local residents and visitors of the community.
- D. Explore creation of a City recreational department to manage park maintenance and development of recreational programs

- E. Develop programs that enhance the arts for both youth and adults.
- F. Developing a comprehensive rural youth recreation program that includes, but is not limited to: Soccer, basketball, baseball/softball/t-ball, and swimming.
- G. Develop and maintain advertising of recreation activities/events.
- H. Periodically update this Recreation Plan.
- I. Develop an expanded survey to ensure public needs and desires in areas of parks & recreation.
- J. Expand and develop community park advocates through the ongoing efforts the existing parks & recreation advisory board.
- K. Provide opportunities for the involvement of City residents in the identification, selection, and development of recreational facilities.
- L. Monitor the effectiveness of the City's efforts in fulfilling identified goals and objectives by providing opportunities for City residents to evaluate the progress of recreational development.
- M. Monitor the effectiveness of the City's efforts in providing fully accessible opportunities for City residents.
- N. Facilitate regular meetings of the Recreation Board.

RECOMMENDED ACTIONS

A variety of factors, including community characteristics, population trends, existing recreation facilities, and identified recreation needs, contribute to the formulation of specific recommendations for plan implementation. These specific recommendations represent the actions that can be undertaken to achieve the objectives that have been directed towards a community's recreation goals. These recommended actions also represent the substance and purpose of a recreation plan - the development of a strategy for effectively closing the gap between existing recreation opportunities and recreation needs. A general statement can be made that 1/2 of the properties currently operated as park facilities in the City have basic facilities such as paved parking areas, paved walks and restroom facilities. There is in some areas however a lack of additional ADA accessible walks that is a concern regarding ADA accessibility at the other City owned parks.

Comparison to Recreation Standards

The recommended standards for recreation facilities by the National Recreation and Parks Association (NRPA) and Michigan Department of Natural Resources, Building Michigan's recreation future are listed below. The table compares the recreational planning standards with the facilities that are currently available within Scottville. It should be noted, however, that several of the recreation standards listed below are not always well suited to rural communities. Fewer, but larger, facilities generally serve a broader base of the population in a rural area than many, smaller and mid-sized facilities that are intended to meet the needs of a highly concentrated population.

CITY OF SCOTTVILLE PARK & RECREATION PLAN 2023-2027

	Activity/Facility	Standard	Need	Existing	Deficiency
1	Local Park Land (acres)	10/1,000	15	110.5	0
2	Baseball (Official)	1/5,000	3	2	1
3	Baseball (Little League)	1/5,000	3	2	1
4	Softball	1/15,000	3	2	1
5	Football	1/20,000	1	1	0
6	Basketball (outdoor)	1/15,000	3	4	0
7	Picnic Tables	1/1,200	75	108	0
8	Playgrounds	1/3,000	5	2	3
9	Volleyball	1/5,000	3	1	2
10	Tennis (outdoor)	1/14,000	4	4	0
11	Boat Launch (parking)	1/400	37.5	40 with	0
12	Campground (sites)	1/150	100	62	38
13	X-Country Ski Trails (miles) 1/10,000	1/10,000	1.5	1	.5
14	Hiking Trails (miles)	1/5,000	3	1	2
15	Nature Areas (acres)	1/50,000	1	1	0
16	Nature Trails (miles)	1/20,000	1	1	0
17	Snowmobile trails (miles)	1/3000	5	0	5
18	Land Open to Snowmobiling (acres)	10/1,000	15	0	15
19	Bicycle Trails (miles)	1/40,000	1	0	1
20	Ice Rink (outdoor)	1/20,000	1	0	1
21	Sledding Hills	1/40,000	1	0	1
22	Swimming Pool (outdoor)	1/40,000	1	1	0

Deficiencies According to Recreation Standards A comparison of existing city facilities to recreation standards revealed that the following facilities are needed to service Scottville residents and those in surrounding communities.

1 Little League Diamond	5 miles of cross-country ski trails
3 Playgrounds	3 Miles of Hiking Trails
2 Volleyball Courts	1 Mile of Bike Trail
38 Campground Sites	5 Miles of Snowmobile Trails, with 15 acres of Land
1 Sledding Hill	1 Outdoor Ice Rink

In instances of emerging areas of recreational needs, such as the development of non-motorized trails, it is logical to expect that the project limits will need to be established by the identification of key connection points that should not be excluded or limited by geo-political boundaries. The City should explore the cooperation and participation of adjacent communities such as Pere Marquette Township, Victory Township, Riverton Township, Branch Township, the Village of Fountain and the Village of Custer in the formation of a regional recreational advisory board in an effort to combine resources and avoid duplication of facilities and services.

In the opening discussions at the November 7, 2022 workshop, a common goal of the need for the development and improvements were as follows:

CITY OF SCOTTVILLE PARK & RECREATION PLAN 2023-2027

1. Campground Upgrades to include updating campsites 25-53 in the back camping loop, upgrades to include new electrical, water & cable lines. Paving of existing drives addition of camping cabins and upgrades to existing pavilions.
2. Upgrades to McPhail field to include field upgrades, play area improvements, scoreboard upgrades, paving the existing drives and parking areas, bring in additional opportunities such as redevelopment of tennis courts to offer more diverse options. The tennis court redevelopment would explore options for pickleball, half-court basketball, four square and other court games. Additional updates may include the addition of a walking track and the possibility of a universally accessible pathway through portions of the park.
3. Universal Access to existing city playgrounds. Verify that existing playground equipment meets current safety standards and upgrade equipment as necessary.
4. Upgrading the existing parking at the West Riverside Park boat launch. The launch has limited parking and due to City ordinance, that no parking on grass is permitted, additional parking will need to be added to the approximate 20 existing spaces. At peak times in the fall, the amount of necessary parking would be an at minimum an additional 20 spaces.

The following recommendation and capital improvement schedule outlines and assigns relative priorities to activities and projects that can be implemented in both the short-term and long-range future to improve recreational opportunities in the City. Those activities and projects that can be undertaken during the five-year planning period (2023-2027) have been summarized in a Capital Improvement Program Schedule (**Table 4**). This schedule includes cost estimates as well as possible funding sources for each suggested project.

While these projects are recommended for implementation during the planning period, they are highly dependent upon financial and administrative feasibility. It is also suggested that the City take advantage of any unscheduled opportunities that may arise. Such opportunities can be evaluated and included in this plan as an amendment to the schedule.

TABLE 4
Capital Improvement Schedule

Year	Project	Est. Cost	Justification	Funding Source
2023	Riverside Park Improvements – Campsite upgrades, cabins, utilities & paved drives	\$600,000	Goals 1,3,5,6,7	\$300,000 MNRTF \$300,000 Local Match Donations/Foundation
2024	Various Park Master Plan	\$6,500	Goals 1,3,5,6,7	\$6,500 local
2025	McPhail Fields – Parking, ADA walks, playfields and rain gardens	\$250,000	Goals 1,3,5,6,7	\$160,000 MNRTF \$90,000 Local Match Donations/Foundation
2026	Playground surface improvements	\$80,000	Goals 1,6,7	\$30,000 Passport \$20,000 Local Match Donations/Foundation
2027	Boat Launch Parking Improvements	\$125,000	Goals 1,3,5,6,7	\$85,000 Passport \$40,000 Local Match
2027	Recreation Plan Update	\$5,000	Goal 1,9	\$7,000 local

Abbreviations

MDNR - Michigan Department of Natural Resources
LWCF - Land and Water Conservation Fund
TAP -Transportation Alternatives Program

MDOT – Michigan Department of Transportation
MNRTF- Michigan Natural Resources Trust Fund

FINANCING MECHANISMS

The following paragraphs briefly outline existing sources of funds for financing the future recreational improvements in the City.

1. General Funds

The City's general fund has been the primary source of funds for operating and maintaining its current facilities. Future site improvements, acquisition, and development will remain dependent on these tax-supported funds, as will the continued operation and maintenance of these facilities. Consequently, recreation planning has to be coordinated with the yearly budgeting process for the City's general funds.

2. Donations and Gifts

The availability of donated land, labor, equipment, and funds from individuals and organizations is an attractive and effective way to improve recreational opportunities in The City. Over the past few years, several groups and individuals have contributed significantly. Such support should be encouraged to continue.

3. Multi-jurisdictional Funding

One of the primary goals of establishing a trail authority comprised of adjacent townships would be to establish a joint source of funding for acquisition, development and maintenance of multi-jurisdictional trail projects. It is too premature to discuss levels or formulas for financial participation/contribution, but by forming such a coalition, the individual cities and townships will collectively be in a stronger position in seeking future matching grants than if pursuing projects individually.

4. Non-local Financial Assistance

Many communities seek outside sources of funds to supplement their local sources when providing recreational improvements. There are several programs administered by the Michigan Department of Natural Resources (MDNR) that can provide some financial assistance to local recreation projects. Funding amounts available to communities vary from year to year depending on Federal support and State legislative agendas.

The Transportation Alternatives Program (TAP) is a competitive grant program administered by the Michigan Department of Transportation that funds projects such as nonmotorized paths, streetscapes, and historic preservation of transportation facilities that enhance Michigan's intermodal transportation system and provide safe alternative transportation options. These investments support place-based economic development by offering transportation choices, promoting walkability and improving the quality of life. The program uses Federal Transportation Funds designated by Congress for these types of activities. Some key information on the TA program are as follows:

- Funding will be reduced from the current \$23 million a year to \$14-16 million a year. Project funding will be more competitive than previously with the average per capita award in the \$44-50 per person range.
- Minimum match is still 20% however historic average is 34% and the 2011 average was 44% local match to grant. Any project request for over \$2,000,000 total project cost must be 50%-50%. The most favorable grant request will likely be in the \$500,000 range.

- Regional Trails will still be a priority, as will urban area streetscapes. Museums and historic preservation projects will be phased out for funding consideration.
- Preliminary grant application review with regional staff is encouraged to determine competitive nature of project and gather suggestions from TE staff. Project narratives should focus on intermodal transportation opportunities as they relate to the larger picture in the community, traffic calming, improving safety and improving water quality through best management practices.

The **Michigan Natural Resources Trust Fund (MNRTF)** is administered by the MDNR. The MNRTF program utilizes the royalties from oil, gas, and other mineral developments on state-owned lands to help finance the acquisition and the development of outdoor recreation facilities. The CMI program is the result of the passage of Proposal C of 1998.

Any unit of government, including school districts, may apply for grants to develop or acquire land(s) for public recreation or resource protection purposes. Application forms are available on February 1 of each year. The application deadlines are April 1 and September 1, of each year. The MDNR submits a list of recommended projects to the legislature the following January and funds are available after legislative appropriation, usually the following fall.

All local units of government must provide a local match of at least 25 percent of total project costs. For **MNRTF** development projects, the minimum funding request is \$15,000, and the maximum is \$300,000. Proposals must be for outdoor recreation or resource protection purposes. Outdoor recreation support buildings and other facilities are eligible for development funding, as is the renovation of existing recreation facilities.

All applicants must have a current DNR-approved community recreation plan, documenting the need for project proposal.

In addition, any private individual may nominate land for public acquisition under this program. All nominations are reviewed by the MDNR for possible acquisition and the landowner is not required to be the person nominating a parcel of land for public acquisition. Nomination forms are available at any time from the DNR Recreation Division, and may be submitted to the Department year round.

The Federal Land and Water Conservation Fund (**LWCF**) program makes money available to the States for land acquisition and development of outdoor recreation facilities. From 1965 to 1996, the Department of Natural Resources (DNR) received over \$100 million in LWCF assistance for more than 1,500 projects, over 1,100 of which have been grants to local governments. The objective is to provide grants to local units of government and to the State to acquire and develop land for outdoor recreation.

Applications are evaluated on established criteria including project need, capability of applicant, and site and project quality. At least 50 percent match on either acquisition or development projects is required from local government applicants with a \$30,000 minimum and \$100,000 maximum funding limit. The Michigan Department of Natural Resources (MDNR) makes recommendations to the National Park Service (NPS), which grants final approval. Criteria are spelled out in the "Recreation Grants Selection Process" booklet given to all applicants.

PA 32 of 2010 created the Local Public Recreation Facilities Fund to be used for the development of public recreation facilities for local units of government. Money for this fund is derived from the sale of the **Recreation Passport** which replaces the resident Motor Vehicle Permit (MVP) — or window sticker — for state park entrance. The passport will be required for entry to state parks, recreation areas and boating access sites. Ten percent of remaining revenue will be used to fund the **Recreation Passport local**

grant program. A 25% minimum local match is required for the Passport grant program with a maximum grant amount of \$75,000 and a minimum of \$7,500.

The grant program may only be used for local development projects. The program is focused on renovating and improving existing parks, but the development of new parks is eligible. In addition, projects must fulfill the following requirements in order to be eligible:

- Current annual capital improvement plan (CIP) – plan must include the proposed project. If your community does not have a CIP, you must have a current approved recreation plan on file with the DNR.

Organizations with an interest in developing fishing conditions in their areas may be able to get financial assistance from a program established through the ***State Game and Fish Protection Fund***.

This fishing development grant is offered through the MDNR and can be as much as \$200,000 annually, in cash or in-kind services. Projects eligible for funding include: culvert modifications for improved stream flow; livestock or sheet erosion control projects; the development of spawning riffles, fish cover structures, or spawning reefs; and the construction of fishing piers and rough fish barriers.

The MDNR accepts grant proposals from organized fishing groups and local units of government. In all cases, projects are able to approach other sources such as the federal government for additional matching funds.

The ***Historic Preservation Grant Program*** is administered by the Department of State with funds made available through the National Park Service of the Department of Interior. The intent of the program is to conduct surveys of architectural, engineering, archaeological, and historic resources, to identify and nominate eligible properties to the National Register of Historic Places, and to plan for the protection of those cultural/recreational resources.

The funds for this program are apportioned by the National Park Service directly to the State, which, in turn, allocates funds on a project-by-project basis to local governments, organization, and individuals.

In Michigan the Historic Preservation Grant program is administered by the Michigan Department of State. The amount of assistance is up to 50% of the project expenses. Grantees are reimbursed at the completion of the project for work done within the days of a contract between the Department of State and the grantee. EXPENSES INCURRED PRIOR TO THE EXECUTION OF A CONTRACT ARE NOT ALLOWABLE PROJECT COSTS AND WILL NOT BE REIMBURSED.

The ***Inland Fisheries Grant Program*** offers grants up to \$30,000 for projects that enhance the state's aquatic resources. This program may be applicable to the scenic overlook fishing platforms and educational kiosks.

The City is committed to review all available funding sources and prepare the necessary plans, reports, cost estimates, and funding applications, to achieve the goals of this recreation plan.

Waterways Program Grants are funded through the Michigan State Waterways Fund from state marine fuel tax and water craft registrations. By law, administration of the Waterways Program is through the Michigan Department of Natural Resources (DNR) and overseen by the Department's Parks and Recreation Division.

Grants provide funding assistance for design/engineering and construction of public recreational harbor/marina and boating access site/launch facilities throughout the state. Only local units of government (city, City, township, or county) and public universities are eligible. Applicants may cooperate

with community/sports organizations in the implementation of projects. On-site investigation by DNR, Parks and Recreation Division staff may be required to determine suitability of proposed work. Applicant may also be required to document area boating demand. Greater priority may be given to projects for which a local applicant documents match capabilities equal to or greater than the percentage of project cost they are required to provide. The local match can include in-kind expenses as long as they are well-documented.

Applications, and all required information, must be received by 5:00 p.m, **April 1st**. If April 1st falls on a weekend, the deadline would be the last State working day prior to April 1st. The application review and funding process for projects is from April 1st until an appropriation is approved by the Legislature. This can take up to 18 to 24 months. Notification of approval for engineering and smaller sized construction projects may occur within six months after completed application form and proper documentation are received. Funding for construction is not released until permits are secured.

5. Millage

In an effort to raise matching funds or fund projects with local money, many community leaders have placed ballot proposals before their residents for a dedicated increase in their existing mill property tax to fund park maintenance and repair, including care for new parks and newly acquired parks, compliance with the Americans with Disabilities Act (ADA), as well as safety and security improvements. Establishment of a Park Improvement/Development, Maintenance and Repair Millage will assure that parks and facilities will be maintained at the level of quality expected by park users and that new parkland will have adequate amenities.

Meeting Minutes - Recreation Plan Update Scottville, MI

November 7, 2022, 6:30 PM Riverside Park

Attendees: Phil Yarbrough, Aaron Seiter, Rachael Seiter, Kelli Pettit, Jimmy Newkirk, Ari Hoekstra, Micheal Yant-Riverside Park Manager

Items discussed

1. Required Plan Content – review and update expired previous plan as required.
 - A. Community Description – updated with 2020 census data
 - B. Administrative Structure – need budget updates from City
 - C. Description of the Planning Process- workshop tonight is the first step toward 30-day publication of draft plan on or about Nov. 15.
 - D. Recreation Inventory – Adjustment needed for boat launch parking
 - E. Action Program, Capital Improvement Schedule and Rationale – Goals and Objectives updated per recreation committee “wish-list” and suggestions.
2. Local adoption resolutions by the City
 - Meeting schedule for commission for public hearing and adoption in January 2023.
3. Draft Plan – 30-day public review period
 - Plan due by Feb. 1
 - MNRTF grant deadline – April 1
 - Public notice of draft plan 30 days prior final adoption.
4. Updated expenditures \$\$\$ in area of Park & Recreation for last 3 years.
5. Status of any past MDNR grant awards – Grant number, project pictures, and grant close out confirmation. Park identification sign and acknowledgement plaques to be provided by City. Post completion report to be completed by City.
6. Action Program – Update Review of goals and objectives. The majority of goals provided by Recreation committee were updated in the updated plan with emphasis on McPhail Field, the Boat Launch at West Riverside and East Riverside campground for water and sewer upgrades and expansion.
7. Action Program – Update Capital Improvements Schedule
 - Assign priority to address needs and implement improvements – Only modification since 2017-2022 plan was addition of East Riverside Park Campground upgrades. Any additional boat launch or McPhail Field Improvements need further discussion.
 - Prepare estimated cost projections
 - Prepare capital improvement schedule – Updated with campground improvements. Other community feedback for priority projects.
 - Identify funding sources – Discussion on Spark Grant Program as well as April 1 traditional grant programs.

FLEIS & VANDENBRINK ENGINEERING, INC.



Rick Stout, LLA

These are minutes are a summary of the preparer's interpretation of the meeting agenda as discussed. Attending parties can email additional information or corrections to rstout@fveng.com within 5 days of receipt of these minutes.

RESOLUTION

23-02

CITY OF SCOTTVILLE 5 YEAR PARK & RECREATION PLAN 2023-2027
For the City of Scottville, Mason County

WHEREAS, the City of Scottville has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2023 through 2027, and

WHEREAS the City of Scottville began the process of developing a community recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS residents of the City of Scottville were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days for plan and

WHEREAS, a public hearing was held on January 23, 2023, at the Scottville City Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the City of Scottville 5 Year Park & Recreation Plan 2023-2027 and

WHEREAS, the City of Scottville has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Scottville and

WHEREAS, after the public hearing, the City of Scottville City Council voted to adopt said City of Scottville 5 Year Park & Recreation Plan 2023-2027

NOW, THEREFORE BE IT RESOLVED the City of Scottville City Council hereby adopts the City of Scottville 5 Year Park & Recreation Plan 2023-2027

YES:

NO:

ABSENT:

ABSTAIN:

I do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Scottville at the 1537th Regular Meeting thereof held on the 23rd day of January 2023.

Kelse Lester, Clerk

Marcy M. Spencer, Mayor

CITY OF SCOTTVILLE, MICHIGAN
RESOLUTION TO ACCEPT BIDS FOR THE SALE OF 2008 & 20136 DODGE CHARGERS
RESOLUTION 23-03

WHEREAS, Per Section 14.1 of the City of Scottville Charter, sealed competitive bids must be sought when the price could exceed \$2000.00; AND

WHEREAS, the City of Scottville has two vehicles that are coming out of service; AND

WHEREAS, the said vehicles have been replaced with new vehicles that have been put into service.

NOW, THEREFORE, BE IT RESOLVED, that the City of Scottville Commission hereby approved accepting the high bids for the sale of the 2008 Dodge Charger and the 2013 Dodge Charger.

The above preamble and resolution were moved for adoption by Commissioner _____ with support from Commissioner _____.

The motion for adoption received the following vote:

YES:

NO:

ABSENT:

ABSTAIN:

I certify that the foregoing is a true and complete copy of a resolution adopted by the Scottville City Commission at its 1537th Regular Meeting held 01/23/2023.

Kelse R. Lester, Clerk

Marcy M. Spencer, Mayor

Updated 2023 Commission Goals

Ensure financial stability – Collected 87% of budgeted property tax amounts 50% through the year. 65% of water and 67% of sewer. All revenue streams are trending ahead of budgeted projections. Fund Balances are strong, Investment accounts are

Preserve minimum fund balances – All funds are above minimum balance thresholds and the new investment account is doing well to support projects.

Sustain services – Biggest challenge to this goal has equipment availability, maintenance, and acquisition of materials. Hopefully those areas continue to free up this upcoming season.

Land use planning/senior housing – Planning Commission/Private Investors/Senior housing is a challenge everywhere. Housing and Commercial real estate sales continue to be very active. The last two home sales that occurred this month had competing offers for above asking price. Three more commercial properties were sold in Dec./Jan and new owners have contacted city regarding improvements, zoning, and their future plans. I will not be detailing those opportunities as it is the individual businesses stories to tell and it is not the city's place to pre-empt the owners plans with public statements.

Lead and copper line replacement – Data is being collected from past water leak documentation, water main replacement plans, and actual line replacement is starting with the Alley Watermain Project. With that work complete we will continue to maintain our compliance with the State of Michigan timelines. We also have had 22 line replacements/new connections done in 2022.

Charter updates – Commission/Attorney discussions need to be held.

Provide more thorough training to new/old commissioners – MML virtual and in-person training, City Attorney led training can be scheduled as well.

Replace City Hall – CM is reviewing 2007 City Hall repair study and collecting utility data, abatement costs, and future opportunities that are available.

Sidewalk replacement – Removed one "sidewalk to nowhere", replaced/repared 2 residential sidewalks, 1 business sidewalk. MSU Planning Students are developing plan to prioritize sidewalks based on routes to schools, accessibility to downtown area, and condition. Report will be presented sometime in April.

Rental Inspector – Talking to municipalities that use the SafeBuilt for their rental and ordinance compliance.

Sewer improvements/replacement – Applications were sent to State of Michigan for both Water and Sewer Projects. Sewer work estimated cost is \$500,000. Cross connections are an issue but previous sewer work was not documented well and we have already exceeded the amount we pay for treatment with multiple costs of engineering and studies that have not produced solutions. Volume of waste is not a concern for Ludington at this time. Considering new businesses and large increase in water use there

still should not be an issue with treatment. Mason County DPW seems to have issues with pumps that Scottville pays for but that is a separate issue to be worked out with Mason County.

Improvement in means of communication with residents and city happenings – Currently do our best to maintain City Government Facebook, Downtown Scottville Facebook, webpage, occasional media releases and mailings. CM makes two morning radio appearances each month on WMOM.

Road improvements – Grants required for any large work or part of water/sewer projects. We were able to accomplish a few large patch repairs but getting just asphalt repairs done was somewhat difficult to get done this last year.

Potholes – we share “hotboxes” with MCRC. We schedule around their use and that sometimes leaves us unable to get to them as quickly as the County does. We have a great working relationship with MCRC and do what we can when we can.

Police Chief, Community Developer – Several Chief candidates have contacted the CM. Pay is too low, housing is a challenge, and local LE have indicated they are hesitant given past issues with the City.

Pavilion at McPhail – Installed as soon as MCRC can replace parking lot. Slag for the project was unavailable this past year to complete the project.

Finalize boat launch fee – minimum required postings and drop box will be installed in the spring.

Complete alley watermain replacements East of South Main St. – Agreements/Contracts are in place, and it is my understanding that availability of waterline will be a challenge but it is in the hands of the Contractor and Engineers at this point.

January 19, 2023

City of Scottville
Attn: Jimmy Newkirk, City Manager
105 N Main St
Scottville MI 49454

Dear Mr. Newkirk and Commissioners,

I'm interested in serving on the Scottville City Commission as a commissioner at-large.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Susan Evans".

Susan Evans
410 E State St
Scottville MI 49454

Diane Point

220 East 5th Street, Scottville, MI 49454 * 231-613-5355 * dpoint@live.com

January 18th, 2023

Jimmy Newkirk

City Manager at Scottville City Hall

105 North Main Street, Scottville, MI 49454

Dear Mr. Newkirk,

I've been informed that Scottville is looking to fill a Commissioner At-Large vacancy. I am interested in this position.

I served active duty in the Army for 3 years, USAR for more than 10 years. I was the Customer Service Representative at the Bank of Highwood, IL between active duty and my Officer Basic Course.

Thank you for your time,

A handwritten signature in black ink that reads "Diane M. Point". The signature is written in a cursive, flowing style.

Diane M. Point

James Newkirk, City Manager
City Of Scottville
105 N. Main St.
Scottville, MI 49454

January 16th 2023

To the Citizens of the City of Scottville:

I would like to thank you for electing me to a four year City Commission seat during the November 2020 election. I proudly graduated from Mason County Central in 2002, later moved into the City of Scottville in 2014. I've been on many committees and have volunteered hundreds of hours to help make a positive difference in our local community.

Being a representative on the City Commission has taken a toll on me and my family. I am a husband to an amazing wife; I also have three beautiful children that need me right now, and I need to focus on them.

It comes with a heavy heart that I must step down from the City Commission with two years remaining on the term you elected me for.

I have a professional career ahead of me and I'm afraid that remaining on the City Commission in such a toxic environment created by existing leadership could potentially affect my future in a negative way.

For now, I'm going to focus on my loved ones and being the best leader that I can be. My passion is my family, coaching youth football and being a role model.

I'd like to encourage the citizens of Scottville to get involved and help make our community better for the future generations. Volunteer for whatever it is that you can, feel proud to make a difference, ask questions and become informed. It's okay to have a difference of opinion, it's healthy to engage in difficult conversations. Most importantly, please respect each other and lend a hand to someone in need. Do the right thing even when no-one else is looking. As Marv Levy once said, "Persistence can change failure into extraordinary achievement".

Thanks,
Ryan Graham



**CITY OF SCOTTVILLE, MICHIGAN
RESOLUTION TO ADOPT THE 2021 POVERTY GUIDELINES
RESOLUTION NO. 23-04**

WHEREAS, each year the city is required to adopt the Federal Poverty Guidelines, and;

WHEREAS, the Poverty Guidelines are to be used by the Board of Review when considering Hardship Exemption Applications from the residents of the city, and;

WHEREAS, the Poverty Guidelines must be in place each year prior to the Board of Review meeting. And;

WHEREAS, The Hardship Exemption Applications must be turned into the City by March 1 of each year so that they can be sent to the Board of Review for their consideration.

NOW THEREFORE BE IT RESOLVED, the City Commission hereby adopts the 2023 Federal Poverty Guidelines as follows:

1 person in family	\$14,580
2 persons in family	\$19,720
3 persons in family	\$24,860
4 persons in family	\$30,000
5 persons in family	\$35,140
6 persons in family	\$40,280
7 persons in family	\$45,420
8 persons in family	\$50,560
9 + persons in family	\$5,140 per person

The above resolution was moved for adoption by Commissioner _____ and seconded by Commissioner _____.

The motion for adoption received the following vote:

YES:

NO:

ABSENT:

ABSTAIN:

I certify that the forgoing is a true and complete copy of a Resolution adopted by the City Commission of the City of Scottville at its 1537th Regular meeting held Monday January 23rd, 2023.

Kelse Lester, Clerk

Marcy M. Spencer, Mayor

City of Scottville

Board of Review

City Hall 105 N. Main St

Scottville, MI 49454

Established Meeting Dates Per Assessor Barnett

3/7/2023 8am-8:30am (Assessor & Board Members)

3/13/2023 1:30pm-7:30pm (Board Members & Residents wishing to make changes)

3/14/2023 1:30pm-7:30pm (Board Members & Residents wishing to make changes)

3/15/2023 9am-completion (Assessor & Board Members)