

**OFFICIAL PROCEEDINGS OF THE**  
**CITY COMMISSION OF THE**  
**CITY OF SCOTTVILLE, MICHIGAN**

The 1488<sup>th</sup> Regular Commission Meeting of the Scottville City Commission was held virtually on January 4<sup>th</sup>, 2021. Called to order at 6:30 p.m. by Mayor Marcy M. Spencer.

**Roll Call:**

**Present:**

- Sally Cole
- Nathan Yeomans
- Bruce Claveau
- Brian Benyo
- Ryan Graham
- Rob Alway
- Mayor Marcy Spencer

Also, in attendance: Chief Murphy, Clerk Lester, Treasurer Shafer, and Attorney Alvarado.

**ADDITIONS TO AGENDA:**

- A. Under New Business Item A- Special meeting for the purpose of holding a closed session.
- B. Under New Business Item B- Motion to rescind authorization for the City Manager to work from home in addition to any office hours.

**APPROVAL OF AGENDA:**

Approve  
Agenda  
21-01

Motion, by Cole and seconded by Alway to approve the agenda with amendments.  
Roll Call Vote  
Motion carried.

**APPROVAL OF MINUTES:**

Approve  
Minutes  
21-02

Motion, by Alway and seconded by Benyo to approve the 1487<sup>th</sup> regular meeting minutes.  
Roll Call Vote.  
Motion carried.

Approve  
Bills  
21-03

**APPROVAL OF BILLS:**

Motion, by Alway and seconded by Cole to approve the bills in the amount of \$26,031.59.

Roll Call Vote.

Motion carried.

**PUBLIC COMMENT:**

Theresa Nutter of Ludington (on behalf of 108 S. Reinberg Ave) provided an update on the nuisance abatement; Shelby Nutter has completed the process of being named the legal owner of the property. All windows have been repaired, construction supplies have been purchased to fix the deck attached to the house, applications for assistance have been submitted to five cap, and Salvation Army. She will continue to keep Officer Skinner and Attorney Alvarado updated.

Courtney Magaluk City Manager of Shelby, Michigan commented she believes she can be of assistance working from home concerning items outside of the day-to-day business.

**COMMUNICATIONS:**

None.

**REPORTS:**

A. Interim City Manager:

Report provided. Murphy added that DPW Employee Eric Buter has submitted his two-week notice of departure. Water rates have increased through the City of Ludington, which will impact the City of Scottville. Murphy would like to investigate further into short/long term planning concerning water infrastructure.

B. City Attorney:

Alvarado offered he will provide insight on topics later in the agenda.

C. Police Department:

Murphy noted he is helping to prepare Officer Case for the commencement of his training course through WSCC. The department is utilizing community service subjects for snow removal within City limits.

MDOT  
Resolution  
21-04

D. Treasurer:

a. MDOT 2207b Form Resolution

Shafer provided this is a governmental resolution used for permitted activities within the right of way. It is used in conjunction with our annual permit applications.

Motion, by Alway and seconded by Claveau to approve the MDOT Resolution as presented.

Roll Call Vote.

Motion Carried.

b. Revenue Expenditure Report provided for information purposes.

E. City Assessor Report:

Barnett reported he does not have official results from the State Audit. He feels there will be a minimal amount of corrective action taken from the State. He will present the report to the commission as soon as he has received it.

**OLD BUSINESS:**

A. 108 S. Reinberg Ave:

Attorney Alvarado reported he has been working closely with the property owners and District Health Department # 10. He is pleased with the improvements that have been made and feels that depending on the scheduled plumbing work may recommend evacuating the abatement all together. He will know more after the deadline of January 7, 2021.

B. Cross Connection Repair Update:

Bid submitted by Fleis&Vandenbrink in the amount of \$4005.00 to move forward with necessary scope work on the cross connection at Fifth & Main St.

Motion, by Benyo and seconded by Yeomans to approve the bid submitted by Fleis&Vandenbrink as presented.

Roll Call Vote.

Motion Carried.

C. Remote Meeting Authorization:

Alvarado reported the Senate has agreed to open meetings adhering to that of a hybrid schedule beginning 1/15/21. He added Commission members are not legally allowed to attend meetings virtually outside of the State of Michigan. Additionally, he clarified upon roll call stating only the City you are in during attendance will comply with Open Meeting regulations while still protecting member privacy.

Fleis&  
Vandenbrink  
Bid  
21-05

D. Request for Proposal Publication:

Murphy reported the RFP for lawn maintenance was submitted to local newspapers,

E. Revenue Sharing Report Committee Investigation Update:

Alvarado offered the Committee had received a rebut to the report provided by Detective Aaron Sailor from the public employee being investigated. He advised Commission members would be given the opportunity to review both the report and the response prior to a closed session requested by the public employee. Members are not to discuss this investigation, or the information provided within the report/rebut in any way.

**NEW BUSINESS:**

A. Special meeting for the purpose of holding a closed session:

Motion, by Spencer and seconded by Claveau to set a date for a special meeting to review the Revenue Sharing Report Committee Investigation findings and the public employee's response. Special Meeting will be held January 18<sup>th</sup>, 2021 at 5:30pm.

Roll Call Vote.

Motion Carried.

B. Rescind authorization for the City Manager to work from home in addition to any office hours:

Motion, by Spencer and seconded by Cole to rescind authorization for the City Manager to begin work from home and any possible office hours.

Attorney Alvarado commented the City Manager is currently on FMLA, with a set gradual return schedule. He advised the Commission holds the right to amend a previously approved action item. This motion would only affect the next pay period of 01/02/21 – 01/16/21.

Roll Call Vote.

Motion Carried.

Closed Session  
21-06

Rescind CM work from home Authorization  
21-07

**PUBLIC COMMENT:**

Theresa Nutter of Ludington commented that the City could save up to \$14.00 per ton by using Skittles on local roadways to remove ice in place of the traditionally used salt.

**COMMISSIONER COMMENT:**

Graham provided an update from the Finance Committee. He reported the group met 12/30/21 to discuss the City's fee schedule Ludington water rate increase and the impact that fluctuation will have on Scottville, temporary storage at Riverside Park, a salt spreader for the DPW, Conservation Resource Alliance update, and upcoming budget amendments.

**ADJOURN:**

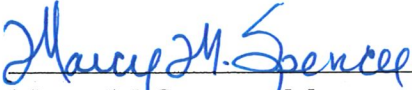
It was moved by Alway and seconded by Cole to adjourn.

So, carried at 7:28 P.M.

Roll Call Vote.

Motion carried.

Adjourn  
21-08

  
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Marcy M. Spencer, Mayor

  
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Kelse Lester, Clerk