

CITY OF SCOTTVILLE  
COMMISSION MEETING AGENDA  
1592<sup>nd</sup> Regular Meeting  
Monday May 12, 2025, 6pm

**Senior Center 140 S. Main St. Scottville MI 49454**

1. Call to Order at 6:00 PM

2. Pledge of Allegiance

3. Roll Call

4. Additions to the Agenda

5. Approval of Agenda

6. Approval of the Consent Agenda

*Consent Agenda items are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

A. Approval of 1591<sup>st</sup> Regular Meeting Minutes

B. Approval of Bills \$69,376.72

7. Public Comment

Those addressing Commission are asked to provide their name and address and will be limited to - two minutes of speaking time. The Commission will hear all comments pertaining to agenda items only.

8. Correspondence

a. Notification of Treasurer Katherine Shafer's Completion of Phase (1) of the Michigan Municipal Treasurer's Institute.

b. Transmittal of Correspondence from the Ludington Mass transportation Authority

9. Department Reports

a. City Manager – Included in the packet

b. City Attorney – No written report

c. Mayor - No written report

d. Treasurer/Clerk – Included in the packet

e. Assessor - Included in the packet

f. Department of Public Works – No written report

g. Committee Reports – No written report

h. Mason County Commissioner Representative -

i. MCRFA Representative – Included in the packet

j. DDA Representative – No written report

10. Unfinished Business - None

11. New Business

a. Request that the city manager Clarence Goodlein be Appointed as Zoning Administrator

b. Request for approval of the Increase of the Monthly Site Fee at Riverside Park by resolution.

c. Recommendation for adoption of the proposed FY2025/2026 operating budgets and the levy of 16.6434 mills for general operations, 2.7736 mills for refuse, and 1.9524 mills for the downtown development authority by resolution of the City Commission.

d. Request for a Resolution in support of the village of Custer's efforts to reduce the speed limit on US-10 to 40 MPH within their village limits.

12. Public Comment

*Those addressing Commission are asked to provide their name and address and will be limited*

*to three minutes of speaking time. The Commission will hear all the comments for future consideration but will not have a response at this time. Letters submitted to Commission will not be publicly read. Thank you for your cooperation.*

13. Commissioner Comment -

14. Adjournment -

## **OFFICIAL PROCEEDINGS OF THE CITY COMMISSION OF THE CITY OF SCOTTVILLE, MICHIGAN.**

The 1591<sup>st</sup> Regular Commission meeting of the Scottville City Commission

held at Scottville Area Senior Center 140 S. Main St on April 28, 2025.

Called to order at 6:06pm by Mayor Pro-Tem Randy Wyman

### **Present at Roll Call:**

Mayor Spore

Spencer

Copenhaver

Wallager

Wyman

Daws

### **Absent:**

**Also in attendance:** City Manager Clarence Goodlein, City Clerk Shareen Edmondson

### **Additions/Deletions to Agenda - none**

**Approval of Agenda** – Motioned by Wyman and supported by Spencer. Motion Carried

**Approval of Consent Agenda** – Motioned by Copenhaver and supported by Wallager. Motioned Carried.

**Public Comment** (*Agenda Items Only, 2 minutes*) *Kei Steffens and Mr. Murphy spoke.*

**Public Hearing** – Motion to go into public hearing by Wyman and supported by Copenhaver. Motion Carried. The public hearing is for the proposed budget and millage rates for the city of Scottville for the fiscal year beginning July 01, 2025. Audience members spoke of the budget and previous millage concerns. City Manager Clarence answered questions regarding how the budget works and answered questions about how a City Government operates.

Closure of the public hearing motioned by Daws and supported by Spencer. Motion carried.

### **Correspondence – None**

### **Department Reports**

- a. City Manager-
- b. Mayor-
- c. Attorney-
- d. Treasurer/Clerk-
- e. DPW-
- f. Assessor-
- g. Committee Reports- Finance met and reviewed both proposals for the attorneys. Grounds and infrastructure will have updates at the next meeting for water results. Personnel meet on May 13, 2025
- h. Mason County Commissioner Representative-
- i. MCRFA Representative-
- j. DDA Representative-

### **Unfinished Business-**

None

### **New Business-**

- a. Results of the RFP for Cemetery Mowing, Trimming and Cleanup work. Commission agreed on hiring Cooper Lawn Care.

- b. Results of the RFP for legal services. Commission agreed to hiring Bloom Sluggett, PC. Counselors and Attorneys.

Approval of hiring Cooper Lawn Care for Cemetery mowing, trimming and cleanup work and to hire Bloom Sluggett, PC for legal services for the City of Scottville. Motioned to approve by Wallager and seconded by Wyman. Motion carried.

**Roll Call**

**Public Comment- Sarah,** Kei spoke

**Commissioner Comment-** Wallager, Spencer, Wyman and Copenhaver thanked DPW for their hard work in getting the holes patched and getting the road sweeper repaired and in use.

**Adjournment-** Motion to adjourn by Wyman and seconded by Daws. Motion carried.

---

Shareen Edmondson, City Clerk

---

Dixie Spore – Mayor

## SCOTTVILLE INVOICE REGISTER FOR CITY OF SCOTTVILLE

EXP CHECK RUN DATES 04/29/2025 - 05/12/2025

POSTED AND UNPOSTED

OPEN AND PAID - CHECK TYPE: PAPER CHECK

Invoice Number	Vendor Name	Description	Bank Account	Inv Amt
2025.010	MASON COUNTY DPW	AMBER SEWER	POOL	55,355.04
5-2025	REPUBLIC SERVICES	GARBAGE SERVICE FOR MONTH OF	POOL	8,070.10
2277	JR ACCOUNTING	ACCOUNTING	POOL	75.00
4-2025	751 PARTS CO INC	EQUIP	POOL	248.14
5-25	CONSUMERS ENERGY	MONTH OF MAY	POOL	4,232.80
8672	SCHOLTEN PLUMBING	114 S COLUMBIA REPAIR	POOL	194.23
5-2025	KNOWLES, JOE	FLAGS, POLES DDA	POOL	871.41
13002	ACE 1	PORT A POTTY- 3	POOL	330.00
Report Total:				69,376.72

**CITY OF SCOTTVILLE**  
**MEMORANDUM**

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the Scottville City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** **Notification of Treasurer Katherine Shafer's Completion of Phase I of the Michigan Municipal Treasurer's Institute**

---

The purpose of this memorandum is to notify the City Commission that the City Treasurer Katherine Shafer has completed Phase I of the Michigan Municipal Treasurer's Institute that is conducted annually by the Michigan Municipal Treasurer's Association and Michigan State University; Phase II has been scheduled for 2026, and the final phase, Phase III, is scheduled for 2027. The Institute requires attendees to participate in not only interactive lectures, but also individual and group projects as well as networking. A copy of Ms. Shafer's certificate of completion accompanies this memorandum.



# Michigan State University

MICHIGAN STATE  
UNIVERSITY

Extension  
Center for Local Government  
Finance and Policy

*This is to Certify That*

## Kathy Shafer

*Has Successfully Completed the First Year of Basic at the*  
**Michigan Municipal Treasurers Institute**  
*Sponsored by the Michigan Municipal Treasurers Association*

**May 2, 2025**

*Erika Rosebrook*

ERIKA ROSEBROOK, PH.D.  
CENTER FOR LOCAL GOVERNMENT FINANCE AND POLICY  
MICHIGAN STATE UNIVERSITY EXTENSION



*Desiree A. Kirkland*

DESIREE A. KIRKLAND, MICPT  
CHAIR, EDUCATION COMMITTEE  
MICHIGAN MUNICIPAL TREASURERS ASSOCIATION



**CITY OF SCOTTVILLE**  
**MEMORANDUM**

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the Scottville City Commission

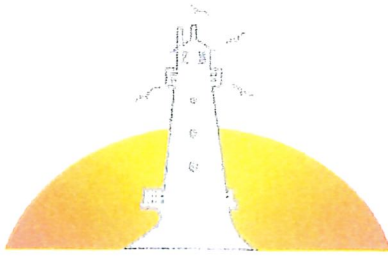
**From:** Clarence E. Goodlein, City Manager

**Subject:** Transmittal of Correspondence From The Ludington Mass Transportation Authority

---

The purpose of this memorandum is to convey to the City Commission the attached letter that was recently received from the Ludington Mass Transit Authority and that informs the City of a change in the hourly labor rate for vehicle maintenance and repairs performed by their mechanics.





**LUDINGTON**  
MASS TRANSPORTATION AUTHORITY

April 30, 2025

City of Scottville  
105 N. Main St.  
Scottville, MI 49454

Due to increased costs of labor, materials and overhead Ludington Mass Transportation Authority will be increasing our hourly maintenance labor rate from \$80.00 to \$100.00 per hour. We annually review our cost allocation plan and only adjust when necessary. LMTA's last labor cost adjustment was made in January 2022. The LMTA Board of Directors has approved this maintenance rate increase effective June 1, 2025.

We thank you for your business and we look forward to working with you in the future.

If you have questions concerning this notice, please contact me at 845-1231.

Sincerely,

Paul Keson  
Executive Director

(231) 845-1231 • Fax (231) 843-1407 • 5545 W. Carr Street • Ludington, Michigan 49431 • [transit@lmta.us](mailto:transit@lmta.us)

# CITY OF SCOTTVILLE

## MEMORANDUM

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** Activity of City Administration

---

Since the last meeting of the City Commission, City Administration has engaged in the following activities.

- Met with Blake Conklin of Bloom Sluggett, PC and discussed his firm's recent appointment as the City's legal counsel.
- Accepted notice that Steven Spangler, the City's safeBuilt representative, had resigned and that safeBuilt's contract with the City would be ended due to the company's inability to staff the position.
- Met with the Site Managers of Riverside Park and discussed staffing as well as maintenance projects, programming, and the park's fee schedule.
- Met with DPW Superintendent and discussed seasonal staffing and equipment needs as well as street maintenance and improvements.
- Approved local road agreements with the Mason County Road Commission to provide and apply brine at Riverside Park and on Johnson Road.
- Discussed performance of repaired street-sweeper with the DPW Superintendent and personnel as well as its refurbishment.
- Met with City Treasurer and performed a year-end budget review as well as a new policy and procedure for the processing of check from daily receipts.
- Processed Zoning Applications for one residential outbuilding and one rezoning request.
- Continued work on the development of a FOIA policy and procedure and a plan to reassign FOIA Coordinator responsibilities to the City Manager or his designee.
- Discussed a resident's question concerning property acquisition from a parcel split with the City Assessor.
- Received two complaints of "blight" and scheduled those reports for investigation.
- Met with business owners and discussed methods of improving the aesthetics and "curb appeal" of the downtown area that could facilitate more foot traffic and business in that area of the City.
- Discussed with City Hall staff new distribution methods for the City Newsletter and began to contact businesses to discuss their venues becoming distribution points for it.

## **City of Scottville Assessor Report April 2025**

Assessor completed standard paperwork processing: Deeds, Property Transfer Affidavits, Principal Residence Exemptions, address updates.

Assessor received and processed the following foreclosures from the County Treasurer:

052-104-002-00 204 S Scott St

052-131-006-00 127 W Broadway Ave

MI Department of Treasury denied the following parcel's Principal Residence Exemptions:

052-200-030-00 309 S Main St for years 2023-2025

The City is in need of Board of Review members.





---

# Mason County Rural Fire Authority

P.O. Box CUSTER MI 49405

Branch • Custer • Fountain • Freesoil/Meade • Grant • Riverton • Scottville

---

## MINUTES APRIL 24, 2025 REGULAR MEETING (Page 1 of 3)

Chairman Chuck Keller called the meeting to order at 7:00 p.m.

### Board of Directors:

- Chairman- Chuck Keller - Member-At-Large, appointed by the consensus of all the governing units (3-year term ending 12/31/26)
- Vice Chair- Kevin Miller – Appointed by consensus of Supervisors from Branch, Sheridan and Sherman Townships and the Village of Fountain (3-year term ends 12/31/25 term)
- Treasurer Bill Lehrbass – Appointed by the consensus of the Mayor of Scottville and the Supervisor of Amber Township (3-year term ends 12/31/25)
- Secretary- Ralph Lundberg- Appointed by the consensus of the Supervisors of Summit, Riverton, Eden, and Custer Townships, and the President of the Village of Custer (3-year term that ends 12/31/28)
- Trustee- Patrick Wiese -- Appointed by consensus of the Supervisors of Victory, Grant, Free Soil, Meade Townships, and the Pres. of the Village of Free Soil (Completing Dale Goodrich's 3-year term which ends 2/31/26)

Board of Directors absent: None

Departments present: Branch- Chief Adam Abbott; Custer- Chief Darrel Crawford, Fountain Assist Chief Barry Ruger; Free Soil-Meade Chief Vince Williams, Assistant Chief Rob Willard; Grant Chief Ronnie Melchert II; Riverton Assist Chief Todd Vannortwick; and Scottville Assistant Chief Jeff Schidler.

Departments absent: none

Also present: Administrator Dale Goodrich, Julie Drier of Cameron's Accounting, Robert Kesing Victory Twp Supervisor, Brandon Coughlan Ludington Fire/Training, John O'Connor Mason Co. E.M. Betty Mackey American Red Cross, Jenni Henry of AFBA or Armed Forces Benefit Assn.

### Approval of Agenda-

**Motion # 2200** by Miller second by Lundberg to approve the agenda with 4 additions. EV Training, Summit Services Fire Extinguishers, Pay to Western Authority, 5 in fittings/hose dolly rev. **Motion carried.**

### Approval of all March Minutes-

**Motion #2201** by Lerbass second by Miller to approve both 3-27-25 regular meeting minutes and 3-27-25 Special millage meeting minutes. **Motion carried.**

### Public Comment-

Betty Mackey provided information on what assistance the Red Cross can provide before, during, and after an incident.

Jenni Henry provided information on Life Ins available to First Responders thru the Armed Forces Benefit Assn. Provided hand outs will set up station meetings in the future to provide info to all members.

**Correspondence**-None to note.

***Our mission is to serve the community by protecting life, property, and the environment through preparation, prevention, and response.***

## **MINUTES APRIL 24, 2025 REGULAR MEETING (Page 2 of 3)**

### **Approval of Treasurers Report-**

**Motion # 2202** by Lundberg, second by Miller to approve the treasurer's report for 04/24/2025. **Motion carried.**

### **Approval of Bills and Payroll-**

**Motion #2203** by Miller, second by Lundberg to approve operational bills of \$34,363.76 and payroll of \$49,375.24  
Motion carried.

### **Review of Revenue/Expense summary, Balance Sheet, & Journal-**

Review Revenue/Expense summary Jan thru Mar 2025; Balance sheet as of 03/31/25; Journal 3/28/2025 Thru 4/24/25.

### **Reports-**

**Municipality Representative-** none

**911 Communications-**Admin advised nothing of note directed at the fire service.

**Fire Fighters Association-**meeting site moved to Freesoil due to construction, discussed new LZ for Scottville, May 15 thur 17 Ladder testing at Grant, Blessing of badges at Our Savior Lutheran Church in Scottville May 15<sup>th</sup> 6pm.

**Training Committee-**Turn in Training requests for year by 6-1-25. Several training in the near future, need to apply in smoke. 2-2hr classes Sat May 31 8a until noon for both. LZ class 9/20/25. Fire Academy set for this fall.

**Equipment Committee-** Viking Wildland/Structure gear refitting set for 16<sup>th</sup> and 17<sup>th</sup>. Discussion about sending Fountains Med truck to Riverton. Chiefs need to get LDH hose fittings/couplings needed to the Admin for 1 large order.

### **Chief Report**

Chief Crawford nothing to pass.

Asst Chief Ruger- nothing to pass

Chief Williams-Water Heater replaced works great. Stripes on UTV.

Chief Melchert- nothing to pass.

Asst Chief Vannortwick- May 10<sup>th</sup> Riverton's Pancake Breakfast. Made mention of uptick in structure fires this year and the lack of smoke detectors in some structures. Admin will look into assistance from state in this area.

Asst Chief Schindler-nothing to pass.

Chief Abbot-Working with Wiese on wildfire investigation techniques

**Grants-**FEMA Grant/no word. Anheuser water grant/no word. Nutella grant 5K working on that. Asst Chief Todd Vannortwick working on DNR matching grant for new Indian cans to fight wild fires.

***Our mission is to serve the community by protecting life, property, and the environment  
through preparation, prevention, and response.***



## **MINUTES APRIL 24, 2025 REGULAR MEETING (Page 3 of 3)**

**Administrator-** Wording on Millage language to be dropped off 4-25-25. Attending meetings to educate public on our upcoming millage. Including Co. Commissioners and Twp Officials, Council on aging. AFFF foam has been collected and state of MI will dispose of at no cost. Continued work on Web Site.

**Board of Directors** -Nothing to pass.

**Old business-** Custer parking lot. Hoping for word from the upcoming Custer village meeting on how we will proceed. Summit services provided a contract to provide multi year service. Assessor from PM Twp is compiling parcels used to figure out the amount we owe to the Western Authority.

**New Business-** Discussed the need for volunteers for Millage Committee especially a Treasurer discussed Hoze Dolly, Chiefs clearly advised opposition to hose dolly.

**Other Business-** currently MCRFA owns no 800 radios in the eyes of the MPSCS. The radios are owned by each station. Be prepared to change this in the future. In talks with the state of MI and Central dispatch it will make it easy in many ways the radios under one ownership. This process will be changed once the new radios for Grant and Fountain are complete. Discussion on needed LDH fittings advised to get their needs to the ADMIN to place large order.

Interim Emergency Management Director for Mason County is John O'Connor use same TX for contacting this office as we have in the past 1-231-690-8201 or 1-231-845-5911.

**Public Comment-** none

**Adjournment**

**Motion #2204** by Miller 2<sup>nd</sup> by Wiese at 8:35 to adjourn this meeting.

Respectfully,

Dale Goodrich, Mason Co. Rural Fire Authority Administrator.

***Our mission is to serve the community by protecting life, property, and the environment through preparation, prevention, and response.***



---

# Mason County Rural Fire Authority

P.O. Box CUSTER MI 49405

Branch • Custer • Fountain • Freesoil/Meade • Grant • Riverton • Scottville

---

To all Mason County Rural Fire Authority entities,

The MCRFA Board and Chiefs have been working to prepare for our future to provide the best possible service to our Community. The next two paragraphs are a very simple version on how we came to the conclusion to request a millage increase.

Starting with nearly a year of meetings with a Citizens Committee to provide insight into what they expect in service from us. Then another year of special millage meetings with the Board and Chiefs using Citizens Committee model to predict how to best meet the needs of our community over the next 10 years.

We added 3% COLA to our 2025 Budget spread over the 10 year life of the millage. Using predicted increases in wages, benefits, training, two full time responders with a vehicle. Also costs of maintenance, upgrades, or refurbishment on facilities, vehicles, equipment, technology and other costs we would incur at today's rates. Then factored in 3% into those costs.

When comparing these costs to revenue it will take .5mil increase to our current 1.5Mils to pay for these services over the next 10 years.

This letter is to inform our area Boards that MCRFA will be actively working to educate the voters about the need for the increase in revenue and what it will actually cost each tax payer.

We will be asking to be on your meeting agenda to provide a 10 minute informational presentation, answer any and all questions by the Board or public present. We also plan other informational meetings prior to the vote.

In short taxpayers have been paying 1.5mils for operating and equipment over the last 9 years. The MCRFA is working to pass this .5mil increase on Tuesday August 5, 2025.

Sincerely,

MCRFA Board Members, Fire Chiefs, and All MCRFA personnel.

*Our mission is to serve the community by protecting life, property, and the environment through preparation, prevention, and response.*

**CITY OF SCOTTVILLE**  
**MEMORANDUM**

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the Scottville City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** **Request That The City Manager Be Appointed As Zoning Administrator**

---

Due to the recent termination of the contract with safeBuilt, the City is without a Zoning Administrator. This memorandum is to request that the City Manager be appointed as Zoning Administrator pending further discussion of configuring and assigning Zoning Administration duties and responsibilities as well as those of Building Code Enforcement, Rental Inspections, and Ordinance Enforcement. Regarding this request, the current City Manager has experience performing and providing oversight for Zoning Administration for the City of Flushing, Michigan and Leroy Township, Michigan.

# CITY OF SCOTTVILLE

## MEMORANDUM

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the Scottville City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** Request For Approval of the Increase of the Monthly Site Fee at Riverside Park By Resolution

---

**Background:** Recently, City Administration met with the Site Manager for Riverside Park and discussed the fee schedule for camping sites. After this discussion, it was determined that while daily camping fees were still consistent with other parks offering camp sites, Riverside Park's monthly camping fees were about 13-14% lower than fees of other parks offering monthly camp sites. Consequently, it was felt that the current Riverside Park monthly fee of \$700/month [i.e., campsite rental for thirty (30) consecutive days] should be \$805/month. In this regard, it was believed that this would be an appropriate increase in fees since Riverside Park offers electric and Wi-Fi services without fees while most other parks do not; many other parks meter electric and Wi-Fi usage and charge fees.

It is important to note that no change of the Riverside Park monthly camping fee has occurred since 2022 and that it is important for this fee increase to be authorized at this time because the Riverside Park Site Manager has already received inquiries concerning reservations for the 2026 calendar year.

Should the City Commission believe that the monthly camping fees for Riverside Park should be increased from \$700/month to \$805/month, then a proposed Resolution has been prepared and accompanies this report to the City Commission.

**Recommendation:** It is recommended that the City Commission increase the monthly camping fees of Riverside Park from \$700/month to \$805/month and do so by Resolution of the City Commission. It is believed that this increase of Riverside Park's monthly fees is fair and consistent with the monthly camping fees of other parks that offer camping sites for rent. Furthermore, it is believed that it is in the best interest of the Park's maintenance and improvement.

# City of Scottville

## RESOLUTION 25-07

### **Resolution Authorizing That The Monthly Camping Fee At The City Of Scottville's Riverside Park Be Increased From \$700/Month To \$805/Month**

Commission Member \_\_\_\_\_ offered the following resolution and moved its adoption:

**WHEREAS**, the monthly camping fee of the City's Riverside Park has been determined to be approximately 13% less than other and similar parks that offer monthly camping sites; and

**WHEREAS**, it has been determined that this disparity does not provide an advantage to the City by increasing the number of monthly camp site rentals significantly; and

**WHEREAS**, the financial vitality and future of Riverside Park depend upon its sources of revenue that provide for the repair and improvement of the park's amenities.

**NOW THEREFORE BE IT RESOLVED**, that the monthly camping site fee (i.e., campsite fee for thirty (30) consecutive days) shall be \$805/month henceforth.

Second by Commission Member \_\_\_\_\_

\_\_\_\_\_ Yeas. \_\_\_\_\_ Nays.

\_\_\_\_\_  
Dixie Spore, Mayor

\_\_\_\_\_  
Shareen Edmondson, City Clerk

I, Shareen Edmondson, City Clerk of the City of Scottville, hereby certify the foregoing to be a true and complete copy of a resolution adopted by the Scottville City Commission at a regular meeting held on Monday May 12, 2025.

\_\_\_\_\_  
Shareen Edmondson, City Clerk



# CITY OF SCOTTVILLE

## MEMORANDUM

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** **Recommendation For Adoption Of The Proposed FY2025/2026 Operating Budgets And The Levy Of 16.6434 Mils For General Operations, 2.7736 Mils For Refuse, And 1.9524 Mils For The Downtown Development Authority By Resolution Of The City Commission**

---

**Background:** In accordance with §10.4 of the Scottville City Charter<sup>1</sup>, the meeting of the Scottville City Commission this evening has been designated as that meeting during which Commissioners will adopt an operating budget for the next fiscal year (i.e., FY 2025/2026; July 01, 2025 – June 30, 2026). You will recall that a proposed budget was introduced and presented to the Commission at your April 14, 2025 meeting and that the Public Hearing on the proposed budget occurred at your April 28, 2025 meeting.

In regard to the proposed FY 2025/2026 General Operating Budget that is presented to you this evening, you will note that the operating and refuse millages and real property taxes assessed on City parcels have decreased according to that shown in Table I. The Downtown Development Authority millage has not decreased and is also shown in Table I.

Table I

<u>Taxing Purpose</u>	<u>Mils - FY2024/2025</u>	<u>Mils - FY2025/2026</u>
General Operations	16.8422	16.6434
Refuse	2.8068	2.7736
DDA	1.9524	1.9524

The General Operations and Refuse millage decreases are a result of MCL 211.34(d) [Headlee Property Tax Revenue Limitation<sup>2</sup>] and have caused revenue from property taxes in these categories to be reduced by 1.18%. These reductions have resulted in General Operations and Refuse revenues to be reduced by \$5,597 and \$1,451, or \$7,048 in total. These reductions in property tax revenue have been incorporated into the proposed FY2025/2026 budget for your consideration this evening and are shown in Table II.

---

<sup>1</sup> Section 10.4 of the Scottville City Charter requires that City Commissioners adopt a budget for the next fiscal year by no later than the end of the second week of May each year.

<sup>2</sup> The Headlee Property Tax Revenue Limitation requires that if the assessed value of a local tax unit's total taxable property increases by more than the inflation rate, then the maximum property tax millage must be reduced so that the local unit's total taxable property yields the same gross revenue, adjusted for inflation. This is calculated by looking at the total state-equalized value (SEV) from one-year to the next. It is based upon the entire tax unit's jurisdiction and is not based on each parcel or individual parcels. This change of SEV from one-year to the next does not include any change that resulted from new construction.

Table II

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$1,056,301	\$842,326
Major Streets	\$180,000	\$113,678
Local Streets	\$98,000	\$92,050
Refuse	\$121,549	\$105,206
DDA	\$54,500	\$43,765
Sewer	\$476,500	\$458,836
Water	\$450,800	\$371,718
Motor Pool	\$75,900	\$62,189

Should the City Commission decide to affirm and approve the FY 2025/2026 millage rates shown in Table I and the FY 2025/2026 Operating Budgets shown in Table II, then this affirmation and approval must occur by Resolution of the City Commission and a proposed Resolution accompanies this memorandum.

**Recommendation:** It recommended that the City Commission consider the proposed tax millage rates for FY 2025/2026 and the proposed Operating Budgets for FY 2025/2026 and affirm and approve both by the Resolution that accompanies this memorandum.

**CITY OF SCOTTVILLE  
FY2025/2026 GENERAL APPROPRIATIONS ACT  
BUDGET ADOPTION LISTING**

**RESOLUTION NO. 25-08**

WHEREAS, the Scottville City Charter requires the City Commission to adopt next year's budget and property tax millage rates for the fiscal year beginning July 1; and,

WHEREAS, the Charter and State law requires the City of Scottville to advertise and hold a public hearing on the proposed budget and millage rates prior to adopting the budget and millage rates; and,

WHEREAS, the notice of public hearing on the proposed budget and millage rates was advertised in the Ludington Daily News, and a public hearing was held on April 28, 2025; and,

WHEREAS, the "Truth in Budgeting Act" enables the City to establish the number of property tax mills needed to offset proposed expenditures subsequent to the public hearing on the budget and millage rates.

NOW, THEREFORE, BE IT RESOLVED, that the Scottville City Commission adopts the following City of Scottville Budgets for the Fiscal Year 2025-2026 including capital outlay, debt service, appropriations and other matters included in the following expenditures:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$1,056,301	\$842,326
Major Streets	\$180,000	\$113,678
Local Streets	\$98,000	\$92,050
Refuse	\$121,549	\$105,206
DDA	\$54,500	\$43,765
Sewer	\$476,500	\$458,836
Water	\$450,800	\$371,718
Motor Pool	\$75,900	\$62,189

BE IT FURTHER RESOLVED, that the Scottville City Commission hereby establishes a property tax levy of 16.6434 mills for General Fund operating purposes and 2.7736 mills for Refuse Fund purposes for the 2025-2026 fiscal year; and,

BE IT FURTHER RESOLVED, that the Scottville City Commission approves a special levy of 1.9524 mills on real and tangible personal property not exempt by law on the property located within the legal bounds of the Downtown Development Authority District.

The above resolution was moved for adoption by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

The motion for adoption received the following vote:

YES:

NO:

ABSENT:

---

Dixie Spore, Mayor

---

Shareen Edmondson, City Clerk

I, Shareen Edmondson, City Clerk of the City of Scottville, hereby certify the foregoing to be a true and complete copy of a resolution adopted by the Scottville City Commission at a regular meeting held on Monday, May 12, 2025.

---

Shareen Edmondson, City Clerk

# CITY OF SCOTTVILLE

## MEMORANDUM

**Date:** May 12, 2025

**To:** Mayor Dixie Spore and Members of the Scottville City Commission

**From:** Clarence E. Goodlein, City Manager

**Subject:** **Request for A Resolution In Support Of The Village Of Custer's Efforts To Reduce The Speed Limit On US-10 To 40 MPH Within Their Village Limits**

---

**Background:** As you know, a tragic motor vehicle crash occurred on US-10 at Main Street in the Village of Custer on February 19, 2025. In that crash, the driver, Samantha Jo Bateson, lost her life and her passenger was seriously injured. Since that time, there has been much discussion by residents of Mason County and by elected officials of the Village of Custer, Custer Township, and the State Legislature concerning the safety of motor vehicle drivers and passengers driving or riding across US-10 or pedestrians crossing US-10 at Main Street or other intersections. Many believe, and I would agree, that the proximity of the schools to US-10 as well as the more than twenty-five (25) US-10 access points<sup>1</sup> from intersecting roads and driveways provide circumstances that justify the discarding of the most traditional method of determining what an appropriate speed limit should be and that is by performing a speed study and establishing the speed limit at the 80<sup>th</sup> or 85<sup>th</sup> percentile.

While I am not a traffic engineer, I did spend forty (40) years as a law enforcement officer and during that time policed certainly hundreds of motor vehicle crashes that occurred in urban and rural areas. I can attest to the concerns of the community about the danger of only relying on speed studies to determine appropriate speed limits and it is my belief that speed limits, like all aspects of public safety, should be determined by the totality of the circumstances and in this case the number of curb cuts and the proximity of schools with young and inexperienced drivers.

I support Village Supervisor David Sanders and the other elected officials and members of the community who ask that the Michigan Department of Transportation be petitioned to lower the speed limit to 40 mph for the good and welfare of everyone crossing or driving on US-10 in the Village of Custer. In this regard, I have prepared for the City Commission's consideration a Resolution supporting this action and it is attached to this memorandum.

---

<sup>1</sup> Commonly referred to as "curb-cuts".



# City of Scottville

## RESOLUTION 25-09

### **Resolution In Support Of Custer Village And Township Communities As Well As Their Elected Officials In Their Efforts To Permanently Reduce The Speed Limit On US-10 To 40 MPH Within The Village Of Custer's Limits**

---

Commission Member \_\_\_\_\_ offered the following resolution and moved its adoption:

**WHEREAS**, a great loss was experienced by everyone and especially the Custer Village and Township communities when Samantha Jo Bateson lost her life in a motor vehicle crash while driving across US-10 in the Village of Custer on February 19, 2025; and

**WHEREAS**, it is the belief of many across Mason County and Michigan that this tragedy may have been avoided if the speed limit on US-10 in the Village of Custer had been lower; and

**WHEREAS**, the totality of the circumstances, that being the proximity of schools to US-10 and the many driveways and intersecting streets and roadways, provide good reason for the reduction of the speed limit to its former posting of 40 mph; and

**WHEREAS**, these conclusions and opinions are not possessed by few but by many; and

**WHEREAS**, a lower speed limit of 40 mph can only make the students of Mason County Eastern Schools safer.

**NOW THEREFORE BE IT RESOLVED**, that the City Scottville joins with other communities, its residents, and elected officials across Mason County and Michigan in support of the Village of Custer's and Custer Township's efforts to reduce the speed limit on US-10 within the Village of Custer to 40 mph.

Second by Commission Member \_\_\_\_\_ Yeas. \_\_\_\_\_ Nays.

\_\_\_\_\_  
Dixie Spore, Mayor

\_\_\_\_\_  
Shareen Edmondson, City Clerk

I, Shareen Edmondson, City Clerk of the City of Scottville, hereby certify the foregoing to be a true and complete copy of a resolution adopted by the Scottville City Commission at a regular meeting held on Monday, May 12, 2025.

\_\_\_\_\_  
Shareen Edmondson, City Clerk