

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
1568th Regular Meeting

Monday May 13, 2024, 6pm

Senior Center 140 S. Main St, Scottville MI 49454

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda
 - Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*
 - A. Approval of 1567th Regular Meeting Minutes
 - B. Approval of Bills \$129,004.60
7. Public Comment
 - Those addressing Commission are asked to provide their name and address and will be limited to two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.*
8. Correspondence
 - a. Hempire Collective, Zippy Agriculture, LLC- Mario Porter
 - b. Grip & Rip Disc Golf, LLC-Kayleen Moffitt
9. Department Reports
 - a. City Manager
 - b. Police Chief
 - c. City Attorney
 - d. Mayor
 - e. Treasurer/Clerk
 - f. Assessor
 - g. Department of Public Works
 - h. Committee Reports
 - i. Mason County Commissioner Representative
 - j. MCRFA Representative
 - k. DDA Representative
10. PUBLIC HEARING- 2024/2025 Budget
 - a. Close Regular Session/Open Public Hearing
 - b. Public Comment
 - c. Commissioner Comment
 - d. Close Public Hearing/Reconvene Regular Session
11. Unfinished Business
 - a. Budget Adoption 24/25 Resolution 24-06
12. New Business
 - a. Pop Warner Youth Football Field Improvement Request
 - b. 2024 Tax Foreclosed Property
 - c. Senior Center Handicap Space Request
 - d. North Main Salon Handicap Space Request
 - e. Refuse Collection & Curbside Recycling RFP
13. Public Comment

to three minutes of speaking time. Commission will hear all comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.

14. Commissioner Comment

15. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1567th Rescheduled Regular Commission meeting of the Scottville City Commission held at Scottville Area Senior Center 140 S. Main St on April 24th, 2024. Called to order at 6pm by Mayor Marcy M. Spencer.

Present at Roll Call:

Copenhaver

Seiter

Spencer

Spore

Thue

Wyman

Absent: Deering

Also in attendance: Interim Police Chief & Clerk Lester

Additions/Deletions to Agenda-

ADD; NB; Item D; City Manager Resignation

Approval of Agenda

Motion, by Wyman with support from Copenhaver to approve the agenda with noted additions.
Motion carried.

Approval of Consent Agenda

Motion, by Seiter with support from Copenhaver to approve the consent agenda as presented.
Motion carried.

Public Comment (*Agenda Items Only, 2 minutes*) -None

Correspondence- Letter from Cayla Sanders submitted to Commission.

Department Reports

- a. City Manager- N/A
- b. Police Department- Statistical report provided.
- c. Mayor- None
- d. Attorney- Zoning/Planning Commission projects, FOIA requests.
- e. Treasurer/Clerk- Written reports provided.
- f. DPW- Written report provided.
- g. Assessor- None
- h. Committee Reports-
Minutes provided from; Brownfield Authority Board, Finance, Planning Commission, & Buildings/Grounds/Infrastructure
Mason County Commissioner Representative-
Hull noted a housing workshop at the airport 5/2. Appropriated funding via a chill grant received to assist Mason County residents with home improvement. Resources will be facilitated through Five Cap. The Senior Millage will be on the ballot November 5, 2024. Work on the runways at the airport will commence 5/13.
- i. MCRFA Representative-
- j. DDA Representative- Minutes included.

Unfinished Business

- a. Master Plan 2024-2029 Adoption Resolution 24-04

Motion, by Spore with support from Seiter to adopt the Master Plan submitted through Fleis&Vandenbrink via Resolution 24-04 as presented.

Roll Call Vote

Yes: DC, AS, MS, DS, ET, RW

No: None

Absent: AD

b. Closed Session to Review Attorney-Client Privileged Communication

Motion, by Seiter with support from Spore, to meet in a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material with is exempt from disclosure under Section 12(1)(g) of Michigan's Freedom of Information Act. The City Attorney, Mark Nettleton, is hereby appointed Secretary for the purpose of taking minutes of the closed session in accordance with the Open Meetings Act.

-Roll Call Vote

Yes: AS, MS, DS, ET, RW & DC

No: None

Absent: AD

Motion carried.

***Enter Closed Session 6:16pm
Reconvene Regular Session 7:27pm***

c. Conditional Rezoning Request

Steve Spangler, Zoning Administrator for the City of Scottville contracted through SAFEbuilt spoke on the zoning history of the parcel at 113 S. Blaine St. Attorney Nettleton advised a conditional zoning request is authorized under the Zoning Enabling Act, however since it would amend both the current Zoning Ordinance and the Zoning Map it must go through the process defined by said Ordinance and State Law. After review by the Planning Commission, a public hearing must be held, along with notice and publication to neighboring property owners. The Planning Commission would then make a recommendation to full City Commission for Introduction of the Amendment, 30 days would pass, a second (optional) public hearing, then submitted for final consideration by full City Commission. Item to be moved back to Planning Commission for further preparation.

New Business

a. Budget Memo 2024/2025

In Chair Deering's absence Wyman spoke to the process set forth by the Finance Committee in preparation for the 2024-2025 Budget. Notice of public hearing published in LDN 4/19/24. No action taken.

b. Amendment to 23-24 Budget Resolution 24-05

Annual amendments accounting for interest earned within the fiscal year.

Motion, by Seiter with support from Wyman to approve Resolution 24-05 as presented.

-Roll Call Vote

Yes: MS, DS, ET, RW, DC & AS

No: None

Absent: AD

Motion Carried

c. Car Show Request

Request submitted by Ada Weier-Amor of the Scottville Area Senior Center to host an antique car show in the Southwest city parking lot on 6/15/24 from 10am-3pm.

Motion, by Spore with support from Seiter to approve the request as submitted.

Motion Carried.

d. City Manager Resignation

Motion, by Seiter with support from Thue to accept the resignation of City Manager Jimmy Newkirk.

Motion Carried.

Public Comment-

Jenna Morrill

Ryan Graham

Larry Graham

Commissioner Comment- None

Adjournment-

Motion, by Wyman with support from Seiter to adjourn.

Motion Carried 7:56pm.

Kelse Lester, Clerk

Marcy M. Spencer, Mayor

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1567th Regular Commission meeting of the Scottville City Commission held at City Hall 105 N. Main St on April 22nd, 2024. Called to order at 6pm by Mayor Marcy M. Spencer.

Present at Roll Call

Copenhaver

Seiter

Spencer

Spore

Thue

Wyman

Absent: Deering

Also, in attendance: Manager Newkirk, Sergeant Skinner, Clerk Lester

Additions/Deletions: None

Approval of Agenda:

Motion, by Wyman with support from Copenhaver to approve the agenda as presented.

Motion carried.

**At this time Interim Chief Skinner notified Mayor Spencer that the number of persons in attendance and within the chamber was in violation of Michigan Fire Code.

Information received from the State of Michigan Fire Marshall; 377 square foot (measurements of chamber) room with tables and chairs permits a maximum of 25 persons.

Motion, by Spore with support from Copenhaver to adjourn and reschedule the 1567th Regular Commission meeting to seek an alternative venue that will legally accommodate the number of people present at the call of the Mayor.

Motion carried. 6:07pm.

SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 04/23/2024 - 05/13/2024

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
002	REBEL FORGE LLC	SCULPTURE 2ND PAYMENT	POOL	42,500.00
019429	FALCON ASPHALT REPAIR EQUIP	USED M276	POOL	29,400.00
5-24	CITY OF SCOTTVILLE--WATER/SEWER DEP	WATER	POOL	430.88
PERSONAL PROP	MASON COUNTY TREASURER	TAX DISBURSEMENT--PERSONAL PR	POOL	18.86
7-2025	MI MUNICIPAL UNEMPLOYMENT	UNEMPLOYMENT	POOL	5,180.00
1664703	BLARNEY CASTLE OIL COMPANY	DIESEL LIFT STATION	POOL	117.23
110973	SHAPIRO BAG CO	TRASH BAG	POOL	3,606.66
4-25-2024	TNT ENTERPRIZE	MOWING	POOL	1,150.00
04212403, 04212402	DMC UNLIMITED	COMPUTER	POOL	261.50
205368955448	CONSUMERS ENERGY	103 N MAIN	POOL	143.93
4298	MASON COUNTY ROAD COMMISSION	SALT	POOL	787.32
5741	WEST MI CRIMINAL JUSTICE TRAINING	SPRING 2024 DISTRIBUTION	POOL	87.50
70084,700783,700782, IN237949	MIKA, MEYERS, BECKETT & JONES, PLC		POOL	14,107.56
5-2024	KIESLER POLLICE SUPPLY	POLICE SUPPLIES	POOL	498.00
240356	CONSUMERS ENERGY	LIGHTS	POOL	1,163.99
6720	MALBURG'S SANITATION SERVICE	LIFT STATION	POOL	900.00
04272407, 04272405	C-N-C ELECTRIC	LIFT STATION	POOL	872.00
87345	DMC UNLIMITED	COMPUTER REPAIR	POOL	108.00
027637	LARSON'S ACE HARDWARE	DDA	POOL	39.78
5-2-24	BARBER SIGNS & DESIGNS	9-SIGNS	POOL	1,350.00
CD2088398	CONSUMERS ENERGY	LIGHTS	POOL	234.71
5-2024	ELECTION SYSTEMS & SOFTWARE, INC.	ELECTION SUPPLIES	POOL	203.00
436856	HOME DEPOT CREDIT SERVICES	SHOP SUPPLIES	POOL	399.33
5-3-24	FISHBECK	BROWNFIELD	POOL	578.00
5-1-24	751 PARTS CO INC	EQUIP REPAIR	POOL	286.10
5-2024	PARTS PLUS OF MASON COUNTY	EQUIP REPAIR	POOL	62.09
5-2-24	LUDINGTON DAILY NEWS	ADVERTISING	POOL	482.00
5-7-2024	MASON COUNTY TREASURER	TAX DISBURSEMENT	POOL	19.59
8158	CONSUMERS ENERGY	LIGHTS	POOL	2,776.78
5-2024	LUDINGTON MASS TRANSPORTATION AUTHO	EQUIP REPAIR	POOL	124.00
5-8-24	DTE ENERGY	HEAT	POOL	497.64
1667699	TNT ENTERPRIZE	MOWING	POOL	1,560.00
87499	BLARNEY CASTLE OIL COMPANY	DIESEL GENERATOR	POOL	278.73
1517968,1517969,1517	LARSON'S ACE HARDWARE	RIVERSIDE PARK SUPPLIES	POOL	13.19
3202899694, 32029383	STRONG INDUSTRIAL SUPPLY	RIVERSIDE SUPPLIES, DPW SUPP	POOL	114.72
1446	MOTOROLA SOLUTIONS	POLICE VIDEO	POOL	5,865.00
84871	MIKE KUSEBUSKI	REPAIR WORK	POOL	1,259.71
240822	LARSEN'S LANDSCAPING	MULCH AND SERVICE DDA	POOL	2,218.00
5-2024	EARLEPRESS INC	PARKING ENVELOPE RIVERSIDE	POOL	394.67
5-1-24	REPUBLIC SERVICES	GARBAGE, RECYCLE	POOL	7,578.49
5-2-24	VISA	DPW SUPPLIES	POOL	234.56
5-3-24	VISA	OFFICE, EQUIP REPAIR	POOL	430.68
4-4-24	VISA	EQUIP, FUEL	POOL	106.01
		OFFICE, COMMISSION	POOL	564.39
Report Total:				129,004.60

Commission meeting 5/13/2024

SVP have been working on many different things this last few weeks.

1. We sent out 80 emergency 911 emergency contact information forms (last updated 2019)
2. Steve fixed the camera system in the F150 (now working correctly)
3. Several grants are completed and waiting to be submitted (Firehouse AEDS/ MMRMA Alice ACTIVE shooter training. Steve is currently working on a grant for body cameras/ server/ and redaction equipment through MMRMA.
4. Steve will be doing 2 presentations on 5/13/254 at WSCC CTE classes on firearms safety and police training.
5. DPW Ricky and Chief Skinner attended Career Day at MCC High School on 5/09/24
6. 19 code mows were red tagged and sent a letter in the mail.
7. The Chief attended Finance, personal and 3 commission meetings.
8. On 4/23-4-25 I attended the Domestic Terrorism and Violent Extremism conference. This was a free conference put on by Homeland Security. The topics discussed were hate groups, motorcycle gangs, violent terrorism, suspicious activity reporting, criminal intelligence.

training:

MICR with Mason County Sheriff Department 5/16/24

We are continuing to write grants and update policies and procedures, forms and equipment in the Police Department. We will continue to train with in our department and with Mason County Sheriff Department.

Arrest Count Report

Report Criteria:

Start Date	End Date
04/18/2024	05/10/2024

Arresting Officer	Adult	Juvenile	Unknown	Total
SKINNER	0	1	0	1
Totals:	0	1	0	1

Juvenile Arrest Report

Report Criteria:

Report-Start Date	Report-End Date	Officer
04/18/2024	05/10/2024	ALL

Arresting Officer	Arrest Date	Incident	Report Date	Arrestee	Charge Description	Age At Arrest	Incident Status
SKINNER	05/03/2024	24-019348	05/03/2024	[REDACTED]	MISCELLANEOUS ARREST	15	Cleared by Arrest

Total

Total Juvenile Arrests: 1

Ticket Ledger Report

Report Criteria:

Start Date	End Date	Officer	Ticket Type
04/18/2024	05/10/2024	ALL	ALL

Number	Date	Location	Description	Officer	Fine	Paid
C-45341	04/20/24	MAIN/SECOND	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-45342	04/20/24	MAIN/SECOND	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
			Exceeded Posted Speed		0.00	0.00
C-45343	04/20/24	STATE/BLM	holding cell phone while driving	WIETRZYKOWSKI,S	200.00	200.00
C-45344	04/20/24	STATE/COLUMBIA	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-45345	04/20/24	STATE/REINBERG	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45346	04/25/24	MAIN/THIRD	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-45347	04/25/24	STATE/REINBERG	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45348	04/29/24	MAIN/THIRD	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-45349	04/29/24	MAIN/THIRD	Use of cell phone in hand while driving	WIETRZYKOWSKI,S	200.00	200.00
C-45351	04/30/24	114 W BROADWAY/GAY ST	Careless Driving	WIETRZYKOWSKI,S	0.00	0.00
C-45352	04/30/24	STATE/BLAINE	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45353	05/03/24	MAIN/SECOND	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45354	05/03/24	STATE/COLUMBIA	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-45356	05/03/24	STATE/MAIN	Exceeded Prima Facia speed limit	WIETRZYKOWSKI,S	0.00	0.00
M-45355	05/03/24	526 N SCOTTVILLE ROAD	Minor in possession of tobacco	WIETRZYKOWSKI,S	0.00	0.00
C-45357	05/04/24	STATE/COLUMBIA	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45358	05/04/24	STATE/BLAINE	Holding or using a mobile electronic device while operating	WIETRZYKOWSKI,S	0.00	0.00
C-45359	05/04/24	STATE/MAIN	Disregarded Stop and Go Light	WIETRZYKOWSKI,S	0.00	0.00
C-45302	05/06/24	309 W FIRST STREET	excessive noise	SKINNER,KATRINA	0.00	0.00
C-45360	05/06/24	MAIN/THIRD	Holding or using a mobile electronic device while operating	WIETRZYKOWSKI,S	0.00	0.00
C-45361	05/06/24	MAIN/FOURTH	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45362	05/08/24	STATE/COLUMBIA	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-45305	05/09/24	300 W BROADWAY AVE	mip vape	SKINNER,KATRINA	0.00	0.00
C-45363	05/09/24	MAIN/THIRD	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00

Ticket Count: 24

Incident Summary

Report Criteria:

Start Date	End Date	Officer	Offense
04/18/2024	05/10/2024	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
24-016691	04/18/2024	Closed	SKINNER,KATRINA	suspicious	MCC UPPER ELEM -- 505 W MAPLE STREET, SCOTTVILLE
24-016714	04/18/2024	Closed	SKINNER,KATRINA	99009 - General Non-Criminal medical assist	G2S -- 526 N. SCOTTVILLE RD, SCOTTVILLE
24-016726	04/18/2024	Closed	SKINNER,KATRINA	99008 - Departmental Assist PDA	MCC HIGH SCHOOL -- 210 W BROADWAY, AVE, SCOTTVILLE
24-016744	04/18/2024	Closed	SKINNER,KATRINA	29000 - DAMAGE TO PROPERTY juvenile	MCC UPPER ELEM -- 505 W MAPLE STREET, SCOTTVILLE
24-016964	04/19/2024	Closed	WIETRZYKOWSKI,STEVE	99008 - Departmental Assist DISPUTE BETWEEN JUVENILES	301 CROWLEY, SCOTTVILLE
24-017306	04/21/2024	Closed	WIETRZYKOWSKI,STEVE	99009 - General Non-Criminal ALARM	WESCO -- 117 N MAIN ST, SCOTTVILLE
24-017449	04/22/2024	Closed	SKINNER,KATRINA	98005 - Inspection Unfounded Alarms assault	MCC HIGH SCHOOL -- 300 BERYL, SCOTTVILLE
24-017731	04/24/2024	Closed	WIETRZYKOWSKI,STEVE	70004 - Juvenile Issues Well Being Check	103 N REINBERG, 1, SCOTTVILLE
24-017782	04/24/2024	Unfounded	WIETRZYKOWSKI,STEVE	99009 - General Non-Criminal Found Property	SCOTTVILLE P.D. -- 105 N MAIN ST, SCOTTVILLE
24-017897	04/25/2024	Inactive	WIETRZYKOWSKI,STEVE	98008 - Found Property and Lost Property DAMAGE TO WINDOW	403 N REINBERG, SCOTTVILLE
24-017942	04/25/2024	Closed	WIETRZYKOWSKI,STEVE	29000 - DAMAGE TO PROPERTY AGGRESSIVE DOG	111 S MAIN ST, SCOTTVILLE
24-018633	04/29/2024	Closed	WIETRZYKOWSKI,STEVE	99009 - General Non-Criminal BASEBALL PLAYERS	MCC HIGH SCHOOL -- 300 MASON COUNTY CENTRAL HIGH SCHOBROADWAY W, SCOTTVILLE
				99009 - General Non-Criminal	

Incident Summary

Report Criteria:

Start Date	End Date	Officer	Offense
04/18/2024	05/10/2024	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
24-018762	04/30/2024	Open	SKINNER,KATRINA	JUVENILE	SCOTTVILLE OPTIMIST BAND SHELL -- 105 GREEN STREET, SCOTTVILLE
24-018763	04/30/2024	Cleared by Citation	WIETRZYKOWSKI,STEVE	PDA CRASH	114 W BROADWAY/GAY ST, SCOTTVILLE
24-018953	05/02/2024	Closed	SKINNER,KATRINA	93001 - PROPERTY DAMAGE ACCIDENT/PI medical assist	G2S ACADEMY -- 526 N SCOTTVILLE ROAD, SCOTTVILLE
24-019059	05/03/2024	Open	SKINNER,KATRINA	99008 - Departmental Assist	LOWER ELEM -- 201 MAPLE STREET, SCOTTVILLE
24-019233	05/03/2024	Closed	SKINNER,KATRINA	98008 - Found Property and Lost Property found property	120 N MAIN STREET, SCOTTVILLE
24-019334	05/03/2024	Closed	WIETRZYKOWSKI,STEVE	INJURED RACCOON / DISCHARGE OF DUTY PISTOL	RIVERSIDE PARK -- SCOTTVILLE RIVERSIDE PARK, SCOTTVILLE
24-019348	05/03/2024	Cleared by Arrest	WIETRZYKOWSKI,STEVE	POSSESSION OF VAPE	G2S ACADEMY -- 526 N SCOTTVILLE ROAD, SCOTTVILLE
24-019536	05/04/2024	Closed	WIETRZYKOWSKI,STEVE	CAR / DEER CRASH	STATE/REINBERG, SCOTTVILLE
24-019547	05/04/2024	Unfounded	WIETRZYKOWSKI,STEVE	93001 - PROPERTY DAMAGE ACCIDENT/PI POSSIBLE TRESPASS IN PROGRESS	GLENDAL -- 400 W THIRD ST, 406, SCOTTVILLE
24-019856	05/06/2024	Closed	WIETRZYKOWSKI,STEVE	SUSPICIOUS PERSONS	111 S BLAINE, SCOTTVILLE
24-019907	05/06/2024	Closed	SKINNER,KATRINA	98007 - Inspection Suspicious Situation employment background check	CITY OF SCOTTVILLE -- 105 N MAIN STREET, SCOTTVILLE
24-019966	05/07/2024	Closed	SKINNER,KATRINA	99009 - General Non-Criminal juvenile	MCC HIGH SCHOOL -- 300 BERYL, SCOTTVILLE
				70004 - Juvenile Issues	

Incident Summary

Report Criteria:

Start Date	End Date	Officer	Offense
04/18/2024	05/10/2024	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
24-019975	05/07/2024	Closed	SKINNER,KATRINA	PI bus / car	W COUNTY LINE/QUARTERLINE ROAD, SCOTTVILLE
24-019995	05/07/2024	Closed	SKINNER,KATRINA	99008 - Departmental Assist PDA ASSIST	FOUNTAIN ROAD/CUSTER ROAD, SCOTTVILLE
24-020282	05/09/2024	Closed	WIETRZYKOWSKI,STEVE	99008 - Departmental Assist ASSIST OCEANA COUNTY WITH ATTEMPT TO LOCATE	404 THOMAS, SCOTTVILLE
				99008 - Departmental Assist	

Incident/Offense Count: 27



Mason - Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857

Scottville Calls Thurs - Wed

Printed on May 2, 2024

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
04/18/24 09:24:25	MO24-16691	SVPD	SV2	505 W MAPLE AVE,	JUVENILE
04/18/24 12:41:29	MO24-16726	SVPD	SV2	210 W BROADWAY	PROPERTY DAMAGE
04/18/24 13:33:52	MO24-16738	SVPD	SV3	506 E STATE ST,	ADULT/CHILD
04/18/24 13:39:05	MO24-16740	MO911	190	504 S MAIN ST,	911 HANGUP CALL
04/18/24 13:51:35	MO24-16744	SVPD	SV2	505 W MAPLE AVE,	JUVENILE
04/18/24 14:38:08	MO24-16752	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
04/18/24 17:50:21	MO24-16789	SVPD	SV3	209 W 4TH,	PAPER SERVICE
04/18/24 17:54:55	MO24-16792	SVPD	SV2	310 W BERYL ST,	TRAFFIC/ROAD
04/18/24 22:18:36	MO24-16824	SVPD	SV3	S COLUMBIA AVE / E	TRAFFIC STOP
04/19/24 19:36:20	MO24-16964	SVPD	SV3	301 S CROWLEY ST,	DISTURBANCE
04/19/24 21:53:39	MO24-16988	MCSO	M37	107 S REINBERG AVE,	NOISE COMPLAINT;
04/20/24 10:30:00	MO24-17066	MCSO	M45	400 W 3RD ST,	COMPLAINT;
04/20/24 14:07:45	MO24-17097	SVPD	SV3	S MAIN ST / W 4TH ST,	TRAFFIC STOP
04/20/24 14:56:51	MO24-17111	SVPD	SV3	S MAIN ST / W 4TH ST,	TRAFFIC STOP
04/20/24 18:44:58	MO24-17159	MSP	6219	210 W BROADWAY	ASSIST
04/20/24 21:33:47	MO24-17188	SVPD	SV3	W STATE ST / S	TRAFFIC STOP
04/21/24 18:12:48	MO24-17306	MCSO, SVPD	SV3, M37	117 N MAIN ST,	ALARM
04/22/24 19:40:34	MO24-17470	MO911	153	505 W MAPLE AVE,	ASSIST
04/23/24 08:27:59	MO24-17534	SVPD	SV2	210 W BROADWAY	FOLLOW UP
04/23/24 13:40:49	MO24-17584	MCSO	M11	416 E STATE ST,	TELEPHONE
04/23/24 15:43:15	MO24-17610	MCSO	M32	211 N COLUMBIA AVE,	ASSIST
04/24/24 13:16:22	MO24-17719	21R, MASON LIFE	21R, MEDIC	312 N GAY ST,	MED1
04/24/24 14:22:31	MO24-17731	SVPD	SV3	103 N REINBERG AVE,	WELL BEING CHECK
04/24/24 21:03:43	MO24-17782	SVPD	SV3	105 N MAIN ST,	LOST PROPERTY
04/24/24 21:47:55	MO24-17789	MCSO	M46	W BROADWAY AVE /	TRAFFIC STOP

Total Records: 25

Mason - Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857

Printed on May 9, 2024



Scottville Calls Thurs - Wed

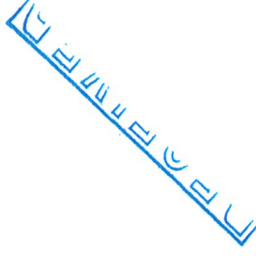
CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
04/24/24 13:16:22	MO24-17719	21R, MASON LIFE	21R, MEDIC	312 N GAY ST,	MED1
04/24/24 14:22:31	MO24-17731	SVPD	SV3	103 N REINBERG AVE,	WELL BEING CHECK
04/24/24 21:03:43	MO24-17782	SVPD	SV3	105 N MAIN ST,	LOST PROPERTY
04/24/24 21:47:55	MO24-17789	MCSO	M46	W BROADWAY AVE /	TRAFFIC STOP
04/25/24 02:04:40	MO24-17816	MCSO	M41	N MAIN ST / W	TRAFFIC STOP
04/25/24 08:46:38	MO24-17849	MO911	199	130 S MAIN ST,	ALARM
04/25/24 12:13:30	MO24-17886	MO911, SVPD	SV3, 199	101 E STATE ST,	MOTORIST ASSIST
04/25/24 13:34:41	MO24-17897	SVPD	SV3	403 N REINBERG AVE,	MALICIOUS
04/25/24 15:32:01	MO24-17916	MCSO	M45	N MAIN ST / E JAMES	TRAFFIC STOP
04/25/24 16:05:48	MO24-17924	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
04/25/24 17:35:37	MO24-17942	SVPD	SV3	111 S MAIN ST,	STRAY/BARKING DOG
04/26/24 12:01:49	MO24-18041	MCSO	M19	N MAIN ST / E JAMES	TRAFFIC STOP
04/27/24 03:27:35	MO24-18185	MCSO	M9	103 N REINBERG AVE,	DISTURBANCE
04/27/24 05:58:41	MO24-18191	21R, MASON LIFE	MEDIC, 21R	203 N REINBERG AVE,	MED1
04/28/24 09:26:36	MO24-18376	MCSO	M32	505 S MAIN ST,	PAPER SERVICE
04/28/24 15:58:28	MO24-18438	MCSO	M32	130 W STATE ST,	LARCENY
04/28/24 16:22:25	MO24-18445	MCSO	M32	505 N MAIN ST,	FOLLOW UP
04/28/24 20:34:19	MO24-18474	MCSO	M34	N MAIN ST / W STATE	TRAFFIC STOP
04/29/24 08:55:57	MO24-18535	SVPD	SV2	210 W BROADWAY	FOLLOW UP
04/29/24 10:39:39	MO24-18552	MSP, SVPD	SV2, 6213	412 THORNWILD DR,	FRAUD
04/29/24 18:25:58	MO24-18633	SVPD	SV3	210 W BROADWAY	JUVENILE
04/29/24 18:41:03	MO24-18635	MCSO	M41	N MAIN ST / W	TRAFFIC STOP
04/29/24 18:54:26	MO24-18639	MCSO	M41	43.945243, -86.282088,	TRAFFIC STOP
04/29/24 19:28:18	MO24-18644	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
04/29/24 19:49:55	MO24-18648	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
04/30/24 00:24:53	MO24-18677	MCSO	M41	301 W MAPLE AVE,	DISTURBANCE
04/30/24 06:56:25	MO24-18695	MASON LIFE	MEDIC	401 W 3RD ST,	MED3

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
04/30/24 08:51:19	MO24-18706	SVPD	SV2	210 W BROADWAY	MISCELLANEOUS
04/30/24 10:57:29	MO24-18739	MSP	6213	400 W 3RD ST,	FOLLOW UP
04/30/24 12:08:33	MO24-18763	SVPD	SV3	112 W BROADWAY	PROPERTY DAMAGE
04/30/24 12:21:14	MO24-18767	SVPD	SV2	201 W GREENE ST,	SUSPICIOUS
04/30/24 13:20:42	MO24-18779	SVPD	SV2	210 W BROADWAY	FOLLOW UP
04/30/24 18:42:32	MO24-18831	SVPD	SV3	43.954386, -86.286567,	TRAFFIC STOP
04/30/24 23:20:08	MO24-18885	MO911	189	103 N GAY ST,	911 HANGUP CALL
05/01/24 12:42:02	MO24-18940	MCSO	M44	310 W BERYL ST,	JUVENILE
05/01/24 20:43:54	MO24-19000	MCSO	M34	N MAIN ST / W MAPLE	TRAFFIC STOP
05/02/24 08:19:47	MO24-19041	21R, MASON LIFE,	M44, SV2, MEDIC, 21R	410 W MAPLE AVE,	MED1
05/02/24 08:28:37	MO24-19044	MO911	186	505 W MAPLE AVE,	INFORMATION
05/02/24 10:32:31	MO24-19059	SVPD	SV3	201 W MAPLE AVE,	FOUND PROPERTY
05/02/24 12:32:03	MO24-19088	SVPD	SV2	110 THORNWILD DR,	WELL BEING CHECK
05/02/24 17:40:11	MO24-19141	MCSO	M9	511 N THOMAS ST,	PROPERTY CHECK
05/02/24 18:09:01	MO24-19145	MCSO	M34	130 W STATE ST,	UNWANTED SUBJECT
05/02/24 18:55:44	MO24-19151	MCSO	M34	212 THORNWILD DR,	PAPER SERVICE
05/02/24 19:00:24	MO24-19153	MCSO	M34	212 THORNWILD DR,	PAPER SERVICE
05/02/24 20:12:59	MO24-19167	MCSO	M34	107 W STATE ST,	PAPER SERVICE
05/03/24 10:30:43	MO24-19231	MCSO	M36	309 W EVERGREEN	FOLLOW UP
05/03/24 10:34:03	MO24-19233	SVPD	SV2	105 N MAIN ST,	FOUND PROPERTY
05/03/24 12:27:58	MO24-19257	MCSO	M44	302 W BROADWAY	JUVENILE
05/03/24 16:34:42	MO24-19311	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
05/03/24 16:40:06	MO24-19313	21R, MASON LIFE	21R, MEDIC	112 W BROADWAY	MED1
05/03/24 20:02:49	MO24-19349	SVPD	SV3	S MAIN ST / W 1ST ST,	TRAFFIC STOP
05/03/24 21:09:16	MO24-19361	MCSO	M46	W STATE ST / S	TRAFFIC STOP
05/04/24 00:47:54	MO24-19394	MCSO	M46	128 W BROADWAY	JUVENILE
05/04/24 18:05:21	MO24-19500	SVPD	SV3	506 E STATE ST,	TRAFFIC STOP
05/04/24 18:35:12	MO24-19505	SVPD	SV3	S REINBERG AVE / W	TRAFFIC STOP
05/04/24 21:13:13	MO24-19533	SVPD	SV3	510 E STATE ST,	TRAFFIC STOP
05/04/24 21:20:23	MO24-19534	SVPD	SV3	W STATE ST / S	TRAFFIC STOP
05/04/24 21:31:17	MO24-19536	SVPD	SV3	43.954386, -86.286567,	CAR DEER ACCIDENT
05/04/24 22:51:18	MO24-19547	MCSO, SVPD	SV3, M41	400 W 3RD ST,	UNWANTED SUBJECT
05/05/24 11:23:25	MO24-19607	MCSO	M23	212 THORNWILD DR,	FOR TESTING
05/06/24 07:08:45	MO24-19728	21R, MASON LIFE	21R, MEDIC	506 E STATE ST,	MED1

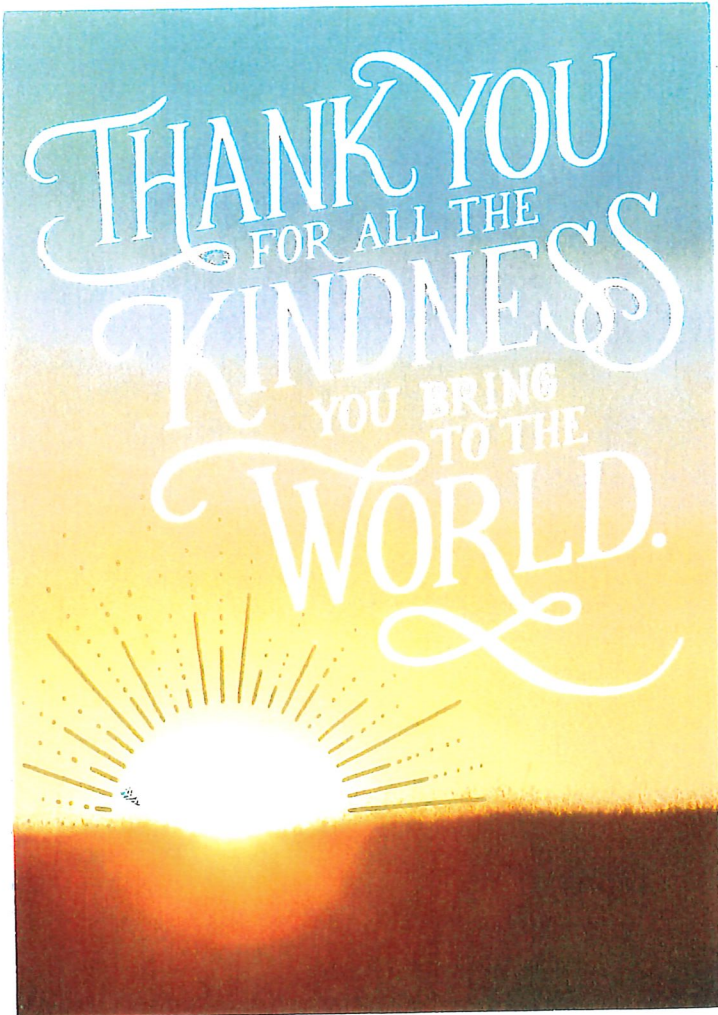


CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
05/06/24 07:09:14	MO24-19729			506 E STATE ST,	
05/06/24 11:14:03	MO24-19764	MCSO	M44	310 W BERYL ST,	JUVENILE
05/06/24 11:22:52	MO24-19766	MCSO	M44	W MAPLE AVE / N	JUVENILE
05/06/24 12:45:12	MO24-19785	SVPD	SV3	130 S MAIN ST,	ALARM
05/06/24 20:36:32	MO24-19848	SVPD	SV3	S MAIN ST / E 5TH ST,	TRAFFIC STOP
05/06/24 21:04:49	MO24-19853	SVPD	SV3	S MAIN ST / W 1ST ST,	TRAFFIC STOP
05/06/24 21:19:21	MO24-19856	SVPD	SV3	111 S BLAINE ST,	SUSPICIOUS
05/06/24 22:47:28	MO24-19866	21R, MASON LIFE	MEDIC, 21R	312 N GAY ST,	MED2
05/07/24 08:37:10	MO24-19907	SVPD	SV3	105 N MAIN ST,	MISCELLANEOUS
05/07/24 15:06:34	MO24-19966	SVPD	SV2	210 W BROADWAY	ASSIST
05/07/24 17:42:22	MO24-19991	21R, MASON LIFE	MEDIC, 21R	312 N GAY ST,	MED1
05/08/24 17:13:53	MO24-20169	SVPD	SV2	302 W BERYL ST,	WELL BEING CHECK
05/08/24 18:58:12	MO24-20190	MSP	6249	E STATE ST / S ELM	TRAFFIC STOP
05/09/24 12:16:51	MO24-20277	SVPD	SV2	210 W BROADWAY	JUVENILE
05/09/24 12:47:33	MO24-20282	SVPD	SV3	404 N THOMAS ST,	ATTEMPT TO LOCATE
05/09/24 13:01:30	MO24-20287	MCSO	M44	310 W BERYL ST,	JUVENILE

Total Records: 77



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 701 GENERAL AGENCY							
04/01/2024			701-000-221.520 CITY OF SCOTTVILLE		BEG. BALANCE		(526.35)
04/02/2024	CR	RCPT	CITY OF SCOTTVILLE	74369		51.15	(577.50)
04/04/2024	AP	INV	2024 ORDINANCE FINES	MARCH 2024	526.35		(51.15)
04/12/2024	CR	RCPT	CITY OF SCOTTVILLE	74448		16.50	(67.65)
04/15/2024	CR	RCPT	CITY OF SCOTTVILLE	74465		33.00	(100.65)
04/15/2024	CR	RCPT	CITY OF SCOTTVILLE	74466		33.00	(133.65)
04/16/2024	CR	RCPT	CITY OF SCOTTVILLE	74478		66.00	(199.65)
04/23/2024	CR	RCPT	CITY OF SCOTTVILLE	74530		16.50	(216.15)
04/24/2024	CR	RCPT	CITY OF SCOTTVILLE	74536		103.95	(320.10)
04/25/2024	CR	RCPT	CITY OF SCOTTVILLE	74550		16.50	(336.60)
04/30/2024	CR	RCPT	CITY OF SCOTTVILLE	74595		16.50	(353.10)
04/30/2024			701-000-221.520	END BALANCE	526.35	353.10	(353.10)
GRAND TOTALS:					526.35	353.10	(353.10)



THANK YOU
FOR ALL THE
KINDNESS
YOU BRING
TO THE
WORLD.

Jaelyn

Stubi

Thank you so much for
helping us with our half
time show!

We really appreciate you!

♥ The MCC
Basketball
Sideline
Cheer leaders

Bryce

Lydia

Nutack

Lillian

Coach
Tracy

Cassidy

Joelle

THANKS
— A —
MILION

Hallmark

MADE WITH PAPER FROM
WFI - MANAGED FORESTS

THANK YOU BOTH SO MUCH FOR COMING
TO OUR COMMUNITY CONNECT EVENT! WE
ALL APPRECIATE WHAT YOU DO FOR OUR
SCHOOL AND COMMUNITY. WE LOOK FORWARD
TO CONTINUED PARTNERSHIP WITH YOU
BOTH.

- Gateway to Success Academy

And that really doesn't begin
to cover it.

CITY OF SCOTTVILLE

MEMORANDUM

To: City Commissioners

From: Mayor Spencer

Date: May 10, 2024

RE: Pre-Meeting Notes for the Monday, May 13, 2024 Meeting; 6:00pm Senior Center

Correspondence

We will be hearing from Hempire Collective, Zippy Agriculture, LLC- Mario Porter as well as Grip & Rip Disc Golf, LLC – Kayleen Moffitt. They will be presenting a short introduction to their businesses.

PUBLIC HEARING ON 2024-2025 Budget

You will formally vote on this Adoption of the Budget with Resolution 24-06 under Old Business.

NEW BUSINESS

-Pop Warner is seeking approval for the group to pour a concrete slab in front of their shed at McPhail Field and would also like to purchase a new shed and place next to their current shed.

-2024 Tax foreclosed property. The County is offering the City the right to purchase or refuse the property on Crawley

-The Senior Center is asking for 2 more additional Handicapped parking spaces to the north of the 2 we recently approved. Also, North Main Salon is asking for a space out front of their N. Main Building.

-Refuse Collection & Curbside Recycling RFP This is a request to Commission for a rebid of this Contract. The previous RFP did not get posted publicly in a newspaper; it had an incorrect time listed on the Bid Notice, and couldn't be opened as advertised as we had no City Manager. Our Attorney's recommendation is the Commission direct the Acting CM/Mayor to reject and return the unopened bids to respective bidders. Authorize a new RFP to be advertised with sufficient deadlines to allow for bids to be opened, read, tabulated & presented at the May 28th Commission meeting for award. I would also like to suggest that Finance Committee open all bids received and have them tabulated for Commission approval. The RFP in the packet reflects the proposed new dates and time.

Kelse Lester

From: James Newkirk
Sent: Wednesday, May 1, 2024 10:15 AM
To: Kelse Lester
Subject: FW: Approval and Grant Agreement Assignment Notification - Great Lakes Energy

From: Great Lakes Energy People Fund <administrator@grantinterface.com>
Sent: Wednesday, May 1, 2024 9:05 AM
To: James Newkirk <citymanager@cityofscottville.org>
Subject: Approval and Grant Agreement Assignment Notification - Great Lakes Energy

Dear Jimmy,

Congratulations! You have been awarded \$3,000.00 for your Little League Baseball Diamond Improvement project! Please log in to Great Lakes Energy's online system and review and complete the electronic signature document and grant agreement as part of your grant requirements.

Please note, the People Fund board is asking all grant award recipients to review the number of board members and staff who receive electricity from Great Lakes Energy and participate in the People Fund. If you indicated low participation by board and staff members on your application, we would ask you to encourage participation by calling our office at 888-485-2537 or having each person fill out the form here. The People Fund is solely funded through individual participation and future funding may be limited without the support of your board and staff.



Tracy Streichhirsch
Communications Specialist

Phone: 231-652-8185
Mobile: 231-519-4587
Email: tracys@glenergy.com

1 Cooperative Center Drive
Newaygo, MI 49337

gtlakes.com

City of Scottville Assessor Report April 2024

Assessor completed standard paperwork processing: Deeds, Property Transfer Affidavits, Principal Residence Exemptions, address updates.

Met with Taxpayer at commercial property 052-124-006-00 about concern that assessment is too high. Assessment was lowered for 2025, taxable value was not lowered.

Processed one foreclosure per the Mason County Treasurer.

Boundary Adjustment for 052-108-003-00 has been completed. This adjustment has been pending for some time now as Equalization was not able to process until the close of March Board of Review. This is a six-foot adjustment to correct a driveway being on neighboring property.

Working with Taxpayer on boundary adjustment for parcel 052-200-053-00. Will be completed once we receive a new legal description from the surveyor.

Assessor Attended the Mason County Assessors Association Meeting on 4/24.

Personnel 4/16/24 8:31A

Attendance: Copenhaver Spencer
Spores Newkirk

Discussion of personnel manual -
(updates suggested)

- * Removal of relative hires?
- * Comp time for seasonals → sent to lawyer
- * Compare with other same size municipalities
- * Entire manual matches contract

Discussed necessary contingency plan
for timecard approvals in CM absence

Need to create chain of command
charts → CM

Public comment: DPW Justin Coolman
- suggested send change to work
statement be sent to commission
and employees

adjourned 10:15

Meeting Minutes

April 11, 2023 | 8:30 am | Scottville City Hall

Members Present: Joe Knowles, Nancy Sanford, Samantha Schnitker, Trent Lundquist (arrived at 8:36), Russ Scholten, Myndi Dangler, Jason Muralt (departed 9:27), Eric Thue

Members Absent: Carla Mayer

Staff/ Guest present: Jimmy Newkirk

Call to Order

Joe Knowles called the meeting to order at 8:33 am.

Public Comments from the Floor - None

Initial Action items

The April meeting agenda and March meeting minutes were approved following a motion from Nancy Sanford with support from Russ Scholten. Motion passed.

Financial Report - Joe Knowles

- ❖ Joe provided an overview of the March Financial Report. Joe noted revenue coming in from the special 2 Mill Levy Tax as well as the normal monthly expenditures going out. It was noted that the two mini grant amounts that were paid to Scholten's and Scrubbing Muzzels was not inputted in the Financial Report. This will be followed up on for review at the May meeting.

Chamber Report - Brandy Miller was not in attendance but did share an update

- ❖ Currently recruiting business mentors for our new in-house, confidential business mentorship program. We are always looking for professionals who have general business expertise, but also looking for specific areas of expertise like online marketing, websites, e-commerce, legal, etc. Volunteers can be as busy or involved as they would like. If anyone is interested, or knows someone who might be willing to be a volunteer mentor, please connect them with our office. This program will begin taking appointments this month.
- ❖ Upcoming business education workshops:
 - April 17 - Utilizing Ai for your Business, lead by Two Six Digital
 - May 1 - How to use Canva, lead by Lake FX Media
 - Many new businesses and business re-openings for the coming busy season:
 - HarborFit Studios
 - Trails End Baking Company
 - Java Bloom
 - Chuck Wagon
 - Cluck Bucket
 - May 8 is our next Business After Hours at Cluck Bucket, and co-hosted with Spindrifft Cyclesports and Smith & Eddy Insurance

City of Scottville Report - Jimmy Newkirk

- ❖ An update was an update on the Railroad right away with the Stallion Mill noting that the City owns 4 feet into the building and with the Railroad also having their portion of the alleyway, it leaves roughly 10' 6" for vehicles to pass through.

Economic Development Report - Carla Mayer not in attendance - Update given by Joe Knowles

- ❖ Mini - Grant Completion
 - Two businesses, Scholtens and Scrubbing Muzzles have received their reimbursement funds.
 - The welcome sign project is well underway and should be completed anytime. There were a total of 7 businesses that participated. DPW will install those.
- ❖ Joe provided an update on the Community Center Update, sharing that we are waiting on the final dollar amount from Larsen's. With the deck being lowered and some other changes, the building Inspector is requesting that the drawing be stamped. Paul Cooper, will be completing the CAD. Joe also noted that the City owns spacing in the parking lot and that that area will need to be surveyed. Once surveyed, a plan on how to move forward with the DDA obtaining that property will be addressed.

Events & Promotion Reports - Nancy Sanford, Myndi Dangler

- ❖ Love out Loud will be again utilizing the Optimist Park area on June 22. It was noted, with the area under construction, that they fill out a Liability Form.
- ❖ The committee has had their first planning meeting as of March 20. Planning is well underway, with initial sponsorship renewals being requested, music booked, cornhole and softball tournaments confirmed, and miscellaneous equipment like porta-johns and bounce houses being reserved. Additional sponsorship requests will continue once last year's sponsors have been contacted/confirmed. Committee will meet again to continue planning later this month.
- ❖ The Senior Center will be hosting a car show scheduled for June 15 and June 22 that will take place in the East parking lot behind their building.

Beautification Report - Samantha Schnitker

- ❖ Flower barrels will be used again this year
- ❖ A recommendation was made to allow the expenditure amount of up to \$2,000 to cover the cost of the Spring Startup for Larsen's Landscaping to maintain the 14 flower beds.
 - Motion was made to approve the expenditure amount of up to \$2,000 to cover the cost of the Spring Startup for Larsen's Landscaping to maintain the 14 flower beds by Sanford with support from Scholten. Motion passed.
- ❖ A watering and maintenance plan will be created be presented at the May meeting
- ❖ There is a credit at Gustafson's of \$900.16 that will be used for flowers

Old Business

- ❖ The Business Contact List has been sent to all Board Members to add as necessary

New Business -

- ❖ Joe shared that there is a May 10 meeting for the sculpture design approval with Harold and the Sculpture Committee. In June, Harold will be going to Wisconsin to get the

sculpture scanned and scaled. A recommendation was made to approve a request to the Community Foundation of Mason County to release funds to the City of Scottville in the amount of \$42,500 for the Stage 2 payment with the conditions that the funds are not to be released to Harold until the approval of the sculpture design from the Sculpture Committee has been made.

- ❖ A motion was made by Muralt to approve a request from Community Foundation of Mason County to release funds to the City of Scottville in the amount of \$42,500 for the Stage 2 payment with the conditions that the funds are not to be released to Harold until the approval of the sculpture design from the Sculpture Committee has been made with support from Sandford. Motion passed.

Public Comments - None

Next Meeting Date - May 9, 2024 at 8:30 am - City Hall
Meeting Adjourned at 9:34 am

**CITY OF SCOTTVILLE
2024-2025 GENERAL APPROPRIATIONS ACT
BUDGET ADOPTION LIST**

RESOLUTION NO. 24- 06

WHEREAS, the Scottville City Charter requires the City Commission to adopt next year’s budget and property tax millage rates for the fiscal year beginning July 1; and,

WHEREAS, the Charter and State law requires the City of Scottville to advertise and hold a public hearing on the proposed budget and millage rates prior to adopting the budget and millage rates; and,

WHEREAS, the notice of public hearing on the proposed budget and millage rates was advertised in the Ludington Daily News, and a public hearing was held on May 13th, 2024; and,

WHEREAS, the “Truth in Budgeting Act” enables the City to establish the number of property tax mills needed to offset proposed expenditures subsequent to the public hearing on the budget and millage rates.

NOW, THEREFORE, BE IT RESOLVED, that the Scottville City Commission adopts the following City of Scottville Budgets for the fiscal year 2023-2024 including capital outlay, debt service, appropriations and other matters included in the following expenditures:

GENERAL FUND – 101

Revenue:		1,042,280
	Taxes (401-447)	466,300
	Grants (540-541)	22,000
	Act 302 Police Training	380
	License & Comm. Stabilize (571-573)	21,600
	State Revenue Sharing (574)	190,000
	Charges for Services (600-613)	29,000
	River Park Revenue (653.1-653.8, 654.6)	178,000
	Recreation Revenue/Donations (654)	11,000
	Fines & Forfeits (655)	1,000
	Interest & Rents (664-667.1)	71,000
	Other Revenue (671.1-699.446)	20,000
Expenditures:		1,042,106
	City Commission (101)	37,350
	City Manager (172)	90,385
	City Clerk (215)	52,290
	Board of Review (247)	5,366
	City Treasurer (253)	54,500
	City Assessor (257)	12,950
	Elections (262)	16,300
	City Hall & Grounds (265)	85,675
	City Attorney (266)	40,000
	Parking Lot & Mall (297)	6,900
	Police Department (301)	230,750
	Zoning/Blight Inspections (371)	81,100
	Dept. of Public Works (441)	132,240
	Alleys & Sidewalks (444)	12,350
	Street Lighting (448)	24,000
	Brookside Cemetery (567)	22,550
	Recreation Department (751)	19,100
	River Park (756)	118,300

CEMETERY PERPETUAL CARE – 151

Revenue:		9500
	Lot Sales (000)	500
	Interest on Investments (664)	9000

MAJOR STREET FUND – 202

Revenue:		179,000
State Gas & Weight (546)	150,000	
Interest on Investments (664)	9,000	
Trunkline Maintenance (692)	25,000	
Expenditures:		88,750
Maintenance (463)	13,200	
Traffic Services (474)	3,550	
Trunkline Maintenance (477)	25,100	
Winter Maintenance (478)	15,900	
Administration (482)	31,000	

LOCAL STREET FUND – 203

Revenue:		98,000
State Metro Act (540)	5,000	
State Gas & Weight (546)	60,000	
Interest on Investments	5,000	
Transfers In (676.1)	28,000	
Expenditures:		77,150
Maintenance (463)	49,300	
Traffic Services (474)	4,850	
Winter Maintenance (478)	20,000	
Administration (482)	3,000	

GARBAGE & REFUSE FUND – 226

Revenue:		107,500
Taxes (406-445)	64,500	
Interest on Investments	3,000	
Bag Sales (695)	40,000	
Expenditures:		105,100
Landfill Cap (227)	10,500	
Sanitation (528)	84,600	
Recycling (530)	10,000	

DDA OPERATING FUND – 248

Revenue:		49,200
Taxes (404)	18,000	
Interest on Investments	700	
Contributions/Promotions (670-684)	15,000	
Prior Year Fund Balance (699)	15,500	
Expenditures:		38,310

POLICE ACT FUND – 266

Revenue:		250
Expenditures:		250

SCULPTURE PROJECT (280)

Revenue:		0
Donations (658)		0

SEWAGE DISPOSAL FUND – 590

Revenue:		454,000
Customer Sales (602)	440,000	
Penalties (445.1)	7,000	
Interest on Investments	6,000	
Riverside Dump Station (695)	1,000	

Expenditures:		434,800
Waste Water Treatment (560)	165,350	
Transmission Maintenance (564)	34,600	
Administrative (566)	234,850	

WATER SYSTEM FUND – 591

Revenue:		433,300
Amber Hydrant Fees	800	
Customer Sales (445-602)	420,000	
Customer Fees (607)	112,500	
Interest on Investments	6,000	

Expenditures:		406,650
Water Supply (560)	171,150	
Transmission & Mains (564)	146,300	
Administrative (566)	89,200	

MOTOR POOL FUND – 661

Revenue:		84,350
Expenditures:		61,900

BE IT FURTHER RESOLVED, that the Scottville City Commission hereby establishes a property tax levy of 16.9000 mills for General Fund operating purposes and 2.6000 mills for Refuse Fund purposes for the 2024-2025 fiscal year; and,

BE IT FURTHER RESOLVED, the Scottville City Commission approves a special levy of 2.000 mills on the real and tangible personal property not exempt by law on the property located within the legal bounds of the Downtown Development Authority District.

The above resolution was moved for adoption by Commissioner _____ and seconded by Commissioner _____.

The motion for adoption received the following vote:

YES:

NO:

ABSENT:

I certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1544th Regular Meeting held on Monday May 8th, 2023.

Kelse Lester
City Clerk

SCOTTVILLE POP WARNER YOUTH FOOTBALL



May 1st, 2024

105 N. Main St.
Scottville, MI 49454

RE: Field Improvements for McPhail Field

City of Scottville:

Scottville Pop Warner Youth Football Association is writing this letter as a request for any possible field improvements at McPhail Field.

We've been using McPhail Field for our youth football program for 7 years now. We are very gracious and thankful that the city allows us to use their facility. However, over the years it's been noticed that the main field is in dire need of improvements. We have our own volunteers that have made improvements out of our funding and parents volunteering their time. Recent examples include power-washing & painting the bleachers on the East side of the field. Other examples of improvements include paying a licensed electrician to remove an old light on the press-box, then installed a brand-new LED light which was done to save the city money with electric bills.

Our youth program is a great way to teach not only the game of football, but it also allows us to teach life-long lessons by building great leaders. If the city could come up with ways to make the fields safer that would be greatly appreciated. Any improvements are welcomed and would benefit many kids.

The Scottville Pop Warner Youth Football Association would like to volunteer their own time & materials to pour a concrete slab in front of our current shed. The new concrete slab would be roughly 10' x 10' in size. Using a licensed and insured concrete company for such work. This slab would stop water from "puddling" up in front of our shed. Also, our football association would also like to purchase a new shed and have it placed directly to the South side of our current shed. Smaller in size when compared to our current shed. We currently have our football practice equipment in your press box that is scheduled to be demolished at a later date. We are asking that you please approve these requests so we can make these improvements to McPhail field using our own funds and volunteers. Following this approval, all work will be coordinated through City Hall.

Thank you,
Scottville Pop Warner Youth Football Association

OFFICE OF
Andrew R. Kmetz, IV
MASON COUNTY TREASURER

Mason County Courthouse ▪ 304 E. Ludington Avenue ▪ Suite 104
Ludington, Michigan 49431-2121 USA
Accounting & Finance: 231 843-2989 ▪ Property Taxes: 231 843-8411
Facsimile: 231 843-9485
akmetz@masoncounty.net ▪ www.masoncounty.net

April 12, 2024

Jimmy Newkirk
City of Scottville Manager
105 N Main Street
Scottville, MI 49454

RE: 2024 Property Tax Foreclosed Parcel
052-106-006-00

City Manager Newkirk,

There is one parcel in the City of Scottville for the 2024 foreclosed parcels for unpaid property taxes. The amount due on the attachment reflects the minimum bid as of July 2nd, being the last available date for City/Township purchase.

The State of Michigan has first right of refusal to purchase the properties at market value or minimum bid, whichever is higher. The State of Michigan has not expressed interest in any parcels.

The City/Township, in which the foreclosed property is located, has second right of refusal to purchase the property for market value or the minimum bid.

The County has third right of refusal to purchase the property for market value or the minimum bid.

If a Notice of Intention to Claim Excess Proceeds form is filed, purchase by any government entity must be at fair market value or minimum bid, whichever is greater.

All local assessments/utilities are extinguished immediately for the current year. Please see attached for further information.

All purchases by a governmental unit must be paid for no later than the first Tuesday in July. The first public auction is tentatively scheduled for August 14th of this year.

Please notify me in writing if the City is interested in the foreclosed parcel. Board approved minutes will need to be provided at the time of purchase. If the City is not interested in the foreclosed parcel, please provide written notice declining the option to purchase this parcel.

I thank you for your time and look forward to your timely notification of your interest, or lack thereof, in purchasing the foreclosed parcel.

Sincerely,



Andrew R. Kmetz, IV
Mason County Treasurer

Enclosures

Utility Liens Extinguished

Attorney General Opinion No. 7258 (05/06/11) Regarding Utility Services:

A municipality may not condition providing utility services (Water/Sewer) to tax-foreclosed property by demanding that a buyer of tax-foreclosed property pay delinquent utility-service charges that the former owners of the foreclosed property incurred. The Attorney General's reasoning is:

1. Section 5 of Public Act 178 expressly provides that liens under the Act are lower priority from tax liens on the property;
1. MCL 211.78k(5) cancels the liens against foreclosed property; and
2. MCL 211.78m (13) cancels any subsequent lien due on property that may arise during the year of the foreclosure of the property.

Chargeback taxes sold below the minimum bid/cancellation of taxes

1. The County Treasurer will charge back taxes to the local units on those parcels that sell below the minimum bid.
2. MCL 211.78m(12) For property transferred to this state under subsection (1), a city, village, or township under subsection (6) or retained by a foreclosing governmental unit under subsection (7), all taxes due on the property as of the December 31 following the transfer or retention of the property are canceled effective on that December 31.

4/10/2024
BY: SANDRA

FORECLOSURE LIST FOR MASON COUNTY
For 2024 Foreclosures of 2021 and prior taxes
Current Record

Fees Computed As Of: 07/02/2024

Unsold Parcels Only

PARCEL	TAX DUE	INTEREST/ FEES DUE	TOTAL DUE	CURRENT ASSESSED	CURRENT TAXABLE	TAX YEARS DELINQUENT
052-106-006-00	606.92	746.85	1,353.77	5,200.0	4,095.0	2023 2022 2021

CITY ASSESSOR'S REPLAT LOT 6 BLOCK 6

Property Address: 203 S CROWLEY ST SCOTTVILLE MI
Owner at Foreclosure: ELILAND LLC
300 FIRST AVE APT 9C NEW YORK NY 10009
2023 Forfeiture RECORDED Document: 2023R01234 Date: 3/3/2023

PARCEL COUNT: 1	606.92	746.85	1,353.77	5,200.0	4,095.0	
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May 9, 2024

Hon. Marcy Spencer
Mayor
City of Scottville

Dear Mayor Spencer:

The Scottville Area Senior Center would greatly appreciate the addition of two handicap parking spaces in the city lot directly behind the west entrance to the center.

The preferred location would be adjacent to and directly north of the two existing designated spaces. We leave it to your discretion whether a designated unloading strip is needed between the new spaces. Our goal is to seek your help to expand handicap parking for the center and will be happy with whatever the city devises. Adding a strip between the spaces might make it difficult to adjust other parking along that row of the lot and we want to cooperate to limit the impact of our request.

An unusually high number of our guests have handicap-designation vehicles, and the two existing spaces are not adequate for their needs. Truth be told, even two more spaces will likely be short of need on many days, but we have talked with our neighbors and don't wish to infringe excessively on parking for other visitors to businesses on South Main St.

Thank you.

Sincerely,

Bill Kerans
Director, Scottville Area Senior Center
140 S. Main St.
Scottville, MI 49454

bkerans@mysasc.org
231-757-4705

To Madam Clerk Lester and Scottville City Commision,

Today 5-9-2024 I formally requested with the DDA during their regular scheduled meeting to assist North Main Salon with a designated handicap parking space in front of our business and wheel chair ramp. Our business has been very successful and growing every day. A large part of our patrons are elderly and have difficulty walking around the building during business hours. This becomes especially difficult during the snow and ice season. Having the ability for customers to have the option to park in front of our ramp would be very beneficial to our customers.

I have been bringing this request to the city for the past year since we opened. The City manager was given a letter on 11-4-2023 and was given no answer by the city. I resubmitted a letter for this request to the City Manager on 2-12-2024. Im hoping with the recent changes in the leadership this request might gain more traction

If you have any questions please feel free to reach out at 231-233-3006.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Matt Murphy', with a long horizontal flourish extending to the right.

Matt Murphy

Owner of North Main Salon

120 N. Main St, Scottville, Mi 49454

231-233-3006

BID NOTICE

THE CITY OF SCOTTVILLE IS ACCEPTING SEALED BIDS FOR REFUSE COLLECTION & CURBSIDE RECYCLING

The City of Scottville is accepting sealed bids for weekly refuse collection and curbside recycling for residents and businesses in the City of Scottville. Specifications for this contract are available at the Scottville City Hall, 105 North Main Street, Scottville, MI 49454, www.cityofscottville.org or by calling (231) 757-4729, Monday through Friday, 8 a.m. to 5 p.m.

Bids will be accepted until 9:00 a.m. on, Tuesday May 28, 2024, at the Scottville City Hall, 105 North Main Street, Scottville, MI 49454. Bids will be opened at this time by the Finance Committee. Sealed bids are to be clearly marked "Refuse Collection" on the outside of the envelope and addressed to the attention of the Finance Committee. Bidder will be approved by the Scottville City Commission at their regular meeting at 6 p.m. on May 28th, 2024.

The City of Scottville reserves the right to accept or reject any or all proposals and the right to waive any informal defects in proposals, further, the City reserves the right to accept a proposal higher than the lowest proposal, if in the opinion of the Commission of the City of Scottville, the public interest is better served.