

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
1581st Regular Meeting
Monday November 25, 2024

Senior Center 140 S. Main St. Scottville MI 49454

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda
 - Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*
 - A. Approval of 1580th Regular Meeting Minutes
 - B. Approval of Bills \$56,473.20
7. Public Comment
 - Those addressing Commission are asked to provide their name and address and will be limited to two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.*
8. Correspondence- Audit Report & Presentation; Eric VanDop of Brickley DeLong
9. Department Reports
 - a. City Manager
 - b. Police Chief
 - c. City Attorney
 - d. Mayor
 - e. Treasurer/Clerk
 - f. Assessor
 - g. Department of Public Works
 - h. Committee Reports
 - i. Mason County Commissioner Representative
 - j. MCRFA Representative
 - k. DDA Representative
10. Unfinished Business
 - a. Adoption of Ordinance 24-04- Self Storage Facilities in Highway Commercial Zone
 - b. Adoption of Ordinance 24-05- Prohibition of Ingress/Egress on the Riverbank at Riverside Park
11. New Business
 - a. Regular Commission 2025 Meeting Dates- Resolution 24-19
 - b. Planning Commission 2025 Meeting Dates- Resolution 24-20
 - c. Parks & Recreation Board 2025 Meeting Dates- Resolution 24-21
 - d. Downtown Development Authority Board 2025 Meeting Dates -Resolution 24-22
12. Public Comment
 - Those addressing Commission are asked to provide their name and address and will be limited to three minutes of speaking time. Commission will hear all comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.*
13. Commissioner Comment
14. Adjournment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1580th Regular Commission meeting of the Scottville City Commission held at Scottville Area Senior Center 140 S. Main St on November 12, 2024.

Called to order at 6pm by City Manager Clarence Goodlein.

Present at Roll Call:

Copenhaver

Jensen

Spore

Thue

Whyman

Absent: None

Also in attendance: Interim City Manager Goodlein, Attorney Nettleton, Treasurer Shafer & Clerk Lester

Mayor/Mayor Pro Tem Nominations

Motion, by Thue with support from Jensen to appoint Commissioner Dixie Spore to serve as Mayor for the remainder of her term.

Motion carried

Motion, by Copenhaver with support from Spore to appoint Commissioner Randall Wyman to serve as Mayor Pro-Tem for the remainder of his term.

Motion carried

Additions/Deletions to Agenda- Goodein requested an additional piece of correspondence be added to the agenda.

Approval of Agenda

Motion, by Wyman with support from Copenhaver to approve the agenda with requested correspondence addition.

Motion carried.

Approval of Consent Agenda

Motion, by Wyman support from Jensen to approve the consent agenda as presented.

Motion carried.

Public Comment (*Agenda Items Only, 2 minutes*)

Tom Rotta

Correspondence- Notice from SLBA; Transmittal of Opinion Essay; "How communities prepare for economic turbulence".

Department Reports

- a. City Manager- Pre meeting notes provided by Goodlein.
- b. Police Department- Statistical report provided by Skinner.
- c. Mayor- N/A
- d. Attorney- N/A
- e. Treasurer/Clerk- Pre-Meeting notes provided by Lester.
- f. DPW- N/A
- g. Assessor- Pre-Meeting notes provided by Johnson.
- h. Committee Reports-
Buidlings/Grounds & Infrastructure, Personnel

- i. Mason County Commissioner Representative- Hull provided an update on the CHILL grant applications. County still seeking parcels for purchase and housing development.
- j. MCRFA Representative- Lehrbass spoke to the high demand and low interest of volunteer firefighters across the county.
- k. DDA Representative- N/A

Unfinished Business

- a. **Request for Authorization to Issue RFP Water and Sewer Rate Study**
Motion, by Wyman with support from Copenhaver to authorize City Manager Goodlein to issue an RFP a water and sewer rate study on behalf of the City of Scottville.
Motion carried.

New Business-

- a. **Declaration of Vacancy- One Partial Term to Expire 2026**
Motion, by Wyman with support from Thue to declare a vacancy for one partial term on the Scottville City Commission to expire in 2026.
Motion carried.
- b. **Declaration of Vacancy- One Full Term to Expire 2028**
Motion, by Wyman with support from Jensen to declare a vacancy for one full term on the Scottville City Commission to expire in 2028.
**Clarification by Lester & Nettleton that the Commission has 30 days to appoint qualified candidates to each vacancy by letter of interest. If the term is not filled within that timeframe a special election would be held in May of 2025 requiring candidates to petition for the open terms.*
Motion carried.
- c. **Change City Managers Compensation- Finance Committee Recommendation**
Upon the request of Goodlein and by recommendation of the Finance Committee contributions to the City Manager's 457 plan will be suspended until further notice. This will provide cost savings to the city of \$18,000. Nettleton will continue to work with Personnel and Finance in anticipation of an updated work agreement with Goodlein and the City of Scottville. No action taken at this time.
- d. **Request for Amendments to the City Fee Schedule- Finance Committee Recommendation**
Motion, by Jensen with support from Wyman to approve amendments to the city fee schedule as presented, effective immediately.
Motion carried.
- e. **Request for Adoption of Mason County, Michigan Hazard Mitigation Plan- Resolution 24-18.**
Motion, by Wyman with support from Thue to adopt resolution 24-18 as presented.
Roll call vote
Yes: DS, RW, DC, RJ & ET
No/Absent/Abstain: None
Motion Carried.

f. Request for Approval of Contract with Fishbeck of Traverse City

Motion by Copenhaver with support from Jensen to approve the renewal contract with Fishbeck Services out of Traverse City.

Motion carried.

g. Selection of Snow Removal Bid

Motion, by Wyman with support from Jensen to accept the bid submitted by Jabrocki Excavating, LLC as presented.

Motion carried.

Public Comment-

Misty Porter

Sonja Ratliff

Commissioner Comment-

-Wyman assured the public in attendance there is currently much discussion at the committee level regarding the Financial Action Report in reference to the SPD.

-Copenhaver welcomed and thanked RW and DS for their service and with respect to their new roles within the commission.

-Jensen encouraged residents to get involved noting the two vacancies declared this evening.

-Thue spoke towards a positive future with a fresh start for the City of Scottville.

-Spore thanked Wyman for his willingness to serve as Mayor Pro-Tem.

Adjournment-

Motion, by Jensen with support from Thue to adjourn.

Motion Carried 640pm.

Kelse Lester, Clerk

Dixie Spore, Mayor

SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 11/12/2024 - 11/25/2024

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
11-24	CONSUMERS ENERGY	LIGHTS	POOL	2,695.70
761-11240208	EGL E CASHIERS OFFICE	COMMUNITY PUBLIC WATER	POOL	1,430.80
REFUND	MARY DURFEE	CAMPING REFUND	POOL	238.00
443922	FISHBECK	BROWNFIELD	POOL	206.25
INV11237	JACKPINE BUSINESS CENTER	POLICE SUPPLIES	POOL	59.00
MILUD186885	FASTENAL	SHOP SUPPLIES	POOL	16.24
10-31-24	LUDINGTON DAILY NEWS	PUBLICATIONS	POOL	194.00
0239-003677637	REPUBLIC SERVICES	GARBAGE, RECYCLE SERVICE	POOL	7,877.08
11-1-24	PARTS PLUS OF MASON COUNTY	EQUIP REPAIR	POOL	443.85
11-2024	CONSUMERS ENERGY	LIGHTS	POOL	2,749.43
11-2024	JUSTIN COOLMAN	BOOTS	POOL	138.00
11-13-24	MCC CHEERLEADING	CHRISTMAS	POOL	100.00
11-13-24	VISA	POLICE, CITY HALL	POOL	748.21
11-12-24	VISA	EQUIP REPAIR	POOL	54.02
11-11-24	VISA	WATER REPAIR	POOL	592.86
11-10-24	VISA	RIVERSIDE PARK	POOL	130.12
11-12-24	MIKA, MEYERS, BECKETT & JONES, PLC	LAWYER	POOL	9,815.00
11-2024	CITY OF SCOTTVILLE--WATER/SEWER DEP	WATER	POOL	416.83
205369252529	CONSUMERS ENERGY	LIGHTS	POOL	82.99
643066	KENNEDY INDUSTRIES	PUMP SEWER	POOL	13,995.00
1531476	STRONG INDUSTRIAL SUPPLY	SUPPLIES	POOL	140.26
290403	TRINITY HEALTH WORKPLACE	MEDICAL INVOICE	POOL	251.81
92715266777	COREWELL HEALTH CLIENT BILLING	BLOOD DRAW	POOL	25.00
12-2024	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INS	POOL	427.08
1529	PRO ONE PROMOTION & MARKETING	POLICE SUPPLIES	POOL	1,165.85
11-20-24	DTE ENERGY	LIGHTS	POOL	385.32
8196	SCHOLTEN PLUMBING	RIVERSIDE WINTERIZED	POOL	529.00
8473453	CSX TRANSPORTATION	LEASED ANNUAL	POOL	115.00
11285501	EGL E CASHIERS OFFICE	LICENSE RENEWAL	POOL	81.00
0000103	JOHNSON, JESSICA	SEPT- NOV 24	POOL	1,761.00
11142405	DMC UNLIMITED	EMAIL COMMISSIONERS	POOL	89.00
11-2024	WALLAGER, BOBBIANN	REFUND SPECIAL LAND USE APPL	POOL	350.00
7-24 TO 7-25	MI MUNICIPAL RISK MGT.	LIABILITY	POOL	9,169.50
Report Total:				56,473.20

CITY OF SCOTTVILLE
MEMORANDUM

Date: November 25, 2024

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, Interim City Manager

Subject: FY 2024-2025 Water Main Replacement Project – Notice Of Limited Road Replacement

As you know, the City will begin replacing some of its watermains next year as a result of funding from the State of Michigan. Last week and during a meeting with the design and construction engineers for this project, it was confirmed that this funding did not provide for complete repaving or restoration of all streets/roadways that have been selected for watermain replacement. Consequently, and due to the City's lack of financial resources to fund the restoration or repaving of the remaining portions of these streets, some streets will be only partially restored or repaved after their watermains have been replaced. This notice is provided to City Commissioners since this occurrence will significantly diminish the longevity of the streets that will be partially repaved or restored. Commissioners can expect that sections of streets that have been partially repaved or restored may lose as much as 50% of their durability and lifespan¹ due to seams and transitions to old unrestored parts of these streets as well as the unequal deterioration rates of the new and old sections of these streets.

The following streets have been identified as those that will not be completely repaved or restored after their watermains have been replaced.

- South Elm south of Second.
- Blaine south of State.
- Broadway between North Main and Columbia.
- Gay between Broadway and Maple.
- Maple west of Reinberg.
- Beryl between Reinberg and Main.

¹ The lifespan of a city street is approximately 15-20 years and depends upon adequate drainage and sufficient maintenance.

CITY OF SCOTTVILLE
MEMORANDUM

Date: November 25, 2024

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, Interim City Manager

Subject: FY 2023-2024 Audit Report & Presentation By Brickley DeLong

The audit of the City's finances and financial transaction for the FY 2023/2024 has been completed by the accounting firm of Brickley DeLong. This evening Eric Van Dop of Brickley DeLong will present the firm's findings and make himself available for questions from City Commissioners concerning his presentation and the results of the audit.

Please note that while copies of the audit report have been sent already to Commissioners in a digital format, Mr. Van Dop will distribute a hardcopy of the report to each Commissioner prior to his presentation this evening.

CITY OF SCOTTVILLE
MEMORANDUM

Date: November 12, 2024

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, Interim City Manager

Subject: Activity of City Administration

Since the last meeting of the City Commission, City Administration has engaged in the following activities.

- Meeting and discussion with representatives of Fleiss and Vanderbrink concerning the progress of the design engineering for the City's FY 2024/2025 Watermain Replacement Project as well as the construction timeline in CY2025.
- Review of the FY2024/2025 budget and identification of budget line-items that will be proposed for reduction to the City Commission through budget amendments.
- Review of the City Charter concerning the qualification for appointment as a City Commissioner.
- Discussion with City Assessor concerning the Board of Review and impending vacancies.
- Discussion with State and Main concerning their Brownfield Development agreement with Mason County.
- Review of the draft report of Brickley Delong that describes the City's financial condition as well as their audit of the City's FY 2023/2024 financial transactions.
- Discussion with Brickley Delong concerning recommended changes to the City's policies and procedures relating to counter payments and transactions.

COMMISSION MEETING 11/25/2024

STAT REPORTS: attached Officer Wietrzykowski took off several PTO days. I have been working on closing several open complaints.

Events/Meetings: I have attended several meetings in the past 2 weeks such as, Christmas Event (started decorating), network meeting with school's ref G2s Family, G2S threat assessment, WSCC threat assessment follow up meeting, County networking, School safety networking and several field interviews regarding assault at WSCC Campus.

Steve presented a firearms presentation for WSCC CTE classes.

Upcoming events: Family Affair, networking meeting with Superintendents and Mason Oceana 911 Dispatch. I will be delivering meals for the Scottville Senior Center Thanksgiving meals.

Would the Scottville City Commissioners like to volunteer their time from 10 am to 2 pm again this year and oversee the 2 bounce houses?

Budget:

The wage budget is \$150,000 for the year and the monthly average wages is \$12,500. \$12,500 a month times 5 months is \$62,500. The current wage budget used for the year is \$ 51,900. The SVPD wage budget is approximately \$10,000 under budget. The 301 Police Department budget is \$230,000 for the year. \$ 19,166 a month times 5 is \$82773. The current 301 Police Budget used for the year is \$82,773. SVPD over all budget for 24/25 year is approximately \$13, 050 dollars under budget.

Happy Thanksgiving.

March 15th 2025 10a - 2pm
 Volunteers for Bounce House
FAMILY AFFAIR

2024 Booth Locations

Mason Oceana MDHHS	ROOM B8
Victory Early Childhood Center	ROOM B7
Mason County Central Schools and MCC Educational Foundation	ROOM B6
Oakview Medical Care Facility	ROOM B5
MCC Support Services: McKinney Vento, Foster Care, Food/Basic Needs Pantry, & Life and Career Pathways for Adult Education	ROOM B4
Child Evangelism Fellowship	ROOM B3
Miss Mason County	ROOM B2
Northwest Michigan Health Services	ROOM B1
DHD#10 ~ Mason County Easter Wellness Center	ROOM C2
Five Cap Inc.,	ROOM C4
United Way, Family Link and Pathways for Potential	ROOM C5
AFFEW / Mason County 4H Youth Programs / MSU Extension	ROOM C6
Staircase Youth Services	ROOM C7
MCC Game Knight	ROOM C8
Wesco of Scottville	ROOM C9
Scottville Area Senior Center	ROOM D3
Mason County District Library	ROOM D4

MAIN GYMNASIUM

District Health Department #10
 Mason County Sheriff's Department
 Mason County Reserves
 Mason County Victim Services
 C.O.V.E

City of Scottville Bounce House #1

Michigan State Police
 Sandcastles Children's Museum
 WSESD CTE Public Safety Program
 Lakeshore Children's Advocacy Center

Statewide Party Rentals
 West Michigan Community Mental Health
 North Country Cooperative Invasive Species Management Area
 West Shore Bank, Kick Start to Career and Scottville Optimist
 METS - Michigan Educational Transportation Services

ATRIUM

Morley Chiropractic Wellness
 John Marek - The Entertainer

HALLWAY

Evaluation Table - \$100 VISA Card Entry Drawing

A.O. CARLSON GYM

WSESD Transportation Department
Statewide Party Rentals
ALANON/ALATEEN

City of Scottville Bounce House #2

Preferred Credit Union
Mason Lake Adult Education

Great Start to Quality Western Resource Center
West Shore Amateur Hockey Association
Alzheimer's Association Michigan Chapter
North Main Salon
Mason Lake Gideon Camp

OUTSIDE FRONT ENTRANCE

West Shore ESD Book Bus
Mason-Lake-Oceana Great Start Collaborative
WSESD Early On
WSESD Great Start Readiness Program
Scottville Fire Department
City of Scottville Police
Life EMS Ambulance
WMOM 102.7 - LIVE Broadcast
Hot Country Hits 99.9 LIVE Broadcast



Children Trust MICHIGAN

Strength Through Abuse Prevention

THANK YOU ~ Children Trust Michigan - Grand Event Sponsor

THANK YOU ~ Trinity Health Fiduciary



Mason - Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857



Printed on November 14, 2024

Scottville Calls Thurs - Wed

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
11/07/24 12:29:34	MO24-56074	MCSO	M46	210 W BROADWAY	MOTORIST ASSIST
11/07/24 14:06:37	MO24-56094	MCSO	M44	505 W MAPLE AVE,	JUVENILE
11/07/24 15:02:04	MO24-56108	MCSO	M44	210 W BROADWAY	CIVIL COMPLAINT
11/07/24 15:18:34	MO24-56112	MO911	193	43.954386, -86.286567,	INFORMATION
11/08/24 11:25:28	MO24-56232	SVPD	SV2	400 W 3RD ST,	WELL BEING CHECK;
11/08/24 13:06:55	MO24-56256	21R, MASON LIFE,	M44, MEDIC, 21R	210 W BROADWAY	MED2
11/08/24 21:57:26	MO24-56339	MO911	191	S COLUMBIA AVE / E	RECKLESS DRIVER
11/09/24 00:06:24	MO24-56357	MCSO	M47	130 W STATE ST,	ANIMAL COMPLT
11/09/24 18:57:10	MO24-56492	MCSO	M41	211 N COLUMBIA AVE,	DOMESTIC
11/09/24 20:57:26	MO24-56506	MCSO	M47	412 N MAIN ST,	FOLLOW UP
11/11/24 19:18:59	MO24-56818	MO911	153	404 N REINBERG AVE,	INFORMATION;
11/11/24 19:50:33	MO24-56822	MCSO	M17	412 E STATE ST,	HARASSMENT
11/12/24 15:51:18	MO24-56956	SVPD	SV3	S MAIN ST / W 4TH ST,	TRAFFIC STOP
11/12/24 17:54:46	MO24-56971	SVPD	SV3	140 S MAIN ST,	MISCELLANEOUS
11/12/24 18:52:37	MO24-56983	SVPD	SV3	106 N HIGH ST,	PAPER SERVICE
11/12/24 20:41:47	MO24-56998	SVPD	SV3	105 N MAIN ST,	TELEPHONE
11/13/24 00:31:48	MO24-57029	MCSO	M23	405 N THOMAS ST,	ASSAULT
11/13/24 09:41:50	MO24-57070	MCSO	M44	310 W BERYL ST,	JUVENILE
11/13/24 21:37:49	MO24-57192	MCSO	M45	117 N MAIN ST,	CAR DEER ACCIDENT
11/13/24 21:51:36	MO24-57194	MO911	189	117 N MAIN ST,	INFORMATION

Total Records: 20

Ofc. Wietrzykowski off Several Days PTO

Scottville Police Department -- (231) 757-4729

Incident Summary

Report Criteria:	End Date	Officer	Offense
Start Date	11/20/2024	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
24-056104	11/07/2024	Closed	SKINNER,KATRINA	assault/ disorderly conduct	WSCC -- 3000 N STILES ROAD, SCOTTVILLE
24-056984	11/12/2024	Open	WIETRZYKOWSKI,STEVE	13002 - AGGRAVATED/FELONIOUS ASSAULT ASSAULT & BATTERY	WEST SHORE COMMUNITY COLLEGE -- 3000 N STILES, SCOTTVILLE
24-057095	11/13/2024	Cleared by Arrest	SKINNER,KATRINA	13001 - NONAGGRAVATED ASSAULT no operators licence	W US10 HWY/STILE ROAD, SCOTTVILLE
24-057440	11/15/2024	Closed	SKINNER,KATRINA	93006 - Traffic Policing found property	HOLDEN EMPORIUM -- 209 S MAIN STREET/SECOND STREET, SCOTTVILLE
24-057716	11/17/2024	Closed	WIETRZYKOWSKI,STEVE	98008 - Found Property and Lost Property POSSIBLE ILLEGAL BURN 55000 - HEALTH AND SAFETY	205 S CROWLEY, SCOTTVILLE
24-057736	11/17/2024	Closed	WIETRZYKOWSKI,STEVE	OPEN DOOR 98007 - Inspection Suspicious Situation	127 S MAIN ST, SCOTTVILLE
24-057766	11/17/2024	Closed	WIETRZYKOWSKI,STEVE	SHOT FIRED IN RIVERSIDE PARK 98007 - Inspection Suspicious Situation	RIVERSIDE PARK -- , SCOTTVILLE
24-057854	11/12/2024	Closed	SKINNER,KATRINA	disturbance	119 W STATE STREET, SCOTTVILLE
24-057873	11/18/2024	Closed	SKINNER,KATRINA	98007 - Inspection Suspicious Situation found wallet	SCRUBBING MUZZLES -- 101 S MAIN STREET, SCOTTVILLE
24-058177	11/20/2024	Closed	SKINNER,KATRINA	98008 - Found Property and Lost Property well being check	307 N THOMAS STREET, SCOTTVILLE
24-058212	11/18/2024	Closed	SKINNER,KATRINA	99009 - General Non-Criminal FRAUD	410 N THOMAS STRBET, SCOTTVILLE
				98007 - Inspection Suspicious Situation	

Incident/Offense Count: 11

Mason – Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857



Printed on November 21, 2024

Scottville Calls Thurs - Wed

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
11/14/24 09:03:32	MO24-57228	MCSO	M44	210 W BROADWAY	JUVENILE
11/14/24 15:45:08	MO24-57278	MCSO	M9	505 W MAPLE AVE,	INFORMATION
11/14/24 18:05:45	MO24-57299	MCSO	M41	103 N REINBERG AVE,	HARASSMENT
11/14/24 21:38:38	MO24-57325	MCSO	M41	401 W 3RD ST,	TELEPHONE
11/15/24 11:58:10	MO24-57395	SVPD	SV2	105 N MAIN ST,	FOUND PROPERTY
11/15/24 13:38:18	MO24-57417	SVPD	SV2	401 W 3RD ST,	TELEPHONE
11/15/24 15:15:06	MO24-57440	SVPD	SV2	105 N MAIN ST,	ASSIST
11/16/24 09:11:29	MO24-57532	MCSO	M36	412 E STATE ST,	MALICIOUS
11/16/24 19:39:29	MO24-57628	MCSO	M37	401 E STATE ST,	WARRANT PICK UP
11/17/24 11:52:17	MO24-57716	21, SVPD	21, SV3	205 S CROWLEY ST,	ILLEGAL BURN
11/17/24 13:43:46	MO24-57736	SVPD	SV3	127 S MAIN ST,	PROPERTY CHECK
11/17/24 19:38:15	MO24-57777	MO911	189	209 S MAIN ST,	911 HANGUP CALL
11/18/24 08:55:30	MO24-57840	MCSO	M14	105 N MAIN ST,	LOST PROPERTY
11/18/24 09:58:40	MO24-57854	SVPD	SV2	129 W STATE ST,	DISTURBANCE
11/18/24 11:26:47	MO24-57870	MCSO	M10	310 W BERYL ST,	MISCELLANEOUS
11/18/24 11:43:40	MO24-57873	SVPD	SV2	105 N MAIN ST,	FOUND PROPERTY
11/18/24 14:10:14	MO24-57891	SVPD	SV2	105 N MAIN ST,	ASSIST
11/18/24 15:14:57	MO24-57908	MCSO	M29	202 W 4TH ST,	FOLLOW UP
11/18/24 16:44:08	MO24-57916	MSP	6213	105 N MAIN ST,	TELEPHONE
11/18/24 18:02:18	MO24-57927	MCSO	M41	413 N THOMAS ST,	PAPER SERVICE
11/18/24 18:17:36	MO24-57931	MCSO	M41	303 N MAIN ST,	RUNAWAY
11/19/24 09:51:15	MO24-58012	MCSO	M44	310 W BERYL ST,	JUVENILE
11/19/24 17:34:02	MO24-58099	MASON LIFE	MEDIC	401 W 3RD ST,	MED3
11/20/24 09:06:59	MO24-58177	SVPD	SV2	307 N THOMAS ST,	WELL BEING CHECK
11/20/24 12:56:06	MO24-58212	SVPD	SV3	105 N MAIN ST,	FRAUD
11/20/24 14:07:09	MO24-58224	MCSO	M44	310 W BERYL ST,	MISC FOR FD
11/20/24 16:10:14	MO24-58246	SVPD	SV3	100 W STATE ST,	TRAFFIC STOP

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
11/20/24 19:11:03	MO24-58273	MC SO	M17	S MAIN ST / E 3RD ST,	TRAFFIC STOP
11/20/24 22:34:10	MO24-58301	MSP	MSP06	104 N REINBERG AVE,	TELEPHONE
11/20/24 22:56:52	MO24-58305	MSP	6241	310 W BERYL ST,	INFORMATION;

Total Records: 30

Ticket Ledger Report

Report Criteria:

Start Date	End Date	Officer	Ticket Type
11/07/2024	11/20/2024	ALL	ALL

Number	Date	Location	Description	Officer	Fine	Paid
C-0375	11/07/24	700 RIVER STREET	parking	SKINNER,KATRINA	5.00	5.00
C-0376	11/07/24	700 RIVER STREET	parking	SKINNER,KATRINA	50.00	50.00
C-37570	11/12/24	MAIN/SECOND	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
M-37533	11/13/24	W US10 HWY/STILE ROAD		SKINNER,KATRINA		
C-37571	11/17/24	STATE/MAIN	Disregarded Stop and Go Light	WIETRZYKOWSKI,S	0.00	0.00

Ticket Count: 5

CANVASS OF VOTES CAST

- AT THE -

GENERAL ELECTION

- HELD ON -

Tuesday, November 5, 2024

(DATE OF ELECTION)

CITY OF SCOTTVILLE

(NAME OF CITY, TOWNSHIP, VILLAGE OR SCHOOL DISTRICT)

AND CANVASSED BY THE BOARD OF CANVASSERS

OF

MASON COUNTY, MICHIGAN

CERTIFICATE OF DETERMINATION

STATE OF MICHIGAN)

) ss.

COUNTY OF MASON)

The Board of Canvassers of the County of Mason of Mason (COUNTY, CITY, TOWNSHIP OR VILLAGE)

having Ascertained and Canvassed the Votes of said City of Scottville (COUNTY, CITY, TOWNSHIP OR VILLAGE)

at the General Election, held on the 5th day of November

in the year Two Thousand Twenty-Four

Total votes cast ()

Do Hereby Certify and Determine

That Renee Jensen having received sufficient number of votes is elected Commissioner-At-Large

Total votes cast (295)

That Eric Thue having received sufficient number of votes is elected Commissioner-At-Large

Total votes cast (257)

That Randall Wyman having received sufficient number of votes is elected Commissioner-At-Large

Total votes cast (275)

That Dixie Spore having received sufficient number of votes is elected Commissioner-At-Large Partial Term Ending 12/01/2026

Total votes cast (399)

In Witness Whereof, We have hereunto set our hands and affixed the Seal



of the County of Mason (COUNTY, CITY, TOWNSHIP OR VILLAGE)

this 14th day of November

in the year Two Thousand Twenty-Four.

Handwritten signatures of Board of Canvassers members: Alan V. McManis (CHAIRMAN), Cynthia C. Johnson, John W. Deed, and Lytle McClain

BOARD OF CANVASSERS

ATTEST:

Handwritten signature of Cheryl Kelly, CLERK OF BOARD OF CANVASSERS

Handwritten signature of Alan V. McManis, CHAIRMAN OF BOARD OF CANVASSERS

Statement of Votes City of Scottville

The whole number of votes given for the office of Commissioner-At-Large was <u>Eight Hundred Forty-One</u> and they were given for the following named persons: Renee Jensen Received Two Hundred Ninety-Five Eric Thue Received Two Hundred Fifty-Seven Randall Wayman Received Two Hundred Seventy-Five						
				8	4	1
				2	9	5
				2	5	7
				2	7	5

The whole number of votes given for the office of Commissioner-At-Large-Partial Term was <u>Four Hundred Thirteen</u> and they were given for the following named persons: Dixie Spore Received Three Hundred Ninety-Nine						
				4	1	3
				3	9	9

City of Scottville Precinct 1

Statistics	TOTAL
Registered Voters - Total	1,062
Ballots Cast - Total	589
Ballots Cast - Blank	0
Voter Turnout - Total	55.46%

Straight Party Ticket

Vote For 1	TOTAL
Democratic	111
Republican	273
Libertarian	4
U.S. Taxpayers	3
Green	3
Working Class	5
Natural Law	1
Total Votes Cast	400
Overvotes	0
Undervotes	189
Contest Totals	589

Electors of President and Vice-President of the United States Federal

Vote For 1	TOTAL
DEM Kamala D. Harris	185
REP Donald J. Trump	393
LIB Chase Oliver	3
UST Randall Terry	0
GRN Jill Stein	2
NLP Robert F. Kennedy, Jr.	2
NPA Joseph Kishore	1
NPA Cornel West	0
Write-In Totals	1
Write-In: Claudia De la Cruz	0
Write-In: Peter Sonski	0
Not Assigned	1
Total Votes Cast	587
Overvotes	1
Undervotes	1
Contest Totals	589

City of Scottville Precinct 1

United States Senator State

Vote For 1

TOTAL

DEM Elissa Slotkin	181
REP Mike Rogers	373
LIB Joseph Solis-Mullen	8
UST Dave Stein	7
GRN Douglas P. Marsh	6
NLP Doug Dern	5
Write-In Totals	2
Not Assigned	2
Total Votes Cast	582
Overvotes	1
Undervotes	6
Contest Totals	589

Representative in Congress Congressional District 2

Vote For 1

TOTAL

DEM Michael Lynch	169
REP John R. Moolenaar	385
LIB Ben DeJong	10
UST Scott Adams	10
Write-In Totals	1
Not Assigned	1
Total Votes Cast	575
Overvotes	0
Undervotes	14
Contest Totals	589

Representative in State Legislature State Representative District 102

Vote For 1

TOTAL

DEM Kathy Pelleran-Mahoney	156
REP Curt VanderWall	421
Write-In Totals	2
Not Assigned	2
Total Votes Cast	579
Overvotes	0
Undervotes	10
Contest Totals	589

City of Scottville Precinct 1

Member of the State Board of Education State

Vote For 2

	TOTAL
DEM Theodore Jones	164
DEM Adam Frederick Zemke	148
REP Tom McMillin	347
REP Nikki Snyder	357
LIB Scotty Boman	17
UST Ted Gerrard	10
UST Christine C. Schwartz	13
WCP Mary Anne Hering	29
Write-In Totals	1
Not Assigned	1
Total Votes Cast	1,086
Overvotes	0
Undervotes	92
Contest Totals	1,178

Regent of the University of Michigan State

Vote For 2

	TOTAL
DEM Denise Ilitch	166
DEM Shauna Ryder Diggs	159
REP Carl Meyers	373
REP Sevag Vartanian	332
LIB Andrew Chadderdon	23
UST Donna M. Oetman	22
Write-In Totals	4
Write-In: Huwaidi Arraf	0
Not Assigned	4
Total Votes Cast	1,079
Overvotes	0
Undervotes	99
Contest Totals	1,178

City of Scottville Precinct 1

Trustee of Michigan State University State

Vote For 2

TOTAL

DEM Rebecca Bahar-Cook	165
DEM Thomas Stallworth III	145
REP Mike Balow	355
REP Julie Maday	355
LIB Grant T. Baker	16
UST Janet M. Sanger	19
UST John Paul Sanger	12
GRN John Anthony La Pietra	13
Write-In Totals	3
Not Assigned	3
Total Votes Cast	1,083
Overvotes	0
Undervotes	95
Contest Totals	1,178

Governor of Wayne State University State

Vote For 2

TOTAL

DEM Rasha Demashkieh	149
DEM Mark T. Gaffney	159
REP Michael Busuito	354
REP Sunny Reddy	346
LIB Farid Ishac	12
UST William Mohr II	12
GRN Sami Makhoul	5
WCP Suzanne Roehrig	21
NLP Kathleen Oakford	11
Write-In Totals	4
Not Assigned	4
Total Votes Cast	1,073
Overvotes	0
Undervotes	105
Contest Totals	1,178

Prosecuting Attorney Mason County

Vote For 1

TOTAL

REP Beth Hand	449
Write-In Totals	15
Not Assigned	15
Total Votes Cast	464
Overvotes	1
Undervotes	124
Contest Totals	589

City of Scottville Precinct 1

Sheriff Mason County

Vote For 1

TOTAL

REP Kim C. Cole	464
Write-In Totals	13
Not Assigned	13
Total Votes Cast	477
Overvotes	0
Undervotes	112
Contest Totals	589

Clerk Mason County

Vote For 1

TOTAL

REP Cheryl Kelly	462
Write-In Totals	8
Not Assigned	8
Total Votes Cast	470
Overvotes	0
Undervotes	119
Contest Totals	589

Treasurer Mason County

Vote For 1

TOTAL

REP Andrew R. Kmetz IV	452
Write-In Totals	8
Not Assigned	8
Total Votes Cast	460
Overvotes	0
Undervotes	129
Contest Totals	589

Register of Deeds Mason County

Vote For 1

TOTAL

REP Diane L. Englebrecht	465
Write-In Totals	7
Not Assigned	7
Total Votes Cast	472
Overvotes	0
Undervotes	117
Contest Totals	589

City of Scottville Precinct 1

Drain Commissioner Mason County

Vote For 1

TOTAL

REP Larry Protasiewicz	450
Write-In Totals	9
Not Assigned	9
Total Votes Cast	459
Overvotes	0
Undervotes	130
Contest Totals	589

Surveyor Mason County

Vote For 1

TOTAL

REP James T. Nordlund	451
Write-In Totals	8
Not Assigned	8
Total Votes Cast	459
Overvotes	0
Undervotes	130
Contest Totals	589

County Commissioner County Commissioner District 05

Vote For 1

TOTAL

REP Steven K. Hull	454
Write-In Totals	9
Not Assigned	9
Total Votes Cast	463
Overvotes	0
Undervotes	126
Contest Totals	589

Justice of Supreme Court Supreme Court

Vote For 1

TOTAL

Andrew Fink	242
Kimberly Ann Thomas	212
Write-In Totals	5
Not Assigned	5
Total Votes Cast	459
Overvotes	1
Undervotes	129
Contest Totals	589

City of Scottville Precinct 1

Justice of Supreme Court Supreme Court

Vote For 1

TOTAL

Kyra Harris Bolden	224
Patrick William O'Grady	220
Write-In Totals	7
Not Assigned	7
Total Votes Cast	451
Overvotes	1
Undervotes	137
Contest Totals	589

Judge of Court of Appeals 3rd District

Vote For 2

TOTAL

Philip P. Mariani	268
Christopher P. Yates	308
Write-In Totals	13
Not Assigned	13
Total Votes Cast	589
Overvotes	0
Undervotes	589
Contest Totals	1,178

Judge of Probate Court Mason County Probate Court

Vote For 1

TOTAL

Jeffrey C. Nellis	411
Write-In Totals	10
Not Assigned	10
Total Votes Cast	421
Overvotes	0
Undervotes	168
Contest Totals	589

Community College Board of Trustees Member West Shore Community College

Vote For 2

TOTAL

Drew H. Dostal	347
Kelly Tomaszewski	283
Write-In Totals	9
Not Assigned	9
Total Votes Cast	639
Overvotes	0
Undervotes	539
Contest Totals	1,178

City of Scottville Precinct 1

Commissioner At Large - City City of Scottville

Vote For 4

TOTAL

Renee Jensen	295
Eric Thue	257
Randall Wyman	275
Write-In Totals	14
Not Assigned	14
Total Votes Cast	841
Overvotes	0
Undervotes	1,515
Contest Totals	2,356

Commissioner At Large - City City of Scottville

Vote For 2

TOTAL

Dixie Spore	399
Write-In Totals	14
Not Assigned	14
Total Votes Cast	413
Overvotes	0
Undervotes	765
Contest Totals	1,178

Local School District Board Member Mason County Central Schools

Vote For 3

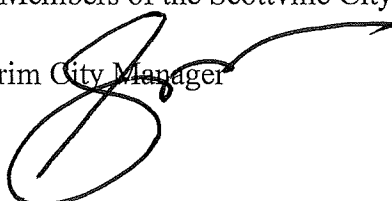
TOTAL

Nicole Bernadette Birkett	281
Nicole Sherretz	262
Write-In Totals	112
Write-In: Oscar Davila	45
Write-In: Stephanie Stakenas	32
Write-In: Margaret Greiner	17
Not Assigned	18
Total Votes Cast	655
Overvotes	0
Undervotes	1,112
Contest Totals	1,767

CITY OF SCOTTVILLE

MEMORANDUM

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence Goodlein, Interim City Manager 

Date: November 25, 2024

Subject: Recommendation to Consider Enactment of an Ordinance Amending Chapter 153 of Title XV of the Code of Ordinances of the City of Scottville Zoning Ordinance to Allow Self Storage Facilities in the Highway Commercial District as of Right

Background: At its September 03, 2024 meeting, the Planning Commission received a request from Fisher Self-Storage for conditional zoning of a 4.06 acre parcel, Parcel # 052-012-023-31, at 555 North Scottville Road near US 31 to allow for a self-storage facility as a use for the property. This property was acquired by the City of Scottville through annexation as authorized by PA 425 of 1984 (as amended) and is zoned as HC (Highway Commercial). Although this zoning designation might cause a conclusion that a self-storage facility would be authorized as a use by right or special use authorization, it is not. Parcels zoned as *Highway Commercial* are neither authorized for use/special use for warehouses nor storage facilities. Consequently, authorization from the Planning Commission and the City Commission is required through a Public Hearing process.

Since the Planning Commission's consideration of that request at its September 03, 2024 meeting and its approval for further consideration of conditional zoning of the parcel after a Public Hearing on October 01, 2024, City Administration discussed this matter further with the City Attorney during a number of meetings. As a result of those meetings and discussions, it was determined that it is in the best interest of the City that its Zoning Ordinance be amended to permit self-storage facilities in the Highway-Commercial zoning district as of right rather than proceed with conditional zoning of the parcel. Consequently, the City Attorney prepared a proposed Ordinance that contains a proposed text amendment¹ to the City of Scottville's Code of Ordinances that would amend its Zoning Ordinance to allow for this change. Subsequently, a Public Notice of a Public Hearing concerning this text amendment to the Ordinance was scheduled for the Planning Commission meeting of October 01, 2024, and posted.

At the Planning Commission Meeting of October 01, 2024, a Public Hearing was conducted and, subsequently, the proposed Ordinance containing the proposed text amendment to the Zoning Ordinance was discussed by the members in attendance at that meeting. Consequently, this proposed Ordinance was approved by the Planning Commission for transmittal to the City

¹ See the accompanying and proposed Ordinance that contains the proposed text amendment to Chapter 153 of Title XV of the Code of Ordinances of the City of Scottville.

proposed Ordinance was approved by the Planning Commission for transmittal to the City Commission with a recommendation that the Commission consider and approve it for introduction at that meeting.

At the October 14, 2024 meeting of the City Commissioners met and after consideration of the Planning Commission's request to approve the proposed amendment to Chapter 153 of Title XV of the Code of Ordinances of the City of Scottville², the City Commission voted to approve the Ordinance amendment for the purpose of its introduction.

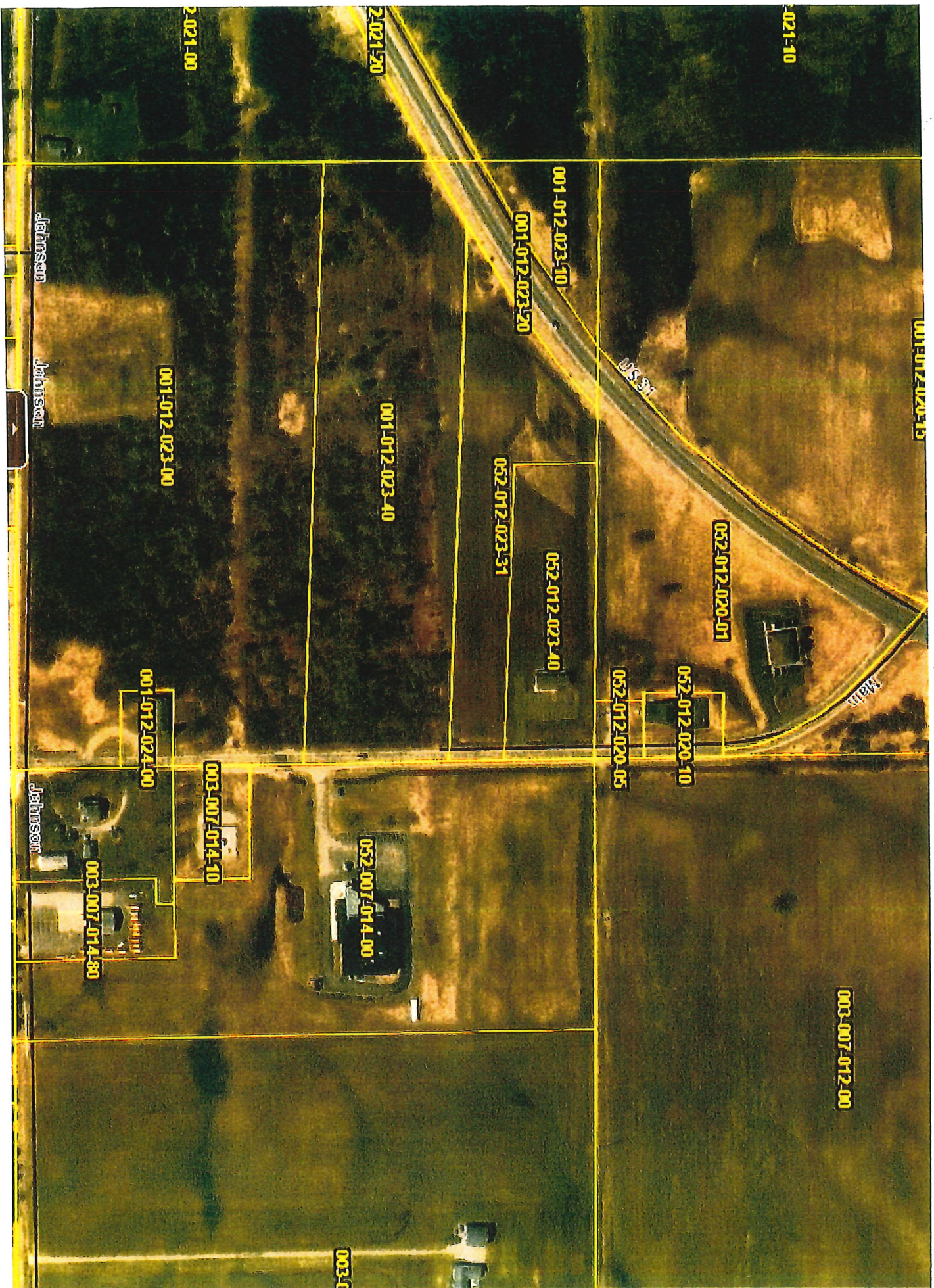
For Commissioners' use and reference, the following documents accompany this memorandum:

- An aerial view of the parcel.
- A copy of the survey document and report concerning the parcel.
- A design drawing of the proposed facility.
- A copy of the proposed City Ordinance.

Recommendation: It is recommended that the City Commission consider enactment of the proposed ordinance that would amend the text of Chapter 153 of Title XV of the Code of Ordinances of the City of Scottville Zoning Ordinance³ to allow self-storage facilities in the Highway Commercial District as of right; a copy of the proposed Ordinance accompanies this memorandum. It is City Administration's opinion that this amendment to the City's Code of Ordinances is in the best interest of the City.

² See attached City Ordinance amendment.

³ See attached City Ordinance amendment.



001-012-020-13

021-10

2-021-20

2-021-00

Johnson

Johnson

052-012-020-01

052-012-020-01

052-012-020-10

052-012-020-05

001-012-023-10

001-012-023-20

052-012-023-31

052-012-023-40

001-012-023-40

001-012-023-00

001-012-024-00

003-007-014-10

052-007-014-00

003-007-014-80

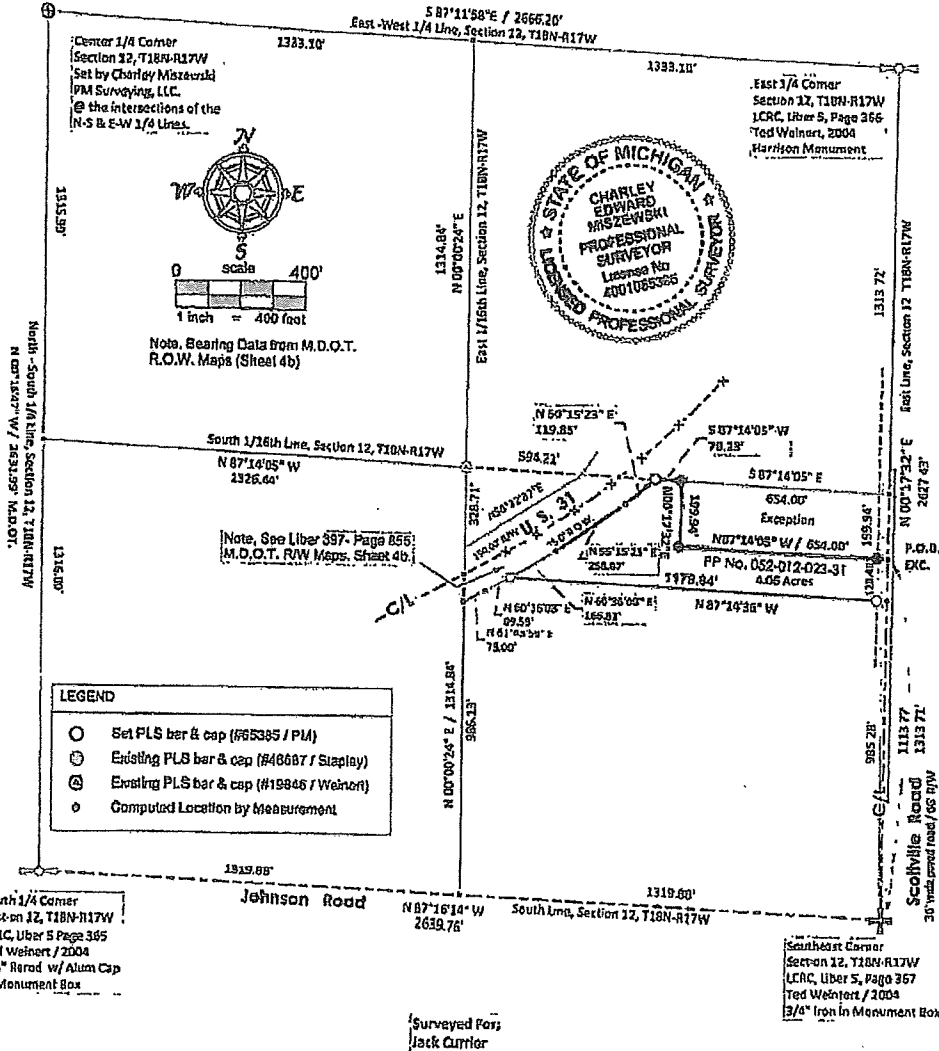
003-007-012-00

003-0

Legal Description;
PP No. 052-012-023-31

Certificate of Survey

Being the North 1/2 of the North 1/2 of the Southeast 1/4 of the Southeast 1/4 Section 12, Town 18 North - Range 17 West, lying South and East of U. S. 10 By Pass, Except Commencing at the Southeast Corner of Section 12, North 00 degrees 17' 32" East, along the East Line to Section 12, 1113.77 feet, to the Point of Beginning to Exception, thence North 87 degrees 14' 05" West, parallel with the South 1/16th Line to Section 12, 654.00 feet, thence North 00 degrees 17' 32" East, parallel with the East Line to Section 12, 199.94 feet, to the South 1/16th Line, thence South 87 degrees 14' 05" East, along said South 1/16th line, 654.00 feet to the East Line to Section 12, thence South 00 degrees 17' 32" West, along the said East Line, 199.94 feet to the Point of Beginning of Exception, Amber Township, Mason County, Michigan.
Containing 4.06 Acres m/l and subject to the Right of Way to Scottville Road and any easements and / or restrictions of record, according to the Government Survey, thereof.



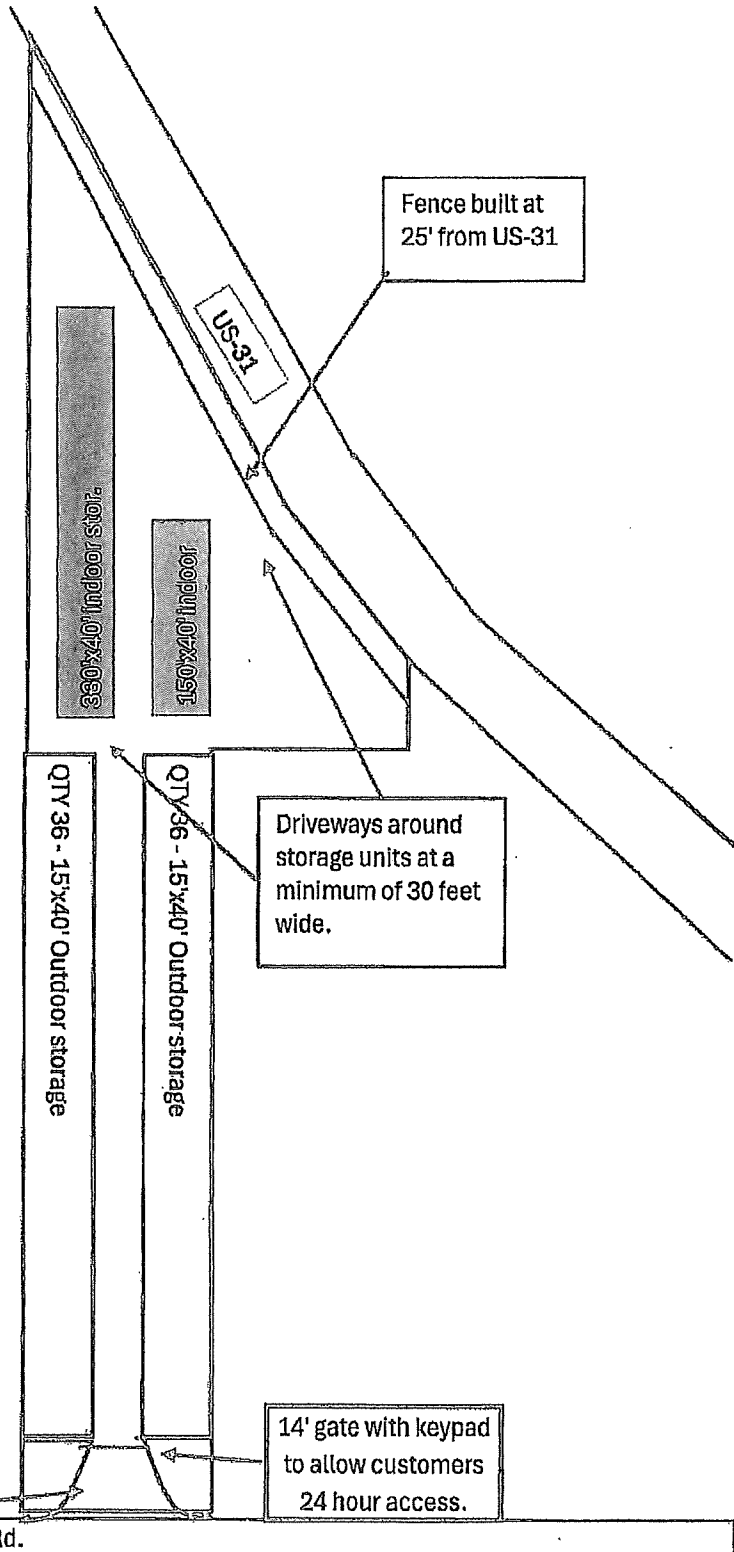
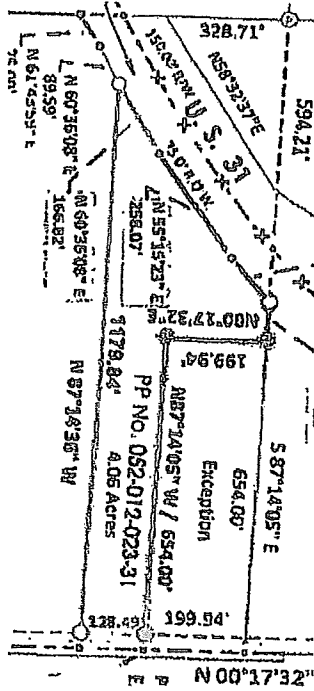
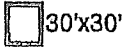
LEGEND	
○	Set PLS bar & cap (#65385 / PM)
⊙	Existing PLS bar & cap (#48687 / Staplay)
⊗	Existing PLS bar & cap (#19846 / Weinert)
⊕	Computed Location by Measurement

FILE: JCS12AMBER-DRAWING1 Sheet 1 of 1 June 12, 2023

I, Charley E. Miszewski a Professional Land Surveyor in the State of Michigan, hereby Certify that this Survey was performed under my direction and supervision, that there are no visible encroachments, other than as shown hereon, that the Ratio of Closure of the unadjusted field observations was at least 1 in 5000 and that this Plat meets the requirements of ACT 132 of the PUBLIC ACTS of 1970, as amended.

Charley E. Miszewski
Charley E. Miszewski, PLS No. 65385 6-13-23
Dated

PM Surveying, LLC
Charley E. Miszewski
Professional Land Surveyor
5045 North Pine Street
Fountain, Michigan 48410



Fence built at 25' from US-31

Driveways around storage units at a minimum of 30 feet wide.

50' driveway going into gated facility to prevent truck/trailers from impeding traffic.

14' gate with keypad to allow customers 24 hour access.

N. Scottville Rd.

CITY OF SCOTTVILLE
COUNTY OF MASON, MICHIGAN

At a regular meeting of the City Commission of the City of Scottville held at the Scottville _____, _____ Main Street, Scottville, Michigan, within the City, on ___ day of _____ 2024, at 6:00 p.m. Local Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following Ordinance was offered by Commissioner _____ and was supported by Commissioner _____:

ORDINANCE NO. 24-04

AN ORDINANCE TO AMEND CHAPTER 153 OF TITLE XV OF THE CODE OF ORDINANCES OF THE CITY OF SCOTTVILLE, THE CITY OF SCOTTVILLE ZONING ORDINANCE, AND MATTERS RELATED THERETO

[To add self-storage facility as permitted use in highway commercial district]

THE CITY OF SCOTTVILLE (the "City") ORDAINS:

Section 1. Amendment of Section 153.004 of Chapter 153 of Title XV of the City of Scottville Code of Ordinances. Section 153.004 of Chapter 153 of Title XV of the Scottville Code of Ordinances (the "City Code") is hereby amended to add the following definition in alphabetical order:

SELF-STORAGE FACILITY. Any real property designed or used for the purpose of renting or leasing individual storage space to tenants who are to have access to that space for the purpose of storing and removing personal property.

Section 2. Addition of a New Section, Section 153.219, to Chapter 153 of Title XV of the City of Scottville Code of Ordinances. A new section, Section 153.219, entitled "SELF-STORAGE FACILITY" is hereby added to Chapter 153 of Title XV of the City Code to read in its entirety as follows:

§ 153.219 SELF-STORAGE FACILITY.

(A) Minimum lot area shall be two (2) acres.

- (B) Prior to construction of a self-storage facility, a site plan displaying the layout of the facility and a narrative describing the use of the facility and compliance with relevant Ordinances must be submitted to the Zoning Administrator.
- (C) Self-storage facilities must be completely enclosed in a secure fence of at least six feet (6') in height.
- (D) There must be at least one gate of twenty feet (20') in width or more to accommodate emergency vehicles.
- (E) All gates must be secured from unauthorized entry and equipped with "Knox Box" or similar emergency access device, located within the immediate vicinity of the gate.
- (F) Interior drive aisles or roadways shall not be less than twenty feet (20') in width.
- (G) All outdoor lighting must include an automatic timer which will turn off the light after one (1) hour without use. Outdoor lighting must be shielded to prevent illumination of the sky or adjacent properties.
- (H) Self-storage facilities, and structures within them, shall not be used for any activity other than the renting or leasing of space for storing and removing personal property. Prohibited uses include, but are not limited to, commercial, retail, industrial activities and use as a dwelling unit.

Section 3. Amendment of Appendix A of Chapter 153 of Title XV of the of the City of Scottville Code of Ordinances. Appendix A of Chapter 153 of Title XV of the City Code, entitled "TABLE OF USE REGULATIONS," is hereby amended to add the following as a Use Permitted as a Matter of Right within the HC – Highway Commercial Zoning District:

3. Self-Storage Facility

Section 4. Amendment of Appendix B of Chapter 153 of Title XV of the of the City of Scottville Code of Ordinances. Appendix A of Chapter 153 of Title XV of the City Code, entitled "TABLE OF GENERAL BULK REGULATIONS," is hereby amended to add the following within the HC – Highway Commercial Zoning District:

District	Group	For Uses Listed Below	Minimum Net Building Area (in sq. ft. unless otherwise noted)	Minimum Lot Width (in feet)	Required Front Yard Setback (in feet)	Required Side Yard Depth (in feet)	Total Width Both Required Side Years (in Feet)	Required Read Yard Depth (in feet)	Maximum Building Height (in feet)	Minimum Floor Area of Dwelling Unit (sq. ft.)

HC	K-5	Self-storage facility	1 acre	200	25	10	25	10	2-1/2 stories or 35 ft.	n/a
----	-----	-----------------------	--------	-----	----	----	----	----	-------------------------	-----

Section 5. Severability. The terms and provisions of this Ordinance shall be deemed to be severable, and should any section, clause or provision hereof be declared to be invalid, the same shall not affect the validity of any other section, clause, or provision of the ordinance, if the same may be given effect without the provisions thus declared to be invalid.

Section 6. Repeal. All resolutions or ordinances, and parts thereof, which are in conflict, in whole or in part, with any of the provisions of this Ordinance are hereby repealed.

Section 7. Effective Date; Publication. A notice of adoption of this Ordinance shall be published in a newspaper of general circulation in the City within 15 days after adoption. This Ordinance shall take effect upon the expiration of seven days after publication.

The vote to adopt this Ordinance amendment and Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSTAIN: _____

THE ORDINANCE AMENDMENT IS DECLARED TO BE DULY ADOPTED.

Kelse Lester, Clerk
City of Scottville

STATE OF MICHIGAN)
) ss.
COUNTY OF MASON)

I, the undersigned, the duly qualified and acting Clerk of the City of Scottville, Mason County, Michigan, do hereby certify that the foregoing is a true and copy of an ordinance adopted by the City Commission at a regular meeting on the ___ day of _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ___ day of _____, 2024.

Kelse Lester, Clerk
City of Scottville

Ordinance introduced: 10/14/2024
Description published: 10/14/2024
Ordinance adopted:
Ordinance effective:

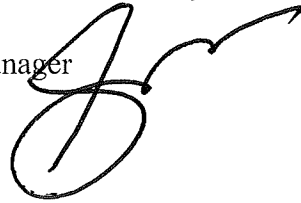
CITY OF SCOTTVILLE
MEMORANDUM

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, Interim City Manager

Date: November 25, 2024

Subject: Request for Enactment of a Proposed Ordinance to Amend Chapter 93 of Title IX of the Code of Ordinances of the City of Scottville and Matters Related Thereto That Would Prohibit Ingress and Egress From the Riverbanks of Riverside Park Into the Pere Marquette River and Provide the City Manager With Authority to Make Rules and Regulations to Regulate the Use of Parks and Public Grounds With City Commission Approval



Background: As you will recall from your discussion at the October 14, 2024 meeting of the City Commission, Commissioners discussed the need for regulation of the use of the riverbank at Riverside Park due to regulations of the Michigan Department of Natural Resources that require strict control of riverbank erosion and the need to easily implement rules and regulations for the use of City parks and public grounds. Subsequently, the City Commission considered a proposed amendment to the City of Scottville Code of Ordinances that would provide a means to accomplish each of these two requirements, and it approved the introduction of the aforementioned amendment to the City's Code of Ordinances.

Accompanying this memorandum is the proposed Ordinance that would amend the Code of Ordinances of the City of Scottville to prohibit riverbank use for ingress and egress into the river at Riverside Park and that would provide the City Manager with the authority to make rules and regulations, subject to the approval of the City Commission, pertaining to the use of parks and public grounds as is necessary to provide for the health, safety, morals, and welfare of the public. This proposed amendment to the City's Code of Ordinances is provided for Commissioners' information and consideration of whether the Commission should approve enactment of this Ordinance.

Recommendation: It is recommended that after discussion of the proposed Ordinance to amend Chapter 93 of Title IX of the Code of Ordinances of the City of Scottville, and matters related thereto, that would prohibit ingress and egress from the riverbanks of Riverside Park into the Pere Marquette River and that would provide the City Manager with authority to make rules and regulations to regulate the use of parks and public grounds with City Commission approval, the City Commission approve enactment of the proposed Ordinance that accompanies this memorandum.

CITY OF SCOTTVILLE
COUNTY OF MASON, MICHIGAN

At a regular meeting of the City Commission of the City of Scottville held at the
Scottville _____, _____ Main Street, Scottville, Michigan, within the City, on ___ day
of _____ 2024, at 6:00 p.m. Local Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following Ordinance was offered by Commissioner _____ and was supported
by Commissioner _____:

ORDINANCE NO. 24-05

**AN ORDINANCE TO AMEND CHAPTER 93 OF TITLE IX OF THE CODE OF
ORDINANCES OF THE CITY OF SCOTTVILLE AND MATTERS RELATED
THERETO**

[To add regulations for use of riverbank of the Pere Marquette River in Riverside Park]

THE CITY OF SCOTTVILLE (the "City") ORDAINS:

Section 1. Amendment of Section 93.07 of Chapter 93 of Title IX of the City of Scottville Code of Ordinances. Section 93.07 of Chapter 93 of Title IX of the Scottville Code of Ordinances (the "City Code") is hereby amended to read in its entirety as follows:

§ 93.07 USE OF RIVERBANK

(A) No person shall utilize the riverbank of the Pere Marquette River within Riverside Park for ingress to or egress from the Pere Marquette River, to launch watercraft or other objects into the Pere Marquette River, or to retrieve watercraft or other objects from the Pere Marquette River. This prohibition includes, but is not limited to launching kayaks, canoes, paddle boards, and other watercraft; and use of the riverbank for swimming, wading, entering the river for the purpose of fishing, or other recreational activities. All access to the Pere Marquette River shall be made via the boat launch within Riverside Park and shall be in accordance with the provisions of the City Code and rules and regulations promulgated by the City with respect to Riverside Park as permitted in this Chapter.

(B) For the purposes of this section, "riverbank" means the area beginning five (5) feet inland from the point where the land begins to slope downward toward the existing waterline of Pere Marquette River and ending five feet below the existing waterline of the Pere Marquette River, extending along the entire length of the Pere Marquette River as it runs through Riverside Park.

(C) Any individual who violates this section is subject to a municipal civil infraction in accordance with § 10.99 of the City Code and subject to the following fines:

- (1) The fine for any first offense of this section shall be not less than \$250, plus costs, expenses and other sanctions.
- (2) The fine for any offense which is a first repeat offense, or any subsequent offense, of this section shall be not less than \$500, plus costs, expenses and other sanctions.

For the purposes of this section, "repeat offense" is defined in the same manner as § 10.99 of the City Code.

Section 2. Addition of Section 93.08 of Chapter 93 of Title IX of the City of Scottville Code of Ordinances. A new section, Section 93.08, entitled "Additional Rules," is hereby added to Chapter 93 of Title IX of the City Code to read in its entirety as follows:

§ 93.08 ADDITIONAL RULES.

The City Manager is empowered to make additional rules and regulations subject to the approval of the City Commission, pertaining to the conduct and use of parks and public grounds as are necessary to administer the same and to protect public property and the safety, health, morals, and welfare of the public, and any violation of the rules and regulations shall constitute and may be punished as a violation of this code by imposition of the penalty prescribed in § 10.99.

Section 3. Severability. The terms and provisions of this Ordinance shall be deemed to be severable, and should any section, clause or provision hereof be declared to be invalid, the same shall not affect the validity of any other section, clause, or provision of the ordinance, if the same may be given effect without the provisions thus declared to be invalid.

Section 4. Repeal. All resolutions or ordinances, and parts thereof, which are in conflict, in whole or in part, with any of the provisions of this Ordinance are hereby repealed.

Section 5. Effective Date; Publication. A notice of adoption of this Ordinance shall be published in a newspaper of general circulation in the City within 15 days after adoption. This Ordinance shall take effect upon the expiration of seven days after publication.

The vote to adopt this Ordinance amendment and Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSTAIN: _____

THE ORDINANCE AMENDMENT IS DECLARED TO BE DULY ADOPTED.

Kelse Lester, Clerk
City of Scottville

STATE OF MICHIGAN)
) ss.
COUNTY OF MASON)

I, the undersigned, the duly qualified and acting Clerk of the City of Scottville, Mason County, Michigan, do hereby certify that the foregoing is a true and copy of an ordinance adopted by the City Commission at a regular meeting on the ___ day of _____, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ____ day of _____, 2024.

Kelse Lester, Clerk
City of Scottville

Ordinance introduced: 10/14/2024
Description published: 10/19/2024
Ordinance adopted:
Ordinance effective:

**CITY OF SCOTTVILLE
MICHIGAN
RESOLUTION TO ESTABLISH YEAR 2025 REGULAR
CITY COMMISSION MEETING DATES
RESOLUTION NO: 24-19**

WHEREAS Section 7.1 of the Scottville City Charter requires the City Commission to provide by resolution for the time and place of its regular meetings, and,

WHEREAS Section 7.1 further states that the City Commission shall hold two regular meetings each month: and,

WHEREAS, The City Commission has determined that 6:00pm shall be the meeting time for the 2025 calendar year.

NOW, THEREFOR BE IT RESOLVED, the City Commission hereby establishes the following dates for its regular meetings in calendar year 2025 to be held at Scottville City Hall, 105 Main St Scottville, MI 49454 at 6:00pm.

Monday, January 13, 2025	Monday, July 14, 2025
Monday, January 27, 2025	Monday, July 28, 2025
Monday, February 10, 2025	Monday, August 11, 2025
Monday, February 24, 2025	Monday, August 25, 2025
Monday, March 10, 2025	Monday, September 8, 2025
Monday, March 24, 2025	Monday, September 22, 2025
Monday, April 14, 2025	Monday, October 13, 2025
Monday, April 28, 2025	Monday, October 27, 2025
Monday, May 12, 2025	Monday, November 10, 2025
Tuesday, May 27, 2025*	Monday, November 24, 2025
Monday, June 9, 2025	Monday, December 1, 2025**
Monday, June 23, 2025	Monday, December 15, 2025**

December meetings held the 1st & 3rd Monday due to Christmas

The above preamble and resolution were moved for adoption by Commissioner _____ with support from Commissioner _____.

The motion for adoption received the following vote:

Yes:

No:

Absent/Abstain:

I certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1581st Regular Meeting held this 25th day of November 2024.

Kelse Lester, Clerk

**CITY OF SCOTTVILLE
MICHIGAN
RESOLUTION TO ESTABLISH YEAR 2025 REGULAR
CITY PLANNING COMMISSION MEETING DATES
RESOLUTION NO. 24-20**

WHEREAS The Planning Commission shall set dates each year in which they will meet, and.

WHEREAS The Planning Commission now recommends to the City Commission to adopt their meeting calendar for 2025.

NOW, THEREFORE BE IT RESOLVED, the City Commission hereby establishes the following dates for the Planning Commission's regular meetings in calendar year 2025 to be held at Scottville City Hall, 105 N. Main St. Scottville MI, 49454 at 5:30pm.

No meeting in January
Tuesday, February 4, 2025
Tuesday, March 4, 2025
Tuesday, April 1, 2025
Wednesday, May 7, 2025*
Tuesday, June 3, 2025
Tuesday, July 1, 2025
Wednesday, August 6, 2025*
Tuesday, September 2, 2025
Tuesday, October 7, 2025
Wednesday, November 5, 2025*
Tuesday, December 2, 2025
*Changed for Election

BE IT FURTHER RESOLVED, that if there are no items of business in any given month a meeting may be cancelled by the Chairperson of the Planning Commission.

The above preamble and resolution were moved for adoption by Commissioner _____ with support from Commissioner_____.

The motion for adoption received the following vote:

YES

NO

ABSENT/ABSTAIN

I certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1581st Regular Meeting held this 25th day of November 2023.

Kelse Lester, Clerk

**CITY OF SCOTTVILLE, MICHIGAN
RESOLUTION TO AMEND YEAR 2025 REGULAR
CITY PARKS & RECREATION BOARD MEETING DATES
RESOLUTION NO. 24-21**

WHEREAS, The Parks & Recreation Board shall set dates each year on which they will meet.

NOW, THEREFORE BE IT RESOLVED, The City Commission hereby establishes the following dates for the Parks & Recreation Board regular meetings in calendar year 2025 to be held at Scottville City Hall, 105 N. Main St, Scottville MI 49454 at 6:00pm during the months of November-April and at Riverside Park Pavilion, 700 S Scottville Rd. Scottville MI 49454 at 6:00pm during the months of May-October.

No meeting in January

Monday, February 3, 2025

Monday, March 3, 2025

Monday, April 7, 2025

Monday May 5, 2025

Monday June 2, 2025

Monday July 7, 2025

Monday August 4, 2025

Thursday September 4, 2025*

Monday October 6, 2025

No Meeting in November

No meeting in December

*Changed for Labor Day

AND BE IT FURTHER RESOLVED, that if there are no items of business in any given month that a meeting may be cancelled by the Chairperson of the Parks & Recreation Board.

The above preamble and resolution were moved for adoption by Commissioner _____
with support from Commissioner _____.

The Motion for adoption received the following vote:

YES

NO

ABSENT

ABSTAIN

I certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1581st Regular Meeting held this 25th day of November 2024.

Kelse Lester, Clerk

**CITY OF SCOTTVILLE
MICHIGAN
RESOLUTION TO ESTABLISH YEAR 2025 REGULAR
DOWNTOWN DEVELOPMENT AUTHORITY BOARD MEETING DATES
RESOLUTION NO. 24-22**

WHEREAS The Scottville Downtown Development Board shall set dates each year in which they will meet, and.

WHEREAS the DDA now recommends to the City Commission to adopt their meeting calendar for 2025.

NOW, THEREFORE BE IT RESOLVED, the City Commission hereby establishes the following dates for the DDA Board's regular meetings in calendar year 2025 to be held at 105 N. Main St. Scottville, MI 49454 at 8:30am.

Thursday, January 9, 2025
Thursday, February 13, 2025
Thursday, March 13, 2025
Thursday, April 10, 2025
Thursday, May 8, 2025
Thursday, June 12, 2025
Thursday, July 10, 2025
Thursday, August 14, 2025
Thursday, September 11, 2025
Thursday, October 9, 2025
Thursday, November 13, 2025
Thursday, December 11, 2025

The above preamble and resolution were moved for adoption by Commissioner _____ with support from _____.

The motion for adoption received the following vote:

YES

NO

ABSENT

ABSTAIN

I certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1581st Regular Meeting held this 25th day of November 2024.

Kelse Lester, Clerk