

CITY OF SCOTTVILLE
COMMISSION MEETING AGENDA
1584th Regular Meeting
Monday January 13, 2025, 6pm
Senior Center 140 S. Main St. Scottville MI 49454

1. Call to Order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
4. Additions to the Agenda
5. Approval of Agenda
6. Approval of the Consent Agenda

Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. Approval of 1583rd Regular Meeting Minutes
- B. Approval of Bills \$318,547.34

7. Public Comment

Those addressing Commission are asked to provide their name and address and will be limited to two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.

8. Correspondence- Chickens: Use, Shelter, & Storage

9. Department Reports

- a. City Manager
- b. Police Chief
- c. City Attorney
- d. Mayor
- e. Treasurer/Clerk
- f. Assessor
- g. Department of Public Works
- h. Committee Reports
- i. Mason County Commissioner Representative
- j. MCRFA Representative
- k. DDA Representative

10. Unfinished Business

- a. Financial Action Plan & Remedies

11. New Business

- a. 2025 Poverty Guidelines- Resolution 25-01
- b. Brownfield Redevelopment Authority Appointment- Goodlein
- c. LMTA Representative Appointment- Shafer
- d. DDA Appointment- Pagels
- e. Transmittal of Documents Pertaining to City's Financial Difficulties
- f. Full Term Vacancy Appointment-Daws
- g. Closed Session- Attorney/Client Privileged Communication- Nordlund & Associates

12. Public Comment

Those addressing Commission are asked to provide their name and address and will be limited to three minutes of speaking time. Commission will hear all comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.

13. Commissioner Comment

OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.

The 1583rd Regular Commission meeting of the Scottville City Commission held at Scottville Area Senior Center 140 S. Main St on December 16, 2024.

Called to order at 6pm by Mayor Dixie Spore.

Present at Roll Call:

Copenhaver

Spencer

Wallager

Wyman

Mayor Spore

Absent: Thue & Jensen

Also in attendance: Interim City Manager Goodlein, Attorney Figua, & Clerk Lester

Additions/Deletions to Agenda-

ADD; NB; ITEM C 2;

Approval of Agenda

Motion, by Copenhaver with support from Spencer to approve the agenda with noted additions.

Motion carried.

Approval of Consent Agenda

Motion, by Wyman support from Spencer to approve the consent agenda as presented.

Motion carried.

Public Comment (*Agenda Items Only, 2 minutes*)

Tom Rotta

Correspondence-

Department Reports

- a. City Manager- Pre meeting notes provided by Goodlein.
- b. Police Department- Statistical report provided by Skinner.
- c. Mayor- N/A
- d. Attorney- N/A
- e. Treasurer/Clerk- N/A
- f. DPW- N/A
- g. Assessor- N/A
- h. Committee Reports-
Finance
Personnel
- i. Mason County Commissioner Representative- N/A
- j. MCRFA Representative- Lehrbass provided the MCRFA is currently working on their 10 year plan and thanked those involved with the Christmas Parade.
- k. DDA Representative- N/A

Unfinished Business

- a. **No Repose from Norlund & Associates**

Item to be discussed at the next regular scheduled meeting 1/13/25 during a proposed closed session.

New Business-

- a. **RFP Selection; Water/Sewer Rate Study**

Motion, by Spencer with support from Copenhagen to accept the proposal submitted by Utility Financial Solutions, LLC as presented.

Motion carried.

b. Budget Amendments for Water/Sewer Study- Resolution 24-23

Motion by Wyman with support from Spencer to approve resolution 24-23 as presented in conjunction with the necessary budget amendments for the Water/Sewer Rate Study.

Roll call vote

YES: DC, MS, DS, BW & RW

NO/ABSTAIN: None

ABSENT: ET & RJ

Motion carried.

**c. 1. Notice of Expected Revenue Deficiencies in 24/25 Operating Budget
2. Police Department & SAFEbuilt Expenses**

Motion, by Wyman with support from Copenhagen to authorize City Manager Clarence Goodlein to begin discussion with local entities and explore options on alternative cost sharing methods regarding Police Service and Zoning Administration on behalf of the City of Scottville.

Motion carried.

d. Planning Commission Appointment

Motion, by Wyman with support from Wallager to approve the letter of interest Submitted by Kayleen Moffitt and appoint to the Planning Commission.
Motion carried.

d. Board of Review Appointment

Motion, by Spencer with support from Wallager to accept the letter of interest submitted by Jamie Daws and appoint to the Board of Review.
Motion carried.

e. Thue Resignation/Full Term Vacancy Declaration

Motion, by Spore with support from Spencer to accept the resignation of Eric Thue and declare a full-term vacancy.
Motion carried.

f. Jensen Resignation/Full Term Vacancy Declaration

Motion, by Spore with support from Wallager to accept the resignation of Renee Jensen and declare a full-term vacancy on the Scottville City Commission.
Motion carried.

Public Comment-

Garth Lemire

Tom Rotta

Katrina Skinner

Kei Steffes

Commissioner Comment-

Spore thanked those involved with the Christmas Parade held 12-14-24.

Adjournment-

Motion, by Spencer with support from Wyman to adjourn.

Motion Carried 7:05pm.

Kelse Lester, Clerk

Dixie Spore, Mayor

SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 12/17/2024 - 01/13/2025

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
1-2025	BLUE CROSS BLUE SHIELD OF MICHIGAN	INSURANCE	POOL	427.08
12-16-24	WILLIAM	SANTA	POOL	300.00
12-17-2024	CONSUMERS ENERGY	105 W GREEN	POOL	89.94
12-18-24	VISA	RIVERSIDE	POOL	32.90
1-25	AT & T MOBILITY	PHONE	POOL	299.77
1-2025	MI MUNICIPAL UNEMPLOYMENT	4TH QTER UNEMPLOYMENT	POOL	4.03
12-2024	MIKA, MEYERS, BECKETT & JONES, PLC	LAWYER MATTERS	POOL	7,647.00
12162408	DMC UNLIMITED	COMPUTER	POOL	287.00
676944, 743130	SAFEBUILT	ZONING	POOL	6,832.00
2024.016	MASON COUNTY DPW	SEMI ANNUAL CONSULTING	POOL	1,114.44
12172410	DMC UNLIMITED	COMPUTER SERVICE	POOL	525.30
2024.017	MASON COUNTY DPW	SEMI ANNUAL WEST SHORE CONSU	POOL	6,222.17
20250395	MISS DIG	ANNUAL MEMBERSHIP	POOL	1,043.11
2266	JR ACCOUNTING	ACCOUNTING SUPPORT	POOL	693.75
1533696,1533697	STRONG INDUSTRIAL SUPPLY	SHOP SUPPLIES	POOL	35.28
1-2025	CONSUMERS ENERGY	LIGHTS	POOL	1,172.83
11-5-2024	MASON COUNTY CLERK	ELECTION	POOL	328.74
1-2025	KELSE LESTER	CHRISTMAS PARADE	POOL	47.00
12312401	DMC UNLIMITED	ELECTION COMPUTER	POOL	1,057.99
1-2-2025	CONSUMERS ENERGY	LIGHTS	POOL	313.20
11247148	LEXIPOL LLC	ANNUAL MCOLES	POOL	539.00
1532511	STRONG INDUSTRIAL SUPPLY	SUPPLIES	POOL	45.63
0239-003711592	REPUBLIC SERVICES	GARBAGE SERVICES	POOL	7,799.57
551-647043	STATE OF MI -MI STATE POLICE	TOKEN FEE	POOL	30.00
12-31-24	LUDINGTON DAILY NEWS	ADVERTISING	POOL	442.40
1-2-2025	MASON COUNTY TREASURER	PRIOR YEAR	POOL	10.54
1-6-2025	CONSUMERS ENERGY	LIGHTS	POOL	2,744.54
382150	751 PARTS CO INC	EQUIP REPAIR	POOL	132.43
25QTR1.CRT058	DRUG SCREENS PLUS	DRUG SCREENING	POOL	48.00
1-2-2025	MASON COUNTY RURAL FIRE AUTHORITY	TAX DISBURSEMENT	POOL	18,208.30
1-3-2025	MASON COUNTY CENTRAL SCHOOLS	TAX DISBURSEMENT	POOL	91,728.29
1-3-25	WEST SHORE ESD	TAX DISBURSEMENT	POOL	43,180.99
1-3-25	WEST SHORE COMMUNITY COLLEGE	TAX DISBURSEMENT	POOL	37,304.51
1-3-25	LUDINGTON MASS TRANSPORTATION AUTHO	TAX DIST	POOL	1,472.14
1-3-25	MASON COUNTY TREASURER	TAX DISBURSEMENT	POOL	47,811.29
1-3-25	CITY OF SCOTTVILLLE TAXES	TAX PAYOUT	POOL	28,802.33
1237849	SAFEBUILT	ZONING/PERMITS	POOL	4,566.00
59701	ALL ACCESS CARE	DRUG TESTING	POOL	35.00
39556	AMERICAN LEGAL	RENEWAL YEARLY	POOL	550.00
0161	EXTREME TREES	TREE REMOVAL	POOL	1,350.00
SAFE BUILT	CITY OF SCOTTVILLE	SAFE BUILT REFUND	POOL	375.00
4397	MASON COUNTY ROAD COMMISSION	SALT/SAND	POOL	2,897.85
Report Total:				318,547.34

CITY OF SCOTTVILLE
MEMORANDUM

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, City Manager

Date: January 13, 2025

Subject: City Ordinance §153.045 – Chickens: Use, Shelter, & Storage

Recently, City Administration has become aware of the implementation of a provision of Public Act 132 of 2019 that requires that chickens not be caged and given “free-range” after 12/31/2024. Please be advised that this provision of PA 132 of 2019 does not apparently conflict with the City Ordinance regulating chicken since it only pertains to commercial operation that house and control more than 3,000 chickens for the purpose of harvesting eggs.

For your information a copy of PA 132 of 2019 accompanies this memorandum.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

DR. TIM BORING
DIRECTOR

Michigan Cage-Free Egg Law Summary

Public Act 132 of 2019 updated the Animal Industry Act (Public Act 466 of 1988) to require shell eggs sold in the state of Michigan to be from cage-free housing systems starting December 31, 2024. This new requirement does not apply to the sale of shell eggs that are the product of a farm with less than 3,000 egg-laying hens.

In general, the law prohibits business owners from engaging in the sale of any shell egg in this state that they know (or should know) is the product of an egg-laying hen that was confined in a manner that is inconsistent with the cage-free requirements. The law places responsibility on any business owner who sells shell eggs to ensure the eggs meet the state requirements.

The specific details for cage-free housing systems are outlined in the Animal Industry Act, Chapter 287.746. These details specify how, in indoor environments, the hens must be free to roam unrestricted, except for the parameters outlined in the law. Farm employees must be able to provide care to the hens while standing within the hens' usable floor space.

For both indoor and outdoor environments, the hens must be provided enrichments that allow them to exhibit natural behaviors; and in the environments, cage systems commonly described as battery cages, colony cages, enriched cages, enriched colony cages, or any cage system similar to those systems cannot be included.

The law also prohibits operators from tethering or confining hens, for all or the majority of a day, in a manner that prevents them from lying down, standing up, fully extending their limbs, or turning around freely. In addition, egg-laying hens cannot be tethered or confined in an enclosure other than a cage-free housing system or with less than the amount of usable floor space per hen as provided in the housing guidelines for cage-free production contained in "Animal Husbandry Guidelines for U.S. Egg-Laying Flocks," 2017 edition, published by United Egg Producers.

The new requirement in Public Act 132 is specific to shell eggs, meaning a whole egg of an egg-laying hen in its shell form that is intended for use as human food and it is from a female domesticated chicken, turkey, duck, goose, or guinea fowl kept for the purpose of egg production. This law does not apply to liquid or cooked egg products.

Overall, the expectation from the Department is for business owners who are selling shell eggs subject to this law must obtain written confirmation from their suppliers that the eggs were produced in an environment that meets Michigan's cage-free requirements. That confirmation should be made available upon request by the Department.

For more information and the answers to frequently asked questions, please visit www.michigan.gov/mdard/food-dairy/foodlaw/cage-free-egg-law.

Act No. 132
Public Acts of 2019
Approved by the Governor
November 21, 2019
Filed with the Secretary of State
November 21, 2019
EFFECTIVE DATE: February 19, 2020

**STATE OF MICHIGAN
100TH LEGISLATURE
REGULAR SESSION OF 2019**

Introduced by Senator Daley

ENROLLED SENATE BILL No. 174

AN ACT to amend 1988 PA 466, entitled “An act to authorize and require the appointment of a state veterinarian within the department of agriculture; to protect the human food chain and the livestock and aquaculture industries of the state through prevention, control, and eradication of infectious, contagious, or toxicological diseases of livestock and other animals; to prevent the importation of certain nonindigenous animals under certain circumstances; to safeguard the human population from certain diseases that are communicable between animals and humans; to prevent or control the contamination of livestock with certain toxic substances through certain livestock or livestock products; to provide for indemnification for livestock under certain circumstances; to provide for certain powers and duties for certain state agencies and departments; to provide for the promulgation of rules; to provide for certain hearings; to provide for remedies and penalties; and to repeal acts and parts of acts,” by amending the title and sections 1, 3, 7, 9, 11b, 12, 14, 19, 20, 22, 31, 39, 40, 43, 44, and 46 (MCL 287.701, 287.703, 287.707, 287.709, 287.711b, 287.712, 287.714, 287.719, 287.720, 287.722, 287.731, 287.739, 287.740, 287.743, 287.744, and 287.746), the title and section 43 as amended by 1996 PA 369, sections 1, 20, 39, and 40 as amended by 2000 PA 323, sections 3, 9, 11b, 14, 19, 22, and 44 as amended by 2002 PA 458, section 7 as amended by 1994 PA 41, sections 12 and 31 as amended by 2003 PA 271, section 43 as amended by 1996 PA 369, and section 46 as added by 2009 PA 117, and by adding sections 3a, 3b, 12a, 12b, 14a, 17b, 17c, 17d, 40a, 40b, and 43a; and to repeal acts and parts of acts.

The People of the State of Michigan enact:

TITLE

An act to authorize and require the appointment of a state veterinarian within the department of agriculture and rural development; to protect the human food chain and the livestock industry of this state through prevention, control, and eradication of infectious or toxicological diseases of livestock and other animals; to prevent the importation of certain nonindigenous animals under certain circumstances; to safeguard the human population from certain diseases that are communicable between animals and humans; to prevent or control the contamination of animals with certain toxic substances through certain animals or animal products; to provide for indemnification for livestock under certain circumstances; to provide for certain powers and duties for certain state agencies and departments; to provide for the promulgation of rules; to provide for certain hearings; to provide for remedies and penalties; and to repeal acts and parts of acts.

Sec. 1. (1) This act shall be known and may be cited as the “animal industry act”.

(2) This act is intended to protect the health and safety of humans and the health, safety, and welfare of animals and to be consistent with applicable federal and state laws and shall be so construed.

Sec. 3. As used in this act:

(a) "Accredited veterinarian" means a veterinarian approved by the administrator of the United States Department of Agriculture, Animal and Plant Health Inspection Service in accordance with 9 CFR part 161, and considered preapproved to perform certain functions of federal and cooperative state/federal programs.

(b) "Animal" means mollusks, crustaceans, and vertebrates other than human beings including, but not limited to, livestock, exotic animals, aquaculture species, and domestic animals.

(c) "Animal movement certificate" means animal movement authorization established in a manner approved and issued by the director that contains, at a minimum, the following information regarding animals or an animal:

(i) The point of origin and point of destination.

(ii) Official identification.

(iii) Anticipated movement date.

(iv) Any required official test results.

(d) "Animal welfare" means the well-being of animals based upon animal husbandry, animal science, and veterinary science practices and standards.

(e) "Approved laboratory" means a state, federal, or private veterinary diagnostic laboratory approved by the United States Department of Agriculture, Animal and Plant Health Inspection Service, veterinary services, to conduct approved official laboratory tests for a specific reportable animal disease.

(f) "Approved vaccine" means a veterinary biological as described in 9 CFR subchapter E that is administered to livestock or other animals to induce immunity in the recipient and approved by the state veterinarian.

(g) "Aquaculture" means the propagation and rearing of aquaculture species on the approved list of aquaculture species under the Michigan aquaculture development act, 1996 PA 199, MCL 286.871 to 286.884, in controlled or selected environments. Aquaculture includes, but is not limited to, the culturing, producing, growing, using, propagating, harvesting, transporting, importing, exporting, or marketing of aquaculture products.

(h) "Aquaculture facility" means that term as defined in the Michigan aquaculture development act, 1996 PA 199, MCL 286.871 to 286.884.

(i) "Aquaculture lot" means a group of aquatic animals that share approximately the same risk of exposure to a pathogenic agent or toxin within a defined location due to common management or sharing a common aquatic environment.

(j) "Aquaculture species" means that term as defined in the Michigan aquaculture development act, 1996 PA 199, MCL 286.871 to 286.884.

(k) "Autogenous veterinary biological" means all bacteria, viruses, serums, toxins, or analogous products from a specific herd that are custom-made with herd-specific antigens.

(l) "Carcasses" means the dead bodies of domestic animals. Carcasses do not include rendered products.

(m) "Cattle" means all bovine (genus bos) animals, bovinelike animals (genus bison) also commonly referred to as American buffalo or bison, and any cross of these species unless otherwise specifically provided.

(n) "Commingling" means concurrently or subsequently sharing or subsequent use by livestock or other domestic animals of the same pen or same section in a facility or same section in a transportation unit where there is physical contact or contact with bodily excrements, aerosols, or fluids from other livestock or domestic animals.

(o) "Consignee" means a person receiving animals at the point of destination named on an official interstate or intrastate health certificate, official interstate certificate of veterinary inspection or animal movement certificate, entry authorization form, fish disease inspection report, owner-shipper statement, or sales invoice.

(p) "Consignor" means a person moving animals from a point of origin named on an official interstate or intrastate health certificate, official interstate certificate of veterinary inspection or animal movement certificate, entry authorization form, fish disease inspection report, owner-shipper statement, or sales invoice.

(q) "Dealer" means a person required to be licensed under 1937 PA 284, MCL 287.121 to 287.131, and engaged in the business of buying, receiving, selling, exchanging, transporting, negotiating, or soliciting the sale, resale, exchange, transportation, or transfer of livestock.

(r) "Department" means the department of agriculture and rural development.

(s) "Direct movement" means transfer of animals to a destination without unloading the animals en route.

(t) "Director" means the director of the department or his or her authorized representative.

(u) "Disease" means any animal health condition with potential for economic impact, public or animal health concerns, or food safety concerns.

(v) "Disease free zone" means an area in this state with a defined dimension determined by the director to be free of a specific reportable animal disease.

- (w) "Distribute" means to deliver other than by administering or dispensing a veterinary biological.
- (x) "Domestic animal" means a species of animal that lives under the husbandry of humans.
- (y) "Equidae" means all animals of the equine family and includes horses, asses, jacks, jennies, hinnies, mules, donkeys, burros, ponies, and zebras.
- (z) "Exhibition or exposition" means a congregation, gathering, or collection of animals that are presented or exposed to public view for show, display, swap, exchange, entertainment, educational event, instruction, advertising, or competition. Exhibition or exposition does not include livestock for sale at public stockyards, auctions, saleyards, or livestock yards licensed under 1937 PA 284, MCL 287.121 to 287.131.
- (aa) "Exhibition facility" means a facility used or intended to be used for public view, show, display, swap, exchange, entertainment, advertisement, educational event, or competition involving animals. Exhibition facility does not include a public stockyard, an auction saleyard, or an animal yard where animals are accepted on consignment and the auction method is used in the marketing of the animals.
- (bb) "Exhibitor" means a person that presents an animal for public display, exhibition, or competition or enters an animal in a fair, show, exhibition, or exposition.
- (cc) "Exotic animal" means a species of animal that is not native to the United States.
- (dd) "Fair" means a competition and educational exhibition of agricultural commodities and manufactured products for which premiums may be paid.
- (ee) "Feral swine" means swine that have lived their life or any part of their life as free roaming.
- (ff) "Fish disease inspection report" means a document prepared by a fish health laboratory approved by the director, a veterinarian, or a fish health official giving evidence of inspections and diagnostic work performed.
- (gg) "Fish health official" means a veterinarian or a fish health specialist approved by the director who is responsible for conducting aquaculture facility inspections and issuing fish disease inspection reports.
- (hh) "Flock" means all of the poultry on 1 premises or, in the discretion of the department, a group of poultry that is segregated from all other poultry on the same premises.
- (ii) "Garbage" means any animal origin products, including those of poultry and fish origin, or other animal material resulting from the handling, processing, preparation, cooking, or consumption of foods. Garbage includes, but is not limited to, any refuse of any type that has been associated with any such material at any time during the handling, preparation, cooking, or consumption of food. Garbage does not include rendered products or manure.
- (jj) "Genetically engineered" refers to an organism whose genome, chromosomal or extrachromosomal, is modified permanently and heritably using recombinant nucleic acid techniques, or the progeny thereof.
- (kk) "Grade" means an animal for which no proof of registration with an appropriate breed registry is provided.
- (ll) "Herd" means an isolated group of livestock maintained on common ground for any purpose, or 2 or more groups of livestock under common ownership or supervision that are geographically separated but that have an interchange or movement of livestock without regard to health status as determined by the director.
- (mm) "Herd or flock of origin" means any herd or flock in which animals are born and remain until movement or any herd or flock in which animals remain for at least 30 days immediately following direct movement into the herd or flock from another herd or flock. Herd or flock of origin includes the place of origin, premises of origin, and farm of origin.
- (nn) "High-risk area" means an area in this state that has a defined dimension determined by the director in which a specific reportable animal disease has been diagnosed in domesticated animals.
- (oo) "Infectious disease" means a disorder caused by an organism, including, but not limited to, a bacteria, virus, fungus, parasite, prion, or analogous organism, and that can be directly or indirectly passed from animal to animal.
- (pp) "Infected zone" means an area in this state that has a defined dimension determined by the director in which a specific reportable animal disease is present in animals and separated from a disease-free zone by a surveillance zone.
- (qq) "Intrastate movement" means movement from 1 premises to another within this state.
- (rr) "Isolated" means the physical separation of animals by a physical barrier or geographical distance in such a manner that other animals do not have access to the isolated animals' bodies, excrement, aerosols, or discharges, as approved by the director.
- (ss) "Law enforcement agency" means the department of state police, the department of natural resources, a law enforcement agency of a county, township, city, or village, or a tribal law enforcement agency that is responsible for the prevention and detection of crime and enforcement of the criminal laws of this state.

(tt) "Livestock" means those species of animals used for human food or for fiber or those species of animals used for service to humans. Livestock includes, but is not limited to, cattle, sheep, new world camelids, old world camelids, goats, bison, privately owned cervids, ratites, swine, equids, poultry, aquaculture species, and rabbits. Livestock does not include dogs or cats.

(uu) "Livestock auction market" means a livestock market where livestock is accepted on consignment and the auction method is used in the marketing of consigned livestock as defined in 1937 PA 284, MCL 287.121 to 287.131.

(vv) "National Poultry Improvement Plan" means a plan for the control or eradication of certain poultry diseases that is published in 9 CFR parts 56, 145, 146, and 147.

(ww) "Native" means an animal born and raised in this state, or legally imported into this state and having complied with entry requirements prescribed by the director, and having been maintained in this state for at least 30 days.

(xx) "New world camelids" means animals belonging to the genus llama and vicuna of the family camelidae of the order artiodactyla including, but not limited to, the llama, alpaca, vicuna, and guanaco.

(yy) "Offal" means the waste parts resulting from the processing of animals, poultry, fish, and aquaculture species. Offal does not include rendered products.

(zz) "Official identification" means an identification ear tag, tattoo, electronic identification, or other identification approved by the United States Department of Agriculture or the department.

(aaa) "Official interstate health certificate" or "official interstate certificate of veterinary inspection" means a form in paper or electronic format approved by the director with a unique identifier that documents the information required under section 20 and that is issued for animals that are being imported to or exported from this state not more than 30 days prior to the importation or exportation of those animals. A photocopy of an official interstate health certificate or an official interstate certificate of veterinary inspection is considered an official copy if certified as a true copy by the issuing veterinarian or animal health official of the state of origin.

(bbb) "Official intrastate health certificate" or "official intrastate certificate of veterinary inspection" means a form in paper or electronic format approved by the director with a unique identifier that documents the information required under section 20 and that is issued for animals that are being moved within this state not more than 30 days prior to the movement of those animals. A photocopy of an official intrastate health certificate of veterinary inspection is considered an official copy if certified as a true copy by the issuing veterinarian or animal health official.

(ccc) "Official test" means a sample of specific material collected from an animal with official identification by an accredited veterinarian, state or federal veterinary medical officer, or other person authorized by the director and analyzed by a laboratory certified by the United States Department of Agriculture or the department to conduct the test, or a diagnostic injection administered and analyzed by an accredited veterinarian or a state or federal veterinary medical officer. An official test is conducted only by an accredited veterinarian or a state or federal veterinary medical officer except under special permission by the director.

(ddd) "Official vaccination" means a vaccination that the director has designated for a reportable animal disease, administered by an accredited veterinarian or a state or federal veterinary medical officer, and documented on a form supplied by the department.

(eee) "Old world camelid" means a Bactrian or an Arabian or dromedary camel.

(fff) "Originate" means the direct movement of animals from a herd or flock of origin.

(ggg) "Person" means an individual, partnership, corporation, cooperative, association, joint venture, or other legal entity including, but not limited to, contractual relationships.

(hhh) "Potential high-risk area" means an area in this state that has a defined dimension determined by the director in which a specific reportable animal disease has been diagnosed in wild animals.

(iii) "Poultry" means, but is not limited to, chickens, guinea fowl, turkeys, waterfowl, pigeons, doves, peafowl, and game birds that are propagated and maintained under the husbandry of humans.

(jjj) "Prior entry permit" means a code that is obtained from the department for specific species of animals imported into this state that is recorded on the official interstate health certificate, official interstate certificate of veterinary inspection, or fish disease inspection report before entry into this state.

(kkk) "Prior movement permit" means prior documented permission given by the director before intrastate movement of an animal.

(lll) "Privately owned cervid" means all species of the cervid family including, but not limited to, deer, elk, moose, and all other members of the family cervidae propagated and maintained under the husbandry of humans for the production of meat and other agricultural products, sport, exhibition, or any other purpose approved by the director. A privately owned cervid at large remains a privately owned cervid as long as it bears visible identification and is recovered by its owner within 48 hours after the time the cervid is discovered.

(mmm) "Pullorum-typhoid" means a disease of poultry caused by *Salmonella pullorum* or *Salmonella gallinarum*.

(nnn) "Pullorum-typhoid clean flock" means a flock that receives and maintains this status by fulfilling the requirements prescribed in the National Poultry Improvement Plan.

(ooo) "Quarantine" means enforced isolation of an animal or group of animals or restriction of movement of an animal or group of animals, equipment, feed and food products, or vehicles to or from any structure, premises, or area of this state, including the entirety of this state, determined by the director.

(ppp) "Ratite" means flightless birds having a flat breastbone without the keellike prominence characteristic of most flying birds. Ratites include, but are not limited to, cassowaries, kiwis, ostriches, emus, and rheas.

(qqq) "Reasonable assistance" means safely controlling an animal by corralling, stabling, kenneling, holding, tying, chemically restraining, or confining by halter or leash or crowding the animal in a safe and sensible manner so an examination or testing procedure considered necessary by the director can be performed.

(rrr) "Recombinant nucleic acid techniques" means laboratory techniques through which genetic material is isolated and manipulated in vitro and then inserted into an organism.

(sss) "Rendered products" means waste material derived in whole or in part from meat of an animal or other animal material and other refuse of any character that has been associated with any such material at any time during the handling, preparation, cooking, or consumption of food that has been ground and heat-treated to a minimum temperature of 170 degrees Fahrenheit for a minimum of 30 minutes to make products including, but not limited to, animal protein meal, poultry protein meal, fish protein meal, grease, or tallow. Rendered products also include bakery wastes, eggs, candy wastes, and domestic dairy products including, but not limited to, milk.

(ttt) "Reportable animal disease" means an animal disease on the current reportable animal disease list maintained by the state veterinarian that poses a serious threat to the animal industry, public health, or animal health.

(uuu) "Slaughter premises" means all facilities, buildings, structures, including all immediate grounds where slaughtering occurs under federal or state inspection, or otherwise authorized by the director.

(vvv) "Sow" means a female swine that has farrowed or given birth to or aborted 1 litter or more.

(www) "State veterinarian" means the chief animal health official of this state as appointed by the director under section 7, or his or her authorized representative.

(xxx) "Surveillance zone" means an area in this state that has a defined dimension determined by the director to be at risk for a specific reportable animal disease and is located adjacent and contiguous to an infected zone.

(yyy) "Swine" means any of the ungulate mammals of the family suidae.

(zzz) "Toxic substance" means a natural or synthetic chemical or radiologic material in concentrations that alone or in combination with other natural or synthetic chemicals presents a threat to the health, safety, or welfare of human or animal life or that has the capacity to produce injury or illness through ingestion, inhalation, or absorption through the body surface.

(aaaa) "Toxicological disease" means any condition caused by or related to a toxic substance.

(bbbb) "Veterinarian" means a person licensed to practice veterinary medicine under article 15 of the public health code, 1978 PA 368, MCL 333.16101 to 333.18838, or under a state or federal law applicable to that person.

(cccc) "Veterinary biological" means all bacteria, viruses, serums, toxins, and analogous products of natural or synthetic origin, or products prepared from any type of genetic engineering, such as diagnostics, antitoxins, vaccines, live microorganisms, killed microorganisms, or the antigenic or immunizing components of microorganisms intended for use in the diagnosis, treatment, or prevention of diseases in animals.

(dddd) "Wild animal" means that term as defined in section 43508 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.43508.

Sec. 3a. (1) If the director determines that a disease or condition in animals in this state poses an extraordinary emergency to the animal industry, public health, or human food chain of this state, the director shall notify the governor of the determination and the reasons for this determination. The director shall recommend to the governor the procedures the director considers necessary to eliminate the threat.

(2) Upon being notified, the governor may issue a proclamation declaring a state of emergency. After proclamation of a state of emergency by the governor, the governor may expedite necessary procedures to control the spread of, or to eradicate, the disease or condition.

(3) The director may develop, implement, and enforce a scientifically based extraordinary emergency order if the director determines that a delayed response to a specific reportable animal disease or condition in animals will cause a significant impact on animals, an animal industry, or public health. The extraordinary emergency

order shall be specific and shall consider the impact on animals and product movement. An extraordinary emergency order shall not be in effect for more than 72 hours without notification to and advice from the impacted animal industry and in no case shall remain effective for longer than 6 months. The director shall act in consultation with the director of the department of health and human services if there is an extraordinary emergency causing a significant impact on public health.

Sec. 3b. (1) The director may develop, implement, and enforce scientifically based orders. These orders may include requirements for testing, animal or premises identification, record keeping, premovement documentation, or on-farm management practices that must be completed before the movement of animals from any premises within this state, or between premises within this state.

(2) Before issuing an order described in subsection (1), the department shall comply with all of the following to ensure public notice and opportunity for public comment:

(a) The department shall develop scientifically based requirements with advice and consultation from the impacted animal industry and veterinary professionals.

(b) The department shall place the proposed requirements on the commission of agriculture and rural development agenda at least 1 month before final review and issuance of the order by the director. During the 1-month period described in this subdivision, written comments may be submitted to the director and the director shall hold at least 1 public hearing on the order within the affected areas.

(c) The department shall, at least 1 month before implementation of the order, place the proposed requirements in a media channel in each county within the area subject to the proposed requirements and at least 1 media channel having circulation outside of the area.

(3) The director may revise or rescind an order described in subsection (1). A revision or rescission described in this subsection shall comply with the requirements of subsection (2), unless the revision or rescission does not alter the boundary of a previously established zone.

(4) The director may create an order to establish high-risk areas, potential high-risk areas, a disease-free zone, an infected zone, or a surveillance zone based upon the finding of a reportable animal disease or scientifically based epidemiology and may consult with the appropriate state or federal department or agency in creating that order. The director shall notify the commission of agriculture and rural development and the impacted animal industry.

(5) The director may call upon a law enforcement agency to assist in enforcing the director's quarantines, orders, or any other provision of this act.

(6) If the director considers it a benefit to the health or condition of the animal industry in this state, the director may enter into agreements with the federal government, other state governments, tribal governments, or any other person to protect or enhance the growth of this state's animal industry or the human food chain.

Sec. 7. (1) The director must appoint an individual as state veterinarian who will be the chief animal health official of this state. The appointment shall be made in accordance with the rules of the state civil service commission. The individual appointed as state veterinarian must maintain a current license to practice veterinary medicine in this state and be federally accredited in this state by the United States Department of Agriculture. The state veterinarian must be skilled in the diagnosis, treatment, and control of infectious and toxicological diseases of animals. The state veterinarian must also be knowledgeable of state and federal laws as they relate to the intrastate, interstate, and international movement of animals.

(2) Office facilities and laboratory services for the investigation of infectious or toxicological diseases of animals shall be made available for the state veterinarian's use.

(3) Under the direction of the director, the state veterinarian shall do all of the following:

(a) Develop and enforce policy and supervise activities to carry out this act and other state and federal laws, rules, and regulations that pertain to the health and welfare of animals in this state on public or private premises.

(b) Serve as the authority for animal welfare oversight on livestock-related issues.

(c) Maintain a list of reportable animal diseases. The state veterinarian shall review and update the list annually and more often if necessary. When feasible and practical, the state veterinarian shall seek input from stakeholders for any changes in the list of reportable animal diseases.

(d) Develop and implement scientifically based surveillance and monitoring programs for reportable animal diseases when the director determines, with advice and consultation from the impacted animal industry and veterinary profession, that these programs would aid in the control or eradication of a specific reportable animal disease or strengthen the economic viability of the industry.

(e) Maintain a list of veterinary biologicals whose sale, distribution, use, or administration by any person is reported to the director when requested by the director within 10 working days after the sale, distribution, use, or administration. The state veterinarian shall review and update the list annually and more often if necessary.

(f) Promulgate rules under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, for the use of veterinary biologicals, including diagnostic biological agents.

(4) Unless otherwise prohibited by law, the state veterinarian may enter upon any public or private premises to enforce this act.

(5) The state veterinarian shall maintain requirements for the importation of animals into this state. When feasible and practical, the state veterinarian shall seek input from stakeholders for any changes in importation requirements.

(6) The director may waive any testing requirements after epidemiologic review.

Sec. 9. (1) A person that discovers, suspects, or has reason to believe that an animal is either affected by a reportable animal disease or contaminated with a toxic substance shall immediately report that fact, suspicion, or belief to the director. The director shall take appropriate action to investigate the report. A person possessing an animal affected by, or suspected of being affected by, a reportable animal disease or contaminated with a toxic substance shall allow the director to examine the animal or collect diagnostic specimens. The director may enter premises where animals, animal products, or animal feeds are suspected of being contaminated with an infectious disease or a disease caused by a toxic substance and seize or impound the animal products or feed located on the premises. The director may withhold a certain amount of animal products or feed for the purpose of controlled research and testing. A person that knowingly possesses or harbors affected or suspected animals shall not expose other animals to the affected or suspected animals or otherwise move the affected or suspected animals or animals under quarantine except with permission from the director.

(2) A person owning animals shall provide reasonable assistance to the director during the examination and necessary testing procedures.

(3) All of the following apply to any medical or epidemiological information that identifies the owner of an animal and is gathered by the department in connection with the reporting of a discovery, suspicion, or reason to believe that an animal is either affected by a reportable animal disease or contaminated with a toxic substance, or information gathered in connection with an investigation of the reporting of a discovery, suspicion, or reason to believe that an animal is affected by a reportable animal disease or contaminated with a toxic substance:

(a) The information is confidential.

(b) The information is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(c) State employees or contractors are bound by section 2 of 1973 PA 196, MCL 15.342, with respect to the information.

(d) The information is not open to public inspection without the owner's consent unless 1 of the following applies:

(i) Public inspection is necessary to protect the public health or animal health as determined by the director.

(ii) Public inspection is necessary to protect the public health, as determined by the director of the department of health and human services.

(e) If the information is released to a legislative body, the information shall not contain any information that identifies a specific owner or location.

(4) Notwithstanding any other provision of this act, the state veterinarian shall be notified of a reportable animal disease found in a wild bird, wild animal, game, or protected animal under the natural resources and environmental protection act, 1994 PA 451, MCL 324.101 to 324.90106, or a state or federal fish hatchery. The appropriate resource agency, including, but not limited to, the department of natural resources and the United States Fish and Wildlife Service, shall retain authority over the wild bird, wild animal, game, protected animal, or state or federal fish hatchery.

Sec. 11b. (1) All cattle must bear official identification before they leave a premises, unless the first point of destination is a tagging agreement site approved by the director. As used in this subsection, "official identification" means an electronic radio frequency identification or other forms of official identification for cattle as approved by the director.

(2) Subject to subsection (3), all goats, sheep, and privately owned cervids shall bear official identification before they leave a premises.

(3) Sheep and swine presented for exhibition or exposition or at fairs within this state shall be individually identified with an official identification tag. For purposes of this subsection, a tattoo is not an official identification tag.

(4) Compliance with this section regarding official identification is the responsibility of the animal owner.

(5) A person shall not do either of the following:

(a) Remove or alter the official identification of an animal.

(b) Misrepresent an animal's identity or the ownership of an animal.

(6) Official identification may be supplied by the department.

Sec. 12. (1) The director may issue a quarantine on animals, equipment, vehicles, structures, premises, or any area in this state, including the entire state if necessary, for the purpose of controlling or preventing the spread of a known or suspected infectious or toxicological disease.

(2) A person shall not move animals or any other items that are included in the quarantine without permission from the director.

(3) A person shall not allow animals under quarantine to mingle with or have contact with other animals not under quarantine without permission by the director.

(4) A person shall not import into this state an animal from another state or jurisdiction if that animal is under quarantine by the other state or jurisdiction unless that person obtains prior permission from the director.

(5) A person shall not import into this state an animal species, including a genetically engineered organism that is a variant of that species, from an area under quarantine for that species for any infectious or toxicological disease unless permission is granted from the director.

(6) The director may prescribe procedures for the identification, inventory, separation, mode of handling, testing, treatment, feeding, and caring for both quarantined animals and animals within a quarantined area to prevent the exposure of nonquarantined or quarantined animals to infectious or toxicological diseases.

(7) The director may prescribe procedures required before any animal, structure, premises, or area or zone in this state, including the entirety of this state if necessary, are released from quarantine.

(8) An animal found running at large in violation of a quarantine may be killed by a law enforcement agency. The director may enlist the cooperation of a law enforcement agency to enforce the provisions of this quarantine. A law enforcement agency killing an animal due to a quarantine under this section is not subject to liability for the animal.

Sec. 12a. (1) The director may require movement controls for the movement of animals within this state to prevent or control a specific reportable animal disease, as provided in section 3b.

(2) The director may require an official intrastate health certificate or official intrastate certificate of veterinary inspection or another form approved by the director to be prepared and signed by an accredited veterinarian. The forms described in this subsection shall include the information required in section 20(1)(a) to (e).

(3) Animals subject to movement controls required by the director under subsection (1) shall be accompanied with a copy of an official intrastate health certificate, official intrastate certificate of veterinary inspection, or other form approved by the director.

(4) When the intrastate movement of livestock causes livestock to cross from 1 zone into another zone, the livestock shall meet the testing requirements for their zone of origin or destination.

(5) If livestock enter a slaughter facility premises, the livestock and offspring born on the premises shall not leave the slaughter facility premises unless prior permission is granted by the director to move the livestock to an alternate premises.

Sec. 12b. (1) Notwithstanding any other provision of this act to the contrary, all live privately owned cervids moving from 1 premises to another premises within this state are subject to all of the following requirements:

(a) Within 5 business days of the movement of the privately owned cervids, the owner shall notify the department of the information described in section 20(1)(a) and (b).

(b) The cervids shall be in compliance with section 11b and bear official identification.

(2) All live privately owned cervids 6 months of age or older moving from 1 premises to another premises within this state, except those consigned directly to a state or federally inspected slaughter facility premises, shall comply with 1 of the following:

(a) Originate directly from an official tuberculosis accredited, qualified, or monitored herd as defined by the United States Department of Agriculture, and be accompanied by a copy of the current official letter from the department verifying herd status.

(b) Originate directly from a herd that has received an official negative tuberculosis test of all privately owned cervids 12 months of age or older and all cattle and goats 6 months of age or older in contact with the herd within 24 months before movement.

(c) Receive an individual negative official test for tuberculosis within 90 days before movement and a negative official whole herd test within the 120 months before movement, and be accompanied by a copy of the official tests for tuberculosis verifying that testing.

(d) Be isolated from all other animals until it receives 2 official negative tuberculosis tests conducted not less than 90 days apart, with the first test conducted not more than 120 days before movement.

(3) All live privately owned cervids less than 6 months of age moving from 1 premises to another premises within this state, except those consigned directly to a state or federally inspected slaughter facility premises, must comply with 1 of the following:

(a) Originate directly from an official tuberculosis accredited, qualified, or monitored herd as defined by the United States Department of Agriculture, and be accompanied by a copy of the current official letter from the department verifying the herd status.

(b) Originate directly from a herd that has received an official negative tuberculosis test of all privately owned cervids 12 months of age or older and all cattle and goats 6 months of age or older in contact with the herd within 24 months before movement.

(c) Originate directly from a herd that has received an official negative tuberculosis test of all privately owned cervids 12 months of age or older and all cattle and goats 6 months of age or older in contact with the herd within the 120 months before movement and be accompanied by an official permit for movement of privately owned cervids less than 6 months of age within this state and remain at the destination stated on the permit until it receives an official negative tuberculosis test when it reaches 6 months of age, but not more than 8 months of age. For purposes of this section, the age of the privately owned cervids shall be determined by the age placed on the official permit for movement of privately owned cervids less than 6 months of age within this state. A copy of the official test for tuberculosis and a copy of the official permit for movement of privately owned cervids less than 6 months of age within this state shall be forwarded to the department within 10 days following completion of the testing.

(4) Privately owned cervids with a response other than negative to any tuberculosis test are not eligible for intrastate movement without permission from the director.

(5) Privately owned cervids known to be affected with or exposed to tuberculosis shall not be moved intrastate without permission from the director.

(6) The department shall keep a current database of premises where privately owned cervids are kept in this state. The database shall include the owner's name, the owner's current address, the location of the privately owned cervids, the species of the privately owned cervids at the premises, identification of individual animals, and the approximate number of privately owned cervids at the premises.

Sec. 14. (1) If the director determines that the control or eradication of a disease or condition of livestock warrants entry onto property where livestock or domestic animals are located, the director shall order the entry onto property where livestock or domestic animals are located and authorize seizure, slaughter, destruction, or other disposition of individual livestock or domestic animals or the entire herd, flock, or aquaculture lot.

(2) Animals ordered to be slaughtered, destroyed, or otherwise disposed of for infectious or toxicological disease shall be identified and slaughtered, destroyed, or otherwise disposed of in a manner approved by the director.

(3) The director may approve facilities and procedures for the orderly disposal of animals, animal products, animal feeds, and contaminated materials that cannot be appropriately disinfected to control or prevent the spread of an infectious or toxicological disease.

(4) The director may select a site or method for the disposal described in subsection (3) with the advice of the director of the department of environment, Great Lakes, and energy in compliance with 1982 PA 239, MCL 287.651 to 287.683.

(5) A premises that has been depopulated shall be cleaned and disinfected as prescribed by the director.

(6) Repopulation of a premises, except as approved by the director, does not confer eligibility for future indemnity under section 14a.

(7) The director may require additional biosecurity and wildlife risk mitigation measures, as determined by the director in an order under this act, before allowing repopulation of a premises.

Sec. 14a. (1) The director may allow indemnification for the slaughter or destruction of livestock due to a reportable animal disease or toxicological contamination. If the director has signed an order for the slaughter or destruction of livestock, the owner may apply for indemnification. To be eligible for indemnification in an area of this state where a reportable animal disease is prevalent and an order of the director is in place, a defined management plan for the area shall be in place. The director shall appraise and inventory the condemned livestock. The appraisals and inventories shall be on forms approved by the director. The director shall use agricultural pricing information from commercial livestock auction markets and other livestock market information as determined by the director to determine the value of condemned livestock.

(2) The director may allow indemnification for the slaughter or destruction of domestic animals due to reportable animal diseases or toxicological contamination. The director shall appraise and inventory the condemned domestic animals. The appraisals and inventories shall be on forms approved by the director. The director shall use pricing information from domestic animal auctions and other domestic animal market information as determined by the director to determine the value of condemned domestic animals.

(3) Indemnification for individual or entire herd, flock, or aquaculture lot depopulations of livestock shall be based upon 100% of the fair market value of that type of animal on the date of the appraisal and marketable for the purpose for which the livestock was intended, not to exceed \$10,000.00 for each livestock or an average of \$5,000.00 per animal in the flock, herd, or aquaculture lot. The appraisal determination shall not delay depopulation. The indemnification amount under this section shall include a deduction for any compensation received, or to be received, from any other source, including, but not limited to, indemnification by the United States Department of Agriculture, insurance, salvage value, or any monetary value obtained to encourage disposal of infected or exposed livestock in accordance with a disease control or eradication program. The owner shall furnish to the department all records indicating other sources of indemnity. An affidavit signed by the owner attesting to the amount of compensation for the livestock received, or to be received, from any other source shall accompany the appraisal certificate before indemnification under this section.

(4) Indemnification for individual or entire group depopulations of domestic animals shall be based upon 100% of the fair market value of that type of animal on the date of the appraisal and marketable for the purpose for which the domestic animal was intended, not to exceed \$4,000.00 for each domestic animal or an average of \$500.00 per animal in the group. The appraisal determination shall not delay depopulation. The indemnification amount under this section shall include a deduction for any compensation received, or to be received, from any other source, including, but not limited to, indemnification by the United States Department of Agriculture, insurance, salvage value, or any monetary value obtained to encourage disposal of infected or exposed domestic animals in accordance with a disease control or eradication program. The owner shall furnish to the department all records indicating other sources of indemnity. An affidavit signed by the owner attesting to the amount of compensation for the domestic animals received, or to be received, from any other source shall accompany the appraisal certificate before indemnification under this section.

(5) Acceptance of compensation under this act constitutes a full and complete release of any claim the owner has against this state and its departments, agencies, officers, employees, agents, and contractors to the extent these persons were acting on behalf of this state, within the scope of their employment with this state or under the direction of this state, its departments, agencies, officers, or employees, arising out of testing, purchase, removal, slaughter, destruction, and other disposition of the owner's livestock or domestic animals.

(6) The right to indemnity from this state for livestock or domestic animals condemned and ordered slaughtered, destroyed, or otherwise disposed of by the director applies only to native livestock and native domestic animals or as directed by the director. Indemnification is not available for livestock or domestic animals determined by the department to be imported or to be moved within this state without meeting import or movement requirements, including, but not limited to, an official interstate health certificate or official interstate certificate of veterinary inspection, required testing, required vaccination, or for livestock or domestic animals determined by the department to have been illegally moved into or within this state. An owner is not entitled to indemnity from this state for livestock or a domestic animal that comes into the possession of the owner with the owner's knowledge that the livestock or domestic animal is diseased or is suspected of having been exposed to an infectious or toxicological disease. The director shall not indemnify an owner for livestock or domestic animals that have been exposed to livestock or a domestic animal that comes into the possession of the owner with the owner's knowledge that the livestock or domestic animal is diseased or is suspected of having been exposed to an infectious, contagious, or toxicological disease, or that are in violation of an order of the director.

(7) This state shall not indemnify an owner of livestock or domestic animals for the loss of the livestock or domestic animals due to an infectious, contagious, or toxicological disease until the owner executes and signs a subrogation agreement assigning to this state the rights of the owner to a cause of action to recover damages for the loss up to the amount of indemnification paid to the owner under this act, and presents all necessary

documents, including registration papers, a statement of names and addresses of all persons to whom or from whom the owner has transferred livestock or domestic animals within a time period determined by the director, and signed permission allowing the breed association to disclose information requested by the director.

(8) The director may require additional biosecurity and wildlife risk mitigation measures, as determined by the director in an order under this act, for future indemnification eligibility under this act.

(9) The department may cooperate and coordinate with the United States Secretary of Agriculture or the secretary's authorized representative or other governmental departments or agencies regarding indemnification under this section.

(10) A livestock owner shall be compensated for livestock that dies or needs to be destroyed for humane reasons due to an injury occurring while the livestock is undergoing mandatory testing for a reportable animal disease.

(11) As used in this section, "domestic animal" does not include livestock.

Sec. 17b. (1) The director may order surveillance testing of animals for a specific reportable animal disease in this state with a defined dimension as determined by the director. The director may also order surveillance testing of animals for either of the following purposes:

(a) To accomplish surveillance necessary for this state to be in compliance with rules and regulations adopted by the United States Secretary of Agriculture under any act of Congress providing for the prevention, control, or eradication of a reportable animal disease.

(b) To complete epidemiologic investigations for a specific reportable animal disease, or in any instance where a reportable animal disease is suspected.

(2) The director may establish a surveillance testing program for the intrastate movement of animals.

(3) The director may designate the status of certain herds, flocks, or aquaculture lots as certified, accredited, validated, qualified, monitored, clean, or free of a specific disease when the herd, flock, or aquaculture lot has met the director's requirements for that status.

(4) Livestock in a herd, flock, or aquaculture lot that is undergoing an official test shall not be removed from the premises until the test results from the herd, flock, or aquaculture lot are available, except as permitted by the director.

Sec. 17c. (1) As used in this section:

(a) "Change of ownership and location" means a transfer of ownership of an equid from 1 person to another person through selling, bartering, trading, leasing, adopting, or donating the equid along with a change of location of the equid.

(b) "Equid herd" means any of the following:

(i) All animals of the family equidae under common ownership or supervision that are grouped on 1 or more parts of any single premises, lot, farm, or ranch.

(ii) All animals of the family equidae under common ownership or supervision on 2 or more premises that are geographically separated but in which either or both of the following have occurred:

(A) The equids have been interchanged.

(B) Equids from 1 of the premises have had contact with equids from a different premises.

(iii) All animals of the family equidae on common premises, such as community pastures or grazing association units, but owned by different persons.

(c) "Equine infectious anemia" means an infectious disease of an equid caused by a lentivirus, equine infectious anemia virus.

(d) "Equine infectious anemia laboratory test form" means the official federal government form required to submit blood samples to an approved laboratory for equine infectious anemia testing or other form approved by the director.

(e) "Equine infectious anemia test-positive equid" means any animal of the family equidae that has been subjected to an official equine infectious anemia test whose result is positive for equine infectious anemia.

(f) "Exposed equid" means an animal in the family equidae that has been exposed to equine infectious anemia by associating with an equid known or later found to be affected with equine infectious anemia.

(g) "Official equine infectious anemia test" means any test for the laboratory diagnosis of equine infectious anemia that utilizes a diagnostic product that is both of the following:

(i) Produced under license from the secretary of agriculture of the United States Department of Agriculture, or the secretary's authorized representative, under the virus-serum-toxin act, 21 USC 151 to 159.

(ii) Conducted in an approved laboratory.

(h) "Permit" means an official document or a United States Department of Agriculture Veterinary Services form 1-27, commonly known as vs form 1-27, or comparable state form, issued by a state or federal representative or by an accredited veterinarian, that is required to accompany an equine infectious anemia test-positive equid or an exposed equid that is being moved under official seal during its movement to a specified destination.

(i) "Restricted equid" means an equine infectious anemia test-positive equid or exposed equid.

(2) Subject to subsection (3), before an equid may participate in any of the following activities, it shall have an official equine infectious anemia test with a negative result within the previous 12 months of entry documented on an equine infectious anemia laboratory test form:

(a) Exhibitions, expositions, or fairs.

(b) Change of ownership and location within this state.

(c) Entering, remaining at, or being present on the premises of horse auctions or sales markets whether or not licensed under 1974 PA 93, MCL 287.111 to 287.119, and 1937 PA 284, MCL 287.121 to 287.131. If an equine infectious anemia test is not possible before sale, then the equid must be held on the sale premises until the test results are known.

(3) Subsection (2) does not apply to an equid that is both 6 months or younger and nursing.

(4) An equid that changes ownership and location in this state or that is moved into this state from another state must have an official equine infectious anemia test with a negative result within the previous 12 months. An equid moved into this state from another state must meet the requirements of section 19.

(5) An equine infectious anemia laboratory test form shall contain, at a minimum, the color, breed, sex, age, markings, name of owner, and location or address of the equid to which it applies. A photographic or graphic likeness may also be used to demonstrate the color and markings of the equid.

(6) An owner of an equid or an organization sponsoring an event involving equids may require an official equine infectious anemia test for the equids involved in an equid group activity or that are commingling with or in proximity to other equids.

(7) The department shall test all equids located within a 1/4-mile radius of the perimeter of the area in which an equine infectious anemia test-positive equid is or has been contained at the expense of the department. If the director determines that a large number of equids are equine infectious anemia test-positive, the director may require testing of all equids within an area larger than the 1/4-mile radius described in this subsection at the expense of the department.

(8) The director shall quarantine an equid that tests positive to an official equine infectious anemia test and its herd of origin. Equids that test positive to an official equine infectious anemia test may, with approval from the director, be moved or quarantined to a premises that confines them to an area that is a minimum of 1/4 mile away from any other equid. Equids that test positive to an official equine infectious anemia test may, with approval from the director, be segregated and quarantined in an insect-free enclosure as determined by the director.

(9) The owner or agent of an equid herd that is the source of an equine infectious anemia test-positive equid shall allow the director to test, in accordance with the following schedule, the complete source herd with an official equine infectious anemia test after the official equine infectious anemia test-positive equid has been removed or segregated from the herd in a manner approved by the director:

(a) Between November 1 and April 30, a source herd may be tested at any time and qualify for quarantine release if all tested equids are negative to an official equine infectious anemia test.

(b) Between May 1 and October 31, a source herd may be tested after waiting a minimum of 45 days after the official equine infectious anemia test-positive equid has been removed or segregated from the herd. If all equids tested are negative to the official equine infectious anemia test, the quarantine may be released.

(10) To the best of his or her knowledge, the owner of an equine infectious anemia test-positive equid shall provide to the department records reflecting the time period during which the equine infectious anemia test-positive equid both had been on the premises and had been a member of the equid herd that include at least the following information:

(a) The name and address of the previous owner.

(b) The location of other equids that were potentially exposed to the equine infectious anemia test-positive equid.

(11) Within 30 days after positive test results are reported to an owner of an equine infectious anemia test-positive equid or at a different time period agreed to by the director, the owner of an equine infectious anemia test-positive equid shall provide to the department the records described in subsection (10).

(12) The director may conduct epidemiological investigations on all equids that have possible exposure to official equine infectious anemia test-positive equids to determine the need for additional quarantining and official equine infectious anemia testing.

(13) A person shall not destroy or remove an official equine infectious anemia test-positive equid from the original test location or premises without prior permission from the director.

(14) The owner shall not destroy an official equine infectious anemia test-positive equid without permission from the director. The director shall be present when the equid is destroyed or shall allow an accredited veterinarian to document and certify that the official equine infectious anemia test-positive equid has been destroyed. The director shall not issue a quarantine release until the official equine infectious anemia test-positive equid has been destroyed.

(15) Unless immediately destroyed, an official equine infectious anemia test-positive equid shall be identified by the director with the freeze brand 34A, which shall be in characters not less than 2 inches in height and placed on the left cervical area of the neck or shall be identified in another manner approved by the director.

(16) Restricted equids may move interstate only if accompanied by a permit listing the owner's name and address, points of origin and destination, number of equids included, purpose of the movement, and at least either the individual equid registered breed association registration tattoo or the individual equid registered breed association registration number, or other unique official identification. The permit shall also list the name, age, sex, breed, color, and markings of the equids.

(17) An equine infectious anemia test-positive equid may only move interstate under permit to the following locations, or as determined by the director:

- (a) A federally inspected slaughter facility.
- (b) A federally approved diagnostic or research facility.
- (c) A herd or farm of origin.

(18) The individual issuing the permit described in subsection (16) shall consult with the state animal health official in the state of destination for approval and shall determine that the equine infectious anemia test-positive equid to be moved interstate will be maintained in isolation sufficient to prevent the transmission of equine infectious anemia to other equids. An equine infectious anemia test-positive equid that is moved to a location described in subsection (17) shall remain quarantined under state authority at that location until natural death, slaughter, or euthanasia. The carcass shall be disposed of as provided in 1982 PA 239, MCL 287.651 to 287.683.

(19) An individual exposed equid may be allowed to move from a quarantined area for specific purposes if it has a negative test at the time of movement. The equid shall be moved under quarantine and maintained under quarantine at the new premises until tested negative to an official equine infectious anemia test at least 60 days after the last known exposure to an equine infectious anemia test-positive equid.

Sec. 17d. (1) The owner of a newly established privately owned cervid operation shall initiate testing for tuberculosis within 18 months following assembly of the herd. The testing required by this subsection must be conducted by an accredited veterinarian. This subsection does not apply to an owner that follows a bovine tuberculosis accreditation program or an owner that acquired the cervids from a herd that was subject to bovine tuberculosis accreditation program requirements.

(2) A privately owned cervid premises shall meet minimum requirements for chronic wasting disease testing as required by the director. The owner of a privately owned cervid operation shall submit samples to an approved laboratory.

(3) A privately owned cervid premises that is licensed as a full facility under the privately owned cervidae producers marketing act, 2000 PA 190, MCL 287.951 to 287.969, shall participate in the chronic wasting disease herd certification program.

Sec. 19. (1) An animal imported into this state shall meet any and all requirements under the applicable provisions of this act and, notwithstanding the provisions of any other act, shall be accompanied by 1 of the following:

- (a) An official interstate health certificate or an official interstate certificate of veterinary inspection.
- (b) An owner-shipper statement or sales invoice if imported and consigned directly to slaughter or through a livestock auction market and then directly to slaughter.
- (c) A "report of sales of hatching eggs, chicks, and poults", United States Department of Agriculture Veterinary Services form 9-3, commonly known as vs form 9-3, for participants in the National Poultry Improvement Plan.

(d) A "permit for movement of restricted animals", United States Department of Agriculture Veterinary Services form 1-27, commonly known as vs form 1-27, if prior approval is granted by the director.

(e) A fish disease inspection report for aquaculture only.

(f) Permission from the director.

(2) All livestock imported into this state shall meet federal regulations for official identification under 9 CFR part 86, unless otherwise approved by the director.

(3) Brucellosis or tuberculosis officially classified suspect or reactor cattle shall not be imported into this state.

(4) A person shall not import or move intrastate livestock known to be affected with or exposed to chronic wasting disease, tuberculosis, brucellosis, or any other disease identified by the director, as determined by an official test, without permission of the director.

(5) The director may require that a prior entry permit be obtained for certain classifications of livestock.

(6) A person, consignee, dealer, or livestock market operator must ensure that any testing of an animal required under this act, any official identification of an animal required under this act, and the appropriate documentation for an animal, accompanies the animal as provided in subsection (1).

(7) An animal shall not be diverted to premises other than the destination site named on the documentation described in subsection (1) that accompanies the animal.

(8) An animal imported for exhibition shall meet the requirements of this act for importation of the applicable species and shall be accompanied by a copy of an official interstate health certificate or an official interstate certificate of veterinary inspection issued by an accredited veterinarian from the state of origin.

(9) The director may refuse entry into this state of an animal that the director has reason to believe may pose a threat to the public health or the health of animals. An animal imported into this state shall not originate from a herd under quarantine unless accompanied by permission issued by the director. The director may waive specific requirements if he or she determines that an animal imported from a certain area or state is not a threat to the public health or the health of animals.

(10) If the director determines that there is a threat to public health or a threat to the health of animals in this state, he or she may require additional testing, vaccination, or biosecurity measures for animals imported or to be imported into this state.

(11) Upon request of the director, a person transporting an animal shall produce the documentation required in subsection (1).

(12) The director may waive any testing requirements for importation of animals into this state based upon epidemiologic review and may consult with the appropriate state or federal department or agency to make that determination.

Sec. 20. (1) An official interstate or intrastate health certificate or official interstate or intrastate certificate of veterinary inspection shall be prepared and signed by an accredited veterinarian for animals requiring such a certificate and being imported into this state, or being moved from 1 premises to another premises within this state. An official interstate or intrastate health certificate or official interstate or intrastate certificate of veterinary inspection for animals being imported to or exported from this state or being moved from 1 premises to another premises within this state when required shall include all of the following:

(a) The complete names, telephone numbers, and physical addresses of the consignor and consignee, the address of the premises of the animals to be moved, and the physical destination address if different from the consignee address.

(b) A description of the animals by breed, sex, age, and individual official identification number, as determined by the director.

(c) The date of examination of the animals by the accredited veterinarian preparing the certificate, and the date the certificate was issued.

(d) The intended use of the animals, including, but not limited to, use for sale, dairy, breeding, feeding or grazing, exhibition, immediate slaughter, or other.

(e) The health status of the animals by recording the results of the required tests, required vaccinations, and any other data concerning the health of the animals including herd or state disease-free status. The accredited veterinarian preparing the certificate shall certify that the animals are free from clinical signs of infectious or toxicological diseases.

(f) The prior entry permit number issued by the director, if a prior entry permit is required.

(2) A copy of the official interstate or intrastate health certificate or official interstate or intrastate certificate of veterinary inspection for animals being exported from this state or for animals being moved from 1 premises to another premises within this state shall be forwarded by the issuing accredited veterinarian to the state veterinarian within 7 working days after the date of issuance.

(3) Livestock delivered directly to a slaughter plant shall be slaughtered within 5 days except for swine, which shall be slaughtered within 48 hours. Livestock for slaughter delivered to a market for livestock auction as that term is defined in 1937 PA 284, MCL 287.121 to 287.131, shall be slaughtered within 5 days.

Sec. 22. (1) If an animal is imported into this state without the required official tests, vaccination, official identification, or documents, the director may do 1 or more of the following:

- (a) Quarantine the animal or the premises, or both.
- (b) Require that the required tests, vaccination, official identification, or documents be performed or obtained at the owner's expense.
- (c) Require the animal be returned to the state of origin after notification that the animal was imported into this state without the required tests, vaccination, official identification, or documents.
- (d) Order the slaughter, destruction, or other disposition of the animal, if the director determines that the control or eradication of a disease or condition of the animal is warranted.
- (e) Allow a direct movement of the animal, if applicable, to slaughter by permit.
- (f) Allow legal importation into another state.

(2) If the official test result, proof of vaccination, proof of identification, or proof of shipment of the animal back to the state of origin has not been received within 15 days after notification, the director may order that any required tests, vaccinations, or identification be performed by a department or accredited veterinarian, at the owner's or importer's expense.

Sec. 31. (1) The director may create an order as provided in this section.

(2) Any species having the potential to spread serious diseases or parasites, to cause serious physical harm, or to otherwise endanger wild animals, wild animal and domesticated animal crosses, human life, livestock, domestic animals, or property, as determined by the director, shall not be imported into this state, except as determined by the director of the department of natural resources under section 40107 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.40107. An order of the director under this subsection applies to the species identified in the order, unless the order expressly provides otherwise.

(3) The director may require compliance with any or all of the following before the importation of a wild animal or an exotic animal species not regulated by the Fish and Wildlife Service of the United States Department of Interior or the department of natural resources of this state:

- (a) Physical examination by an accredited veterinarian be conducted after importation to determine the health status, proper housing, husbandry, and confinement of any animal permitted to enter this state.
- (b) Negative test results to specific official tests required by the director within a time frame before importation into this state as determined by the director.
- (c) Identification prior to importation in a manner approved by the director.
- (d) A prior entry permit.

(4) A person shall not import or release live feral swine or any crosses of feral swine in this state for any purpose without permission from the director.

(5) Notwithstanding any other provision of this act, and unless otherwise allowed under section 22 of the large carnivore act, 2000 PA 274, MCL 287.1122, a person shall not import a large carnivore, as that term is defined in section 2 of the large carnivore act, 2000 PA 274, MCL 287.1102, into this state.

(6) Notwithstanding any other provision of this act, and unless otherwise allowed under section 22 of the wolf-dog cross act, 2000 PA 246, MCL 287.1022, a person shall not import a wolf-dog cross, as that term is defined in section 2 of the wolf-dog cross act, 2000 PA 246, MCL 287.1002, into this state.

Sec. 39. (1) Unless otherwise approved or waived by the director, all of the following apply to exhibition facilities:

- (a) A facility for exhibition of animals shall be constructed in a manner to allow sufficient separation of each exhibitor's animals and to allow for sufficient separation of species. The facility shall be constructed of a material that can be adequately cleaned and disinfected.

(b) Animal housing shall be constructed and placed to provide adequate light and ventilation appropriate for the animals being housed.

(c) An exhibition facility and associated buildings shall be cleaned and disinfected with a state veterinarian-approved disinfectant used in accordance with label instructions before animals are admitted.

(d) Access to hand-cleansing facilities or hand-sanitizing methods shall be available in close proximity to each building that houses animals.

(e) Bedding used by livestock, feed waste, shipping containers, and other animal-associated waste shall be removed from the animal area and disposed of in a timely and responsible manner.

(f) An animal shall not be used as a prize at a carnival or a midway activity unless approved by the director.

(2) As used in this section:

(a) "Carnival" means a traveling carnival, charity fund-raiser, amusement arcade, amusement park, or a state or county fair or similar event.

(b) "Midway activity" means a game of chance, game of skill, or any other game for amusement or entertainment at a carnival.

Sec. 40. (1) A fair, exhibition, exposition, or show shall have an accredited veterinarian on call whenever there are animals on the premises during the event.

(2) A fair, exhibition, exposition, or show authority shall do all of the following:

(a) Notify exhibitors of the official identification, health tests, and certificates required for importation into and exhibition in this state.

(b) Examine and approve required official certificates of veterinarian inspection, reports, test charts, or other required documentation before displaying, exhibiting, or stabling the animals in the exhibition area or before commingling with other animals.

(c) Provide shipping arrangements for all livestock exhibited that are to be removed from the fair, exhibition, exposition, or show facility for direct movement to slaughter or a market for livestock auction as that term is defined in 1937 PA 284, MCL 287.121 to 287.131.

(d) Notify exhibitors whether or not poultry vaccinated against infectious laryngotracheitis are allowed in the fair, exhibition, or exposition.

(3) A fair, exhibition, exposition, or show authority may require additional testing or vaccination of animals before entry and during the fair, exhibition, exposition, or show.

(4) An animal with clinical signs of infectious or toxicological disease observed at check-in or during the event shall be removed from the fair, exhibition, or exposition or, by permission of the director, shall be isolated on the premises. An accredited veterinarian's knowledge and advice may be sought by an exhibitor or exhibition staff to assess for clinical signs of an infectious, contagious, or toxicological disease.

(5) It is the responsibility of the exhibitor to ensure that all reports, test charts, official identification, and official interstate health certificates or official interstate certificates of veterinary inspection required by this act accompany the animals of the exhibitor and that proof of fulfilling these requirements is provided to the director, fair, exhibition, exposition, or show authority upon request.

(6) Swine shall not enter any fair, exhibition, exposition, or show facility unless it can be demonstrated that the swine presented for exhibition or exposition meet 1 or more of the following conditions:

(a) Originate as a direct movement from a swine premises located in a pseudorabies stage III area or region or other equivalent low prevalence area as recognized by the director.

(b) Originate directly from a pseudorabies qualified-negative herd as defined in title 9 CFR part 85, which may consist of a copy of a valid certificate issued by the department stating that the herd meets the requirements for a pseudorabies qualified-negative herd.

(c) Unless the swine are piglets nursing a pseudorabies-negative sow, present an official swine test report that indicates the swine have been tested for pseudorabies within 45 days before exhibition and have tested negative.

(7) The exhibition or exposition of poultry is subject to all of the following requirements:

(a) All poultry, except for waterfowl, pigeons, and doves, shown at a public exhibition or exposition in this state shall meet 1 or more of the following requirements:

(i) Originate directly from a U.S. pullorum-typhoid clean flock as defined in 9 CFR part 145 and all amendments to that publication adopted in rules promulgated by the director.

(ii) Have a negative official test for salmonella pullorum-typhoid within the 90 days before the exhibition or exposition and remain segregated from all poultry of unknown or positive salmonella pullorum-typhoid test status.

(b) A shipping crate used in the shipment of birds by common carrier shall not be used as an exhibition coop. A shipping crate shall be cleaned and disinfected on the day of arrival after the birds have been removed for exhibition or exposition and before being used again. Unless otherwise necessary, a shipping crate shall not be stored in the exhibition or exposition area.

(8) Exhibitors shall provide adequate feed and water to animals being exhibited.

(9) Exhibitors shall clean and replace bedding material as often as necessary to maintain health.

Sec. 40a. (1) This section applies to poultry imported to and housed at a live bird market.

(2) A transporter bringing poultry to a live bird market shall comply with this act and 1937 PA 284, MCL 287.121 to 287.131.

(3) A person operating a live bird market shall do all of the following:

(a) House live poultry in rooms that can be cleaned and disinfected.

(b) House waterfowl and game birds separately from chickens.

(c) Remove poultry from transport crates no later than 8 hours after arrival at the facility.

(d) Store transport crates in a separate area, and clean and disinfect transport crates before reuse.

(e) When poultry are housed in cages, do all of the following:

(i) Use cages constructed of a material that can be cleaned and disinfected.

(ii) Provide birds with room to stand up, lie down, turn around, and groom without touching other birds or a surface of the cage.

(iii) Refrain from stacking cages, unless there are provisions to allow manure to be removed and to prevent manure, feed, and water from soiling other cages or birds in other cages.

(f) Provide water to birds up to the time of slaughter.

(g) Provide nutritionally adequate food to birds up to at least 12 hours before slaughter.

(h) Ensure that there is at least one 24-hour period each week during which there are no birds in the facility and areas where birds are housed and any cages or pens holding birds are cleaned and disinfected.

(i) Ensure that slaughter is performed using 1 of the following methods:

(i) A method in which the bird is rendered insensible to pain by mechanical, electrical, chemical, or other means that is rapid and effective before the bird is shackled, hoisted, thrown, cast, or cut.

(ii) A method in accordance with the ritual requirements of a religious faith in which the bird suffers loss of consciousness by anemia of the brain caused by the simultaneous and instantaneous severance of the carotid arteries with a sharp instrument.

(4) As used in this section, "live bird market" means a facility that sells live poultry for slaughter and is licensed by the department under the food law, 2000 PA 92, MCL 289.1101 to 289.8111.

Sec. 40b. (1) A person housing baby poultry for sale to individuals for the primary purpose of maintaining, for personal use, an individual bird or a flock and is not part of the National Poultry Improvement Program shall do all of the following:

(a) Keep hand-cleansing stations or facilities available in close proximity to the area where baby poultry are housed.

(b) Construct a baby poultry housing area and enclosures containing baby poultry with a material that can be adequately cleaned and disinfected.

(c) Provide adequate space and ventilation in enclosures where baby poultry are housed.

(d) Clean and disinfect the baby poultry area and enclosures at least once daily with United States Department of Agriculture-approved disinfectant used in accordance with label instructions.

(e) Remove bedding used by baby poultry, feed waste, shipping containers, and other animal-associated waste from the baby poultry area and dispose of it in an area not accessible to the public.

(f) Provide water to baby poultry up to the time of sale.

(g) Provide nutritionally adequate food to baby poultry up to the time of sale.

(h) Maintain and keep records of purchase and sale of baby poultry for a period of 2 years after the date of purchase or sale. The records required by this subdivision shall include the name and address of the person purchasing or selling the baby poultry and the date of each purchase or sale.

(2) As used in this section, "baby poultry" means poultry under the age of 3 weeks.

Sec. 43. (1) A person in another state shall not export any autogenous veterinary biologicals into this state unless notification prior to import is given to the director and any stipulations set forth in or under 9 CFR part 102 and all amendments to that publication adopted in rules promulgated by the director are met.

(2) A person manufacturing an autogenous veterinary biological within this state shall not distribute or sell any veterinary biological within this state unless notification before distribution or sale is given to the director and any stipulations under 9 CFR part 102 and all amendments to that publication adopted in rules promulgated by the director are met.

(3) The director shall pursue restrictions on the distribution and use of autogenous veterinary biologicals when the director determines that those restrictions are necessary for the protection of the public health, animal health, or the animal industry as set forth in 9 CFR part 102 and all amendments to that publication as adopted in rules promulgated by the director.

(4) Veterinary biologicals shall be administered only by a licensed veterinarian or under the supervision of a licensed veterinarian unless used in compliance with section 18814 of the public health code, 1978 PA 368, MCL 333.18814.

(5) A veterinary biological required in 9 CFR part 102 and all amendments to that publication adopted in rules promulgated by the director to be administered by, on the order of, or under the supervision of a veterinarian shall be distributed only to veterinarians, distributors who distribute the veterinary biological only to veterinarians, or pharmacies and other appropriate retail outlets to be sold only on the prescription or order of a veterinarian.

(6) When the director determines with advice and consultation from the animal industry involved and the veterinary profession that the protection of the public health, animal health, or the animal industry or that a control or eradication program for a disease or condition necessitates the report of the sale, use, distribution, or administration of a veterinary biological, an autogenous veterinary biological, or a diagnostic test, the director may require that a person that sells, uses, distributes, or administers a veterinary biological or diagnostic test report that information to the department within 10 working days in a manner prescribed by the director.

(7) Notwithstanding any other provision of this act, the director may at any time revoke the distribution of a veterinary biological or an autogenous veterinary biological if the veterinary biological or autogenous veterinary biological has a substantial impact on public health, animal health, or the animal industry.

(8) A person that requests permission to distribute in this state veterinary biologicals that are conditionally licensed by the United States Department of Agriculture or that are subject to import permits for distribution and sale issued by the United States Department of Agriculture shall submit all of the following information to the department:

- (a) A copy of the current United States Department of Agriculture license.
- (b) Any restrictions set forth by the United States Department of Agriculture.
- (c) A complete name of the product, including the generic and trade name.
- (d) Product information, including directions for use.
- (e) Slaughter withdrawal times, if applicable.

(9) A person that desires to import into this state or to distribute intrastate, for experimental or field trial use, a veterinary biological that is not conditionally licensed by the United States Department of Agriculture shall request and obtain permission from the director before importing that veterinary biological into this state on a form approved by the director.

(10) A person that requests permission to import or distribute intrastate a veterinary biological to be administered to animals owned by the public for experimental or field trial purposes shall submit a written statement to the department, which shall be given to the owner of the animals before the administration, prescription, or distribution of the veterinary biological. The written statement required by this subsection shall state all of the following:

- (a) That the veterinary biological to be administered, prescribed, or dispensed to an animal is an experimental or field trial veterinary biological.
- (b) That the veterinary biological has not been approved by the United States Department of Agriculture or the department for unconditional use.

(11) A determination of whether to allow the import or intrastate distribution of a veterinary biological for experimental or field trial purposes shall be based upon, but not limited to, all of the following:

- (a) Need for the product by the animal industry.
- (b) Safety of the product for the target animal species.
- (c) Safety of the product for a person that administers the biological.

(d) Safety of the human food chain, if the veterinary biological is used in food-producing animals.

(12) A veterinary biological for experimental or field trial purposes shall be shipped only to a veterinarian and shall only be used by the veterinarian to whom the product is shipped or by an individual who is under the direct supervision of the veterinarian to whom the product is shipped.

(13) A person that consigns, ships, or transports a veterinary biological for experimental or field trial purposes into or within this state shall file a report of each requested shipment with the department within 5 business days of the shipment. The report required by this subsection shall contain all of the following information:

(a) The quantity consigned, shipped, or transported.

(b) The expiration date of the product.

(c) The complete name of the veterinary biological.

(d) The name and address of the veterinarian receiving the veterinary biological.

(14) The department is not liable to a person that has received permission to import or distribute intrastate a veterinary biological for experimental or field trial purposes for any injury due to the use of that veterinary biological to humans or animals or for the loss of any animals.

(15) A person that receives permission to import or distribute intrastate a veterinary biological for experimental or field trial purposes shall report an adverse reaction to the department within 5 business days after the reaction.

(16) The director may limit the distribution of a veterinary biological for experimental or field trial purposes to certain geographical areas within this state and for specific time periods.

(17) The director may at any time revoke permission to distribute a veterinary biological for experimental or field trial purposes.

Sec. 43a. (1) Except as provided in subsection (2), an animal being euthanized in this state shall be humanely euthanized in a manner outlined as acceptable or acceptable with conditions under the American Veterinary Medical Association's Guidelines on Euthanasia and all subsequent amendments to that publication, or as approved by the director.

(2) Subsection (1) does not apply to an animal that is being slaughtered for human consumption or pet food.

(3) The director may designate an appropriate euthanasia or depopulation procedure in an extraordinary emergency.

Sec. 44. (1) The director may call upon a law enforcement agency to assist in enforcing this act.

(2) The attorney general may bring a criminal or civil action against a person responsible for unlawfully introducing an infectious or toxicological disease into animals, animal products, or animal feeds in this state.

(3) A person shall not knowingly give false information in a matter pertaining to this act and shall not impede or hinder the director in the discharge of his or her duties under this act.

(4) If a person does not cause an animal or a herd, flock, or aquaculture lot to be tested in compliance with this act, the director shall notify the person responsible for management of the animal or herd of the necessity for testing to occur and the deadline for testing to occur and shall quarantine any animal or herd that has not been tested until the testing can be completed by state or federal regulatory veterinarians or accredited veterinarians, at the owner's expense.

(5) An animal purchased at a licensed livestock market, collection point, or buying station or by a dealer licensed under 1937 PA 284, MCL 287.121 to 287.131, for the purpose of slaughter must be slaughtered within 5 days after movement of the purchased animal. The buyer of livestock sold for slaughter shall provide upon request of the director verification that the slaughter occurred within 5 days after movement of the purchased animal. Failure of a buyer of livestock sold for slaughter to comply with this subsection subjects that buyer to the penalties and sanctions of this act.

(6) A person shall not expose swine to garbage.

(7) A person shall not use garbage, offal, or carcasses, except in a disease outbreak and with the approval of the director, as feed for swine.

(8) The director has full access to inspect any premises or conveyance upon reasonable grounds to believe or suspect that garbage, offal, or carcasses are being used as feed for swine or that garbage, offal, or carcasses may expose swine to a communicable disease.

(9) The director shall quarantine swine determined to have been exposed to, in contact with, or fed garbage, offal, or carcasses. The quarantine shall continue until such time as the director determines that the swine are not a threat to animal or public health.

(10) A person that commits 1 or more of the following is guilty of a felony punishable by a fine of not less than \$1,000.00 and not more than \$50,000.00, or imprisonment of not more than 5 years, or both, and shall not receive any indemnification payments at the discretion of the director:

(a) Intentionally contaminating or exposing an animal to an infectious or toxicological disease for the purpose of receiving indemnification from this state or causing this state to destroy affected livestock.

(b) Intentionally making a false statement on an application for indemnification or reimbursement from this state.

(c) Intentionally violating a condition of quarantine, movement restrictions or other requirements authorized under this act.

(d) Intentionally importing into this state, without permission from the director, diseased animals or animals exposed to an infectious or toxicological disease.

(e) Intentionally misrepresenting the health, medical status, or prior treatment for an infectious or toxicological animal disease to facilitate movement or transfer of ownership to another person.

(f) Intentionally infecting or contaminating an animal with, or intentionally exposing an animal to, a reportable animal disease other than for bona fide research as approved by a research institution regulated by a federal agency.

(11) Except as otherwise provided under subsection (10), a person that violates this act, or a rule promulgated under this act, is guilty of a misdemeanor punishable by a fine of not less than \$300.00 or imprisonment of not less than 30 days, or both.

(12) The court may allow the department to recover reasonable costs and attorney fees incurred in a prosecution resulting in a conviction for a violation of subsection (10). Costs assessed and recovered under this subsection shall be paid to the state treasury and credited to the department for the enforcement of this act.

(13) Except as otherwise provided in subsection (10), the director, upon finding that a person has violated this act, a rule promulgated under this act, a quarantine authorized under section 12, or movement restrictions and other requirements authorized under section 3b, may do the following:

(a) Issue a warning.

(b) Impose an administrative fine of not more than \$1,000.00 for each violation. Upon the request of a person to whom an administrative fine is issued under this subsection, the director shall conduct a hearing under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.

(c) Issue an appearance ticket as described and authorized by sections 9a to 9g of chapter IV of the code of criminal procedure, 1927 PA 175, MCL 764.9a to 764.9g, with a fine of not less than \$300.00 or imprisonment of not less than 30 days, or both.

(14) The director shall advise the attorney general of the failure of any person to pay an administrative or civil fine imposed under this section. The attorney general shall bring a civil action in a court of competent jurisdiction to recover the fine and costs and fees including attorney fees. Civil penalties and administrative fines collected shall be paid to the state treasury.

(15) The remedies and sanctions under this act are independent and cumulative. The use of a remedy or sanction under this act does not bar other lawful remedies and sanctions and does not limit criminal or civil liability. Notwithstanding the provisions of this act, the department may bring an action to do 1 or more of the following:

(a) Obtain a declaratory judgment that a method, act, or practice is a violation of this act.

(b) Obtain an injunction against a person that is engaging, or about to engage, in a method, act, or practice that violates this act.

Sec. 46. (1) As used in this section:

(a) "Business owner" means a person that owns or controls the operations of a business.

(b) "Cage-free housing system" means an indoor or outdoor controlled environment for egg-laying hens to which all of the following apply:

(i) For an indoor environment, the hens are free to roam unrestricted except by any of the following:

(A) Exterior walls.

(B) In multitiered aviaries, partially slatted systems, single-level all-litter floor systems, or any other housing system that complies with the requirements of this section, interior fencing used to contain the entire flock within the building or subdivide flocks into smaller groups, if farm employees can walk through each contained or subdivided area to provide care to hens and if each hen has the minimum amount of usable floor space described in subsection (2)(b)(ii).

(ii) The hens are provided enrichments that allow the hens to exhibit natural behaviors. To qualify as a cage-free housing system under this definition, the enrichments used in the housing system must include, but are not limited to, scratch areas, perches, nest boxes, and dust bathing areas.

(iii) For an indoor environment, a farm employee is able to provide care to the hens while standing within the hens' usable floor space.

(iv) The environment does not include any cage systems commonly described as battery cages, colony cages, enriched cages, or enriched colony cages, or any cage system similar to those systems.

(c) "Calf raised for veal" means a calf of the bovine species kept for the purpose of producing the food product described as veal.

(d) "Covered animal" means a gestating sow, calf raised for veal, or egg-laying hen that is kept on a farm.

(e) "Egg-laying hen" means a female domesticated chicken, turkey, duck, goose, or guinea fowl kept for the purpose of egg production.

(f) "Enclosure" means a cage, crate, or other structure used to confine a covered animal.

(g) "Farm" means the land, building, support facilities, and other equipment that are wholly or partially used for the commercial production of animals or animal products used for food or fiber. Farm does not include a live animal market.

(h) "Farm owner or operator" means a person that owns or controls the operation of a farm.

(i) "Fully extending its limbs" means fully extending all limbs without touching the side of an enclosure.

(j) "Gestating sow" means a sow of the porcine species kept for the primary purpose of breeding and confirmed to be pregnant.

(k) "Multitiered aviary" means a housing system in which hens have unfettered access to multiple elevated platforms that provide the hens with usable floor space both on top of and underneath the platforms.

(l) "Partially slatted system" means a housing system in which hens have unfettered access to elevated flat platforms under which manure drops through the flooring to a pit or litter removal belt.

(m) "Person" means an individual, firm, partnership, joint venture, association, limited liability company, corporation, estate, trust, receiver, or syndicate.

(n) "Shell egg" means a whole egg of an egg-laying hen in its shell form that is intended for use as human food.

(o) "Single-level all-litter floor system" means a housing system bedded with litter in which hens have limited or no access to elevated flat platforms.

(p) "Turning around freely" means turning in a complete circle without any impediment, including a tether, and without touching the side of an enclosure or another animal.

(q) "Usable floor space" means the total square footage of floor space provided to each egg-laying hen, as calculated by dividing the total square footage of floor space provided to hens in an enclosure by the number of hens in that enclosure. Usable floor space includes ground space or elevated level flat platforms upon which hens are able to roost, but does not include perches or ramps.

(2) Subject to subsections (3) and (9), notwithstanding any other provision of law, a farm owner or operator shall not do either of the following:

(a) Tether or confine a covered animal on a farm for all or the majority of any day, in a manner that prevents the covered animal from doing either of the following:

(i) Lying down, standing up, or fully extending its limbs.

(ii) Turning around freely.

(b) Tether or confine an egg-laying hen on a farm in either of the following manners:

(i) In an enclosure other than a cage-free housing system.

(ii) With less than the amount of usable floor space per hen as provided in the housing guidelines for cage-free production contained in "Animal Husbandry Guidelines for U.S. Egg-Laying Flocks", 2017 edition, published by United Egg Producers.

(3) Subsection (2) does not apply to a covered animal during any of the following:

(a) Scientific or agricultural research.

(b) Examination, testing, individual treatment, or operation for veterinary purposes, by an individual licensed to practice veterinary medicine under part 188 of the public health code, 1978 PA 368, MCL 333.18801 to 333.18838.

(c) Transportation, unless otherwise in violation of section 51 of the Michigan penal code, 1931 PA 328, MCL 750.51, relating to confining animals on railroad cars.

(d) Rodeo exhibitions, state or county fair exhibitions, 4-H programs, and similar exhibitions.

(e) The slaughter of a covered animal as provided by 1962 PA 163, MCL 287.551 to 287.556, and other applicable law and rules.

(f) In the case of a gestating sow, the period beginning 7 days before the gestating sow's expected date of giving birth.

(4) Notwithstanding any other provision of law and subject to subsections (5) and (9), for the purposes described in section 1, a business owner shall not knowingly engage in the sale of any shell egg in this state that the business owner knows or should know is the product of an egg-laying hen that was confined in a manner that is inconsistent with the requirements of this section.

(5) Subsection (4) does not apply to the sale of shell eggs that are the product of a farm with less than 3,000 egg-laying hens.

(6) The department or the attorney general may bring a civil action to restrain, by temporary or permanent injunction, any act or practice in violation of this section. The action may be brought in the circuit court for the county where the defendant resides or conducts business. The court may issue a temporary or permanent injunction and issue other equitable orders or judgments. A defense described and made available relating to customary animal husbandry or farming practices involving livestock, under sections 50(12)(f) and 50b(14) of the Michigan penal code, 1931 PA 328, MCL 750.50 and 750.50b, or similar provisions, is not a defense to an action brought for the violation of this section involving a covered animal. In addition, the criminal penalties provided in section 44 are not applicable to a violation of this section.

(7) It is a defense to an action to enforce subsection (4) that a business owner relied in good faith upon a written certification or guarantee by the supplier of a shell egg that the shell egg is not the product of an egg-laying hen that was confined in a manner that is inconsistent with the requirements of this section.

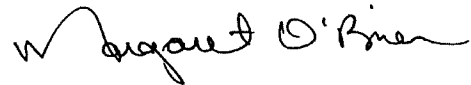
(8) This section is in addition to, and not in lieu of, any other laws protecting animal welfare. This section does not limit any other state law protecting the welfare of animals.

(9) This section does not apply to egg-laying hens or shell eggs until December 31, 2024 and does not apply to gestating sows until April 1, 2020.

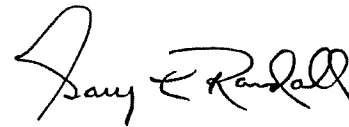
Enacting section 1. Sections 4, 5, 6, 8, 10, 13, 13a, 15, 16, 17a, 23, 24, 24a, 26a, 27, 28, 29, 29a, 30, 30a, 30b, 30c, 30d, 32, 33, 35, and 41 of the animal industry act, 1988 PA 466, MCL 287.704, 287.705, 287.706, 287.708, 287.710, 287.713, 287.713a, 287.715, 287.716, 287.717a, 287.723, 287.724, 287.724a, 287.726a, 287.727, 287.728, 287.729, 287.729a, 287.730, 287.730a, 287.730b, 287.730c, 287.730d, 287.732, 287.733, 287.735, and 287.741, are repealed.

Enacting section 2. This amendatory act takes effect 90 days after the date it is enacted into law.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved _____

Governor

CITY OF SCOTTVILLE
MEMORANDUM

Date: January 13, 2025

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, City Manager

Subject: Activity of City Administration

Since the last meeting of the City Commission, City Administration has engaged in the following activities.

- Assembled information for completion of *debt elimination plan* to the State of Michigan.
- Discussion with auditors concerning the City's report to the State of Michigan regarding material deficiencies within policies and procedures regarding financial management and accounts payable and receivable.
- Discussions with the Mason County Clerk and the City Attorney concerning Special Elections and their requirements.
- Discussions with the City's Zoning Administrator concerning activity at 209 N Main Street and possible building code violations.
- Meetings with personnel of the Scottville Senior Center concerning snow removal.
- Telephone meetings with the City Assessor concerning the tax rolls and exemptions.

Arrest Count Report

Report Criteria:

Start Date	End Date
12/16/2024	01/09/2025

Arresting Officer	Adult	Juvenile	Unknown	Total
SKINNER, KATRINA	1	0	0	1
Totals:	1	0	0	1

Ticket Ledger Report

Report Criteria:

Start Date	End Date	Officer	Ticket Type
12/16/2024	01/09/2025	ALL	ALL

Number	Date	Location	Description	Officer	Fine	Paid
C-37534	12/18/24	526 N MAIN STREET	mip vape 2nd	SKINNER,KATRINA	0.00	0.00
M-37587	12/20/24	401 W THIRD ST	Disturbing Peace	WIETRZYKOWSKI,S	0.00	0.00
C-0382	12/26/24	700 RIVER STREET	PARKING OTHER VIOLATION	SKINNER,KATRINA	30.00	30.00
C-37588	12/26/24	MAIN/SECOND	Exceeded Posted Speed	WIETRZYKOWSKI,S	0.00	0.00
C-37589	12/27/24	STATE/MAIN	Disregarded Stop and Go Light	WIETRZYKOWSKI,S	100.00	100.00
C-37590	12/27/24	STATE/MAIN	Disregarded Stop and Go Light	WIETRZYKOWSKI,S	100.00	100.00
C-37591	12/27/24	MAIN/STATE	Expired Registration Plate	WIETRZYKOWSKI,S	0.00	0.00
C-37592	12/29/24	MAIN/BERYL	Exceeded Posted Speed	WIETRZYKOWSKI,S	100.00	100.00
C-37593	01/02/25	STATE/MAIN	Expired Registration Plate	WIETRZYKOWSKI,S	0.00	0.00
C-37594	01/02/25	STATE/MAIN	Expired Registration Plate	WIETRZYKOWSKI,S	80.00	80.00
C-37595	01/02/25	STATE/MAIN	Drove While License Suspended/ Denied/Revoked	WIETRZYKOWSKI,S	0.00	0.00
			Imped Traffic		0.00	0.00
			Expired Registration Plate		0.00	0.00
C-37535	01/08/25	E FOUNTAIN ROAD/STEPHENS ROAD	SPEEDING 10-15	SKINNER,KATRINA	0.00	0.00

Ticket Count: 12

Incident Summary

Report Criteria:

Start Date	End Date	Officer	Offense
12/16/2024	01/09/2025	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
24-062255	12/16/2024	Closed	SKINNER,KATRINA	well being check	103 N REINBERG AVE, 8, SCOTTVILLE
24-062419	12/16/2024	Closed	SKINNER,KATRINA	99009 - General Non-Criminal found property	303 E STATE STREET, SCOTTVILLE
24-062424	12/17/2024	Turned Over	SKINNER,KA,TRINA	98008 - Found Property and Lost Property Probation violation	CHARLIES -- 135 S MAIN STREET, SCOTTVILLE
24-062504	12/18/2024	Closed	SKINNER,KATRINA	50000 - OBSTRUCTING JUSTICE NOISE	401 W THIRD STREET, 421, SCOTTVILLE
24-062562	12/18/2024	Open	SKINNER,KATRINA	98011 - ORDINANCE ENFORCEMENT assault/ bullying	G2S -- 526 N MAIN STREET, SCOTTVILLE
24-062876	12/20/2024	Open	SKINNER,KATRINA	13003 - INTIMIDATION/STALKING CPS referral	SCOTTVILLE ELEM. -- 201 W MAPLE STREET, SCOTTVILLE
24-062908	12/20/2024	Closed	WIETRZYKOWSKI,STEVE	99008 - Departmental Assist LOUD MUSIC	401 W THIRD ST, APT 425, SCOTTVILLE
24-062977	12/20/2024	Cleared by Citation	WIETRZYKOWSKI,STEVE	53002 - PUBLIC PEACE - OTHER LOUD MUSIC	401 W THIRD ST, APT 425, SCOTTVILLE
24-063375	12/23/2024	Turned Over	WIETRZYKOWSKI,STEVE	53002 - PUBLIC PEACE - OTHER ASSIST MASON COUNTY WITH PI CRASH ON US 10 / GORDON ROAD	US HWY 10/GORDON ROAD, SCOTTVILLE
24-063386	12/23/2024	Closed	WIETRZYKOWSKI,STEVE	99008 - Departmental Assist BARKING DOGS	401 W THIRD STREET, 415, SCOTTVILLE
24-063875	12/27/2024	Turned Over	WIETRZYKOWSKI,STEVE	53002 - PUBLIC PEACE - OTHER SUSPICIOUS SUBSTANCE	ADMIRAL -- 130 W STATE ST, SCOTTVILLE
				98008 - Found Property and Lost Property 98007 - Inspection Suspicious Situation	

Incident Summary

Report Criteria:

Start Date	End Date	Officer	Offense
12/16/2024	01/09/2025	ALL	ALL

IncidentNumber	Report Date	Status	Officer	Description/Offense	Location
25-000833	01/07/2025	Open	SKINNER,KATRINA	ordinance violation	212 W BERYL STREET, SCOTTVILLE
25-000834	01/07/2025	Closed	SKINNER,KATRINA	98011 - ORDINANCE ENFORCEMENT Ordinance Violation	308 W MAPLE STREET, SCOTTVILLE
25-000974	01/08/2025	Cleared by Arrest	SKINNER,KATRINA	98011 - ORDINANCE ENFORCEMENT Domestic assault	411 N THOMAS STREET, SCOTTVILLE
25-064152	12/30/2024	Closed	SKINNER,KATRINA	13001 - NONAGGRAVATED ASSAULT found property	RIVER PARK -- 700 S MAIN STREET, SCOTTVILLE
25-064173	12/30/2024	Closed	SKINNER,KATRINA	98008 - Found Property and Lost Property medical assist	202 E BERYL STREET, SCOTTVILLE
25-064198	01/03/2025	Closed	SKINNER,KATRINA	99008 - Departmental Assist 98008 - Found Property and Lost Property	105 N MAIN STREET, SCOTTVILLE

Incident/Offense Count: 17

Mason – Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857



Scottville Calls Thurs - Wed

Printed on December 26, 2024

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
12/20/24 09:11:23	MO24-62873	MCSO	M44	201 W MAPLE AVE,	TELEPHONE
12/20/24 10:22:06	MO24-62876	SVPD	SV2	201 W MAPLE AVE,	ASSIST
12/20/24 13:09:41	MO24-62908	SVPD	SV3	3RD ST, SCOTTVILLE,	NOISE COMPLAINT
12/20/24 16:15:38	MO24-62933	21R, MASON LIFE, SSI	21R2, SSI, MEDIC2	310 W BERYL ST,	MED2; SCHOOL
12/20/24 20:17:11	MO24-62977	SVPD	SV3	400 W 3RD ST,	NOISE COMPLAINT
12/21/24 11:18:06	MO24-63041	MCSO	A1	S REINBERG AVE / W	STRAY/BARKING DOG
12/21/24 20:44:19	MO24-63119	MCSO	M47	207 E 2ND ST,	TRAFFIC STOP
12/22/24 00:16:46	MO24-63150	MSP	6253	130 W STATE ST,	TRAFFIC STOP
12/22/24 19:41:31	MO24-63235	MASON LIFE	MEDIC	401 W 3RD ST,	MED3
12/23/24 06:26:54	MO24-63278	MASON LIFE	MEDIC	400 W 3RD ST,	MED3
12/23/24 11:05:51	MO24-63302	MCSO	M42	130 W STATE ST,	PROPERTY DAMAGE
12/23/24 12:07:51	MO24-63311	21R, MASON LIFE	21R, MEDIC	401 W 3RD ST,	MED1
12/23/24 12:13:09	MO24-63312	MCSO	A1	108 S REINBERG AVE,	ANIMAL COMPLT
12/23/24 18:11:42	MO24-63386	LPD, SVPD	SV3, 204	400 W 3RD ST,	STRAY/BARKING DOG
12/24/24 18:59:20	MO24-63500	MASON LIFE	MEDIC	117 N MAIN ST,	MED3
12/25/24 16:36:14	MO24-63556	MCSO	M12	108 S REINBERG AVE,	ANIMAL COMPLT

Total Records: 16

Mason - Oceana 911
 Ray Hasil, Director
 9160 N. Oceana Drive
 Pentwater, MI 49449
 Phone: (231) 869-7911
 Fax: (231) 869-5857



Scottville Calls Thurs - Wed

Printed on January 2, 2025

CFS Date/Time	CFS #	Responder Agencies	Primary Units	Address	Descriptions
12/26/24 10:02:05	MO24-63617	LPD	217	111 S BLAINE ST,	INFORMATION
12/26/24 13:49:41	MO24-63646	SVPD	SV3	S MAIN ST / W 4TH ST,	TRAFFIC STOP
12/26/24 15:29:49	MO24-63664	SVPD	SV3	HIGH ST / E STATE	TRAFFIC STOP
12/26/24 16:49:46	MO24-63680	SVPD	SV3	105 E STATE ST,	TRAFFIC STOP
12/26/24 20:18:21	MO24-63708	SVPD	SV3	S MAIN ST / W STATE	TRAFFIC STOP
12/27/24 05:58:01	MO24-63741	21R, MASON LIFE	MEDIC, 21R	309 W 1ST ST,	MED1
12/27/24 14:26:08	MO24-63798	SVPD	SV2	105 N MAIN ST,	TELEPHONE
12/27/24 18:25:28	MO24-63839	SVPD	SV3	S ELM ST / E STATE	TRAFFIC STOP
12/27/24 19:06:59	MO24-63845	SVPD	SV3	S BLAINE ST / E	TRAFFIC STOP
12/27/24 19:33:19	MO24-63848	SVPD	SV3	S MAIN ST / W 1ST ST,	TRAFFIC STOP
12/28/24 00:06:56	MO24-63875	SVPD	SV3	130 W STATE ST,	CONTROLLED
12/29/24 10:40:06	MO24-64022	SVPD	SV3	126 W BROADWAY	ASSIST
12/29/24 13:11:30	MO24-64042	MSP, SVPD	6256, SV3	103 N REINBERG AVE,	WARRANT PICK UP
12/29/24 14:27:15	MO24-64050	SVPD	SV3	N MAIN ST / W MAPLE	TRAFFIC STOP
12/30/24 13:01:11	MO24-64173	21R, MASON LIFE,	SV2, MEDIC, 21R	202 W BERYL ST,	MED1
12/30/24 14:44:20	MO24-64198	SVPD	SV2	105 N MAIN ST,	FOUND PROPERTY
12/30/24 20:08:02	MO24-64259	MCSO	M43	400 W 3RD ST,	NOISE COMPLAINT
12/31/24 05:14:15	MO24-64282	MCSO	M34	W STATE ST / S	TRAFFIC STOP
12/31/24 13:45:05	MO24-64331	MCSO	M34	202 W BERYL ST,	UNWANTED SUBJECT
12/31/24 20:11:29	MO24-64396	MCSO	M45	W STATE ST / S	TRAFFIC STOP
12/31/24 20:51:20	MO24-64405	21R, MASON LIFE	MEDIC, 21R	112 THORNWILD DR,	MED1
12/31/24 20:55:37	MO24-64408	MCSO	M43	W BROADWAY AVE /	TRAFFIC STOP
01/01/25 07:39:14	MO25-00045	MCSO	M32	101 E STATE ST,	ALARM
01/01/25 19:28:06	MO25-00117	MO911	153	212 THORNWILD DR,	MISCELLANEOUS

Total Records: 24

User: SUSANNA
 DB: Mason County

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 701 GENERAL AGENCY							
12/01/2024			701-000-221.520 CITY OF SCOTTVILLE		BEG. BALANCE		(532.95)
12/03/2024	CR	RCPT	CITY OF SCOTTVILLE	76503		66.00	(598.95)
12/04/2024	CR	RCPT	CITY OF SCOTTVILLE	76516		56.10	(655.05)
12/04/2024	AP	INV	2024 ORDINANCE FINES	NOVEMBER 2024	532.95		(122.10)
12/09/2024	CR	RCPT	CITY OF SCOTTVILLE	76553		59.40	(181.50)
12/13/2024	CR	RCPT	CITY OF SCOTTVILLE	76609		16.50	(198.00)
12/17/2024	CR	RCPT	CITY OF SCOTTVILLE	76639		16.50	(214.50)
12/18/2024	CR	RCPT	CITY OF SCOTTVILLE	76658		16.50	(231.00)
12/20/2024	CR	RCPT	CITY OF SCOTTVILLE	76680		86.46	(317.46)
12/26/2024	CR	RCPT	CITY OF SCOTTVILLE	76715		16.50	(333.96)
12/27/2024	CR	RCPT	CITY OF SCOTTVILLE	76734		49.50	(383.46)
12/30/2024	CR	RCPT	CITY OF SCOTTVILLE	76745		33.00	(416.46)
12/31/2024	CR	RCPT	CITY OF SCOTTVILLE	76767		36.30	(452.76)
12/31/2024			701-000-221.520	END BALANCE	532.95	452.76	(452.76)
12/01/2024			701-000-221.521 CITY OF SCOTTVILLE: PROSECUTIO		BEG. BALANCE		0.00
12/05/2024	CR	RCPT	CITY OF SCOTTVILLE: PROSECUTION FEES	76526		50.00	(50.00)
12/31/2024			701-000-221.521	END BALANCE	0.00	50.00	(50.00)
GRAND TOTALS:					532.95	502.76	(502.76)

City of Scottville Assessor Report December 2024

Assessor completed standard paperwork processing: Deeds, Property Transfer Affidavits, Principal Residence Exemptions, address updates.

December Board of Review was held on 12/10. The Board of Review did not receive any petitions.

Assessor sent new Board of Review member, Jamie Daws, Board of Review Training Information to be completed prior to the March Board of Review meetings.

Assessor processed a Principal Residence Exemption Notice of Adjustment form for parcel 052-111-006-00 to correct the taxpayers winter tax bill.

Assessor completed field checks for four building permits.

Please see included 2024 Federal Poverty Guidelines for review and adoption. The guidelines will be used by the Board of Review when processing Poverty Exemptions for 2025.

- Per MCL 211.7u "applicants must meet the federal poverty guidelines published in the **prior** calendar year" therefore the Assessor is providing 2024 Guidelines for adoption and use in 2025.

2024 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

Persons in family/household	Poverty guideline
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
For families/households with more than 8 persons, add \$5,380 for each additional person.	

DPW Report

Equipment

We had a few hiccups late fall in the equipment area of things. The street sweeper suffered a major break in a main hydraulic line going into the fall season. The lines are located in what we call the “belly” of the sweeper itself. It’s a lengthy and challenging process to get to the lines safely so I made the call of shutting it down for the year. This will be a winter project for the DPW staff, and we will shoot to keep the repair costs to a minimum. The leaf vac started strong this year but about halfway through the leaf clean up season we ran into a starter issue. After making some phone calls, taking a boat load of measurements, and some fabrication we found a replacement starter to fix the issue. The engine is a 1974 with a manual transmission housing to protect components of the machine’s clutch, so the nose cone is kind of a custom situation. We were down for about 6 days total, so we made do with the backhoe and dump truck in the meantime. These were not preventive maintenance failures, just older equipment that will have issues here and there. On the D.O.T. side of things we made some repairs to our big trucks, and both passed for another year of plowing per state qualifications. On the smaller trucks we rebuilt the plow pump on the old snow dog, and the new Boss plow is working great. Clarence and I have sat down to talk mowers for the 2025 season.

Building and Grounds

Grounds kept us very busy this fall with potholes and sink holes. There were several around town that we cut and filled this season, but we are only at the beginning. With the roads in the shape that they are in we will continue to do our best to keep up with the deterioration of material on main roadways. The new hot patch machine was utilized every chance we got. We adjusted a handful of manhole covers and rings for less impact on plows and daily driving. We split some costs with the campground and were able to get a man lift here for a couple of days late summer. In those couple of days, we were able to get the LED lights up at the park, safely drop 6 trees, safely trim several trees, get the sponsor signs down at McPhail, and clear some right of way complaints we were dealing with. Ricky was able to get with Scholtens and some DDA members and get some new business signs hung up around town for some advertisement. A project is in the works with the “Welcome to Scottville” signs and I’m excited to see what this winter/spring brings for those. The Sweetwater development was in full swing the whole fall season. 6 houses are successfully up and running and we are currently working on 6 more. The utility location for that specific development is a project itself and has taken up a huge portion of our time in weeks when contractors are digging. We worked hand in hand with our engineer group to gather soil borings for the 8-million-dollar water project starting in the spring. Marc safely and successfully was able to locate over 90 locations this fall without a single issue. This speaks volumes for all the boring that was happening around town, kudos to him on that. We have been shuffling things around at the DPW building to better accommodate day-to-day routines and will continue make improvements on the visual representation of the building.

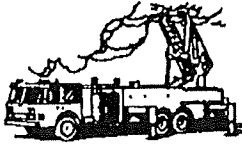
Water/Sewer

The DPW worked with Kennedy services and electricians to work through a power surge at our 5th street lift station a few months ago. We installed new VFD’s, and one new pump. That was a major project we have been looking forward to, and we hope that continues to remain efficient with the setup

we currently have. Over the past few months we have installed, fixed, or rebuilt several residential and commercial water meters. We have been working with Kathy to chip away at our undocumented water loss to get as much income as we can for the city in its current situation. With the winter months arriving the winterization of all parks, buildings, cemeteries, and RPZ's was taken care of accordingly. Scholten's Plumbing was great in helping us at the campground with this task. We successfully passed all our bacteria and lead samples throughout the year and are currently awaiting the state's new regulations with the lead and copper laws coming out in 2025. This will change the dynamic of our DPW operations, and we will have a major focus on that and the water project in the 2025 season. EGLE and Dixon will be doing our tank inspection for the water tower. We have had to make a few adjustments in the past but nothing major or costly up to this point, we typically pass all areas with no issue. Clarence was able to make some phone calls and get some cooperation with our local fire authority. We have been working on getting usage reports so we can report that to the state, this will be a positive impact for the city.

Aside from our 40 hour work week, these are just a few of the major projects we have had in the last few months. We have met with the road commission on a few grant applications and Clarence has been working with several other entities to try and help our road situation. Management has developed a work-order system to keep track of all our resident requests and outside tasks on a day-to-day basis. Tree work, water routes, road repair, winterization, mowing, leaves, plowing, and EGLE have kept us VERY busy. We successfully submitted our lead and copper reports to our EGLE representative and will be meeting with him in the next couple of weeks for a follow up. Fleis and Vanderbrink are working to hopefully finish up the proposed building plans for the major water project in the next month or so. This also has and will take up a big portion of our time in the next two years. This will require a DPW staff member to be working with the contractors on site every day to ensure the work is done adequately. Clarence has helped the DPW keep our heads above water in these last few months and the success and future of this city is currently in good hands. I look for his advice almost daily and he has connected us with some very experienced and great people who are looking to make a positive impact for Scottville. I apologize for my absence from the last few meetings. I will continue to strive for transparency with the commission and residents. Please contact me at any time with any questions or concerns.

-Justin



MASON COUNTY RURAL FIRE AUTHORITY

P.O. Box 152 • Custer, MI 49405

MINUTES THURSDAY DECEMBER 19, 2024, REGULAR MEETING (Page 1 of 2) Custer Municipal Building, 2549 E. US10 Custer 49405

Interim Chairman Chuck Keller called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance to the flag of The United States of America.

Board of Directors:

- Interim Chairman- Chuck Keller - Member-At-Large, appointed by the consensus of all the governing units (*3-year term ending 12/31/26*)
- Vice Chair-Open seat
- Treasurer Bill Lehrbass – Appointed by the consensus of the Mayor of Scottville and the Supervisor of Amber Township (*3-year term ends 12/31/25*)
- Secretary Kevin Miller – Appointed by the consensus of the Supervisors of Branch, Sheridan and Sherman Townships and the Village of Fountain (*3-year term ends 12/31/25 term*)
- Trustee Ralph Lundberg- Appointed by the consensus of the Supervisors of Summit, Riverton, Eden and Custer Townships, and the President of the Village of Custer (*Serving 3rd year of Tom Trenner's 3-year term that ends 12/31/24*)
- New Board Member- Patrick Wiese -- Appointed by consensus of the Supervisors of Victory, Grant, Free Soil and Meade Townships, and the Pres. of the Village of Free Soil (*3-year term ends 2/31/26*)

Board of Directors absent: Patrick Wiese

Departments present: Branch- Chief Adam Abbott; Custer- Captain Joe Stickney; Fountain-Chief Jeremy Goble, Lt. Ed Lijewski; Free Soil-Meade Chief Vince Williams, Assistant Chief Rob Willard; Grant- ; Riverton- Assistant Chief Todd VanNortwick; Scottville- Chief Dale Larr, Assistant Chief Jeff Schlinder.

Departments absent: Grant

Also present: Administrator Dale Goodrich, Eden Twp Supervisor Roger Nash, MCSD Sgt. Adam Lamb, Ins Agent Paul Olson, EMD Heath Scarbrough, Lake Effects /CEO Randy Borema
Bob Cameron from Cameron's Accounting.

Motion #2164 by Lehrbass second by Miller to approve the agenda as written. Motion carried.

Motion #2165 by Miller second by Lehrbass to approve the minutes from Nov 21, 2024 regular meeting. Motion carried.

Public Comment: None

Guest; Paul Olson, Our Ins Agent from Municipal Underwriters. Discussed our current Policy and available cancer policy.
Guest; Randy Boerma, Discussed Web site with new lower costs to fit our needs. No action taken at this time.
Guest; Sgt. Adam Lamb Discussed use of 3 MCRFA members to work with County SWAT in the event of call out. Known as a T.E.M.S. (Tactical Emergency Medical Support) What that would look like, what the Sheriffs Office provides and what Authority would provide. Sheriffs office provides equipment and training, Authority would cover involved wages for training and calls. Approximately 12 training hours annually. Estimated 8 to 12 calls per year it is a pure guess stating average of 3hrs per call.

MOTION# 2166 by Miller second by Lerhbass to approve TEMS unit assist Sheriffs SWAT unit. Motion carried.

Correspondence: NAPA Christmas flyer, Christmas card from HOLMATRO jaws.

Motion # 2167 by Lundberg, second by Miller to approve the treasurer's report for 12/19/24. Motion carried.

Safety is our #1 Priority.
MCRFA is an equal opportunity provider and employer.

MINUTES OF , 2024, REGULAR MEETING (Page 2 of 3)

Motion #2168 by Miller, second by Lundberg to approve both operational bills with an adjustment and payroll for \$20,302.46. Bills adjusted from \$198,292.46 by \$41,319.37 for a total budget of \$239,611.83. Motion carried. *This adjustment saved the Authority \$1000.00 by purchasing Freesoil's RTV in 2024 physical year.*

Review of the Profit/loss summary Jan-Nov: Balance sheet 11/30/24: Journal Nov 22, thru Dec 19, 2024

West Shore Bank Equipment Note Review -through 5/17/24 \$173,402.15

Budget Review

No adjustments at this time

Reports

Municipality Representative- Nothing to add.

911 Communications- No Meeting

Fire Fighters Association-Elections. Todd VanNortwick still Asst. Chief. Shirley Chancellor still Lt.

Training Committee-Zack Vansickle advised of 22 openings in upcoming RR safety training. Admin reminded all to ensure their people were familiar with SMOKE how to get in and have up to date passwords for upcoming Oct training documentation deadline.

Discussion ensued ref paying for training. Freesoil recently had 3 people graduate MFR class at WSCC cost of \$3114.00

Motion #2169 by Lundberg second by Miller to reimburse Freesoil Aux for the tuition cost.

Equipment Committee-Some of the Authority's side by sides showing wear suspension checks cosmetic items. The trucks in the fleet need to be checked for upgrades and maintenance dents, chips, cracks and such. Administrator to followup with Chiefs to identify issues, costs, for Board approval. New millage projection has many equipment costs built into it.

Chief Abbott- Requested moving some 2024 money moved to 2025 budget. Board will take action on this at Jan meeting.

Capt. Joe Stickney-Nothing to pass.

Chief Gobles Advised Sherrie Berndt was retiring after 35 years of service to Fountain FD. New truck in Aug/Sept

Chief Williams-Has new side by side in service.

Chief Melchert via TX-Advised 3 bids for truck 3741 decal package went with Safety Decal bid of \$3929.32

Motion # 2170 by Lerhbass second by Lundberg to get truck lettering done. Motion carried.

Assistant Chief VanNortwick- Nothing to pass.

Chief Larr- Many thanks for help at the Christmas Parade.

Grants- FEMA Grant has been submitted. If we are awarded we would receive approximately \$100,000.00. for 21 portable radios. We would then have to pay out of our account not the award. 5% back to FEMA, 5% to Grant writer then \$250 for each radio or \$5250 for templating talk groups into radio. Likely some extra cost for holders, clips, shoulder mics, and ear buds, extra batteries.

Board of Directors-Nothing to pass.

Administrator-Presented Drug and Alcohol Policy.

Motion #2171 by Miller second by Lerhbass to approve policy. Motion approved

Safety is our #1 Priority.

MCRFA is an equal opportunity provider and employer.

MINUTES OF December 19, 2024, REGULAR MEETING (Page 3 of 3)

Advised need to replace Microsoft tablet on Porta Count for fit testing. \$300 to \$400

Provided 3 options to sell The 2011 Kubota 1100 RTV Board chose to go with Freeman Creek Equipment and pay them a flat fee to sell it.

Old Business- Requested \$3500 to hire a consultant to assess Custer PL needs to put out for bids Eric Nelson to survey and assess PL, then assist in formulating a bid and review of work done. To ensure all bids have equal parameters. .

Motion #2172 by Miller second by Lundberg for approve \$3500 in this matter. Motion carried.

New Business- Board reviewed Branch Station Lease and old lease.

Motion #2173 by Lehrbass second by Miller to approve Lease. Motion carried.

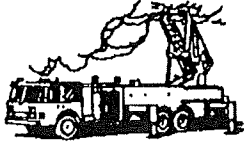
Other Business-

Public comments- none

Motion #2174 by Lehrbass, second by Miller to adjourn the meeting. Motion carried at 9:07 p.m.

Respectfully,

Dale Goodrich, Mason Co. Rural Fire Authority Administrator.



MASON COUNTY RURAL FIRE AUTHORITY

P.O. Box 152 • Custer, MI 49405

Branch, Custer, Fountain, Free Soil-Meade, Grant, Riverton, Scottville, Stations

Special Millage Meeting minutes December 19, 2024

Meeting Called to order at 6:15pm due to weather.

Pledge of Allegiance

Present, Board Members Chuck Keller, Bill Lehrbass, Kevin Miller, and Ralph Lundberg, Patrick Wiese absent.

Departments represented; Branch; Adam Abbott, Custer; Capt. Joe Stickney, Fountain; Lt. Ed Lijewski, Freesiol; Chief Vince Williams, Asst. Chief Robert Willard, Riverton; Asst Chief Todd Vannortwick, Scottville; Chief Dale Larr, Asst Chief Jeff Schindler, Absent Grant

Bob Cameron of Cameron Accounting

Review and Discussion of another \$2,986,130 (Will be higher in estimate 3% added yearly) worth of estimated expenditures entered into the projected 10 year budget spreadsheet. Items spread over the 10 years included the following.

- Radios both portable and mobile.
- 2 full time responders wages and benefits (Not entered in until 2028)
- One vehicle for those responders (Not entered in until 2028)
- Initial training and refresher training for FF (Firefighters), MFR,(Medical First Responders) and RTF (Rescue Task Force) Including paid training pay back over time (estimated 3 years) .
- Station repair, maintenance, replacement.

Attendees were reminded none of these items are currently in our budget but are needs. As equipment wears/dates out, training is a must, wages will increase, time changes goals.

After reviewing estimated revenue over the 10 year estimated budget period for a 1mil, 1.5mil, 1,75mil and 2mils request of the voters. It is obvious that to achieve the listed needs over the 10years a 2mil request is the only real fit.

A final overview of the 10 year budget with additional monies to cover 115 pagers will be submitted to the full board at the January meeting for action to be taken on.

More information will be brought to the board after discussions with our Attorney and Co Clerk ref specific items in the voting process.

Respectfully submitted,
Dale Goodrich
Mason County Rural Fire Authority Administrator

MASON COUNTY RURAL FIRE AUTHORITY
FINANCIAL SUMMARY
12/19/2024

ACCOUNT BALANCES:		
PAYROLL CHECKING	\$5,448.81	(After transfers listed
REGULAR SAVINGS	\$19,073.84	below are made)

SWEEP ACCOUNT:		
GENERAL CHECKING	\$10,000.00	
EQUIPMENT SINKING FUND	\$893,703.86	
EQUIPMENT MILLAGE	\$0.00	
SWEEP GENERAL SAVINGS	<u>\$243,536.54</u>	
TOTAL SWEEP ACCOUNT:	\$1,147,240.40	

6 MONTH CD #101927	\$51,293.83	
12 MONTH CD #101926	\$76,998.21	
6 MONTH CD 105307	\$50,649.73	
6 MONTH CD 103963	<u>\$76,951.36</u>	
TOTAL IN CD	<u>\$255,893.13</u>	
CASH TOTAL	<u><u>\$1,427,656.18</u></u>	

TRANSFERS FROM SAVINGS:
 DECEMBER

NOVEMBER ACCOUNT EARNINGS:		
	SAVINGS INTEREST INCOME	\$57.68
	SWEEP ACCT INTEREST	\$4,156.15
	6 MONTH CD #101927	
	12 MONTH CD #101926	
	6 MONTH CD 105307	
	6 MONTH CD 103963	976.77

CHECKS TO APPROVE:

NOW CHECKING: CK#21750-21792, EFTPS, MTO & EFTS	\$198,292.46
PAYROLL CHECKING: CK#17974-18006, DD#1077 TO DD#1078 & SC	\$20,302.36

GROSS PAYROLL	\$25,320.00
MCRFA PAYROLL TAXES	<u>\$1,936.96</u>
TOTAL PAYROLL	\$27,256.96

TAXES RECEIVED AS OF:

	12/19/2024	
	OPERATING	\$851,207.94
	EQUIPMENT	\$425,528.37
	DEL - RE	\$80,361.71
	DEL - PER PROP	\$0.00
	OTHERS - PPT-PILT	<u>\$76,513.20</u>
BUDGETED	\$1,357,278	ACTUAL TOTAL
		\$1,433,611.22

**Mason County Rural Fire Authority
Check Register
November 22 through December 19, 2024**

Date	Num	Name	Amount	Account	Dept	Description
Nov 22 - Dec 19, 24						
11/22/2024	21750	Digicom Global 911 Inc	-152.68	935	28	2 BATTERY CHARGERS FOR PAGERS
11/22/2024	21751	R & R Fire Truck Repair Inc.	-14,572.00	937	37	3 SETS TURNOUT GEAR
12/01/2024	EFT	Scottville, City of	-236.76	728	21	WATER USED FROM 10/11 TO 11/13/2024
12/04/2024	EFT	Consumers Energy	-93.75	922	21	ELECTRIC BILL
12/06/2024	EFT	Consumers Energy	-94.79	922	28	ELECTRIC BILL
12/09/2024	EFT	FirstNet	-111.90	850	21	INTERNET SERVICE
12/10/2024	EFT	Consumers Energy	-187.65	922	37	ELECTRIC BILL
12/11/2024	EFT	DTE Energy	-85.39	921	25	NATURAL GAS BILL
12/12/2024	EFT	Consumers Energy	-129.02	922	23	ELECTRIC BILL
12/12/2024	21752	Blarney Castle Oil Co	-822.28	729	20 28 37 26 21	FUEL CHARGES
12/12/2024	21753	Postmaster	-110.00	825	20	ANNUAL PO BOX RENTAL
12/12/2024	21754	Spectrum Business	-382.57	850	27 23 25	TELEPHONE, INTERNET TV BUNDLES
12/12/2024	EFT	Consumers Energy	-151.87	922	25	ELECTRIC BILL
12/16/2024	EFT	Consumers Energy	-138.00	922	25	ELECTRIC BILL
12/16/2024	EFTPS	United States Treasury	-3,743.94	710	20	FEDERAL PAYROLL TAXES
12/19/2024	21755	Adam Abbott	-150.00	850	25	QUARTERLY PHONE REIMB
12/19/2024	21756	Al Bufka	-75.00	850	20	QUARTERLY PHONE REIMB
12/19/2024	21757	Axes & Irons	-21,345.38	934	20	1 3/4", 2" & 3" ATTACK HOSE REPLACEMENT
12/19/2024	21758	B & M Screen Printing	-444.00	821	25	DEPARTMENT T-SHIRTS & HOODIES
12/19/2024	21759	BOUND TREE MEDICAL, LLC	-113.98	745	21	PELVIC BINDERS
12/19/2024	21760	Branch Twp	-4,441.23	931	25	1/2 I.T. SET UP FOR BRANCH STATION
12/19/2024	21761	Cameron Accounting	-950.00	803	20	MONTHLY ACCOUNTING SERVICE
12/19/2024	21762	Custer FD Auxillary	-97.97	934	23	1/2 "IMPACT SOCKETS AND EXTENSIONS
12/19/2024	21763	DALE GOODRICH	-686.08	860	20	MILEAGE REIMB FOR SEPT TO DEC
12/19/2024	21764	Darrell Crawford	-150.00	850	23	QUARTERLY PHONE REIMB
12/19/2024	21765	DMC Unlimited	-278.00	750	20 23	COMPUTER MAINTENANCE
12/19/2024	21766	DTE Energy	-544.98	921	23 25	NATURAL GAS BILL
12/19/2024	21767	Grant Township Fire Dept	-1,274.12	931 934 750 926 880	37	FLAG, CHARGES OFFICE SUPP & FIRE BLANKETS
12/19/2024	21768	Jeff Schindler	-689.46	932 935 750 926	21	MOUNT TIRES, BATTERIES & OFFICE SUPPLIES
12/19/2024	21769	Jeremy Goble	-150.00	850	27	QUARTERLY PHONE REIMB
12/19/2024	21770	Joe Cooper	-187.50	850	26	QUARTERLY PHONE REIMB & JANITOR
12/19/2024	21771	Johnson's Lawn Maint	-205.00	924	21 25	LAWN CARE & SNOW REMOVAL
12/19/2024	21772	Larr, Dale	-150.00	850	21	QUARTERLY PHONE REIMB
12/19/2024	21773	Larsons Ace Hardware	-286.91	931 926	26 25	PLUMBING PARTS, TRASH BAGS, FILTERS & PELLETS
12/19/2024	21774	Lexipol	-7,282.08	809	20	TRAINING SOFTWARE
12/19/2024	21775	MacQueen	-437.22	934	21	5X25 LG DIA HOSE
12/19/2024	21776	Mc Cardel Culligan	-85.00	931	23 27	WATER SOFTNER
12/19/2024	21777	Mick's Truck and Auto	-677.77	932	26	REAR AXLE SEAL
12/19/2024	21778	MUM	-56,676.00	819	20	ANNUAL INSURANCE
12/19/2024	21779	NAPA	-208.88	932 931	26 25	BATTERY & AIR HOSE COUPLERS
12/19/2024	21780	Pump Engineering & Supply Inc.	-311.30	931	25	FITTINGS FOR TRUCK FILL AT STATION
12/19/2024	21781	Quill	-208.41	750	26	OFFICE SUPPLIES
12/19/2024	21782	Ron Melchert II	-150.00	850	37	QUARTERLY PHONE REIMB
12/19/2024	21783	Spencer Manufacturing, Inc	-70,658.92	932 972	28 20	PUMP TEST & FOUNTAIN TRUCK CHASSIS
12/19/2024	21784	SyncWave, LLC	-267.71	850	28 37 26	INTERNET SERVICE
12/19/2024	21785	TIG Fleet Service	-5,361.02	932	37 25 28	TRUCK REPAIRS / DOT INSPECTIONS
12/19/2024	21786	Todd VanNortwick	-150.00	850	20	QUARTERLY PHONE REIMB
12/19/2024	21787	Trinity Health Workplace Hlth Ludington	-311.00	836	25 27	DOT & DRUG TESTING
12/19/2024	21788	VanSickle, Chelsea	-361.75	809 860	25	TRAINING CONFERENCE & MILEAGE REIMB
12/19/2024	21789	Vince Williams	-150.00	850	28	QUARTERLY PHONE REIMB
12/19/2024	21790	Xerox Corporation	-52.23	750	20 28	COPIER LEASES
12/19/2024	21791	Zach VanSickle	-385.05	809 860	23	TRAINING CONFERENCE & TRAVEL EXPENSES
12/19/2024	21792	Dinges Fire Company	-515.70	937	27	STRUCTURAL HOODS
12/19/2024	MTO	State of Michigan	-609.21	710	20	MICHIGAN WITHHOLDING TAX
TOTAL			-198,292.46			

AUTHORITY	20
SCOTTVILLE	21
CUSTER	23
BRANCH	25
RIVERTON	26
FOUNTAIN	27
FREE SOIL	28
GRANT	37

Mason County Rural Fire Authority
Payroll Check Register
November 22 through December 19, 2024

Date	Num	Name	Paid Amount	Account	Dept	Description
002 - Payroll checking						
11/22/2024	17974	Berndt, Roger C.	-642.90	711	27	MEETING & TRAINING WAGES
11/22/2024	17975	Berndt, Sherry M.	-185.01	711	27	MEETING & TRAINING WAGES
11/22/2024	17976	Chancellor, Shirley A.	-832.96	711	27	MEETING & TRAINING WAGES
11/22/2024	17977	COMSTOCK, CHARLES H	-145.37	711	27	MEETING & TRAINING WAGES
11/22/2024	17978	DONALD, ARALYN D	-26.43	711	27	MEETING & TRAINING WAGES
11/22/2024	17979	Donald, Thomas J.	-1,108.34	711	27	MEETING & TRAINING WAGES
11/22/2024	17980	GOBLE, JEREMY R.	-1,837.50	711	27	MEETING & TRAINING WAGES
11/22/2024	17981	KALISCH, CHRISTOPHER S	-955.00	711	27	MEETING & TRAINING WAGES
11/22/2024	17982	KELLEY, PRESTON J	-566.32	711	27	MEETING & TRAINING WAGES
11/22/2024	17983	KWIATT, MICHAEL C	-66.08	711	27	MEETING & TRAINING WAGES
11/22/2024	17984	LJEWski, EDWARD A	-478.14	711	27	MEETING & TRAINING WAGES
11/22/2024	17985	Ruger, Barry H	-1,453.98	711	27	MEETING & TRAINING WAGES
11/22/2024	17986	Stakenas, Kyle E	-13.21	711	27	MEETING & TRAINING WAGES
11/22/2024	17987	WALLAGER, MICHAEL A	-140.36	711	27	MEETING & TRAINING WAGES
11/22/2024	17988	WYGANT, JASON L	-26.42	711	27	MEETING & TRAINING WAGES
11/29/2024	DD1077	GOODRICH, DALE L	-1,560.00	707.5	20	ADMINISTRATOR SALARY
11/29/2024	SC	QUICKBOOKS DIR DEP SC	-4.00	805	20	DIR DEP SERVICE CHARGE
12/10/2024	17989	Arlt, Robin L.	-569.89	711	37	MEETING & TRAINING WAGES
12/10/2024	17990	Bulka, Allen J.	-558.68	711	37	MEETING & TRAINING WAGES
12/10/2024	17991	GAJEWSKI, BAILEY G	-520.46	711	37	MEETING & TRAINING WAGES
12/10/2024	17992	GAJEWSKI, BILLIE M	-543.88	711	37	MEETING & TRAINING WAGES
12/10/2024	17993	GAJEWSKI, KEATON	-417.53	711	37	MEETING & TRAINING WAGES
12/10/2024	17994	Gajewski, Theodore J.	-582.11	711	37	MEETING & TRAINING WAGES
12/10/2024	17995	KELLY, SETH R.	-546.46	711	37	MEETING & TRAINING WAGES
12/10/2024	17996	Keson, Michael G.	-602.32	711	37	MEETING & TRAINING WAGES
12/10/2024	17997	Melchert, Ronnie L.	-618.32	711	37	MEETING & TRAINING WAGES
12/10/2024	17998	PADILLA, EDWARD M	-558.67	711	37	MEETING & TRAINING WAGES
12/10/2024	17999	Padilla, Moses I.	-324.38	711	37	MEETING & TRAINING WAGES
12/10/2024	18000	RAKOWSKI, ALICIA	-26.42	711	37	MEETING & TRAINING WAGES
12/10/2024	18001	RAKOWSKI, BRANDON J	-92.50	711	37	MEETING & TRAINING WAGES
12/10/2024	18002	Rakowski, Brian R.	-569.89	711	37	MEETING & TRAINING WAGES
12/10/2024	18003	Rakowski, Robert J.	-593.32	711	37	MEETING & TRAINING WAGES
12/10/2024	18004	Rowley, Richard N.	-593.32	711	37	MEETING & TRAINING WAGES
12/10/2024	18005	Slawinski, Robert M.	-605.53	711	37	MEETING & TRAINING WAGES
12/12/2024	DD1078	GOODRICH, DALE L	-1,560.00	707.5	20	ADMINISTRATOR SALARY
12/12/2024	SC	QUICKBOOKS DIR DEP SC	-4.00	805	20	DIR DEP SERVICE CHARGE
12/19/2024	18006	Cooper, Joseph M.	-372.66	703.26	26	RUN REPORTS WAGE
TOTAL			-20,302.36			
				AUTHORITY	20	
				SCOTTVILLE	21	
				CUSTER	23	
				BRANCH	25	
				RIVERTON	26	
				FOUNTAIN	27	
				FREE SOIL	28	
				GRANT	37	

Mason County Rural Fire Authority Profit & Loss January through November 2024

	Jan - Nov 24	Jan - Nov 23
Income		
401 - Taxes		
402 - Property Taxes-Operating	124,798.52	119,623.01
402.01 - Amber Township Taxes	64,963.42	61,131.86
402.02 - Branch Township Taxes	43,206.05	40,536.82
402.03 - Custer Township Taxes	34,577.59	31,808.72
402.04 - Eden Township Taxes	39,190.94	34,178.60
402.05 - Freesoil Township Taxes	58,723.45	55,470.32
402.06 - Grant Township Taxes	17,409.81	15,725.64
402.07 - Meade Township Taxes	82,804.38	77,127.89
402.08 - Riverton Township Taxes	22,545.69	20,806.89
402.09 - City of Scottville Taxes	57,789.90	53,266.57
402.10 - Sheridan Township Taxes	36,240.14	34,456.54
402.11 - Sherman Township Taxes	211,632.40	198,742.50
402.12 - Summit Township Taxes	57,325.65	53,141.21
402.13 - Victory Township Taxes		
Total 402 - Property Taxes-Operating	851,207.94	796,016.57
405 - Property Taxes-Equipment	62,389.47	59,801.79
405.01 - Amber Township	32,474.51	30,558.97
405.02 - Branch Township	21,598.89	20,264.29
405.03 - Custer Township	17,285.14	15,900.89
405.04 - Eden Township	19,590.94	17,084.96
405.05 - Free Soil Township	29,356.63	27,729.96
405.06 - Grant Township	8,702.92	7,860.76
405.07 - Meade Township	41,395.66	38,557.82
405.08 - Riverton Township	11,270.37	10,401.13
405.09 - City of Scottville	28,888.12	26,626.93
405.10 - Sheridan Township	18,116.40	17,224.59
405.11 - Sherman Township	105,802.23	99,357.76
405.12 - Summit Township	28,657.09	26,565.18
405.13 - Victory Township		
Total 405 - Property Taxes-Equipment	425,528.37	397,935.03
410 - Current Personal Property Taxes	0.00	3.30
411 - Delinquent Real Property Taxes	80,361.71	76,467.00
420 - Del. Personal Property Taxes	8.61	97.96
421 - Mason County Adjustments	-71.21	-208.11
445 - Penalties & Interest on Taxes	230.18	255.17
Total 401 - Taxes	1,357,265.60	1,270,566.92
425 - Commercial Forest Reserve	33.30	42.65
441 - PPT-PILT	76,513.20	77,924.32
501 - Federal Grants	0.00	244,778.10
663 - Interest Income-Cap Proj Fd	139.84	1,066.27
664 - Interest Income	66,988.01	50,228.05
666 - Dividends	0.00	1,188.17
671 - Other Revenue	5,300.00	3,547.00
674 - Contributions & Donations		
Total 671 - Other Revenue	5,300.00	3,547.00
680 - Transfer In-Cap Proj Fd	0.00	71,000.00
693 - Sale of Fixed Assets	16,175.00	0.00
Total Income	1,522,414.95	1,720,341.48
Gross Profit	1,522,414.95	1,720,341.48
Expense		
700 - Personnel Services		
701 - Payroll Expenses		
703 - Wages - Firefighters	18,148.00	18,784.00
703.21 - Scottville Wages	13,558.00	15,680.00
703.23 - Custer Wages	7,726.00	6,864.00
703.25 - Branch Wages	14,085.00	11,914.00
703.26 - Riverton Wages	16,309.55	23,430.00
703.27 - Fountain Area Wages	10,007.99	8,804.00
703.28 - Freesoil/Meade Wages	16,804.00	16,140.00
703.37 - Grant Wages		
Total 703 - Wages - Firefighters	96,638.54	101,616.00
704 - MCRFA Officer Pay	2,625.00	2,625.00
705 - Board Secretary	0.00	0.00
707.5 - Administrator Salary	24,835.83	34,134.80
708 - Department Officers	22,207.50	11,987.50
710 - Payroll Tax Expense	12,539.78	13,334.25
711 - Department Training & Meetings	15,105.00	20,157.50
712 - Support Services	2,506.08	3,893.00
701 - Payroll Expenses - Other	0.00	96.00
Total 701 - Payroll Expenses	176,457.73	187,844.05
702 - Per Diem	6,300.00	7,000.00
Total 700 - Personnel Services	182,757.73	194,844.05
707 - W. Mason County Fire District	77,727.07	0.00

10:16 AM

12/13/24

Accrual Basis

Mason County Rural Fire Authority Profit & Loss January through November 2024

	Jan - Nov 24	Jan - Nov 23
726 · Supplies		2,542.17
726 · Scottville Water Usage	2,696.73	14,581.37
729 · Fuel	11,143.38	5,985.93
745 · Supplies--1st Resp, Jaws, Ico	11,012.09	14,573.41
747 · Fire Fighting Supplies	13,668.77	5,407.12
750 · Office Supplies	5,380.76	0.00
963 · Miscellaneous	0.00	0.00
Total 726 · Supplies	43,901.73	43,090.00
800 · Other Services & Charges		10,450.00
803 · Contracted Services	10,450.00	230.55
805 · Checks & Bank Charges	109.75	8,863.01
809 · Training	16,610.63	75.00
810 · Dues & Subscriptions	100.00	17.00
812 · Fees & Licenses	50.00	4,500.00
816 · Audits	4,600.00	57,407.00
819 · Insurance	62,687.25	6.50
820 · Legal Fees	0.00	1,669.97
821 · Uniforms & Laundry Services	714.56	577.20
825 · Postage	516.80	1,320.00
835 · Physicals & Med. Exp.	945.00	12,098.51
850 · Telephones/Internet Service	12,111.38	1,439.69
860 · Travel	0.00	427.57
865 · Meals	40.39	3,963.85
880 · Fire Prevention	3,347.03	1,090.40
900 · Publishing & Printing	750.97	0.00
Total 800 · Other Services & Charges	113,033.76	104,136.25
920 · Utilities		12,158.59
921 · Heat	10,626.03	9,178.55
922 · Electricity	10,156.87	5,206.34
924 · Snow Removal & Lawn Care	3,186.00	1,777.04
926 · Janitorial	2,169.94	0.00
Total 920 · Utilities	26,138.84	28,320.52
930 · Repairs, Replace & Maintenance		12,603.81
931 · RR&M--Buildings	22,286.52	39,328.16
932 · RR&M--Vehicles	48,018.81	8,989.93
933 · RR&M--Air Pacs	9,331.94	68,783.39
934 · RR&M--Equipment	126,168.63	2,280.65
935 · RR&M--Pagers + Batteries	3,043.51	129.20
936 · RR&M--Radios	1,324.57	232,719.36
937 · RR&M--Turnout Gear	24,774.85	0.00
938 · RR&M--Hydrants	89.84	491.47
939 · RR&M--Medical	823.24	1,740.18
940 · RR&M--Office Equipment	12,923.66	0.00
Total 930 · Repairs, Replace & Maintenance	248,785.57	367,066.15
970 · Capital Outlay		21,000.00
971 · CO--Buildings	0.00	124,534.00
972 · CO--Vehicles	109,716.24	0.00
974 · CO--Equipment	65,667.63	0.00
Total 970 · Capital Outlay	175,383.87	145,534.00
990 · Debt Service		430,832.35
994 · 2018 WSB Equip Loan-Principal	539,595.29	23,144.10
995.1 · 2018 WSB Equip Loan-Interest	13,716.52	0.00
Total 990 · Debt Service	553,311.81	453,976.45
999 · Transfers In / (Out)		152,924.32
999.1 · Commitment for Capital Outlay	151,513.20	0.00
Total 999 · Transfers In / (Out)	151,513.20	152,924.32
Total Expense	1,572,553.58	1,489,891.74
Net Income	-50,138.63	230,449.74

10:16 AM

12/13/24

Accrual Basis

Mason County Rural Fire Authority Balance Sheet As of November 30, 2024

	Nov 30, 24	Nov 30, 23
ASSETS		
Current Assets		
Checking/Savings		
001 · NOW Checking	-19,251.69	-15,715.75
002 · Payroll checking	15,709.15	3,192.12
003 · Savings	19,073.84	16,085.37
005 · SWEEP ACCOUNT		
005.01 · General Savings-SWEEP	455,907.26	878,014.34
005.03 · Equipment Sinking	893,703.86	742,190.66
Total 005 · SWEEP ACCOUNT	1,349,611.12	1,620,205.00
015 · Certificate of Deposits		
015.01 · 12 mo CD-#101926	76,998.21	0.00
015.02 · 6 mo CD-#101927	51,293.83	0.00
015.03 · 6 mo CD (#103963)	76,951.36	0.00
015-.04 · 6 mo CD (#105307)	50,649.73	0.00
Total 015 · Certificate of Deposits	255,893.13	0.00
Total Checking/Savings	1,621,035.55	1,623,766.74
Accounts Receivable		
035 · Wage Receivable	-0.01	-0.01
Total Accounts Receivable	-0.01	-0.01
Other Current Assets		
Refund Receivable	0.00	2,032.80
037 · Employee Advance	22.90	22.90
040 · Prepaid Expenses	4,220.00	4,042.00
12000 · Undeposited Funds	0.00	135.00
Total Other Current Assets	4,242.90	6,232.70
Total Current Assets	1,625,278.44	1,629,999.43
TOTAL ASSETS	1,625,278.44	1,629,999.43
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable	34,420.26	51,848.57
Total Accounts Payable	34,420.26	51,848.57
Credit Cards		
20100 · VISA - WSB	34.35	203.01
Total Credit Cards	34.35	203.01
Other Current Liabilities		
258 · FICA & Federal W/H Payable	3,743.94	145.72
259.1 · MI W/H payable	609.21	27.69
Total Other Current Liabilities	4,353.15	173.41
Total Current Liabilities	38,807.76	52,224.99
Total Liabilities	38,807.76	52,224.99
Equity		
390 · Fund Balance	743,971.72	606,200.31
395 · Capital Projects Fund	892,637.59	741,124.39
Net Income	-50,138.63	230,449.74
Total Equity	1,586,470.68	1,577,774.44
TOTAL LIABILITIES & EQUITY	1,625,278.44	1,629,999.43

10:17 AM

12/13/24

Mason County Rural Fire Authority Journal

November 22 through December 19, 2024

Trans #	Type	Date	Num	Memo	Account	Debit	Credit
40595	General Journal	12/01/2024	23-123	monthly expense - Accident & Health	819 - Insurance	228.75	4,448.75
				monthly expense - Accident & Health	040 - Prepaid Expenses	4,220.00	
				monthly expense - Liability & Property coverage	819 - Insurance	4,448.75	4,448.75
TOTAL						4,448.75	4,448.75

WSB - EQUIPMENT NOTE

				BALANCE
				05/23/2018 OPENING BALANCE 3,180,000.00
	PMT AMOUNT	INTEREST	PRINCIPAL	
08/24/2018	356,653.78	18,230.55	338,423.23	2,841,576.77
04/26/2019	389,200.19	42,915.59	346,284.60	2,495,292.17
07/29/2019	7,362.04	4,153.12	3,208.92	2,492,083.25
02/28/2020	283,252.57	43,633.34	239,619.23	2,252,464.02
05/20/2020	205,466.18	11,354.63	194,111.55	2,058,352.47
01/29/2021	105,949.85	31,842.36	74,107.49	1,984,244.98
03/17/2021	258,904.91	5,748.87	253,156.04	1,731,088.94
03/26/2021	131,226.03	7,149.64	124,076.39	1,607,012.55
06/01/2021	31,401.53	447.94	30,953.59	1,576,058.96
07/23/2021	2,175.32	2,175.32	0.00	1,576,058.96
01/28/2022	151,089.71	21,238.87	129,850.84	1,446,208.12
02/15/2022	75,577.64	1,604.70	73,972.94	1,372,235.18
02/25/2022	68,221.44	845.90	67,375.54	1,304,859.64
03/10/2022	60,969.62	1,045.68	59,923.94	1,244,935.70
03/17/2022	24,668.17	537.19	24,130.98	1,220,804.72
4/26/2022	26,842.37	3,010.21	23,832.16	1,196,972.56
05/17/2022	55,134.99	1,992.22	53,142.77	1,143,829.79
07/20/2022	180.95	180.95	0.00	1,143,829.79
01/23/2023	99,292.70	17,074.36	82,218.34	1,061,611.45
01/24/2023	47,735.18	65.44	47,669.74	1,013,941.71
02/16/2023	61,841.61	1,437.57	60,404.04	953,537.67
02/24/2023	57,508.58	470.24	57,038.34	896,499.33
03/07/2023	162,137.89	607.90	161,529.99	734,969.34
04/28/2023	25,460.49	3,488.59	21,971.90	712,997.44
01/22/2024	126,754.60	10,687.88	116,066.72	596,930.72
02/09/2024	67,098.38	0.00	67,098.38	529,832.34
02/16/2024	50,197.56	888.54	49,309.02	480,523.32
02/29/2024	64,310.70	384.03	63,926.67	416,596.65
03/20/2024	101,062.54	512.21	100,550.33	316,046.32
05/17/2024	143,888.03	1,243.86	142,644.17	173,402.15

SCOTTVILLE DDA BOARD OF DIRECTORS

MEETING MINUTES

November 14th, 2024

In person meeting at City Hall

1. Call to Order
Chairman Joe Knowles called the special meeting to order at 8:30am
2. Roll Call:
Present: Knowles, Mayer, Scholtens, Schnitker
Absent, Excused: Sanford, Lundquist, Muralt, Vacant Position
3. Public Comments (limited to three minutes)
None
4. Meeting Minutes from 8/14/24 special meeting. Scholtens motion, support Mayer, motion carried.
5. Meeting Minutes from 9/12/24 regular meeting. Mayer motion, support Schnitker, motion carried.
6. Meeting Minutes from 9/26/24 regular meeting. Correction FLEISS. Motion Mayer, Schnitker, carried.
7. Financials Review – JOE asked city treasure to review tax capture line and reviewed monthly.
Explained that many of the income lines are not reflecting the donations inside the admin agreement.
Flowers and other donations will post for current year in the spring.
8. Chamber Report given by JOE. No admin agreements for 2025.
9. No city manager report. Joe gave some reports from the City meetings he has attended and grant funding that was not received for the sewer main repair project. Law enforcement was discussed.
Other grant denial letter was discussed.
10. Econ Report – Carla shared some info from meetings with Kristy Zimmerman. Also noted that we need another Econ Committee meeting. No current mini-grant round.
11. Mindi Danger resignation was reviewed. Her letter was read. Motion from Schnitker, support from Mayer to accept her resignation. Joe thanked her for her past service.
12. Discussed and read letter of interest from Kayleen Moffitt. Motion from Mayer, support Scholtens to approve and recommend to city council to appoint Kayleen Moffitt to fill our vacant seat.
13. Joe gave a report on MEDC and grant discussion and deadline changes. Also discussed current financials and project projected cost.
14. Strategic planning pushed to 2025.
15. Beautification report from Schnitker was given. Seasonal updates and cleaning.
16. Public Comments (limited to three minutes)
None
17. Adjourn
As there was no further business a motion to adjourn was offered by Mayer, supported by Scholtens, to adjourn the meeting. Chairman Knowles declared the meeting adjourned at 9:15 a.m.

**MEMORANDUM
CITY OF SCOTTVILLE**

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, City Manager
Kathy Shafer, City Treasurer

Date: January 13, 2025

Subject: City Administration Action Plan & Remedies to Auditors' Schedule of Findings and Material Weaknesses

As you know from the recent audit of the City's financial transactions for FY 2023/2024, the auditors identified five material weaknesses that merited effort and attention by the City to address and correct. Following, you will find restatement of these notifications and City Administration's plan of action to remedy these deficiencies.

Finding 2024-001: MATERIAL WEAKNESS—Year End Closing Procedures

Criteria: General ledger balances should be in agreement with detailed supporting documentation as of year-end.

Condition: General ledger balances were not in agreement with detailed supporting documentation as of year-end.

Cause: The City has had significant turnover in key financial positions in the past few years and a software conversion.

Effect: The City records required significant year-end audit adjustments.

Repeat Finding: See 2023-001 for a similar finding for the year ended June 30, 2023.

Recommendation: General ledger balances should be reconciled and adjusted to the underlying support on the City's general ledger system at year-end.

Views of Responsible Officials: The City agrees with the finding. The City continues to implement better procedures to improve year-end closing procedures and to ensure that general ledger balances are in agreement with detailed supporting documentation by June 30, 2025.

City's Actions To Remedy Deficiency: Greater attention will be given to reducing the number of Journal Entries that are performed throughout the year and at the end of the fiscal year as well. Efforts will be made to ensure that capital purchases are assigned to fixed asset accounts or capital outlay and that debt and interest payments are assigned to correct debt and interest expense line-items. Since many of these accounting measures are somewhat esoteric, the City will obtain outside assistance when necessary to eliminate this deficiency.

Finding 2024-002: MATERIAL WEAKNESS—Bank Reconciliation and Journal Entry Review and Approval Procedures

Criteria: Internal controls surrounding the review and approval of bank reconciliations and adjusting entries contribute to ensuring financial statements and underlying accounts are free of material misstatement, whether intentional or unintentional, and are supported by appropriate documentation. This review should be documented.

Condition: During the audit, it was noted that a significant number of bank reconciliations and adjusting journal entries for the year ended June 30, 2024, lacked documented review and approval.

Cause: The City has had significant turnover in key financial positions in the past few years.

Effect: Ineffective review of bank reconciliations and adjusting entries could cause errors and/or fraud to go undetected.

Repeat Finding: See 2023-002 for a similar finding for the year ended June 30, 2023.

Recommendation: The City should implement new procedures ensuring documented review and approval of all bank reconciliations and adjusting entries by an appropriate City official.

Views of Responsible Officials: The City agrees with the finding. The City will revisit its current procedures and make changes to ensure that appropriate review and approvals are conducted and documented by June 30, 2025.

City's Actions To Remedy Deficiency: So that bank reconciliations reflect a regard for internal controls that prevent fraud and unintentional material misstatements, the City has issued Administrative Directive 2024-02A that requires the documented review and approval of all bank reconciliations and adjusting entries by the City Treasurer and the City Manager.

Finding 2024-003: MATERIAL WEAKNESS—Financial Statement Preparation Controls

Criteria: Organizations should have internal controls over the preparation of formal year-end financial statements.

Condition: The City has limited internal controls over the preparation of formal year-end financial statements.

Cause: The City is a small organization with limited resources and personnel.

Effect: Formal year-end financial statements could have errors.

Repeat Finding: See 2023-003 for a similar finding for the year ended June 30, 2023.

Recommendation: The internal controls surrounding the preparation of formal year-end financial statements should be improved.

Views of Responsible Officials: The City agrees with the finding. The City chooses not to hire an individual with the skills, knowledge and experience to perform this review but the City will continue to review the financial statements before they are issued.

City's Actions To Remedy Deficiency: Limited staff and other office resources have diminished the City's ability to provide additional staffing and, thereby, internal controls surrounding the preparation of year-end financial statements. The City will continue to review financial statements before they are issued and will provide additional staffing or review by an outside contractor when revenue supports doing so.

Finding 2024-004: MATERIAL WEAKNESS—Accuracy of Bank Reconciliations and Cash Receipts

Criteria: Organizations should ensure all items on bank statement are recorded on general ledger and cash receipts are reconciled and properly recorded.

Condition: The City had multiple cash transactions not recorded as of June 30, 2024.

Cause: The City added transactions as reconciling items on the bank reconciliation as of June 30, 2024, when they should have been recorded on the general ledger.

Effect: Cash balances were misstated.

Repeat Finding: See 2023-004 for a similar finding for the year ended June 30, 2023.

Recommendation: 1) All items on the bank statement should be recorded on the general ledger, 2) daily cash receipts should be reconciled with any differences addressed, and 3) credit card transactions should be reconciled through Point and Pay with any differences addressed.

Views of Responsible Officials: The City continues to implement better procedures to improve bank reconciliation and cash receipts procedures and to ensure that general ledger balances agree with detailed supporting documentation by June 30, 2025.

City's Actions To Remedy Deficiency: The failure to record some cash transactions in FY 2023/2024 has been addressed through additional training and the issuance of Administrative Directive 2024-02A. City Administration intends to continue its monitoring of both bank reconciliations and the recording of cash receipts to ensure compliance with the aforementioned directive.

Finding 2024-005: MATERIAL WEAKNESS—Budget Monitoring and Amendments

Criteria: Michigan Public Act 621 of 1978, an amendment of Public Act 2 of 1968 requires the City to amend its budget before any expenditure exceeds the City's budget by activity level.

Condition: The City had multiple activities in excess of budget in several funds.

Cause: The City did not make amendments when necessary.

Effect: The City was not in compliance with the Uniform Budget Act.

Repeat Finding: See 2023-005 for a similar finding for the year ended June 30, 2023.

Recommendation: The City should regularly monitor its budget and amend it as needed when it is necessary to incur expenditures in excess of the amount budgeted.

Views of Responsible Officials: The City agrees with the finding. The City will better monitor its budget and amend it as necessary.

City's Actions To Remedy Deficiency: The City's failure to make required budget amendments that were promulgated by Michigan PA 62 of 1978 (i.e., the Uniform Budget Act) has been corrected through retraining and the issuance of Administrative Directive 2024-08. City Administration intends to continue its monitoring of the budget to ensure that budgets are performed as required by this statute.

CITY OF SCOTTVILLE, MICHIGAN
RESOLUTION TO ADOPT THE 2025 POVERTY GUIDELINES
RESOLUTION 25-01

WHEREAS, each year the city is required to adopt the Federal Poverty Guidelines, and;
WHEREAS, the Poverty Guidelines are to be used by the Board of Review when considering Hardship Exemption Applications from residents of the city, and;
WHEREAS, the Poverty Guidelines must be in place each year prior to the March Board of Review meeting, and;
WHEREAS, the Hardship Exemption Applications must be turned into the city by March 1st of each year so that they can be sent to the Board of Review for their consideration.
NOW THEREFORE BE IT RESOLVED, the Scottville City Commission hereby adopts the 2025 Federal Poverty Guidelines as follows:

1 Person in Family	\$15,060
2 Persons in Family	\$20,440
3 Persons in Family	\$25,820
4 Persons in Family	\$31,200
5 Persons in Family	\$36,580
6 Persons in Family	\$41,960
7 Persons in Family	\$47,340
8 Persons in Family	\$52,720
9 + Persons in Family	\$5,380 per person

The above resolution was moved for adoption by Commissioner _____ with support from Commissioner _____.

The motion for adoption received the following vote:

YES:

NO:

ABSENT:

ABSTAIN:


I certify that the forgoing is a true and complete copy of a resolution adopted by the City Commission of the City of Scottville at its 1584th Regular Meeting held January 13, 2025.

Kelse R. Lester, Clerk

Dixie Spore, Mayor

CITY OF SCOTTVILLE
MEMORANDUM

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, City Manager 

Date: January 13, 2025

Subject: Appointment to the Scottville Brownfield Redevelopment Authority;

The Scottville Brownfield Redevelopment Authority was established in 2022 under the authority of Public Act 381 of 1996. The Authority was created to assist in the revitalization of properties and may approve plans that help revitalize, redevelop, and reuse contaminated, blighted, or functionally obsolete properties, or historic sites. The Authority encourages remediation of those sites by providing developers with a means to recover eligible remediation costs to develop the property into a viable community asset. The Authority is composed of nine (9) members who meet as needed and when developers submit applications.

Since its inception, the City Manager has served as a member of the Authority and his term-of-appointment as a Board member expired on 12/31/2024. This memorandum is to request that the City Commission reappoint the City Manager as a Board member of the Authority for a term of three (3) years and expiring on 12/31/2027.

Additionally, it has come to the attention of City Administration that Mr. Scott Merrick, a Board appointee whose term-of-appointment expires on 12/31/2026, has left the area and is no longer available to serve on the Board. Please be advised that City Administration will begin a search for one or more candidates for the City Commission's consideration.

CITY OF SCOTTVILLE
MEMORANDUM

To: Mayor Dixie Spore and Members of the Scottville City Commission

From: Clarence E. Goodlein, City Manager

Date: January 13, 2025

Subject: Appointment of City Treasurer Kathy Shafer as the City of Scottville Representative To The Ludington Mass Transit Authority Board

Recently, City Administration was contacted by the Ludington Mass Transit Authority (LMTA) who encouraged the City to increase its attendance at the LMTA meetings. To provide for greater participation in the affairs of this organization by the City as well as City Administration's understanding of the LMTA's use of tax dollars from City residents, City Administration requests that the City Commission appoint Scottville City Treasurer Kathy Shafer as the City's representative.

From: [Joe Knowles](#)
To: [Joe Knowles](#)
Subject: FW: Letter of Interest!
Date: Wednesday, January 8, 2025 4:24:26 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

From: Trent J. Pagels <trentp@westshorebank.com>
Sent: Wednesday, January 8, 2025 3:54 PM
To: Joe Knowles <joe@smith-eddy.com>
Subject: Letter of Interest!

Good afternoon Joe,

My name is Trent Pagels, I graduated from IU in December of 2022 with my bachelor's in business administration. I have worked with West Shore Bank since June of 2022 and currently am the Branch Team lead at the WSB Scottville Branch.

I currently have residence in Scottville. Just finished our 1 year back during Thanksgiving week and my wife and I own the Scrubbing Muzzles business in town.

I am eager to connect with everyone and for our one-on-one meeting this Friday and am ready for whatever gets thrown my way!

Thank you,

Trent J. Pagels
Branch Team Lead



Supporting local non-profits since 1898 

Drive positive change in your community with our new charitable [Giving Center!](#)

107 W. State Street, Scottville, MI 49454-1162

P: (231) 757-4751 | T: (888) 295-4373 | westshorebank.com



From: Joe Knowles <joe@smith-eddy.com>
Sent: Wednesday, January 8, 2025 3:47 PM
To: Trent J. Pagels <trentp@westshorebank.com>

Kelse Lester

Jamie Daws
RE: Letter of Interest

Subject: Letter of Interest

Good Evening Kelse,

Please consider this my letter of interest in the vacant City Commissioner position for one full term expiring in 2028. I come with over 18 years of governmental board experience ranging from the city DDA, County Board of Health Chairperson, to a County Commissioner.

My husband and I moved to Scottville in July of 2023 from the east side of the state and I am looking to get more involved in the community here.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jamie Daws
(810)404-7002



Dear applicant for the position of City Commissioner At-Large,

We thank you for your interest and desire to become a City Commissioner. To assist City Commission members in selecting two people to serve in this capacity, please answer the following questions on a separate piece of paper and return to City Hall by no later than January 09, 2025 at 10:00 AM with your letter of interest that contains the information as described in the Public Notice.

Thank you,

Mayor, Dixie Spore

1. What do you feel that you can bring to the Scottville City Commission, if you were appointed to fill a vacant position of City Commissioner?
I have a lot of experience & knowledge when it comes to governmental boards. I believe that I can bring an unbiased opinion on what is best for the community.
2. Why do you have a desire to be on the Commission?
I believe it's important to give back to your community if you're able. I have sat on a board/committee for over 18 years.
3. What kind of experience do you have, if any, working on governmental boards or with governmental groups?
I have been involved in government for over 18 years. I have been involved in budgeting, passing millages & union negotiations. I was a County Commissioner & sat on our Economic Development Board.
4. What future would you like to see for the City of Scottville?
I would like to see Scottville become financially stable & attract more business. & become a place people want to visit.