

CITY OF SCOTTVILLE  
COMMISSION MEETING AGENDA  
City Hall 105 N. Main St. Scottville, MI 49454  
1566<sup>th</sup> Regular Meeting Monday April 8, 2024, at 6:00 PM

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda

*Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

- A. Approval of 1565<sup>th</sup> Regular Meeting Minutes & 256<sup>th</sup> Special Meeting Minutes
- B. Approval of Bills \$28,114.67

7. Public Comment

*Those addressing Commission are asked to provide their name and address and will be limited to two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.*

8. Correspondence-

9. Department Reports

- a. City Manager
- b. Police Chief
- c. City Attorney
- d. Mayor
- e. Treasurer/Clerk
- f. Assessor
- g. Department of Public Works
- h. Committee Reports
- i. Mason County Commissioner Representative
- j. MCRFA Representative
- k. DDA Representative

10. Unfinished Business

- a. Riverside Park Logo
- b. City Mowing Contract

11. New Business

- a. Old Engine Club Lease
- b. Master Plan 2024-2029 Introduction
- c. Schedule of Zoning Fees
- d. Additional ADA Parking Spaces at Senior Center
- e. RFP Demolition of McPhail Press Boxes/Scout House

12. Public Comment

*Those addressing Commission are asked to provide their name and address and will be limited to three minutes of speaking time. Commission will hear all comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.*

13. Commissioner Comment

14. Adjournment

**OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.**

The 256<sup>th</sup> special meeting of the Scottville City Commission held at City Hall 105 N. Main St. on March 18<sup>th</sup>, 2024. Called to order at 6pm by Mayor Marcy M. Spencer.

**Present at Roll Call-**

Deering

Copenhaver

Seiter

Spencer

Spore

Thue

Wyman

**Additions/Deletions to Agenda-** None

**Approval of Agenda-**

Motion, by Deering with support from Seiter to approve the agenda as presented.

Motion carried.

**Public Comment-**

Tom Rotta

**New Business-**

- a. Closed Session- Review Attorney-Client Privileged Communication

Motion, by Seiter with support from Copenhaver to enter closed session for Review Attorney-Client Privileged Communication.

Roll Call Vote

Yes; MS, AS, DS, ET, AD, DC & RW

No; 0

Absent/Abstain; 0

Motion carried.

**Public Comment-** None

**Adjourn-**

Motion, by Wyman with support from Deering to adjourn.

Motion carried.

**OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.**

The 1565<sup>th</sup> Regular Commission meeting of the Scottville City Commission held at City Hall 105 N. Main St on March 25<sup>th</sup>, 2024. Called to order at 6pm by Mayor Marcy M. Spencer.

**Present at Roll Call:**

Deering  
Seiter  
Spencer  
Spore  
Thue  
Wyman

**Absent:** Copenhaver

**Also in attendance:** Manager Newkirk, Treasurer Shafer, Clerk Lester & Officer Wietrzykowski

**Additions/Deletions to Agenda-** None

**Approval of Agenda**

Motion, by Deering with support from Spore to approve the agenda as presented.

Motion carried.

**Approval of Consent Agenda**

Motion, by Seiter with support from Wyman to approve the consent agenda with noted correction to 1564<sup>th</sup> minutes.

Motion carried.

**Public Comment** (*Agenda Items Only, 2 minutes*) None

**Correspondence-** Brownfield Funding New Housing Development

**Department Reports**

- a. City Manager- Notes on agenda items provided in packet. Newkirk offered he has released the previously approved RFPs for LED Conversion at Riverside Park and building demolition at McPhail Field.
- b. Police Department- Statistical report provided.
- c. Mayor- None
- d. Attorney- (Brad Fowler) Zoning/Planning Commission projects, FOIA requests.
- e. Treasurer/Clerk- Shafer provided the Revenue Expenditure Report. Lester presented her MiPMC Certification through the Michigan Association of Municipal Clerks.
- f. DPW- None
- g. Assessor- None
- h. Committee Reports- None  
Mason County Commissioner Representative- None
- i. MCRFA Representative- None
- j. DDA Representative- None

**\*PUBLIC HEARING\***

Ordinance 24-01 to Amend Section 70.24 "Parking at Boat Ramp".

- a. Motion, by Wyman with support from Deering to close the 1565<sup>th</sup> Regular meeting and open Public Hearing for Ordinance 24-01 to Amend Section 70.24 "Parking at Boat Ramp".

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

b. Public Comment- None

c. Commissioner Comment- None

d. Motion, by Seiter with support from Wyman to reconvene the 1565th Regular meeting and close Public Hearing for Ordinance 24-01 to Amend Section 70.24 "Parking at Boat Ramp".

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

**\*PUBLIC HEARING\***

Ordinance 24-02 to Amend Chapter 70- "Law Enforcement at WSCC".

a. Motion, by Seiter with support from Spore to close the 1565<sup>th</sup> Regular meeting and open Public Hearing for Ordinance 24-02 to Amend Chapter 70- "Law Enforcement at WSCC".

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

b. Public Comment-

-Officer Wietrzykowski

c. Commissioner Comment- None

d. Motion, by Seiter with support from Spore to Reconvene the 1565<sup>th</sup> Regular meeting and close Public Hearing for Ordinance 24-02 to Amend Chapter 70- "Law Enforcement at WSCC".

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

**Unfinished Business**

a. Adoption of Ordinance 24-01 to Amend Section 70.24 "Parking at Boat Ramp".

Motion, by Wyman with support from Spore to adopt Ordinance 24-01 as presented.

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

b. Resolution 24-01 to Authorize Parking Pass System at Boat Ramp.

Motion, by Seiter with support from Wyman to approve Resolution 24-01 as presented.

Roll Call Vote

**Yes;** MS, AS, DS, ET, AD & RW                      **No;** 0                      **Absent;** DC  
Motion carried.

c. Adoption of Ordinance 24-02 to Amend Chapter 70- "Law Enforcement at WSCC".

Motion, by Wyman with support from Deering to adopt Ordinance 24-02 as presented.

Roll Call Vote

Yes; MS, AS, DS, ET, AD & RW

No; 0

Absent; DC

Motion carried.

### **New Business**

a. Early Voting Site Agreement.

Clerk Lester presented agreement for a combined early voting polling location at Custer Township Hall; 1950 E. US-10, Custer MI 49405

Motion, by Deering with support from Spore to accept the Early Voting Site Agreement as presented.

Motion carried.

b. City Mowing Contract Bid Opening/Approval

Newkirk opened the five bids submitted in response to the 2024 Mowing Contract.

-TNT Enterprize

-Johnson's Lawn Maintenance

-Coopers Lawn Care

-Turning Leaf Landscaping

-Wagner Home & Outdoor

Motion, by Spore with support from Thue to table the selection for the 2024 mowing contract. Newkirk will gather and present more information at the 1566<sup>th</sup> regular meeting.

Motion carried.

c. City Health Insurance Policy Renewal

Motion, by Wyman with support from Deering to approve the Priority Health; health insurance policy renewal as presented.

Motion carried.

d. Refuse Bag Purchase Approval

Motion, by Deering with support from Spore to approve the quote from Shapiro Bag Company as presented.

\*Deering requested a sample bag prior to purchase.

Motion carried.

e. Rental Registration Extension- Additional 45-Days

Motion, by Wyman by with support from Deering to approve an additional 45-day zoning compliance extension for a total of 90 days to the Rental Registration Program via SAFEbuilt.

Motion carried.

### **Public Comment-**

Jenna Morrill

### **Commissioner Comment-**

Spore expressed gratitude for the Easter egg hunt at the Old Engine Club.

### **Adjournment-**

Motion, by Seiter with support from Wyman to adjourn.

Motion Carried 6:48pm.

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Kelse Lester, Clerk

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Marcy M. Spencer, Mayor

SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 03/26/2024 - 04/08/2024

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
2024411092963	BROWNELLS	POLICE SUPPLIES	POOL	164.93
3701757	RIETH-RILEY CONSTRUCTION CO., INC.	COLD MIX	POOL	724.90
152478	BS & A SOFTWARE	BSA COMPUTER SOFTWARE	POOL	10,735.00
115452	BROOKS SECURITY	COMPUTER HELP	POOL	120.00
03232408	DMC UNLIMITED	COMPUTER HELP POLICE	POOL	44.50
201453359620	CONSUMERS ENERGY	103 N MAIN	POOL	140.81
699610,699609,699611	MIKA, MEYERS, BECKETT & JONES, PLC	LAWYER MATTERS	POOL	6,397.50
3-2024	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES, CITY HALL, LO	POOL	441.04
4-2024	CONSUMERS ENERGY	LIGHTS	POOL	1,439.97
240205	MALBURG'S SANITATION SERVICE	TOMOROSKI'S GRINDER PUMP	POOL	420.00
4-2024	PARTS PLUS OF MASON COUNTY	SHOP, CITY HALL, LOCAL STREE	POOL	117.53
1ST QTER 2024	MI MUNICIPAL UNEMPLOYMENT	UNEMPLOYMENT	POOL	48.59
2 QTEER 2024	DRUG SCREENS PLUS	DRUG TESTING	POOL	48.00
RP100-FINISH	LEADING EDGE EPOXY	RIVERSIDE PARK	POOL	2,000.00
IN235435	KIESLER POLLICE SUPPLY	POLICE SUPPLIES	POOL	1,657.05
4-2024	751 PARTS CO INC	SUPPLIES, EQUIP REPAIRS	POOL	90.85
201441109263.	BROWNELLS	POLICE SUPPLIES	POOL	164.93
4-2024	LUDINGTON DAILY NEWS	ADVERTISING	POOL	704.38
4-4-2024	CONSUMERS ENERGY	LIGHTS	POOL	2,654.69
Report Total:				28,114.67

## **Commission Notes 4/8/24**

### **Old Business**

**Riverside Park Logo** – Previous choice for a park logo was more expensive and did not translate well to smaller merchandise. The logo was reworked with the Park Manager and logo designer, Lilly Manier. From the four options presented please choose one.

**City Mowing Contract** – Bids have been compiled, discussed, and a recommendation will be made by the Finance Committee.

### **New Business**

**Old Engine Club Lease** – A lease renewal is pending City Commission approval. The lease is the same as previous years but has updated language by the City Attorney. No terms or conditions have changed. Recommendation will be made by the Buildings, Grounds, and Infrastructure Committee.

**Master Plan 2024-2029 Introduction** – Final Draft is being recommended by the Planning Commission.

**Updated Schedule of Fees** – An update to the schedule of fees is being recommended by the Finance Committee. The focus of this update was to adjust zoning and building fees to a level more in line with similar communities. There are some additional fee changes noted to reflect increased costs of staff time. The fee changes are highlighted in yellow.

**Additional ADA Parking at Senior Center** – Included in the packet is an image where a request was made by Director Bill Kerans for additional ADA parking spaces. There are currently only two spaces allocated as ADA. He is requesting an additional two that would allocate the 4 total spaces marked on the map as ADA.

***RFP results for Demolition of McPhail Press Boxes and Scout House*** – The bids were opened on Thursday with one bidder in attendance. The bid submissions are included. This project, if approved, will likely need to take place next fiscal year due to budgetary constraints.



April 2024

I received my certificate with MGFOA-included.

The health insurance contract has been signed.

The company is setting up the template for the new garbage bags.

The monthly MERS, Taxes reports are submitted.

Quarterly 941 are submitted.

Quarterly Michigan unemployment submitted.

Attended finance meeting 4-3-24

Working on the budget

# *Michigan Government Finance Officers Association*

Professional Development Program

This document verifies the SUCCESSFUL COMPLETION by

---

**Kathy Shafer**

of the

**Back To Basics Seminars**

- I. Fundamental Elements of Governmental Accounting
  - II. Public Financial Statements and GFOA Award for Excellence in Financial Reporting
  - III. Governmental Budgeting and GFOA Award for Distinguished Budget Presentation
- Presented on March 8, 2024

***Jody Weissler DeFoe***

*Jody Weissler DeFoe, President*  
MGFOA

***Nate Watson***

*Nate Watson, Chairman*  
Professional Development Committee

## **Assessor Report March 2024**

Assessor completed standard paperwork processing: Deeds, Property Transfer Affidavits, Principal Residence Exemptions, address updates.

March Board of Review was held and resulted in six petitions. Two poverty petitions, three valuation petitions and one clerical error.

As a reminder, we need a third (possibly fourth) Board of Review member.

Assessor completed all required forms / reports and submitted along with a copy of the database to Mason County Equalization on 3/15.

Forms submitted:

L4021 – Assessment roll changes worksheet

L4022AV and TV – Report of assessment roll changes and classification

L4023 – Ending ratios

L4025 – Report of taxable values including additions, losses, and totals

L4037 Assessor and BOR forms – Assessment roll certification

Miscellaneous totals report

Form 5731 – Assessing district required BOR training + certificates

Form 5730 – Assessing district department staff training report

Assessors received confirmation that the local database balanced with the County database on 3/25 and submitted form L4022 to the State via the Michigan Equalization Gateway “MEG” site. Form L4022 was accepted by the State on 3/26. Our 2024 database is now finalized.

Assessor received a late filing Commercial Personal Property statement from Mycopia. This will be processed at July Board of Review. New contact information has been acquired and I expect timely filing from them in the future.

Assessor has still not received a Commercial Personal Property statement from West Shore Bank Computer Services (Due 2/20). I have mailed twice now and will continue to reach out.

Assessor reported all Small Business Tax Personal Property Exemptions claimed by form 5076 to the State on 3/27.

1



2



3



4



Name	Boat Ramp	Riverside	McPhail	Brookside	DPW	Mowing Total	Leaf Clean-up
Wagner	\$ 120.00	\$ 780.00	\$ 700.00	\$ 900.00	\$ 65.00	\$ 2,565.00	\$ 4,000.00
Turning Leaf	\$ 150.00	\$ 900.00	\$ 1,000.00	\$ 1,500.00	\$ 150.00	\$ 3,700.00	\$ 3,600.00
Johnson's	\$ 85.00	\$ 495.00	\$ 595.00	\$ 731.50	\$ 85.00	\$ 1,991.50	\$ 950.00
Cooper's	\$ 50.00	\$ 265.00	\$ 315.00	\$ 360.00	\$ 70.00	\$ 1,060.00	\$ 1,800.00
TNT	comb w/RS	\$ 350.00	\$ 400.00	\$ 400.00	\$ 150.00	\$ 1,300.00	\$ 2,900.00

## LEASE AGREEMENT

THIS LEASE AGREEMENT, is made this \_\_\_\_\_ day of April, 2024, by and between the City of Scottville, a Michigan home rule city, of 105 North Main Street, Scottville, MI 49454 (the "Landlord") and the Western Michigan Old Engine Club, Inc., a Michigan Non-Profit Corporation (the "Tenant"). The Landlord and the Tenant may also each be referred to herein individually as a "Party" and collectively as the "Parties."

WITNESSETH that Landlord and Tenant desire to set forth the terms and conditions upon which Landlord leases to Tenant certain of Landlord's real property within the City of Scottville for use by Tenant.

1. Landlord and Tenant agree as follows:

A. The real property, which is the subject of this Lease (the "Property"), is described as:

Commencing at the West  $\frac{1}{4}$  corner of Section 19, Township 18 North, Range 16 West, Custer Township, Mason County, Michigan, thence S.88° 08' E. 900 feet to the point of beginning, thence North 0° 118 feet, thence Northeast (NE) 40° 118', thence North 5° to the east-west line that is 80' South of the Southernmost edge of the road leading to the bank of the old sewer lagoons, thence East 90° 1600 feet more or less to the East Boundary, thence South to the C.  $\frac{1}{4}$  corner of the City Park property line, thence East West  $\frac{1}{4}$  Line to the point of beginning.

B. The Property is to be occupied by only the Tenant unless written authorization is obtained from the Landlord, upon discussion with and notification from the Tenant.

C. It is mutually agreed that the Parties shall endeavor to supply the Property with water and electrical service if feasible to do so.

D. The Tenant shall install utility meters and shall be responsible for all installation and monthly service charges.

E. The Tenant shall be permitted to conduct other activities upon the Property after having fully discussed with and received written permission from the Landlord. Tenant shall hold Landlord harmless from any and all liability to personal property or person arising from the occupancy and use of the Property and due to negligence of the Tenant. Tenant shall also be responsible for obtaining any and all permits needed for the construction, use and/or maintenance of the Property.

F. When feasible, the Tenant agrees to assist and provide maintenance services to the Riverside Park property that might be necessary as a result of activities conducted by the Tenant.

G. Tenant shall provide to the Landlord a Certificate of Insurance designating the City of Scottville, its elected and appointed officials and employees as an additional insured party with minimum coverage of \$500,000.00.

- H. Tenant understands and agrees that alcoholic beverages shall not be served to the general public on the Property.
- I. Tenant shall not sublet the whole or any part of the Property without the prior written consent of the Landlord.
- J. It is understood by both the Landlord and Tenant that Tenant has previously undertaken and made and expressed a possible intention to make additional improvements on the Property to facilitate Tenant's use of the Property including, but not limited to, construction of buildings upon the Property directly related to their club functions; however, any construction shall not occur until approved in writing by the Landlord. It is understood and agreed that the Tenant shall own any improvements erected upon the Property. If this Lease should terminate and the Landlord elects not to purchase any such improvements on the Property constructed by Tenant, then Tenant shall be required to remove any structure including, but not limited to, any foundation upon which a building is erected.
- K. The Tenant may use existing restroom facilities during club sponsored and sanctioned activities. This is for use of the restrooms only and does not include the use of the pool or pavilions.
- L. The term of this Lease is one year commencing May 1, 2024 and through and including April 30th, 2025 (the "Term"), during which Tenant is hereby entitled to use the Property for Tenant's activities for the annual sum on One Dollar (\$1.00), the receipt of which is hereby acknowledged. This Lease may be renewed for additional terms upon written agreement of the Parties. If the Landlord desires to terminate this Lease at the conclusion of any Term, then it must give the Tenant twenty four (24) months prior notice of any intent to terminate and upon the Landlord's failure to give this notice then this Lease shall be extended for an additional one (1) year. In no event shall the Term of this Lease at any time exceed three (3) years.

THIS LEASE contains the final and entire agreement between the Parties hereto and no Party to this Lease shall be bound by any term, condition or representation, oral or written, not set forth herein.

WITNESSES:

\_\_\_\_\_

LANDLORD:  
CITY OF SCOTTVILLE

\_\_\_\_\_  
By: Jimmy Newkirk, City Manager

TENANT:  
WEST MI OLD ENGINE CLUB

\_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_, President



# DRAFT MASTER PLAN

MARCH 2024

PREPARED BY: FLEIS & VANDENBRINK  
ENGINEERING INC. & THE CITY OF  
SCOTTVILLE PLANNING COMMISSION





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## Introduction: Purpose & Planning Process

The purpose of the City of Scottville Master Plan is to provide guidelines and direction for future development within the community, while at the same time protecting the uniqueness of the small town. The Michigan Planning Enabling Act, P.A. 33 of 2008, states that a City “may adopt, amend, and implement a master plan.” The Michigan Planning Enabling Act states: The general purpose of a master plan is to guide and accomplish, in the planning jurisdiction and its environs, development that satisfies the following criteria:

- A. Is coordinated, adjusted, harmonious, efficient, and economical.
- B. Considers the character of the planning jurisdiction and its suitability for particular uses, judged in terms of such factors as trends in land and population development.
- C. Will, in accordance with present and future needs, best promote public health, safety, morals, order, convenience, prosperity and general welfare.
- D. Includes among other things, promotion of or adequate provision for one or more of the following:
  - a system of transportation to lesson congestion on streets;
  - safety from fire and other dangers;
  - light and air;
  - healthful and convenient distribution of population;
  - good civic design and arrangement;
  - wise and efficient expenditures of public funds;
  - public utilities such as sewage disposal and water supply, and other public improvements;
  - recreation;
  - resources used in accordance with their character and adaptability.

## Section A: Planning Commission & City Commission

### City of Scottville Planning Commission

Susan McCray-King, *Chair*  
Myndi Dangler  
Mackenna Kokx  
Carla Mayer  
Jenna Morrill  
Roy Holden  
Randy Wyman

### Scottville City Commission

Marcy Spencer, *Mayor*  
Aaron Seiter, *Mayor Pro-Tem*  
Darcy Copenhaver, *Commissioner At-Large*  
Al Deering, *Commissioner At-Large*  
Randy Wyman, *Commissioner At-Large*  
Dixie Spore, *Commissioner At-Large*  
Eric Thue, *Commissioner At-Large*



## Section B: Local Profile

### LOCATION

The City of Scottville is located in the central portion of Mason County, Michigan. Mason County is located on the western edge of the north central portion of Lower Michigan (Figure 1). Notable natural features within the County include the Lake Michigan shoreline, the Manistee National Forest, State-owned land, and the Pere Marquette River.

Scottville lies at an important junction of the State's highway system. Highways US-31 and US-10 cross here, making the area highly accessible from both north-south and east-west routes. The recent addition of a US-31 bypass around neighboring Ludington lies immediately west of Scottville in recent years has increased the mobility of travelers to the area. Scottville is located on the border of Amber and Custer townships. Nearby municipalities include the Cities of Ludington, Manistee, Hart, Shelby, Pentwater, and the Village of Custer (Figures 2 and 3).

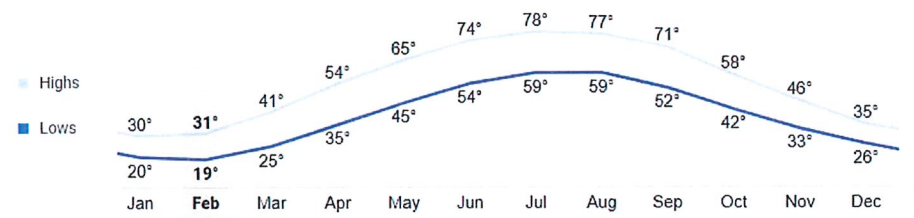


### CLIMATE

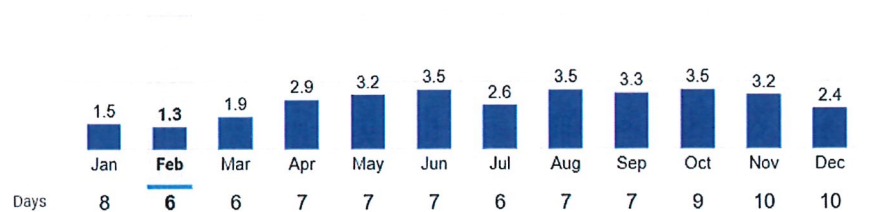
The climate in and around Scottville is considered continental and is strongly influenced by Lake Michigan throughout most of the year. Spring and early summer temperatures are cooler than those observed in central and eastern Michigan because of prevailing westerly winds, which blow across Lake Michigan. Similarly, temperatures in fall and winter are milder. The area rarely experiences prolonged periods of hot, humid weather in the summer or extreme cold during the winter.

Mean daily maximum temperatures during the summer months typically range between 74- and 78-degrees Fahrenheit, while the mean daily temperatures during the winter typically range between 15- and 20-degrees Fahrenheit. Annual precipitation is approximately 33 inches, with average annual snowfall of approximately 90 inches.

Temperatures (°F)

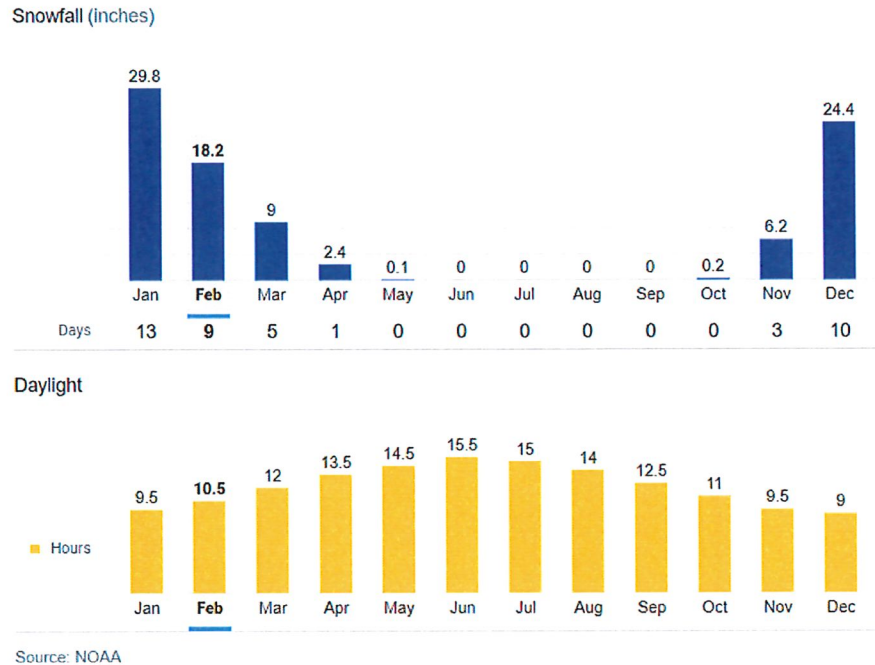


Rainfall (inches)



Days

8 6 6 7 7 7 6 7 7 9 10 10



## TOPOGRAPHY

The topography of Scottville is fairly level except for the south and southeast portion of the City where the land begins to dip southeasterly toward the Pere Marquette River Flood Plain and its wetland areas. To the northeast of Scottville, the topography is level. To the northwest, as one approaches Crystal Lake, the topography of the area gradually climbs.

Clay and sandpits are common to the west of Scottville. The presence of low-lying wetland areas increases as the Pere Marquette River travels toward Lake Michigan and the topography of the area falls from 650 feet to 600 feet above sea level.

## NATURAL FEATURES

The City of Scottville lies within the Pere Marquette River watershed (See Figure 4). The Pere Marquette River, which is the major water body in the city, has been designated a Natural River by the Michigan Department of Natural Resources, Land and Water Management Division, and as a Wild and Scenic River by the U.S Fish and Wildlife Service. In 1970, the Michigan Legislature recognized that natural scenic rivers are a limited and fragile resource and passed the Natural River Act. The main objective of the Act was to establish a system of designated natural rivers for the purposes of preserving, protecting, and enhancing river environments in a natural state. Special regulations, such as 100-foot setbacks and vegetative strips are used to preserve the natural and unspoiled state of the river from development.



## SOILS

General soil types found in Scottville include Nester Loam and Bergland Clay Loam; as well as Kalkaska, Mancelona, Rubicon, Arenac, and Kersten Sands. The Nester and Bergland loam are found in the northern section of the city and are well drained to poorly drained clay lands. The Kalkaska, Mancelona, Rubicon, and Arenac Sands found in the central portion of the city are

formed from parent material of higher gravel and lime content than average. Griffin and Kersten Sands are found in the southern portion of the city and vary from sands to muck. (Figure 5)

### LAND USE AND LAND COVER

Scottville is characterized as a small residential community of single-family homes situated at a major crossroad. In the immediate vicinity of the crossroad is the Scottville Central Business District (CBD) where retail, social, and governmental activities are concentrated. The CBD is supported and managed by the Scottville Downtown Development Authority. (Figure 6)



The area surrounding the CBD and its adjacent residential areas is composed of large areas of public and private land which provides a transition from an urban center to rural farmland along its corporate limits. On the south, west and northwest sides of the city, there is open space and flood plain (parkland, farmland, and public school property). The north end of town has been extended to include a northern-most parcel of land between Johnson Road and the Scottville Road/US 31 intersection. Water and sewer services have been extended into this area and it is available for further development. The northeast part of Scottville contains approximately 80 acres of land now under development. This land has paved streets with city sewer and water available and is known as the Sweetwater addition. Interest has been expressed in extending Broadway to the east and to continue developing the Sweetwater and adjoining property.

Industry within Scottville typically is located close to the Marquette Railroad rail system. Industries include Bauer Sheet Metal, Jabrocki Excavating, and MyCopia Gourmet Mushrooms. Additional vacant land remains an opportunity for development.

There is a total of 1,383.4 acres of land within Scottville, and nearly 37% of that is undeveloped land that may be used for recreational purposes or as open space. A large parcel, commonly referred to as the landfill, has frontage on the Pere Marquette River. Low-density single-family residential development is the next greatest land use in the City, occupying 28% of the land in Scottville. The following table provides the acreage dedicated to residential, commercial, institutional, and industrial uses within the City.

CITY OF SCOTTVILLE LAND USE			
USE	DESCRIPTION	ACRES	% OF AREA
Residential (R1)	Low Density	269	19.4
Residential (R2)	Low/Medium Density	3.2	0.2
Residential (R3)	Medium Density	33.4	2.4
Commercial (CBD)	Central Business District	29.4	2.1
Commercial (HC)	Highway Commercial	10.7	0.8
Industrial (I1)	Light Industrial	51.9	3.8
Industrial (I2)	Heavy Industrial	25.6	1.9
Institutional	Institutional	609.2	44.0
Recreational/ Green Space	Recreation/Undeveloped	351	25.4
<b>Totals</b>		<b>1,383.4</b>	<b>100</b>

Source: City of Scottville Zoning Map 2023, GIS

## PARKS AND NATURAL SPACES

The City of Scottville has two primary parks that serve the community, each with its own character. McPhail Field is a 16.5-acre active recreation park with athletic fields and courts. By contrast, Riverside Park is a more passive park comprised of 103 acres on both sides of the Pere Marquette River, with river access for boating and swimming, campsites, picnic areas, disc golf, dedicated grounds for the annual Old Engine and Tractor Show, and miles of trails for hiking or cross-country skiing. In addition to these two parks, there are recreational areas at the four public schools in the City.



## TRANSPORTATION

Scottville is served by a statewide arterial trunk line, US-10, which forms a part of the City's main intersection in the Central Business District. The Michigan Department of Transportation established the US-31 bypass located outside the city limits to the west. The US-31 bypass extends northward and connects Scottville with Manistee, Traverse City, Petoskey, and points beyond. US-10 travels in an east-west direction and travels eastward from the Ludington area, through the Scottville Central Business District, and on to Reed City and Clare. The route then continues southeasterly toward Midland, Bay City, Flint, and Detroit. For the Scottville area, these two state trunk lines serve as important transportation routes.

The Lake Michigan Car Ferry Service located in Ludington provides a unique point of interest for many tourists and travelers. Ferry Service for passengers and vehicles between Ludington and Manitowoc, Wisconsin continues from June to October on historic coal-fired car ferry that have been restored for modern use.

Limited on call transportation services are available to the citizens of Scottville through the Ludington Mass Transit Authority (LMTA). This bus service is provided on a fee basis and includes transportation to services and shopping opportunities between and within Ludington and Scottville.

Scottville has a sidewalk system that is in good condition in some portions of the City but needs repair or is not useable in other parts of the City. A 2023 "Walkability Study" conducted by Michigan State University provided a sidewalk assessment to determine where improvements can be made. (Figure 7)



## UTILITIES

The City of Scottville provides water and sewer/wastewater services to residents. The sewer/wastewater collection system (Figure 9) consist of three types of structures, including wastewater gravity-flow pipes, wastewater pressure pipes (forcemains), and wastewater manholes. There are 48,489 feet (9.2 miles) of sanitary sewer piping (gravity pipe and forcemains), three lift stations, and 159 wastewater manholes in the collection system connecting the gravity pipelines. These structures are in existing street rights-of-way or in easements dedicated for system use and maintenance. Once wastewater is collected, it is pumped via forcemain to Ludington for treatment.

Scottville purchases water from the City of Ludington, where water is drawn from Lake Michigan. The water is treated and chlorinated before it is pumped to Scottville by a pump station and a 20"

transmission main that extends from the City of Ludington's water system. The pump station is owned and operated by the City of Ludington. The pump station has a 500,000-gallon water tower and contains two pumps, one electric pump and one gas operated pump. When the storage tank is in-service, the pump station has a capacity of 1,000 gallons per minute (gpm). If the storage tank is out-of-service (for maintenance), the pump station capacity is reduced to 400 gpm. The pump station is located at the intersection of Brye Road and US-10. The transmission main extends east from the pump station and runs along US-10 and connects to Scottville's water system near Reinberg Avenue (Map 10). Scottville's water usage is monitored by a metering station located at the intersection of Stiles Road and US-10.



The City of Scottville also has a 200,000-gallon elevated storage tank that was built in 1976. The tank is located at the City DPW facility on West First Street, west of the Reinberg Avenue intersection. The system is computer monitored and controlled from the Ludington Water Treatment Plant on North Lakeshore Drive in Ludington. The City of Scottville maintains a Water Department that serves the City and portions of Amber Township. Scottville and the service area within Amber Twp use approximately 26.3 million gallons of water per year.



The City applies regularly for grant funding, and in 2023 was awarded a State of Michigan Drinking Water State Revolving Fund (DWSRF) Grant for improvements to the water system. Map 11 shows planned improvements to the Scottville water system utilizing the DWSRF grant funds.

Electric service for the City of Scottville is provided by Consumers Power. Great Lakes Energy Co-Op provides service in the vicinity of the City. Natural gas is provided by DTE.

## Section C: Community

### POPULATION

The City of Scottville is a rural community which has remained relatively consistent in population over the past half-century. According to the 2020 U.S. Bureau of the Census, Scottville increased in population by 142 people from 2010 to 2020. Adjoining townships and Mason County, as a whole, experienced low to moderate growth during the same time period.

Community	1960	1970	1980	1990	2000	2010	2020
City of Scottville	1,245	1,202	1,241	1,287	1,266	1,214	1,356
Amber Township	1,060	1,278	1,556	1,684	2,054	2,535	2,529
Custer Township	1,253	1,204	1,338	1,176	1,307	1,254	1,321
City of Ludington	9,421	9,021	8,937	8,507	8,357	8,076	7,655
Mason County	21,929	22,612	26,365	25,537	28,274	28,705	29,052

Source: U.S. Census Bureau

Community	2000	2020	+/-	% Change
Amber Township	2,054	2,529	+475	23.1
Branch Township	1,181	1,328	+147	12.4
Custer Township	989	1,321	+332	33.5
Custer Village	318	272	-46	-14.4
Eden Township	555	580	+25	4.5
Free Soil Township	632	842	+210	33.2
Free Soil Village	177	158	-19	-10.7
Grant Township	850	925	+75	8.8
Logan Township	329	329	+/-0	0.0%
Meade Township	287	179	-108	-37.6
Riverton Township	1,335	1,232	-103	-7.7
Scottville City	1,266	1,356	+90	7.1
Sheridan Township	969	1,044	+75	7.7
Fountain Village	175	170	-5	-2.9
Sherman Township	915	1,127	+212	23.2
Victory Township	1,444	1,406	-38	-2.6
<b>Totals</b>	<b>13,476</b>	<b>14,798</b>	<b>+1,322</b>	<b>9.8</b>

U.S. Census Bureau

## RECREATION

The Mason County Central School District and the City of Scottville act together as a regional recreation provider. Although most recreational activities take place within the City of Scottville, the recreational programs and activities serve the Mason County Central, Mason County Eastern and G2S School Districts. These three school districts comprise more than fifty percent of the land area in Mason County. The total population within these three districts is 14,798 according to the 2020 Census data.



Recreation programs available to Scottville residents include adult and kids fast-pitch softball, Pop Warner football, aerobics and fitness classes at West Shore Community College, several fairs and festivals including the annual Old Engine Club Show, and performances by the renowned Scottville Clown Band.

Camping is a favorite summer activity in Mason County and Scottville Riverside Park is one of the most popular campgrounds in the region. Dozens of campsites, pool, nature trails, and fishing opportunities on the Pere Marquette River highlight the popular camping location.

## AGE AND EDUCATION

The median age in the City of Scottville was 33.9 years, compared to a median age of 46.7 years in Mason County at the 2020 Census. Nearly one quarter (24.5%) of Scottville's population was under the age of 18 years, with 62.2% of the population aged 18 to 64 years. Only 13.3% of Scottville's population was over the age of 65 years compared to Mason County where 25% of the population is over 65 years.



A small-town atmosphere, affordable housing and excellent educational opportunities attract families to the community.

The City's school-aged population (3 – 25 years) was enrolled in the following types of education (as percent of school age population).

- Preschool (1.5%),
- Kindergarten - 12<sup>th</sup> grade (77.6%),
- College (14.5%),
- Graduate or Professional School (6.4%).



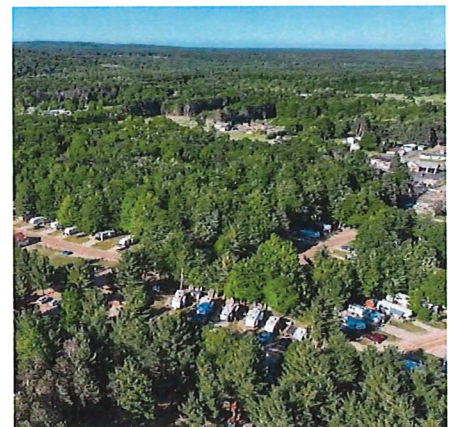
At the 2020 Census, the adult population (25 years +) had obtained the following education levels.

- High School Degree + Some College/Associate's Degree - 72.8%
- Bachelor's Degree - 11.7%
- Graduate/Professional Degree - 3.3%

Another important segment of Scottville's population is individuals who are of retirement age or older. Scottville and Mason County are attractive locations for many looking for a quieter lifestyle and a high quality of life. In 2000, 14.8% of the City's population was aged 60 years or above and at the 2020 Census the number had increased to 20.7% of the population.

## ECONOMY AND INCOME

The median household income in the City of Scottville rose from \$27,750 in 2000 to \$31,732 in 2010 and further increased to \$47,643 in 2020. By comparison, the median household income in the City of Ludington was \$49,503 at the 2020 Census and the median household income for Mason County was \$60,744. The percentage of families that had income below the poverty level in Scottville was 51% in 2010 and dropped to 22.9% in 2020.



According to the 2020 U.S. Census, Scottville has 588 Housing Units and a total of 570 Households. In 2020, 70.8% of the homes in Scottville were valued at less than \$150,000, 28.6% were valued between \$150,000 and \$300,000, and the remaining 0.6% valued between \$500,000 and \$1,000,000. Looking at Ludington for comparison, as of 2020, 38.2% of the housing values were less than \$150,000, 49.3% were valued between \$150,000 and \$300,000, 9.7% were valued between \$300,000 and \$500,000, 1.7% were valued between \$500,000 and \$1,000,000 and 1.2% were valued over \$1,000,000.

In 2020, the home ownership rate in Scottville was 56.3%, compared to 58.3% in Ludington and 78.1% in Mason County. The median estimated rent in Scottville at the 2020 Census was \$725 compared to \$838 in Ludington and \$846 in Mason County.

Scottville had an employment rate of 59.6% per the 2020 Census, Mason County had a 51.8% employment rate, and the City of Ludington had a 48.9% employment rate. Manufacturing industries employed 30.7% of the working population in Scottville, while education, healthcare, social services, and retail trades employed 32.9%, and 22% of the population were employed in recreation, accommodations, food services, construction, agriculture, forestry, fishing and hunting industries.

## ETHNICITY

The 2020 U.S. Census reflects the City's European immigrant roots, with the majority of residents having German, Irish and English ancestry. White residents make up 85% of the population, 6% are Hispanic or Latino, 1.2% are African American, and the remaining 7.8% of the population are American Indian or Asian.

## SCHOOLS

The City of Scottville is part of the Mason County Central School District, which covers both the City, a large portion of central Mason County, and parts of Lake, Manistee, and Oceana Counties. The Mason County School District operates two elementary schools in Scottville: Mason County Central Upper Elementary and Scottville Elementary. The Mason County Central Middle School and Mason County Central High School are also located in Scottville.

Other schools in the Scottville area include the grades 6-12 G2S Charter Academy just north of Scottville, and the K-8 Covenant Christian School between Scottville and Ludington, along U.S. 10.

Located approximately five miles northwest of downtown Scottville is West Shore Community College, offering Certificate and Associate Degree programs in fields such as nursing and medical fields, business, social science, applied sciences, and the arts. There are also select bachelor's degree programs offered in conjunction with Ferris State University or Davenport University.

## CHURCHES

There are five churches in and around Scottville to serve the community. Two churches are located within the City: Scottville United Methodist Church, and Redeemer Lutheran Church.

There are two churches to the west of downtown Scottville along US-10: Mason County Reformed Church and Our Savior Lutheran Church. CrossRoads Church lies to the east of downtown Scottville along US-10.



## Section D: City of Scottville Goals

Scottville goals are developed through City planning and augmented with public meeting engagement and public survey results. Goals are reviewed annually by the Planning Commission to ensure applicability, and to continue to seek and utilize public input.

Scottville has benefited from studies completed in recent years. Michigan State University completed a Walkability Study of Scottville in 2023. A Housing Needs Analysis was completed in 2023 by the Mason County Economic Development Alliance. Both studies provided useful information for development of Scottville Goals. If additional studies are completed in future years, that information will be considered by the Planning Commission in reviewing Scottville goals.

## **GOAL I: Preserve & Protect the Health, Safety, Welfare, and Uniqueness of the City & Residents by Coordinating Land Use, Applying Zoning Standards, Providing Efficient Public Services, and Maintaining a Healthy Living Environment While Keeping the Small-town Character**

- A. Study the feasibility of cooperative efforts with other municipal and educational institutions to ensure that the City of Scottville continues to be a good steward of its land resources and public facilities in cooperation with the organizations or committees responsible for City departments and City property.
- B. Continually review city ordinances, with special emphasis on zoning, to ensure that all ordinances are enforceable and relevant to the City of Scottville, with particular emphasis on the following:
  - Blight Control
  - Building Codes
  - Parking
  - Building Types (Residential & Commercial)
  - Zoning Classifications
  - Safe Walkability
  - Home Renter Health and Safety
- C. Continue to ensure appropriate organizations and individuals are involved in the establishment of the future land use policies of the City of Scottville.
- D. Continue improvements to Riverside Park including the park, campground, Western Michigan Old Engine Club grounds, disk golf course, cross country path, and lagoon grounds.
- E. Continue to ensure maintenance and improvements to recreational sites within the City.
  - Boat launch and fish cleaning areas
  - McPhail Field
  - Old Landfill
  - Brookside Cemetery
  - Other City-owned properties
- F. Develop a plan to promote and enhance culture and recreation within the City of Scottville.
  - Fund and operate a recreation department and/or recreation director in cooperation with Mason County Central Schools.
  - Establish a Cultural Arts Committee for the City of Scottville.
  - Participate in the Mason County Sculpture Trail and Mason County Music Trail.
  - Continue the partnership with the Western Michigan Old Engine Club.

## GOAL II: Redevelopment Strategy Objectives

- A. Identify select properties that have potential for redevelopment for economic growth, blight control, and expansion.
  - Old schoolhouse property
  - Riverfront Properties and Riverside Park
    - Optimist/Jabrocki properties
    - Old landfill
    - Boat Launch
    - South Bean Street
  - MacPhail Field
  - Lagoons
  
- B. Complete development of streets, as platted.
  - Loomis Street
  - Gay Street
  - Beryl Street
  - Maple Street
  
- C. Promote Strong Economic Development by Promoting a Diverse Business Environment
  - Enhance and maintain relationships and funding of Mason County's economic development-focused organizations and the Scottville Downtown Development Authority/Downtown Scottville.
  - Create new opportunities for a successful business environment through:
    - Utilities
    - Zoning
    - Taxes
    - Land Use
    - Marketing
    - Infrastructure
  
- D. Promote and enhance housing to meet Scottville residential needs in alignment with 2023 Mason County Housing Needs Assessment
  - Affordable housing
  - Senior housing
  - Family rental units – apartments, townhouses
  - Renovation/construction grant assistance for homeowners

### **GOAL III: Review and Seek Improvements to Infrastructure to Meet City Residential and Business Community Needs**

- A. Provide a walkable community.
  - Develop and fund a plan to build, maintain, repair, and replace City sidewalks.
  - Continue to identify a School Walking Path and develop a plan to fund and build sidewalks along the path where none exist.
  - Enforce City sidewalk ordinances.
- B. Provide for continued and future maintenance of community parks in alignment with the Parks and Recreation Master Plan.
  - Enhance and develop the nature trail system at Riverside Park.
  - Expand network of parks within the City.
- C. Ensure the continuation of the present water and sewer system and extend the present system to all City residents and utilize available grants for water system improvements.

### **GOAL IV: Protect and Preserve Historic Areas, Sites, Buildings, and Structures**

- A. Maintain and support the relationship with the DDA, with an emphasis on historic downtown designation and design consistency.
  - Follow guidelines for historic preservation designation.
  - Assist in grant writing and other funding applications.
- B. Perform an annual review of all City-owned facilities.
  - Identify historic buildings for preservation.
  - Maintain historic signature of the City Water Tower
- C. Complete restoration, renovation, or sale of City Hall for private development.
- D. Continue cemetery enhancement, maintenance and development.
- E. Establish a Scottville Historical Preservation Committee.

## Scottville Schedule of Fees 2024

<b>Administrative Fees</b>	<b>Description</b>	<b>Fee Amount</b>
Auction Cash Bond	2x times value merchandise being auctioned	TBD
Auction License Fee	per day (homestead auctions exempt)	\$ 25.00
Carnivals & Circuses	per day	\$ 50.00
City Audit Report		\$ 40.00
City Budget	As adopted	\$ 50.00
City Charter	Printed in office	\$ 25.00
City Master Plan	Printed in office	\$ 75.00
Copies	\$1 for first page, .50 for each page after	\$1/.50 each
Faxing	\$5 for first page, \$1 each page after	\$5/\$1 each
Marriage by Mayor		\$ 20.00
Notary Services	Clerk & Treasurer are Notaries	\$ 10.00
Returned Check Fee		\$ 40.00
Audio Recording	audio recordings of meetings if available	\$ 25.00
Voting Registration List	electronic/paper copies	\$15/\$25
Special Meeting Request		\$ 100.00
<b>FOIA Fees</b>		
Per page		\$ 0.10
Hourly/Benefit Rate	lowest paid employee capable of request	TBD at 1/4hr
Mailing	actual cost	TBD
Specialty Cost	Plans/Audio/etc. actual cost	TBD
Deposit	required if cost estimate exceeds \$50	TBD
<b>Cemetery Fees</b>	No Sundays or Holiday - Extra Fees on Saturday	M-F 8-4pm
Lot Purchase	Resident	\$ 300.00
Lot Purchase	Non-Resident	\$ 450.00
Grave Opening - Full	Resident	\$ 600.00
Grave Opening - Full	Non-Resident	\$ 750.00
Grave Opening - Cremains	Resident	\$ 200.00
Grave Opening - Cremains	Non-Resident	\$ 300.00
Grave Opening - Still Born	Resident	\$ 100.00
Grave Opening - Still Born	Non-Resident	\$ 200.00
After Hours - additional	Resident (after 4pm)	\$ 100.00
After Hours - additional	Non-Resident (after 4pm)	\$ 200.00
<b>Police Department</b>		
Breath Analyzer	per request (increase from \$5)	\$ 10.00
Parking Tickets	within 10 days/ after 10 days	\$30/\$40
Police Reports	non-FOIA reports (increase from \$5)	\$ 20.00
Audio/Video Tapes	each	\$ 30.00

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## Scottville Schedule of Fees 2024

<b>Riverside Park/Boat Launch</b>		
Camping - Modern	water/electric	\$ 35.00
Camping - Primitive	tent sites near old pavilion	\$ 30.00
Monthly - Modern	per month (30/31 days)	\$ 700.00
Pavilion Rental - Electric	half day/whole day	\$35/\$60
PM Boat Launch Daily Pass	fee envelope	\$ 5.00
PM Boat Launch Annual Pass	Resident Annual - 1/1to 12/31	\$ 30.00
PM Boat Launch Annual Pass	Non-Resident Annual 1/1 to 12/31	\$ 50.00
Boat Launch Special Permit	Event special use permit	\$ 200.00
<b>Sewer Services</b>		
Commodity Charge	per 1000 gallons	\$ 8.18
Connection Fees	Based on Residential Equivalent Units	\$ 1,400.00
Late Fee	10% of amount due	TBD
Permit Fee	includes inspection	\$ 20.00
Ready to Serve Charge	5/8" meter	\$ 33.38
	3/4" meter	\$ 33.38
	1" meter	\$ 50.06
	1 1/2" meter	\$ 69.44
	2" meter	\$ 152.77
	3" meter	\$ 266.22
Surcharge for High Strength	For BOD over 200ppm excess	.20 lb.
	For SS over 250ppm excess	.16lb
<b>Water Services</b>		
Commodity Charge	City per 1,000 gallons	\$ 4.59
Commodity Charge	Amber Twp per 1,000 gallons	\$ 7.17
City Connection Fee	Based on Residential Equivalent Units	\$1,250 min
Non-City Connection Fee	Based on Residential Equivalent Units	\$1,750 min
Deposit for Renters	for accounts in renters name	\$ 300.00
Ready to Serve Charge	5/8" meter	\$ 28.67
	3/4" meter	\$ 28.67
	1" meter	\$ 50.96
	1 1/2" meter	\$ 110.88
	2" meter	\$ 200.82
	3" meter	\$ 449.57
	4" meter	\$ 801.02
Turn on/off	each occurrence/ 48 hrs notice	\$ 30.00
Emergency Turn on/off	each occurrence	\$ 45.00
After Hours fee	additional fee if DPW is called in	\$ 50.00
After hours beyond 1hr.	per hour on site	\$ 50.00

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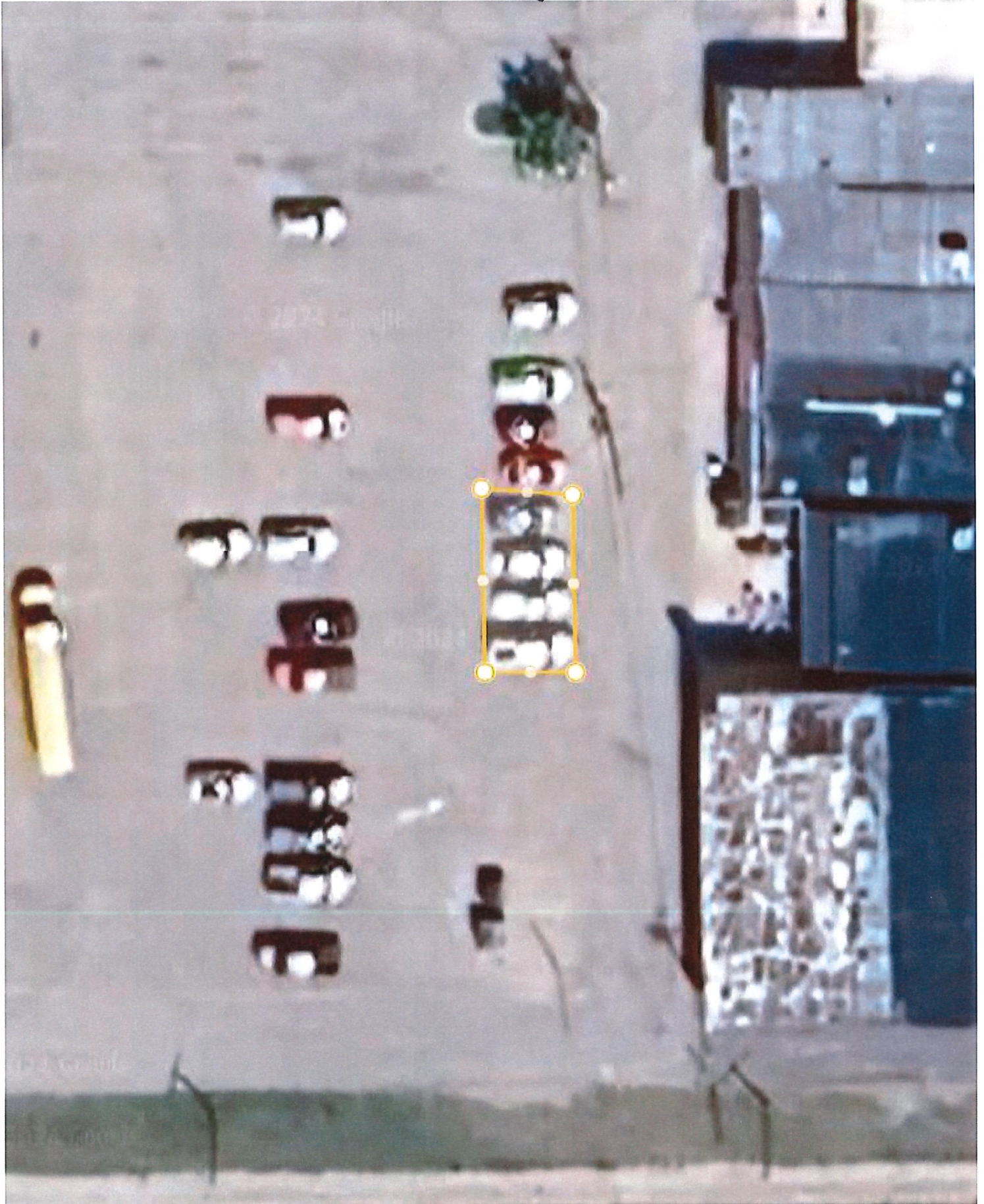
## Scottville Schedule of Fees 2024

Final Meter Read	done when property/rental changes hands	\$ 45.00
Delinquent Account On/Off	First occurrence	\$ 45.00
	Each subsequent occurrence	addl 25%
	Maximum penalty not to exceed	\$ 100.00
	After hours delinquent turn on	\$ 50.00
Final Meter Read	read when account changes	\$ 45.00
City Resident Pool Filling	cost of water only - SFD separate fee	\$ 4.59
Non Resident Pool Filling	cost of water and RTS fee - SFD separate fee	\$ 7.17
	Non-resident ready to serve fee	\$ 55.40
<b>Assessing/Zoning Fees</b>		
Single Fam Building Plans	new homes, additions, etc. (increase from \$75)	\$ 85.00
All other Building Plans	commercial, industrial, etc. (same fee)	\$ 100.00
Curb Cuts	non-MDOT ( increase from \$25)	\$ 35.00
Curb Cuts	MDOT review/approval (remains \$50)	\$ 50.00
Demolition Permit	liability insurance required (increase from \$50)	\$ 100.00
Zoning Permit	fences, sheds, decks, pools, etc. (up from \$10)	\$ 65.00
Land Division/Combination	paid to assessor	
Assessment Card (copy)	limit 5 (stays same)	.10 page
Zoning Ordinance	(stays same)	\$ 100.00
Moving Structures	less than 30' (up from \$50)	\$ 65.00
Moving Structures	more than 30' (up from \$200)	\$ 225.00
Preliminary Plat Review	(up from \$50)	\$ 65.00
Zoning Ord/Amendment	request to change (reduced from \$1000)	\$ 600.00
Zoning Board of Appeals	Request special meeting (reduced from \$500)	\$ 350.00
Sign Permits	see ordinance for details (up from \$50)	\$ 100.00
Special Use Permits	Apply to Planning Commission (reduced from \$750)	\$ 350.00
Subdivision Plat Review	includes condominiums (up from \$100)	\$ 250.00
Zoning Variance	Apply to Planning Commission (up from \$200)	\$ 300.00
Zoning follow-up visit	follow-up compliance visit (new)	\$ 10.00
<b>Food Truck/Solicitation Permit</b>		
<b>Sesonal Fees</b>		
May 1st - Sept. 30th	per month/3-day/day	\$500/250/100
Oct. 1st - April 30th	per month/3-day/day	\$250/125/50
<b>Refuse Fees</b>		
Garbage Bags	30 Gallon Roll/Individual (from \$14/1.50)	\$15/\$2
Large Item Tag	(increased from \$17)	\$ 20.00
Refuse/Recycling Bins	each per month (up from \$17)	\$ 18.00
Freon/Special Tag	if available (up from \$45)	\$ 50.00

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# SENIOR CENTER ADA PARKING



McPhail Field Demolition Bid Results:

Jabrocki Excavating	\$4,200
Afterhours Excavating	\$4,900
Hallack Contracting	\$5,934.69
Wever Outdoor Serv.	\$12, 500
DirtWorks	\$25,000
Teachouts Ind. Contr.	\$44,800