

CITY OF SCOTTVILLE  
COMMISSION MEETING AGENDA  
City Hall 105 N. Main St. Scottville, MI 49454  
1567<sup>th</sup> Regular Meeting Monday April 22, 2024, at 6:00 PM

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda
  - Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*
  - a. Approval of 1566<sup>th</sup> Regular Meeting Minutes
  - b. Approval of Bills \$103,594.29
7. Public Comment
  - Those addressing Commission are asked to provide their name and address and will be limited to two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.*
8. Correspondence
9. Department Reports
  - a. City Manager
  - b. Police Chief
  - c. City Attorney
  - d. Mayor
  - e. Treasurer/Clerk
  - f. Assessor
  - g. Department of Public Works
  - h. Committee Reports
  - i. Mason County Commissioner Representative
  - j. MCRFA Representative
  - k. DDA Representative
10. Unfinished Business
  - a. Master Plan 2024-2029 Adoption Resolution 24-04
  - b. Closed Session to Review Attorney- Client Privileged Communication
  - c. Conditional Rezoning Request
11. New Business
  - a. Budget Memo 24/25
  - b. Amendment to 23/24 Budget-Resolution 24-05
  - c. Car Show Request
12. Public Comment
  - Those addressing Commission are asked to provide their name and address and will be limited to three minutes of speaking time. Commission will hear all comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.*
13. Commissioner Comment
14. Adjournment

**OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.**

The 1566<sup>th</sup> Regular Commission meeting of the Scottville City Commission held at City Hall 105 N. Main St on April 8<sup>th</sup>, 2024. Called to order at 6pm by Mayor Marcy M. Spencer.

**Present at Roll Call:**

Copenhaver

Deering

Seiter

Spencer

Spore

Thue

Wyman

**Absent:** None

**Also in attendance:** Manager Newkirk, Assessor Johnson & Clerk Lester

**Additions/Deletions to Agenda-**

ADD; NB

ITEM F; Board of Review Appointment

ITEM G; Introduction of Request for Conditional Zoning

ITEM H; Closed session- Review Attorney-Client Privileged Communication

**Approval of Agenda**

Motion, by Wyman with support from Deering to approve the agenda with noted additions.

Motion carried.

**Approval of Consent Agenda**

Motion, by Deering with support from Copenhaver to approve the consent agenda as presented.

Motion carried.

**Public Comment** (*Agenda Items Only, 2 minutes*)

Tim Lewis

**Correspondence-** None

**Department Reports**

- a. City Manager- Pre-meeting notes provided to Commissioners in packet. Newkirk added he has been working on the budget for the upcoming fiscal year.
- b. Police Department- Statistical report provided.
- c. Mayor- None
- d. Attorney- Zoning/Planning Commission projects, FOIA requests.
- e. Treasurer/Clerk- None
- f. DPW- None
- g. Assessor- Monthly report provided.
- h. Committee Reports-
  - Buildings/Grounds/Infrastructure- Handicap parking request, tree program, Riverside logo, old engine club lease.
  - Planning Commission- Master Plan, conditional zoning request
  - Finance- Budget review- (appropriate report style discussion) fee schedule.
  - Mason County Commissioner Representative-
    - ½ Million CHILL grant initiation being facilitated through 5-Cap set for June 2024.
    - Request for Proposals are being accepted for architects to begin the remodel of offices

at the courthouse to accommodate an additional court room. Administration taking charge of the materials management plan required by EGLE in 2027 have started the collaborated discussion. Ryan Fitzpatrick (Flywheel Consulting) will be attending a work session with the County on May 2<sup>nd</sup> to discuss potential projects specific to Mason County.

- i. MCRFA Representative-  
Lehrbass offered the association is seeking a new office administrator.
- j. DDA Representative- None

#### **Unfinished Business**

- a. Riverside Park Logo  
Selection of 4 logos presented to be used on merchandise at Riverside Park.  
Motion, by Seiter with support from Deering to approve option #4.  
Motion carried.
- b. City Mowing Contract  
Motion, by Deering with support from Wyman to approve the bid submitted by T-N-T Enterprize as presented. Finance Committee recommendation.  
Motion carried.

#### **New Business**

- a. Old Engine Club Lease  
Motion, by Deering with support from Spore to approve the Old Engine Club Lease for a two-year term with the ability to extend for an additional year and require a two year prior notice of intent in order for the City to terminate the lease.  
Motion carried.
- b. Master Plan Introduction  
Introduction of the City's updated 5 year "Master Plan" prepared by Fleis & Vandenbrink Engineering Inc along with the Scottville Planning Commission.  
No action taken -will be presented by Resolution 24-04 for adoption at the 1567<sup>th</sup> regular meeting (4/22/24).
- c. Schedule of Zoning Fees  
Updated fee schedule presented and recommended by Finance Committee.  
Motion, by Deering with support from Seiter to approve the updated fee schedule as presented.  
Motion carried.
- d. Additional ADA Parking Spaces at Senior Center  
Motion, by Seiter with support from Copenhaver to convert two additional parking spaces in the Southwest City lot adjacent to the back entrance of the Senior Center (140 S. Main St) to ADA compliant spaces.  
Motion carried.
- e. RFP Demolition of McPhail Press Boxes/Scout House  
Summary of bids submitted for the demolition presented by Newkirk.  
Motion, by Deering with support from Thue to accept the bid submitted by Jabrocki Excavating in the amount of \$4200, with the caveat of payment in the next fiscal year.

Motion carried.

f. Board of Review Appointment

Application to fill Board of Review vacancy submitted to Clerk Lester by Sherry Wyman.

Motion, by Spencer with support from Spore to accept the application submitted by Sherry Wyman to fill the vacancy on the City of Scottville Board of Review with a term expiring 2026.

\*Commissioner Randy Wyman abstained\*

Motion carried.

g. Introduction of Request for Conditional Zoning

Owner/Occupants of property at 113 Blain St has requested the City to consider conditional rezoning of the property to conduct multi-commercial businesses on the property. The property is currently zoned residential. At the Planning Commission's special meeting 4/5/24, the Planning Commission recommended consideration of the conditional rezoning request to the City Commission. Literature regarding the conditional rezoning request was provided to Commission 4/8/24. Spencer noted the City Commission will need to review the presented information and requested Zoning Administrator (Steve Spangler) attend the 1567<sup>th</sup> regular meeting 4/22/24 for further discussion. No action was taken.

h. Closed session- Review Attorney-Client Privileged Communication

Motion, by Seiter with support from Spore, to meet in a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material which is exempt from disclosure under Section 13(1)(g) of Michigan's Freedom of Information Act. The City Attorney, Mark E. Nettleton, is hereby appointed as secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act.

Roll call vote-

Yes; MS, AS, DS, ET, AD, RW & DC

No; 0

Absent/Abstain; 0

***\*Enter Closed Session 7:01pm***

***\*Reconvene Regular Session 7:27pm***

**Public Comment-** None

**Commissioner Comment-** None

**Adjournment-**

Motion, by Wyman with support from Spore to adjourn.

Motion Carried 7:31pm.

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Kelse Lester, Clerk

Marcy M. Spencer, Mayor

SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 04/09/2024 - 04/22/2024

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
4-1-24	VISA	CLERK TRAINING, OFFICE SUPPL	POOL	1,294.51
4-10-24	VISA	DPW TRAINING, EQUIP	POOL	976.33
4-2-24	VISA	EQUIP REPAIR	POOL	18.01
4-9-24	VISA	LINKEDIN , ZONING, COMPUTER	POOL	1,065.96
4-15-2024	CITY OF SCOTTVILLE TAXES	PERSONAL PROPERTY	POOL	38.29
36364436	GREATAMERICA FINANCIAL CO	LEASED EQUIP	POOL	683.10
31451	SAFETY DECALS	SIGNS	POOL	357.00
2733	SPEEDY CAR WASH	POLICE CAR WASHES YEARLY	POOL	479.80
435775	FISHBECK	BROWNFIELD	POOL	603.50
32223	DAVID ASHCRAFT	REFUND TOKEMNFEE	POOL	50.00
0239-003556916	REPUBLIC SERVICES	GARBAGE SERIVE, RECYCLE	POOL	8,514.52
6701	C-N-C ELECTRIC	REPAIR GRINDER PUMP	POOL	562.00
1515833	STRONG INDUSTRIAL SUPPLY	SUPPLIES	POOL	272.66
4-1-2024	MASON COUNTY CLERKS ASSOCIATION	CLERK MEMBERSHIP	POOL	10.00
69087	FLEIS & VANDENBRINK ENGINEERING INC	MASTER PLAN UPDATE	POOL	1,000.00
4-2024	DTE ENERGY	HEAT	POOL	871.02
164436	GINMAN TIRE COMPANY, INC	EQUIP REPAIR	POOL	588.32
1ST QTER 24	CITY OF LUDINGTON	WATER	POOL	40,883.39
16949	CHRIS CARR MECHANICAL	FURNACE REPAIR	POOL	606.00
2024.003	MASON COUNTY DPW	AMBER SEWER 1ST QTER 2024	POOL	42,141.45
86630	LARSON'S ACE HARDWARE	SUPPLIES POLICE	POOL	14.95
0032965-IN	STOPSTICK, LTD	STOPSTICKS POLICE	POOL	618.00
INV6733	JACKPINE BUSINESS CENTER	WATER BILLS	POOL	65.00
123729	CARIBOU SERVICES INC	PORTA POTTY	POOL	230.00
INVO0321044	USA BLUE BOOK	WATER REPAIR	POOL	1,055.72
1516315	STRONG INDUSTRIAL SUPPLY	SUPPLIES	POOL	12.04
4-15-24	LUDINGTON MASS TRANSPORTATION AUTHO	PERSONAL PROPERTY TAX PAYOUT	POOL	2.05
INV6818	JACKPINE BUSINESS CENTER	PAPER NEWSLETTERS	POOL	127.92
091547	STATE OF MI MICHIGAN STATE IND.	SIGNS	POOL	452.75
Report Total:				103,594.29

Commission Notes 4/22/24:

**Unfinished Business:**

**Master Plan Update** – Master Plan has been recommended by Planning Commission for adoption. This is the final meeting for the Master Plan and I recommend approval.

**Conditional Zoning Request** – Plan was presented to the Planning Commission and City Commission. Additional information was requested by the mayor and this proposal will be discussed. No action is expected.

**New Business:**

**Budget Amendment** - The City Treasurer has requested the attached budget amendment be adopted. This is a routine fund transfer from the Tax Escrow Fund to the General Fund that is done annually. As we approach the end of the fiscal year there will be more budget amendments as we finalize the 23/24 fiscal year. I am recommending the transfer.

**Senior Center Car Show Request** – The Scottville Senior Center would like to close a portion of the parking lot behind their building to host a car show on June 15<sup>th</sup>. This will have little to no impact on City services and I am recommending approval.

**2024/25 Budget Memo**- I have included a 2024-2025FY Budget Memo. The budget has been reviewed by both the Treasurer and me. With the anticipated water line replacement project looming in the near future, I am not planning any large projects. We have several small to mid-size projects to complete and with the purchase of new equipment there will be quite a bit of asphalt work done this summer. This memo covers the different funds and their basic functions. The proposed figures are not set in stone yet but the required budget hearing and required approval will be at the May 13<sup>th</sup> City Commission meeting.

Commission report.

### **March 25<sup>th</sup> to April 8<sup>th</sup>**

Interim Chief was on vacation.

Scottville PD has been covering Mason County Central School while Deputy Postma is off from March 22<sup>nd</sup> until April 29<sup>th</sup>

Steve completed 2 grant applications:

The first one is for \$2,155.00 for the cost of the Less Lethal rifle through MMRMA RAP GRANT.

The second grant is for 2 new AEDs to be placed in each patrol vehicle and will be 100 percent funded by the grant, this grant is due July 11<sup>th</sup> 2024

Another grant we are working on is for Alice Training (ACTIVE SHOOTER RESPONSE) to be reimbursed 100 percent of the training cost. The cost of the training was \$1500.00.

### **April 8<sup>th</sup> to April 18<sup>th</sup>**

This report is shortened due to the dates being changed for commission packet submission.

Again, Deputy Postma is off on leave and Scottville Pd is covering the schools.

I have attended 9 truancy meetings, a threat assessment, networking, and SRO meetings,

I received an email stating for the next 3 months LEIN Field services will be conducting a quality assurance review on lein use. I included the results in the packet.

The city employees received a thank you card from Deanna and Matt Warmuskerken

### **EVENTS**

Steve and I will be attending G2S Academy Community event on 04/18/2024 from 3-6 pm

Steve is presenting a presentation to WSCC CTE students on May 6 th

G2S prom is May 3<sup>rd</sup> from 6-9 pm

MCC prom April 20<sup>th</sup>

WSCC LEO awards and graduation May 6<sup>th</sup>

WSCC CTE Day May 21<sup>st</sup>

TRAINING:

It's the time of year again when refresher training and additional training are available.

April 19<sup>th</sup> Implicit Bias training Mason County Sheriff Department

April 23-15<sup>th</sup> Domestic Terrorism training Thompsonville MI

May 16<sup>th</sup> MICR training Mason County



## Treasurer Report April 2024

Water shut off amount for this month \$26,422.98. Marc put out 57 shut off cards that I wrote up. Marc then shut off 15 different locations when payment was not received.

The water route handheld was set up.

Payroll, Mers, Child support, IRS complete

Trunkline forms have been submitted to get reimbursement

Invoices are ready to be paid

## Clerks Report-

4/18/24

Finalized credential through MAMC. Several services are scheduled for Brookside upon opening in May. Scheduling with area rec leagues for use of McPhail Field. Annual passes for the boat launch for sale. Non-resident (\$50) passes can be purchased at City Hall, Riverside Park, Henry's Landing or River Run Canoe Livery. (Thank you!) Resident (\$30) passes can only be purchased at City Hall. Very positive response so far! Working on beautification sponsorship requests with the DDA. Nominating petition packets for those wishing to be on the November ballot will be available June 3<sup>rd</sup> (4 seats to expire 2024.)



# Michigan Association of Municipal Clerks

April 10, 2024

Kelse Lester, Clerk  
City of Scottville  
105 N. Main Street  
Scottville, MI 49454

Dear Kelse:

Congratulations! Your application for Michigan Professional Municipal Clerk (MiPMC) certification has been received and approved. Your desire to attain this certification clearly defines your commitment to the Clerk's profession and your community.

You are to be commended for your persistence and commitment to education. The many aspects of a Clerk's responsibilities are driven by ever-changing legislation, technology, and budgets. Your investment in time and dedication to education has afforded you the necessary tools to perform with excellence as a leader in your municipality and in the eyes of your peers.

Enclosed is your certificate. Once again, on behalf of the Michigan Association of Municipal Clerks Board of Directors, I wish to congratulate you on your accomplishments.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Beaudry".

Jacqueline Beaudry, MiPMC/MMC  
MAMC President

Enclosure(s)

### **DPW Report 4/18/24**

The last couple of weeks have been a full schedule on the Public works end. I have not submitted a full report in a while so this will be a “tell all” of what we have been doing, and what to look forward to in the coming weeks.

In the past we have waited until just before Memorial Weekend to run any kind of cold patch. With the purchase of the new Hotbox we changed things up a little. With the weather being temperamental we have had two full runs with it, so far so good. Residents around town have noticed a difference on many local streets, but there is still a lot to catch up on. We will be tackling a lot more of that in the coming weeks with the temperatures warming up. We have several signs to move/add around town. More than likely there will be residents that will phone in wondering why there are so many flags around town and in their yards. We will be doing a TON of missdigs in the coming weeks with the ground now thawed.

In the water department we have been swamped. With the development of Sweetwater taking place, water routes, new meter installs, and spring leaks we have been all over the place. With almost no accurate documentation for the infrastructure at Sweetwater, that will be taking a big chunk of time out of our schedule for the 2024 summer. There were 6 new homes developed over the last 3 months and they are looking to add another 6-8 houses in June/July. We will be assisting with new documentation and water, sewer, and irrigation lines. Our silversmith software will play a major part in documenting those new lines correctly. We will be turning water on at the park, Mcphail, and boat launch next week. With the older lines we typically run into a leak on one of these locations so let's keep our fingers crossed this year that no other problems have developed over the winter months. (This is not a preventative maintenance issue, just an age thing and it comes with the territory in old parks). Residents will see the DPW crew flushing and hydrants and exercising main valves in the coming weeks as well. We exercise valves and hydrants regularly and I believe we are down to only three hydrants in town that need small parts.

With the power surge that went through the county we ended up on the bad end with a major fault in our main pump station. With a couple of key pieces of equipment being fried, the city manager is dealing with an insurance claim to get some things paid for. Currently I am dealing with mechanical and electrical engineers to work through this until we can be on the straight and narrow again. It's a very touchy process, and takes serious accuracy to function properly.

In any spare second that we have we've been lending a hand to Jeff down at the park to get things ready for the season. Late last week we did some groundwork and helped move a ton of natural wood chips to get a head start on the new trail. Jeff did an awesome job with hand portion of it, and it turned out great. As I mentioned above, we will be getting the water and sewer infrastructure ready for the season as well. That process has changed drastically with the new state laws on municipal campgrounds, but we have, and will continue to maintain state compliance with the safe drinking water act. Building and grounds spoke about getting the driveway at the park repaired with new asphalt. Marc has contacted the companies about quotes and scheduling.

We will be opening the cemetery as in the coming weeks. Veteran flags, badges, and water will be handled in the month of May. We have a few full burials and several cremains already on the

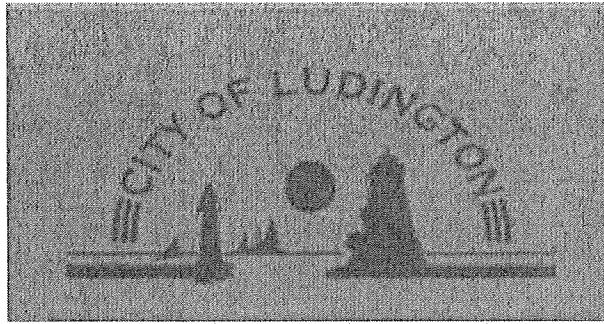
schedule for opening month. I spoke with building and grounds committee and we will be doing some tree work this summer to open the cemetery up a little. I think it's a great idea.

In the motor pool department we have been busy as well. All the plows and salters have been removed, greased, and stored for the summer. The big plows will be moved out back for storage when the ground hardens up. The 2007 dodge will be going down to the park to assist Jeff in his day to day routines. The park has needed a truck for quite some time so I believe this will be a good thing for Riverside. We had new tires installed this week. We went through and did fluid changes and fixed any small things we could to make it as painless as we could for the staff at the park. We did a partial tune up on the street sweeper and you will more than likely see that piece of equipment roaming around town daily for a couple weeks. The dump trucks are ready for summer grading and hauling. We will be getting mowers, chainsaws, and weed eaters out next week and getting them ready for the season as well.

As for our "day to day" routines. We have been cleaning up the dpw grounds every chance we get. There is about 70 years worth of stored stuff here that is obsolete and needs to go. It is a timely process and we have been pulling items out of the woods for the last year consistently. We will continue to work on that in the coming weeks/months to stay up on it. We would like to discuss the pocket park shortly to see where the city wants to go with that project as well. Trash cans, picnic tables, and benches have been put out for the summer. To maintain our water license's through the state we will be attending some classes between now and July so we don't run in to any issues with EGLE. There will be a laundry list of water samples coming our way so we will handle business on that per usual. We receive anywhere from 5-15 calls a day from residents or city hall for issues around town that we try and be timely to respond too.

This was a very lengthy report and I promise to do my best to keep them short from now on. I am very busy and I will try and keep them "basic" in the future. Take care and if you have any questions feel free to call me. My office hours are between 7:30-4:00.

-Justin



## **City of Ludington / City of Scottville Brownfield Redevelopment Authorities Agenda April 17, 2024 | 10:00 at Scottville City Council Chambers MINUTES**

Members Present: Ray Biggs; Kyle Corlett; Jeff Mount; Jimmy Newkirk; John Terzano  
Consultant Present: Susan Wenzlick, Fishbeck

The meeting was called to order by chair Jeff Mount at 10:02 a.m.

1. Public comment: no public comment
2. Approve minutes: Terzano moved to approve minutes of the May 25, 2023 meeting. Corlett seconded. Approved.
3. Elect officers: Biggs nominated Mount to continue as Scottville BRA chair. Corlett seconded. Approved.

Terzano nominated Corlett to continue as Scottville BRA vice-chair. Biggs seconded. Approved.

Scott Merrick has left the BRA. Newkirk is talking with other potential members. New members will need approval by the Scottville and Ludington city councils. Wenzlick will check on upcoming term expirations / need for reappointments.

4. Invoices / reimbursement package for Dollar General brownfield plan: Terzano moved to approve invoices for TIF reimbursement to the developer of Dollar General. Biggs seconded. Approved.

[Wenzlick note: Paul Keson was not able to attend the 4/17/24 meeting but asked for documentation of appropriate landfill disposal of demolition debris and asbestos containing materials. Wenzlick has requested this information from the developer's consultant.]

Mandatory state reporting of the approved plan and documented costs is due in August. Wenzlick will work with the city on reporting and help the city get reimbursement recordkeeping set up.

5. Update on housing amendments to Act 381: Wenzlick updated the members on July 2023 amendments to the Brownfield Redevelopment Financing Act (1996 PA 381, as amended). Changes include:
  - a. New eligible property: in addition to property that is contaminated, blighted, functionally obsolete, etc., any property that will be used for housing is now eligible for use of brownfield TIF incentives.
  - b. New eligible activities: Eligible activities have been expanded to include
    - i. Infrastructure and site preparation on any housing project (previously limited to projects in Ludington only)
    - ii. Housing development subsidy, which can be used to offset high construction costs or subsidize rents/home purchase. This can only be used for housing for residents at or below 120% of Mason County's Area Median Income.  
Susan will share some information on the amendments with BRA members.
6. Future meetings: No meetings were scheduled. As new projects are proposed, meetings will be scheduled as needed.
7. Public comment: no public comment.

Meeting adjourned at 11:10 a.m.

## Meeting Minutes

March 14, 2023 | 8:30 am | Scottville City Hall

Members Present: Joe Knowles, Carla Mayer, Nancy Sanford, Russ Scholten, Myndi Dangler, Jason Muralt, Eric Thue

Members Absent: Samantha Schnitker, Trent Lundquist

Staff/ Guest present: Jimmy Newkirk, Brandy Miller (8:40)

### Call to Order

Joe Knowles called the meeting to order at 8:34 am.

### Public Comments from the Floor - None

### Initial Action items

The March meeting agenda and February meeting minutes were approved following a motion from Nancy Sanford with support from Russ Scholten. Motion passed.

### Financial Report - Joe Knowles

- ❖ Joe provided an overview of the February Financial Report. He noted that following a meeting that he, Carla Mayer and Kathy Shafer had surrounding the budget corrections and line item clarification, the modifications to the descriptions on the Revenue and Expenditure Report have been completed. There was a request from Nancy Sanford, as the treasurer, to be sent a copy of the Financial Report prior to the monthly DDA meetings. Joe shared that there has been strong encouragement with Kathy Dumas from the Miss Mason County Pageant to make the pageant its own entity by either becoming a non-profit organization or possible partner with the MCC Education Foundation.

### Chamber Report - Brandy Miller

- ❖ Brandy shared upcoming events and programs:
  - The March Business After Hours at the Lakeshore Resource Network co-hosted by Hungry Howies and MODA was highly attended and received by member and non-member.
    - May 8 Business After Hours at Cluck Bucket co-hosted with Smith & Eddy Insurance from 5-7pm
  - The Business Education Series has been announced with upcoming sessions beginning late March and early April. Topics include Coaching for Performance, Improving Hiring Systems, and Utilizing AI for Business.
  - LakeFX is hosting a free workshop on Canva. You may register online within the Chamber website.

### City of Scottville Report - Jimmy Newkirk

- ❖ Jimmy shared that two DPW employees recently attended lift training and obtained Aerial Lift Certifications.



- ❖ The decoration lights that are wrapped around the light poles will be coming down due to many of the lights not working. New ones will be installed.
- ❖ If any of the businesses have light poles that are not in working order or have outlets that are not working, to please contact him so that he can complete a work request form to submit to Consumers Energy.
- ❖ Hempire is very close to opening. They had their final inspection last week.
- ❖ Rezoning of certain businesses who have not been zoned in a number of years is set to take place in the coming weeks with one of them being a new daycare.
- ❖ Also provided was an update on the Railroad right away with the Stallion Mill and the hopeful ways to move forward

#### **Economic Development Report - Carla Mayer**

- ❖ Mini - Grant Completion
  - Two businesses, Scholtens and Scrubbing Muzzles, are waiting to receive their reimbursement funds. Carla will follow up with Kathy Shafer on the disbursement of these funds.
  - The welcome sign project is well underway. Signs have been ordered and are in the process of being created. There were a total of 7 businesses that participated.
  - Joe shared an update on the Optimist Park project. There will be a meeting held in the next week with those directly involved in the planning to map out next steps in the development in order to stay on track with grant dollar deadlines and the allocation of funds.

#### **Events & Promotion Reports - Nancy Sanford, Myndi Dangler**

- ❖ The 2024 Fall Celebration event planning is underway. Entertainment has been secured with the Scottville Clown Band and Life Theory being on the main stage. The committee is set to meet next week to further secure details.

#### **Beautification Report - Samantha Schnitker - Not in attendance - Notes by fellow members**

- ❖ Flower barrels will be used again this year
- ❖ Businesses will be strongly encouraged to help with watering of the flowers this year. There is a water location in Pocket Park for community use if needed.

#### **Old Business**

- ❖ Business Contact List Development will be sent to all members for them to review and any additions they may have.
- ❖ Carla Mayer shared that the welcome sign project is well underway. Signs have been ordered and are in the process of being created. There were a total of 7 businesses that participated.
- ❖ Jimmy also shared that if any of the businesses have light poles that are not in working order or have outlets that are not working, to please contact him so that he can complete a work request form to submit to Consumers Energy.

#### **New Business - None**

#### **Public Comments - None**

**Next Meeting Date - April 11, 2024 at 8:30 am - City Hall**  
**Meeting Adjourned at 9:30 am**

Minutes  
Planning Commission  
4/2/24 5:30pm  
City Hall

1. Call to Order – 5:35pm
2. Attendance – Randy Wyman, Susan McCray-King, Jenna Morrill, Makenna Kokx, Myndi Dangler, Carla Mayer, CM Jimmy Newkirk
3. Additions/Deletions - None
4. Unfinished Business
  - a. Master Plan Review/Recommendation to City Commission – Suggestions were made to correct typos, grammatical errors, and then resubmit to Planning Commission via email. Tentative approval was made given corrections are made.
  - b. Changes to Alley North of RR tracks/between Blain St/Main ST – More information is needed given the RR ROW is very close to the building. Alley may not actually be usable as an alley. CM Newkirk is going to contact Stallion Mill owner and invite to next planning commission meeting.
5. New Business
  - a. 113 Blain St. Zoning Change Request – Presentation of a request for conditional zoning for this specific property was discussed. Conditional Zoning as presented is probably the most advantageous for all parties to remedy zoning compliance issues.
6. Public Comment – None (2 persons in attendance)
7. Adjourn – 7:11 pm

## Special Meeting Minutes

### Planning Commission

4/5/24 5:30pm

City Hall

1. Call to Order – 5:33pm
2. Attendance – Randy Wyman, Jenna Morrill – as public, Mackenna Kokx – as public, Myndi Dangler, Carla Mayer, Roy Holden, CM Jimmy Newkirk
3. Additions/Deletions - None
4. Unfinished Business
  - a. 113 Blain St. Zoning Change Request – Continued discussion for conditional zoning for this specific property was discussed. Conditional Zoning as presented is probably the most advantageous for all parties to remedy zoning compliance issues. Mackenna Kokx and Jenna Morrill presented floor plans and life plans, hours of operation, and other items in a detailed request approval of a conditional zoning plan.
    - A motion was made by Wyman for the Planning Commission to recommend approval by the City Commission. Mayer supported the motion, and it passed unanimously. Jenna Morrill and Mackenna Kokx abstained.
5. New Business
  - a. none
6. Public Comment – None
7. Adjourn – 5:45 pm
  - a. Motion – Holden
  - b. Support - Wyman

Finance  
Committee  
4/3/24 8:30am  
City Hall

Minutes:

1. Call to Order at 8:34 by Chair Deering
2. Attendance – Deering, Wyman, Thue, CM Newkirk, Treas. Shafer, Zoning Administrator Spangler
3. Additions/Deletions - None
4. Unfinished Business
  - a. SAFEbuilt/Zoning Fee Schedule – the fee schedule was reviewed and ZA Spangler discussed his research into multiple different municipalities and their fees. Discussion was had and recommendations were made to update the list of zoning fees. Several smaller fees were recommended for increases and a couple larger fees were recommended to be reduced. The fee schedule changes were recommended for submission to the City Commission.
  - b. Mowing Bids - Mowing bids were been tabulated and presented by CM Newkirk. Discussion focused on the lowest two bids and concerns over a smaller, newer company being able to adapt to weather conditions and still accomplish needs. The committee recommended TNT Enterprises, the current contractor, to continue with the city mowing contract for the 2024 season.
  - c. RFP's McPhail Demolition – Bids for this project were not to be opened until the following day.
5. New Business
  - a. Treasurer Shafer (Budget) – Treasurer Shafer discussed with the committee the current state of the budget, accounting and budget reports. The committee asked if there are reports available that reflect a more business-like model of a P&L report in the business world. CM Newkirk and Treasurer Shafer were going to look into it.
6. Public Comment - None
7. Adjourn

**CITY OF SCOTTVILLE**

**COUNTY OF MASON, MICHIGAN**

At a regular meeting of the City Commission of the City of Scottville, held at the City Hall, 105 North Main Street, Scottville, Michigan, on the 8th day of April 2024, at 6:00 p.m., Local Time.

PRESENT: Commissioners: \_\_\_\_\_

ABSENT: Commissioners: \_\_\_\_\_

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**RESOLUTION NO. 24-04**

**CITY COMMISSION RESOLUTION TO ADOPT AMENDED MASTER PLAN**

WHEREAS the Michigan Planning Enabling Act (MPEA) authorizes the Planning Commission to prepare a Master Plan for the use, development, and preservation of all lands in the Township; and

WHEREAS the Planning Commission prepared a proposed updated Master Plan and submitted the plan to the City Commission for review and comment; and

WHEREAS, on Monday April 8<sup>th</sup>, 2024, Scottville City Commission received and reviewed the proposed Master Plan prepared by the Planning Commission and authorized distribution of the Master Plan; and

WHEREAS the Planning Commission held a public hearing on March 5<sup>th</sup>, 2024, to consider public comment on the updated Master Plan, and to further review and comment on the updated Master Plan; and

WHEREAS the City Commission finds that the proposed updated Master Plan is desirable and proper and furthers the use, preservation, and development goals and strategies of the city.

WHEREAS the MPEA authorizes the City Commission to assert by resolution its right to approve or reject the proposed Master Plan.

THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Adoption of 2024 Master Plan. The City Commission hereby approves and adopts the proposed 2024 Master Plan, including all the chapters, figures, maps, and tables contained therein. Pursuant to MCL 125.3843 the City Commission has asserted by resolution its right to approve or reject the proposed Master Plan and therefore the approval granted herein is the final step for adoption of the plan as provided in MCL 125.3843 and therefore the plan is effective as of April 8, 2024.

2. Findings of Fact. The City Commission has made the foregoing determination based on a review of existing land uses in the City, a review of the proposed Master Plan provisions and maps, input received from the Planning Commission and public hearing, and with the assistance of a professional planning group, and finds that the updated Master Plan will accurately reflect and implement the city's goals and strategies for the use, preservation, and development of lands in the City of Scottville.

3. Effective Date. The Master Plan shall be effective as of the date of adoption of this resolution.

YEAS: Members:

NAYS: Members:

ABSTAIN: Members:

RESOLUTION DECLARED ADOPTED.

---

Kelse Lester, City Clerk  
City of Scottville

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF MASON    )

I, the undersigned, the duly qualified and acting Clerk of the City of Scottville (the "City"), do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Commission at a regular meeting held on the 8th day of April 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 8th day of April 2024.

---

Kelse Lester, City Clerk  
City of Scottville

Date: 04/08/2024

ATTN: Marcy Spencer, Mayor, and  
City Commission Board Members  
105 North Main Street, Scottville MI 49454

**RE: Request for Conditional Zoning for 113 Blaine Street, Scottville MI 49431**

Dear Mayor Spencer and Board Members,

As an alternative to the general process of property rezoning, it is our request to seek a recommendation for approval of the conditional rezoning for the property located at *113 Blaine Street, Scottville MI 49454*. It is further our request that you allow the recommendation for approval of the conditional rezoning for property located at *113 Blaine Street, Scottville MI 49454* to include the following proposed procedures, standards, limitations and requirements as part of the conditional rezoning request.

The proposed conditions come with recognized potential effects and strong consideration of both fellow residential neighbors and neighboring businesses. It is further understood that all proposed conditions are to ensure and exhibit the proper use of land, mindfulness of community members, compliance of local and state ordinances and laws, and to provide an overall cognizant and prosperous flourishing business environment.

Conditions for building of *113 Blaine Street, Scottville MI 49454*

- Building to follow Commercial Codes and Standards
- Parking: Owned building access to 10 parking spaces, allowance of public parking lot West of building and allotted access to public street parking
- Building Plans: Please see attached
- Life Safety Plan: Please see attached
- Post Renovations - Life Safety Plans: Following the successful completion of renovations any alterations to the Life Safety Plan due to renovational changes will reflect accordingly and be immediately submitted to the city for record

Conditions for *the Riverside Community Space* are as follows:

Primary use of space - The Riverside Community Space would act as an accessible community hub for both public and private events. This communicable multi-purpose setting would serve as a host location for social gatherings, market space and family-centric recreational activities that provides a safe and culturally enriched environment that people of all ages can enjoy.

- Hours of Operation: Monday - Saturday 7am - 10pm
- Maximum Capacity: 50 patrons prior to completion of renovations
- Post Renovations - Maximum Capacity: 150 patrons - tentative completion timeline of Spring 2025
- Hired Entities: Two full or part time employees, board members will participate at events outside of this space only // Only after Non-Profit status has been established and recognized by the governing entities
- ADA Compliance and Accessibility: Two ADA accessible restrooms
- Business Respect Agreement specifically outlining expectations and behaviors



Conditions for *the Riverside Playcare LLC* are as follows:

- Hours of operation: Monday - Saturday 6am - 12am // Saturday hours subject to special events
- 7 pm curfew for child care outside play
- Directional parking pick up and drop off located directly in front of building
- Business Respect Agreement specifically outlining expectations and behaviors
- Number of Children: Licensing guidelines for 21 children // Pending reinspection following completion of renovation
- Number of Employees: Licensing requirements - 1 caregivers per 7 children over 18 months of age // For children younger than 18 months old, there will be 2 caregivers per 7 children enrolled
- ADA Compliance and Accessibility: One ADA accessible restrooms

In addition to the requested conditions and provisions listed above, it is asked that once the purchase terms between Mackenna Kokx, Jenna Morrill and current owner, Bill Brooks of the property at 113 Blaine Street, Scottville MI 49454 had been fulfilled and the change of ownership occurs to reflect Mackenna Kokx and Jenna Morrill as the sole new owners, that the conditions of this Request for Conditional Zoning go unchanged. It is further requested that there be no expiration of this agreement unless a sale of property occurs by which changing ownership to an entity or individual unlisted in this Request for Conditional Zoning.

Thank you for your time and consideration.

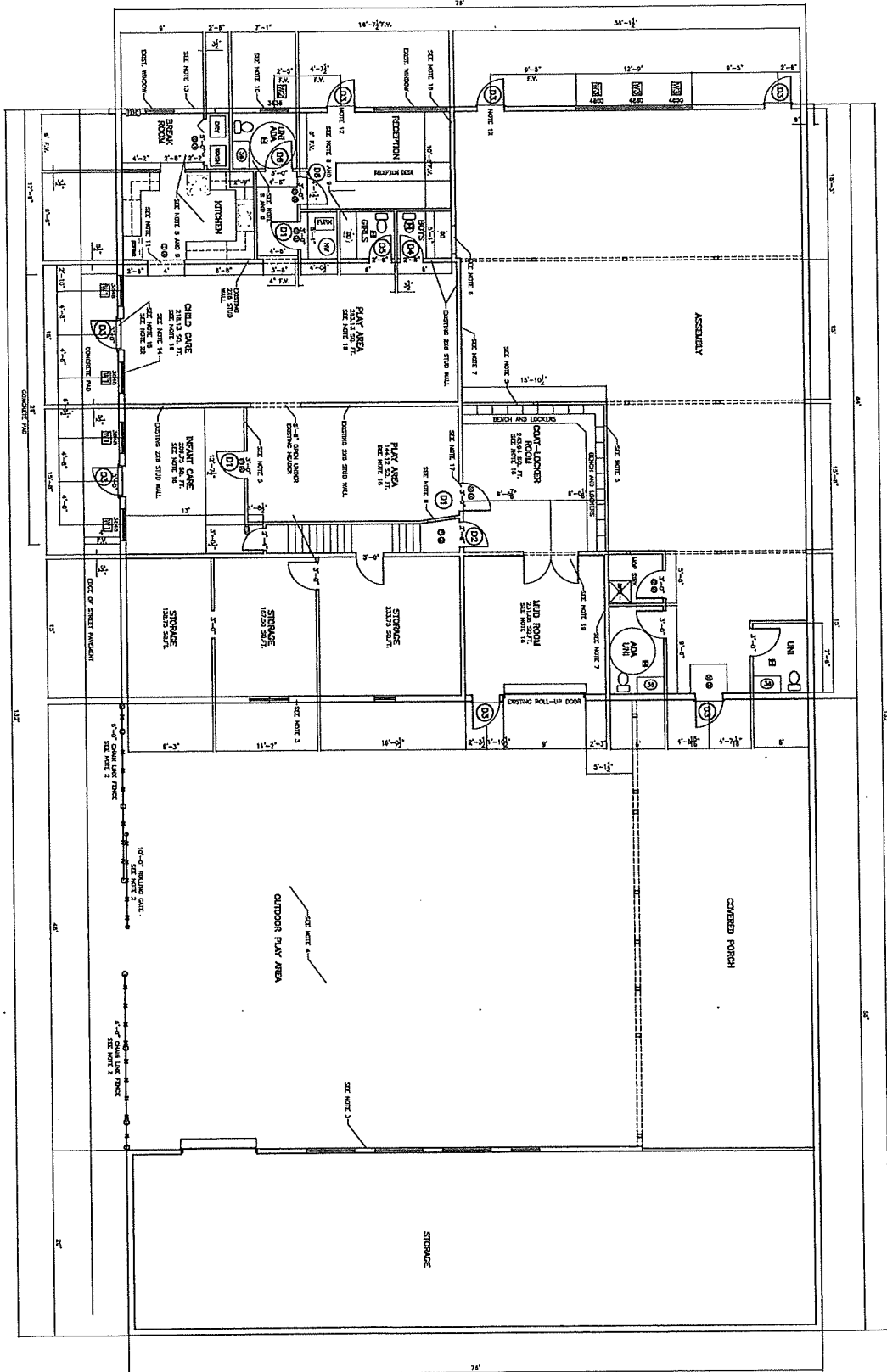
Warm Regards,

x Mackenna Kokx  
Mackenna Kokx

x Jenna Morrill 4/8/24  
Jenna Morrill

x Bill Brooks 4-8-2024  
Bill Brooks

FIRST FLOOR



DATE: 10/1/84  
SCALE: 1/4" = 1'-0"  
DWG. NO.: 204-001

**ARCHITECT**  
RIVERSIDE PLAY CARE  
1001 10th Street  
Riverside, CA 92501

FIRST FLOOR PLAN

DESIGNED FOR:

RIVERSIDE PLAY CARE

BUILDER MUST APPROVE ALL DRAWINGS BEFORE CONSTRUCTION BEGINS. THE LICENSED BUILDER TAKES FULL RESPONSIBILITY OF ALL DRAWINGS, THE DESIGN, AND ALL STRUCTURAL DETAILS.



Date: April 22, 2024

To: City Commission

From: Jimmy Newkirk, City Manager

RE: **Budget Memo for 2024-2025**

---

I would like to present our Draft 2024-2025 Budget for your review and consideration. The recent economic fluctuations caused by inflation, cost increases, and the new union employee contract has added some new factors to our outlook. In preparation, we have attempted to develop a budget that curtails or takes a more focused look at spending where we can but continues to ensure that we maintain the level of service that our residents, business owners, and visitors deserve.

The budget is divided into several funds, each which serves its own function. A balance between revenue and expenditures should be achieved within each fund, as well as the budget as a whole. A general overview of each fund is provided, as follows.

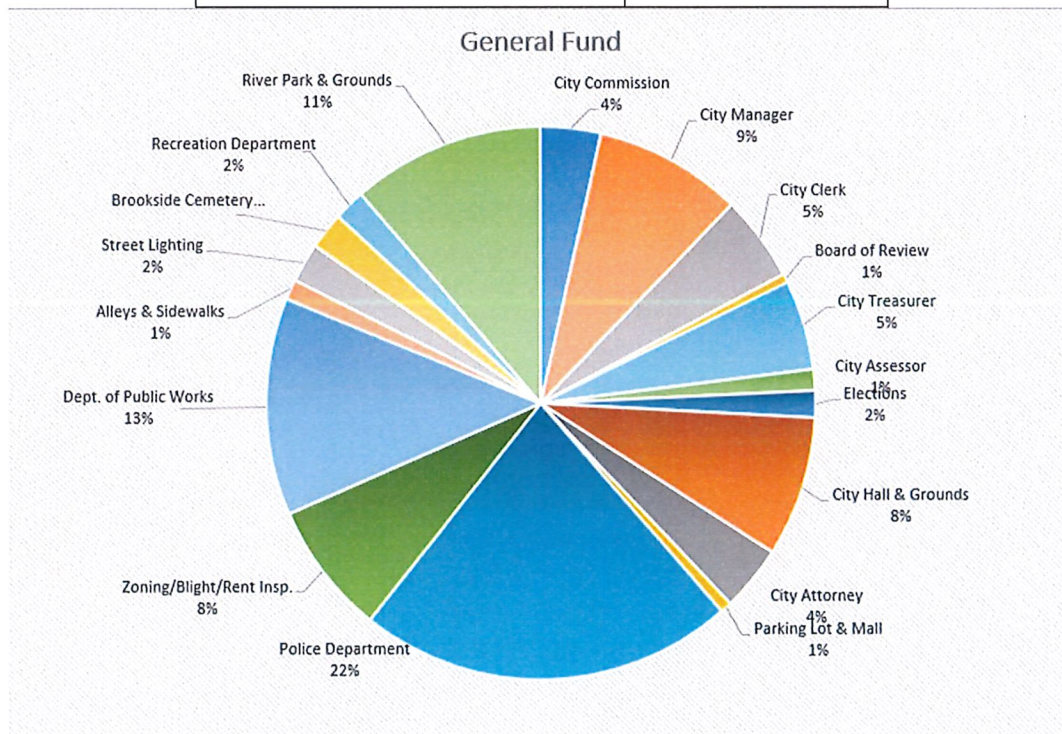
### **General Fund (101)**

**Purpose:** The general fund finances the personnel and operations of City Hall, including City Assessor services, Elections, Police, and Legal Services. Other operations outside City Hall that fall under the General Fund include Brookside Cemetery, Parks and Recreation, Riverside Park, and a portion of the Department of Public Works.

**Revenue:** We continue to project increases in real and personal property taxes, as real estate values continue to remain high and competitive. Some additional income has been added based on anticipated grant revenue, but this is very minimal overall. Other sources of revenue include direct fees for service, including revenue generated by Riverside Park, and reimbursements for service.

**Expenditures:** Most departments have had increased spending over the past year, including a new DPW pickup truck and asphalt "hotbox" for pothole repair. All of the monies Scottville received in regard to the pandemic have been allocated or spent as of 2023. As this is a major election year, we also anticipate some additional costs for staffing and operation of the polls. In this budget, we have focused on seeking efficiencies and eliminating waste to address city needs.

<i>General Fund Department</i>	<i>2024/5 Budget</i>
City Commission	\$ 37,350
City Manager	\$ 90,385
City Clerk	\$ 52,290
Board of Review	\$ 5,366
City Treasurer	\$ 54,500
City Assessor	\$ 12,950
Elections	\$ 16,300
City Hall & Grounds	\$ 85,675
City Attorney	\$ 40,000
Parking Lot & Mall	\$ 6,900
Police Department	\$ 230,750
Zoning/ Rent Inspection	\$ 81,100
Department of Public Works	\$ 132,240
Alleys & Sidewalks	\$ 12,350
Street Lighting	\$ 24,000
Brookside Cemetery	\$ 22,550
Recreation Department	\$ 19,100
River Park & Grounds	\$ 118,300
<b>Total Appropriations</b>	<b>\$ 1,042,280</b>
<b>Total Estimated Revenues</b>	<b>\$ 1,042,106</b>
<b>Net Revenue/Appropriations</b>	<b>\$ 174</b>



### Cemetery Perpetual Care (151)

**Purpose:** This fund was established to ensure long-term care of the cemetery after it is no longer under active operation.

**Revenue:** A portion of each lot sale is dedicated to this fund.

**Expenditures:** There are no planned expenditures.

<i>Cemetery Perpetual Care</i>	<i>2024/5 Budget</i>
Non-Departmental	\$ 0
<b>Total Appropriations</b>	<b>\$ 0</b>
<b>Total Estimated Revenues</b>	<b>\$ 9500</b>
<b>Net Revenue/Appropriations</b>	<b>\$ 9500</b>

### Major Street (202) and Local Street (203)

**Purpose:** These funds are dedicated to the maintenance, repair, and construction of streets within the City of Scottville. State Street (US 10) is the only major “trunkline” street located within the City, which we maintain under partnerships with MDOT and MCRC.

**Revenue:** On an annual basis, the largest source of funding for our street programs comes from the State of Michigan, including a portion of State Gas & Weights and passthrough funding from MDOT for trunkline maintenance.

**Expenditure:** We are focusing this budget year primarily on maintenance of our existing infrastructure and projects that can be executed by our Department of Public Works staff. This includes a major focus on patching, as well as grading and other maintenance activities. Winter maintenance also falls under this fund, and is completed through a combined effort of our Department of Public Works and contracted services for Main Street and the City parking lots.

<i>Major Streets</i>	<i>2024/5 Budget</i>
Maintenance	\$ 13,200
Traffic Services	\$ 3,550
Trunkline Maintenance	\$ 25,100
Winter Maintenance	\$ 15,900
Administration	\$ 31,000
<b>Total Appropriations</b>	<b>\$ 88,750</b>
<b>Total Estimated Revenues</b>	<b>\$ 179,000</b>
<b>Net Revenue/Appropriations</b>	<b>\$ 90,250</b>

<i>Local Streets</i>	<i>2024/5 Budget</i>
Maintenance	\$ 49,300
Traffic Services	\$ 4,850
Winter Maintenance	\$ 20,000
Administration	\$ 3,000
<b>Total Appropriations</b>	<b>\$ 77,150</b>
<b>Total Estimated Revenues</b>	<b>\$ 98,000</b>
<b>Net Revenue/Appropriations</b>	<b>\$ 20,850</b>

### **Garbage and Refuse Collection (226)**

**Purpose:** These funds are dedicated to refuse and recycling service for City residents. We currently contract with Republic Services for these services, including weekly pick-up of waste, bi-weekly recycling, and large item pickup (one free item per month, additional by payment). This fund also covers costs associated with required maintenance and monitoring of the closed landfill.

**Revenue:** This fund is financed through a combination of a refuse tax on property bills and sale of refuse bags, refuse/recycle bins, and large item tags. This approach was identified as a way to establish a base fee for service while also balancing costs based on actual usage.

**Expenditures:** We anticipate costs to increase related to the landfill based on a state mandate that effluent be treated for PFAS levels. We are requesting proposals for services and do not anticipate any other major changes for the upcoming year. The proposal calls for the same amenities and level of service provided for in the past.

<i>Garbage &amp; Refuse Collection</i>	<i>2024/5 Budget</i>
Landfill Cap	\$ 10,000
Sanitation	\$ 84,600
Recycling	\$ 10,000
<b>Total Appropriations</b>	<b>\$ 105,100</b>
<b>Total Estimated Revenues</b>	<b>\$ 107,500</b>
<b>Net Revenue/Appropriations</b>	<b>\$ 2400</b>

### DDA Operations (248)

**Purpose:** The Downtown Development Authority (DDA) is a special tax district created to capture increased taxable value of properties within its boundaries and directly invest them back into improvements and marketing of the Downtown. The DDA is guided by the Downtown Development Plan and administered by a DDA Board of Directors comprised of business owners and other representatives of the District.

**Revenue:** Revenue is generated by the Tax Increment Financing (TIF) tax revenues, an additional 2 mil tax levy, and revenue from fundraising and events hosted by the DDA. A slight decrease in DDA revenue is expected in the upcoming year due to continued vacancy in the Downtown as well as the need to cancel planned events due to the COVID-19 pandemic. The DDA does maintain a fund balance that can temporarily mitigate these shortfalls.

**Expenditures:** In 2019, the DDA made the decision to acquire the Optimist Hall property from the Optimist Club with the intention of making improvements to the building and grounds to provide a quality event venue for the community and bring additional traffic to the Downtown. Final payment of the 5-year loan and operational costs have been included in the 2024-2025 budget. Funding is also still provided to support ongoing programs of the DDA, including events, beautification, and economic development. The DDA received a significant grant in 2023 that is invested with the Community Foundation of Mason County. They are planning major renovations to the park and bandshell as well as the creation of the sculpture in 2025.

<i>DDA Operations</i>	<i>2024/5 Budget</i>
Non-Departmental	\$ 38,310
<b>Total Appropriations</b>	<b>\$ 38,310</b>
<b>Total Estimated Revenues</b>	<b>\$ 49,200</b>
<i>Net Revenue/Appropriations</i>	<i>\$ 10,890</i>

### Police Act 302 (266)

**Purpose:** This fund is established to capture distributions received through the Michigan Justice Training Fund. The Michigan Justice Training Fund is a restricted fund. These funds may be used only for the criminal justice in-service (active duty) training of eligible trainees or such purposes as designated by legislative mandate.

**Revenue:** This revenue is generated through fine assessments which are levied and collected by the courts, and eventually distributed to law enforcement agencies. No change in this fund is anticipated.

**Expenditures:** As noted above, use of these funds may cover or support the cost of training for our Police officers.

<i>Police Act</i>	<i>2024/5 Budget</i>
Non-Departmental	\$ 250
<b>Total Appropriations</b>	<b>\$ 250</b>
<b>Total Estimated Revenues</b>	<b>\$ 250</b>
<i>Net Revenue/Appropriations</i>	<i>\$ 0</i>

### **Sewage Disposal Fund (590)**

**Purpose:** The sewage disposal fund covers the costs to run our sewage disposal system, including construction and maintenance of necessary infrastructure, testing and compliance, direct treatment costs from the City of Ludington, and administration.

**Revenue:** Revenue is generated by user fees, including base “ready to serve charges” associated with the base cost associated with operation of the system, and commodity charges based on actual usage. In January of 2024, the City Commission approved rate increases that have gone into effect, increasing anticipated revenues.

**Expenditures:** The fee increases and corresponding increase in revenue are needed to cover repayment of a new loan with Mason County to cover the costs of reconstruction of Lift Station 1, as well as rate increases for treatment. In 2024/5 we will also need to continue work to repair and maintain sewer infrastructure, including replacing or repairing lift station equipment.

<i>Sewage Disposal</i>	<i>2024/5 Budget</i>
Waste Water Treatment / Supply	\$ 165,350
Transmission – Mains	\$ 34,600
Administrative	\$ 234,850
<b>Total Appropriations</b>	<b>\$ 434,800</b>
<b>Total Estimated Revenues</b>	<b>\$ 454,000</b>
<i>Net Revenue/Appropriations</i>	<i>\$ 19,200</i>



### Water Supply System Operating (591)

**Purpose:** The water system operating fund covers the costs to run our water supply system, including construction and maintenance of necessary infrastructure, testing and compliance, direct water costs from the City of Ludington, and administration.

**Revenue:** Revenue is generated by users fees, including base “ready to serve charges” associated with the base cost associated with operation of the system, and commodity charges based on actual usage. In January 2024, the City Commission approved rate increases that have increased revenues.

**Expenditures:** Expenditures remain generally consistent in this fund. Increased expenditures include a reflection rate increases for the direct cost of water from Ludington and multi-year efforts towards lead identification and replacement in the distribution system as mandated by the State. Work has begun on an \$8.7 million DWSRF Grant that was awarded in fall of 2023. Actual construction is tentatively scheduled for the 2025 construction season.

<i>Water Supply System</i>	<i>2024/5 Budget</i>
Water Treatment / Supply	\$ 171,150
Transmission - Mains	\$ 146,300
Administrative	\$ 89,200
<b>Total Appropriations</b>	<b>\$ 406,650</b>
<b>Total Estimated Revenues</b>	<b>\$ 433,300</b>
<i>Net Revenue/Appropriations</i>	<i>\$ 26,650</i>

### Motor Pool Fund (661)

**Purpose:** The motor pool fund is established to handle the purchase, maintenance and replacement of the City’s pool of motor vehicles and major equipment.

**Revenue:** Various departments and funds of the City that utilize vehicles and equipment are charged an “equipment lease fee” that are pooled into this fund.

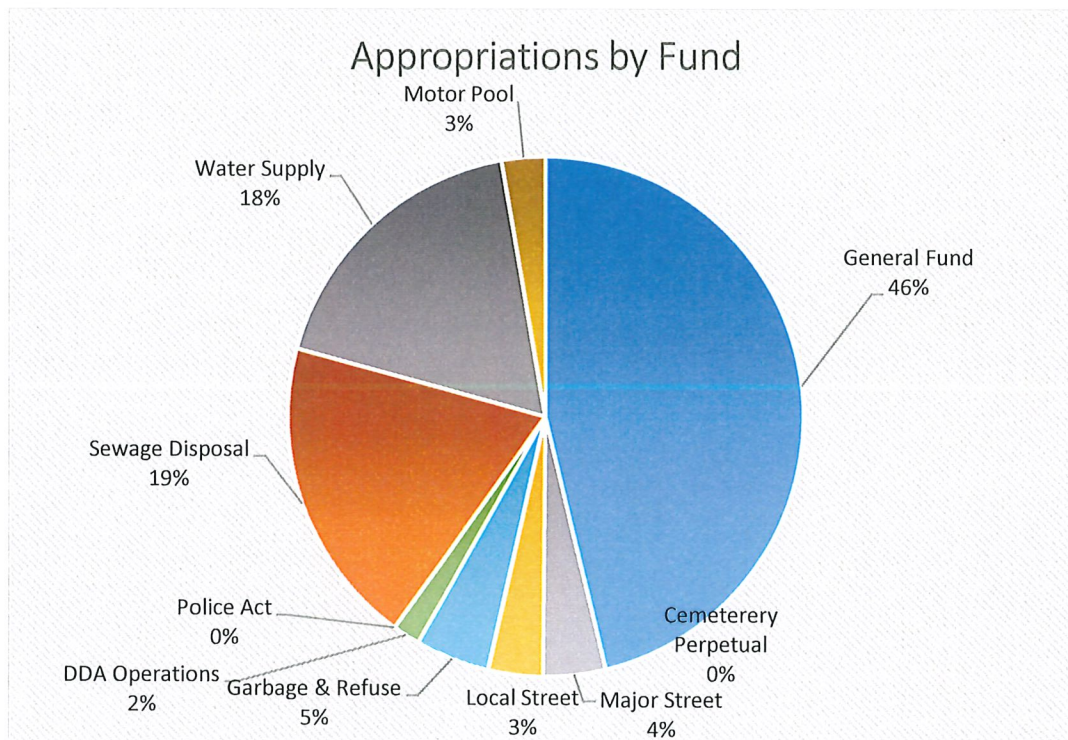
**Expenditures:** The majority of expenditures are dedicated to the continued maintenance of vehicles and equipment. For 2024-2025, we are looking to maintain our vehicle fleet with no major purchases planned.

<i>Motor Pool Fund</i>	<i>2024/5 Budget</i>
Non-Departmental	\$ 84,350
<b>Total Appropriations</b>	<b>\$ 61,900</b>
<b>Total Estimated Revenues</b>	<b>\$ 84,350</b>
<i>Net Revenue/Appropriations</i>	<i>\$ 22,450</i>

## Summary of All Funds

Below is an overview of the overall budget.. The property tax millage rates proposed to be levied to support the proposed budget will be subject of this hearing as well, they are: City Operating 16.9000; and City Refuse 2.6000. This is the same as last year's millage rate.

<i>Total Appropriations - All Funds</i>	<i>2023/4 Adopted Budget Approp.</i>	<i>2024-2025 Est. Revenues</i>	<i>2024-2025 Appropriations</i>
General Fund	\$ 928,950	\$ 1,042,280	\$ 1,042,106
Cemetery Perpetual Care	\$ 0	\$ 9500	\$ 0
Major Street	\$ 106,075	\$ 179,000	\$ 88,750
Local Street	\$ 84,950	\$ 98,000	\$ 77,150
Garbage & Refuse	\$ 106,500	\$ 107,500	\$ 105,100
DDA Operations	\$ 38,900	\$ 49,200	\$ 38,310
Police Act	\$ 250	\$ 250	\$ 250
Sewage Disposal	\$ 388,200	\$ 454,000	\$ 434,800
Water Supply	\$ 339,550	\$ 433,300	\$ 406,650
Motor Pool	\$ 174,650	\$ 84,350	\$ 61,900
<b>Total Appropriations</b>	<b>\$ 2,168,025</b>	<b>\$ 2,457,380</b>	<b>\$ 2,255,016</b>
<b>Total Estimated Revenues</b>	<b>\$ 2,187,451</b>	<b>\$ 2,255,016</b>	<b>\$ 2,457,380</b>
<i>Net Revenue/Appropriations</i>	<i>\$ *19,426</i>	<i>\$ 202,364</i>	<i>\$ 202,364</i>



**CITY OF SCOTTVILLE, MICHIGAN**

**RESOLUTION TO AMEND THE 2023-2024  
CITY OF SCOTTVILLE BUDGET**

**RESOLUTION NO. 24-05**

WHEREAS, to date the City of Scottville budget has and/or will incur expenditures in excess of the original appropriation, and;

WHEREAS, to date the City of Scottville budget has and/or can expect revenues less than the original appropriation.

NOW, THEREFORE, BE IT RESOLVED:

1. The Scottville City Commission authorizes the following budget amendments to properly account for the revenues and expenditures associated with the audit and accounting procedures.

Transfer line items

703-000.000-445.300	-	\$1705.88
101-000.000-445.000	+	\$1705.88

2. All other appropriations included within the City's 2023-2024 Budget shall remain and are not otherwise modified or amended, except as set forth herein.
3. All resolutions or portions thereof inconsistent with the provisions of this resolution are hereby rescinded.

The above resolution was moved for adoption by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

The motion for adoption received the following vote:

Yes:

No:

Absent:

I certify that the forgoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1567th Regular Meeting held Monday, April 22, 2024.

\_\_\_\_\_  
Kelse Lester  
City Clerk



City of Scottville  
Attn: Jimmy Newkirk, City Manager  
105 Main St.  
Scottville, MI 49454

Dear Mr. Newkirk,

I am writing this letter to the Scottville City Commissioners to ask for permission for the Scottville Area Senior Center (SASC) to hold a "simple" Antique Car Show on Saturday, June 15<sup>th</sup> in the back-parking lot near the Senior Center. We would like to hold it from 10:00am – 3:00pm.

The Scottville Area Senior Center's plan is:

- The antique cars will be parked directly in back of the Center. Each car will have a Vehicle Identification sheet on the windshield and an owner available for any questions.
- To hopefully have one of the local food trucks available
- Have the Senior Center open for use of the restrooms as well as touring our Center

Thank you in advance for your consideration of our request. If you have any questions, please reach out to either myself or Bill Kerans, Director of the Scottville Area Senior Center.

Sincerely

A handwritten signature in blue ink that reads 'Ada Weier-Amor'.

Ada Weier-Amor  
SASC Activities Coordinator  
231-757-4705  
aamor@mysasc.org